

Schmidt

70-29

OFFICERS' MEETING OF THE AFRO-MIDEAST DIVISION

November 3, 1970 7:30 A.M.

PRESENT: M. E. Lind, D. K. Bazarra, R. L. Jacobs, C. E. Schmidt,
E. J. Gregg

NOTED: That policies of those other Divisions, portions of whose territories have been added to the Afro-Mideast Division, be considered to be in effect in those areas until January 1, 1971.

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AFRO-MIDEAST DIVISION

Officers' and Departmental Secretaries' Meeting
Held 09:00, 26-10-70

Present: M. E. Lind, D. K. Basarra, A. H. Brandt, R. C. Darnell, R. H. Henning, Bekela Hays, R. L. Jacobs, C. E. Schmidt, R. W. Taylor, E. J. Gregg.

Prayer: E. J. Gregg.

SHARING TRAVEL IN UNIONS. Recommended that where Division personnel travel in the unions in company with union personnel, the expenses be shared with the local personnel. It should be arranged as far as possible that the local union man be not left to complete a long portion of the journey at his own budget's expense.

TRAVEL EXPENSE REPORTS. Agreed that for the time being, all travel expense reports be submitted regularly to the Treasurer. It is requested that only travel expenses be listed on the reports and that they be listed in the currency with which they were paid, and also that the rate at which dollars are exchanged be noted.

AVOIDING COMMITMENTS. Departmental personnel itinerating in the field are urged to avoid involving the Division in any commitments.

REPORTS AFTER ITINERATING. Division personnel are urged to submit oral or written reports to the President upon return from trips in the field.

INSURANCE. Division personnel will be automatically covered with Travel Accident Insurance to the extent of \$10,000. Any coverage in excess of this amount would be at the Worker's own expense.

Personal effects insurance is available. The employing organization will bear 50% of the premium up to \$1,000.00.

DEPARTMENTAL GOALS. Voted to recommend to the Division Committee that goals be set initially for one year only and that a longer range plan for goals be adopted at the Division Council in one year's time.

MEMBERSHIP GOALS. Voted to recommend to the Committee that a goal of doubling the membership in the next five-year period be accepted. This represents an annual increase of 15%.

FORWARD THRUST. Voted to present the program for the Forward Thrust to the Year-end Meeting.

LITERATURE EVANGELISTS - COOPERATING WITH MINISTERS. Voted to recommend to the Division Committee a program of cooperation between ministers and literature evangelists,

Suggesting:

1. Weekly meetings on a district level with an exchange of experiences and prayer.
2. Joint efforts from house to house. Minister and colporteur spending at least one day per month in this joint visitation program.

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OFFICERS' AND DEPARTMENTAL SECRETARIES' MEETING OF THE AFRO-MIDEAST DIVISION

October 26, 1970 9:00 A.M.

- 3. Proper handing over of interests to the minister.
- 4. Cooperation in evangelistic meetings.
- 5. Cooperation between ministers and publishing department secretaries in recruitment of new literature evangelists.

VOP FOLLOW UP. Voted to recommend the program of VOP follow-up, using the Gift Bible Plan.

EVANGELISTIC THRUST. To recommend to the Division Committee a program of coordinated departmental promotion in which all departments cooperate in the over-all evangelistic thrust aiming at two major baptismal services each year.

WELFARE DEPOT. Recommended to the Division Committee that a welfare depot be established in the area of the Middle East to provide for ready distribution in case of emergencies.

PUBLIC RELATIONS MATERIAL FOR DENOMINATIONAL JOURNALS. Recommended that the Public Relations Department present to the Division Committee a schedule of promotional material to be presented in various denominational journals promoting the Second Quarter 1971 Thirteenth Sabbath Offering.

MONTHLY JOURNAL. Recommended to the Division Committee that a monthly journal be published.

Adjourned.

M. E. Lind, Chairman

E. J. Gregg, Secretary

OFFICERS' MEETING OF THE AFRO-MIDEAST DIVISION

November 10, 1970

TYPEWRITERS

AGREED, That until the yearend financial statements are prepared, no more typewriters be purchased, but that the available typewriters be used by secretaries as required, it being understood that only professional typists use the electric machines.

GREGG DOYLE - EDUCATIONAL ASSISTANCE

AGREED, To grant to Gregg Doyle financial assistance for his studies in Kettering up to \$300.00 per semester.

RENT CEILING

AGREED, That the former MED policy limiting rent to LL 3000 per year be continued on a temporary basis. When it is necessary to pay more than LL 3000 for suitable housing, approval of the next higher organization shall be secured and the employing organization shall pay the difference in excess of the rent ceiling.

RUBY WILLIAMS - AUTO DEPRECIATION

The automobile belonging to Ruby Williams was used during her furlough by Dr. Sheffield and Harold Johnson. Due to these circumstances, it was

AGREED, That one-half of the auto depreciation for Ruby Williams be paid for the time she was on furlough.

GEORGE YARED - SALARY ARRANGEMENTS

AGREED, That George Yared continue to receive the same Lebanese currency amount of salary which he has been receiving previous to the organization of the new Division, until such a time as the percentage rate according to the policy reaches this amount, and further

That his car authorization be continued to the end of the year 1970.

JACK BOHANNON - SALARY IN LEBANON

AGREED, That Jack Bohannon receive salary and car allowance at the Lebanese rate beginning with November, 1970 until the time he returns to Iran.

BEIRUT INTER-DIVISION SCHOOL - FINANCIAL OPERATION

AGREED, (1) That the following committee be appointed to study the accounting and financial operation of the Beirut Inter-Division School and report to the AMD committee: C. E. Schmidt, Chairman, R. C. Darnell, George Unger.

(2) To express displeasure for the purchase of equipment for the school without approval of the responsible committees.

(3) That in the future no equipment be purchased without board and Division committee approval.

OFFICERS' MEETING OF THE AFRO-MIDEAST DIVISION

November 11, 1970 Held at 11:30 A.M.

AARON DENNIS - ASSISTANCE FOR LOCKSMITH COURSE

AGREED, To reimburse Aaron Dennis for 75% of the cost of a course in Locksmithing, costing \$200, which he took while on furlough.

GREEK LITERATURE COMMITTEE

AGREED, In principle to participation in the Greek Literature Committee, but that the meeting be held only after consultation with the administration of the Middle East Union and with the concurrence of the Division organizations concerned.

D. K. BAZARRA - CAR DEPRECIATION

AGREED, To grant D. K. Bazarra an advance equivalent to two years of depreciation for the purchase of a car.

DIVISION HOUSING

AGREED, To make housing assignments as follows:

<u>House Number</u>	<u>Former Occupant</u>	<u>New Assignment</u>
4 - B	H. Cowles	***
4 - C	M. Nazirian	D. J. Gregg
7	R. C. Darnell	****

*** It is understood that the family Harcombe or Ghertsen having the smaller children will occupy the house now occupied by Darnell, and

FURTHER, To approve making necessary arrangements regarding the rent ceiling in order that the families moving out of the compound may secure adequate housing.

OFFICERS' MEETING OF THE AFRO-MIDEAST DIVISION

Nairobi, Kenya November 27, 1970 10:00 A.M.

PRESENT: M. E. Lind, R. L. Jacobs, C. E. Schmidt

NATIONAL PHYSICIANS - SALARY RATE

AGREED, To set the base salary for national doctors in East Africa and Tanzania Unions at Shs. 1700.00. *1680.-*

SALARY RATE - AMD WORKERS OUTSIDE HOME UNION

AGREED, That when AMD workers are called to labor in fields where the base salary rate is less than in their homeland, the following plan be followed:

- a. The salary paid by the employing organization in the field shall be on the national scale.
- b. The employing organization shall grant to the worker a subsidy equal to 6% of his salary.
- c. The AMD shall deposit to the worker's account in his homeland an amount equal to the difference between the base salary he receives and that which he would receive for the same work in his homeland.

OVERSEAS HOUSING - TRUST FUND IN UNIONS

AGREED, That the unions of the AMD be authorized to charge the Division the equivalent of LL 100.00 per month for each inter-division worker occupying a denominationally owned unfurnished house (LL 150.00 per month for furnished housing), the same to be credited to a Housing Trust Fund.

Unions are authorized to withdraw from the Housing Trust Fund for the maintenance, repair, insurance, taxes, and similar expenses required for the upkeep of such housing and furnishings, which shall be understood to be the responsibility of the unions.

In the event that the Housing Trust Fund builds up sufficiently, the union may request the Division for authorization to use monies from this Trust Fund for the erection of additional housing.

The Division will charge inter-division workers directly for rent in harmony with the policy.

Adjourned at 10:30 A.M.

OFFICERS'S MEETING OF THE AFRO-MIDEAST DIVISION

Busegwe, Tanzania

November 19, 1971

PRESENT: M. E. Lind, E. J. Gregg, C. E. Schmidt, R. L. Jacobs

OPERATION OF AIRPLANES

AGREED, That in the operation of airplanes, it be understood:

1. That the pilot be responsible for
 - a. Maintenance
 - b. Operation of the plane
 - c. Final decision regarding safety of the plane and passengers indicated by weight, weather, runways, etc.
2. Qualified pilots approved by the Union committee and insurance agencies may be authorized in consultation with the pilot to operate the plane.
3. The general operation of the plane is under the direction of the controlling committee through its president.

Adjourned.

M. E. Lind, Chairman

R. L. Jacobs, Secretary

OFFICERS' MEETING OF THE AFRO-MIDEAST DIVISION
Nairobi, Kenya November 29, 1970 7:20 A.M.

PRESENT: M. E. Lind, R. L. Jacobs, C. E. Schmidt

WORKERS' CHILDREN - CHRISTMAS VACATION 1970

AGREED, That workers' children authorized to attend school away from home be permitted to visit their homes in connection with the 1970 Christmas vacation, it being understood that the maximum expense reportable be "student fare" from the school to the home and return and that this authorization is granted only for 1970.

Adjourned.

OFFICERS' MEETING OF THE AFRO-MIDEAST DIVISION
Nairobi, Kenya November 30, 1970 6:15 P.M.

PRESENT: M. E. Lind, R. L. Jacobs, C. E. Schmidt

Invited to be present: C. D. Henri, W. M. Webster,
Roy F. Williams

H. N. SHEFFIELD - AVAILABLE TO HOSPITALS

AGREED, That H.N. Sheffield be made available to the East African Union for service in Kendu Hospital during February and March, 1971, and to the Ethiopian Union during the month of January, 1971.

Adjourned.

OFFICERS' MEETING OF THE AFRO-MIDEAST DIVISION

November 14, 1970 8:30 A.M.

PRESENT: M. E. Lind, R. L. Jacobs, D.K. Bazarra, C. E. Schmidt

WEBBER JOHNSON - ASSISTANCE IN AMD TREASURY

AGREED, To accept the recommendation of the General Conference and request Webber Johnson to come to Beirut to assist in the Treasury work of the Division office for at least six months in order to give time to secure the services of an accountant.

CHRISTMAS SOCIAL

AGREED, To approve the plan to hold a Christmas social on Sunday night, December 27, and to name the following a committee to plan this activity: Mrs. George Unger, Chairlady, Mrs. R. W. Taylor, Mrs. Bekele Heye.

JUSTIN C. HAMER - TRAVEL ASSISTANCE FOR JIMMY

J. C. Hamer sent his son Jimmy to Singapore Academy in spite of definite counsel to the contrary, and never made a formal request to the committee for such authorization. Now he requests that his son be brought home for the Christmas vacation in harmony with the plan for other children of Afro-Mideast Division workers. It was

VOTED, To grant to Jimmy Hamer one round-trip student fare to Singapore for the 1970-71 school year.

FAR EASTERN DIVISION REQUEST FOR FLAGS, KODACHROMES, AND FILM

VOTED, To lend the former Middle East Division General Conference film and Kodachrome pictures from the AMD to the Far Eastern Division for a program they are preparing featuring the AMD, but to inform the FED that the flags are not available.

REVIEW AND HERALD - CORRESPONDING EDITOR

VOTED, To name R. W. Taylor corresponding editor of the "Review and Herald" until the arrival of the PR Secretary.

Adjourned.