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GENERAL CONFERENCE DEPARTMENT OF EDUCATION

#### EDITORIAL

The story is told of an Eastern king who was warned by an oracle that he had only twelve more years to live. Upon receiving the message, he made plans to outwit the oracle. He surrounded himself with every pleasure his wealth could command. Brillant lights made his estates shine as brightly by night as by day. His servants engaged themselves in meeting his requests for entertainment during every waking moment, for this monarch had determined to crowd twenty-four years of life into twelve. But he did not succeed in cheating the oracle -- he died in six years instead of twelve.

Time is short for each of us. How may we capitalize on the few days that are ours? The fullest life that was ever lived extended over just thirty-three years. What was the secret of the Master's abundant life? It did not lie in the accumulation of wealth, for it was He who said, "The Son of man hath not where to lay His head." Nor is pleasure-seeking the answer, for He was a "man of sorrows and acquainted with grief." The secret is revealed in the record of Him as the Man "who went about doing good."

How full is your life?

# HATS OFF TO OUR SECRETARIES By W. E. Read, General Field Secretary of the General Conference.

Those of us who are called to responsibility in the cause of God, whether in the administrative, editorial, departmental, teaching, or other phases of the work, all of which call for office help, are apt at times to overlook the excellent assistance rendered by our secretaries. After all, what would we do without them? Letters must be written, articles must be copied, bulletins must be prepared, statistics must be cared for, and a hundred and one other matters incident to office routine must be handled.

They do this work in the main, behind the scenes, while those whom they serve are in the public eye and at times receive expressions of confidence and gratitude from our believers. But is this not made possible, in part at least, by the faithful, efficient service of our secretaries? The more efficient a secretary is, the more efficient the service of the one for whom she labors.

Again we say, hats off to our secretaries!

# FEBRUARY

February, the birth month of great men: Longfellow, the great poet of his country; Edison, the foremost inventor of his country; Abraham Lincoln, the unifier of his country; and George Washington, the father of his country, were all born in February.

Take these men collectively or singly. What made them great? Sincerity of purpose pervaded their actions; simplicity, too, was apparent in their lives. A desire to serve mankind, each in his own way, was definitely manifest. Translated into our own lives, these same qualities -- sincerity of purpose, simplicity, and a desire to serve mankind -- will make each of us a better citizen, better liked by our fellowbeings. Even though we may never attain greatness, why not give it a trial?

## VALENTIME'S DAY AND YOU

On Valentine's Day, you should be a woman!

Most of the time we working women are content with being just business machines, handy little gadgets with which all typewriters, switchboards, and mimeograph machines come equipped.

At home we are often content with being dishwashers and rug-beaters, and, in our so-called letsure hours, committee members. Women are getting to be more and more functional.

On Valentine's Day (after office hours anyhow), exercise your woman's prerogative of being changeable, whimsical, unpredictable.

Do something different. Fix your hair a new way; wear your most frivolous hat, if you go out; or put on a bright sweater, and come skating with the Sligo group. (Valentine's is Monday, you know.)

On Valentine's Day, you must be good to the people in your life. For just a few hours, stop trying to improve them or to change their minds. Just enjoy them. Devote yourself to their comfort and happiness. For a part of this day, at least, you should stop being the kind of a woman who "runs things," or who "gets things done." Don't worry about Junior or Little Sister and the homework. Neglect the ironing and the mending for a visit with friends.

Just for today you have all the time in the world to smile sweetly, chat casually, and live graciously.

Just for Valentine's Day, relax, and let yourself be a woman.

### SECRETARIAL HELPS

\* The sheets are stapled together, and then you find a mistake on page three. What can you do but take the staple out and insert page three in the typewriter for the correction.

One of the Keepers has found a unique way to rid herself of the bother of unstapling. She takes an ordinary blank sheet of letter-size paper, and puts it into the machine, turning up the end which goes first into the typewriter about three inches. She then inserts the bottom part of page three, typed side towards her, in front instead of back of the platen, and back of the blank single page she first inserted. She twirls the typewriter platen backward so that it will carry the typed page and the blank page. She rolls it far enough backward so that she can take the white page out, which enables her to turn page three down to the line of correction.

\* Another Keeper makes her exclamation marks by holding down the space bar and the shift key at the same time, and hitting the apostrophe and the period!!!

\* We need your secretarial hints on timesavers and shortcuts. Won't you send them in?

"The way to gain a good reputation is to try to be what you desire to appear."



"I hope I don't catch cold; Fir. Bojak
has been sneezing in my ear all morning!"

### KEEPERS' LUNCHEON

The Keepers of the Keys combined business with a good time, January 5, when they met for the first business meeting of the new year at a luncheon in the upstairs dining room of the Review and Herald Cafeteria.

Mrs. Arabella Moore, 1949 president, called the meeting to order and presented to the Keepers a gift from Mr. Christie -- a gavel to which are attached several keys. The keys, besides harmonizing with the name "Keepers of the Keys," represent the purities of character -- Friendship, Loyalty, Honor, Integrity, Love. These characteristics each Keeper aspires to claim as her own.

The Keepers have planned, for the year, several missionary projects, and the first of these, -- to supply soap and ties for our new boys' school in Darmstadt, Germany, -- was accomplished, for every girl brought to the luncheon a tie or some soap.

President Moore highlighted the programs for the year, and it is little wonder one girl exclaimed, "I'm glad that I am one of the Keepers!"

One new feature added this year is the "Key Friend." What is a Key Friend? A Keeper slips into an office and unostentatiously places an envelope, a flower, or an apple on the desk. This is a picture of a Key Friend at work.

He who has a thousand friends Has not a friend to spare. But he who has one enemy Will meet him everywhere.

### KEEPER KLIPPINGS

Mrs. Cora Thurber is going to Ohio to attend some Dorcas Federation meetings in various places.

Mrs. W. A. Butler and Mrs. Ingrid Beaulieu are temporary workers in the Education Department until permanent help is obtained.

Helen Carpenter, Helen Smith, and Lydia Schander have begun to operate a full-fledged printing shop. The press department's newspaper, News Beat, is responsible.

Villa and Bob Houghton spent Inauguration Day with friends in Virginia.

Mrs. Mabel Towery attended a four-day cooking school in connection with Elder Vandeman's effort at Pittsburg. It was attended every day by around two hundred enthusiastic women.

Verna Mae Hare was one of a party of ten that spent a weekend in the Pennsylvania mountains. They cooked pancakes over the fireplace and had a wonderful five-mile hike.

A few days ago the workers of the White Publications were happy to be visited by a former Keeper, Myrtle Chrisman. Again she expressed her regrets for not still being one of them.

Mrs. Arason has had to give up her work in the Printing Department for a few days. Her friends will be glad when she is able to be back.

Mary Rawson keeps busy these days thinking of stories to tell to the children at Dalton, where her husband is conducting an effort. She will soon receive her vocational honor in Christian story-telling.

If you are wondering why Phyllis Lannis has been wearing such a big smile recently, you will understand when you see her and her husband riding around in their Oldsmobile.

Gladys Dunn enjoyed a Week-end trip to Norfolk, Virginia, with the Bible Instructor class.

Mrs. Rebok wears a broader smile and steps a little lighter since a long distance call from son Edward announcing the arrival of little Douglas Edward on January 16. Since Mrs. Yost's office is next to Elder Rebok's, she is wondering what relation that makes her to the "wee lad."

Mrs. Anita Kohler recently entertained the Seminary girls in her apartment in true Scandinavian style—warm hospitality, lots of fun, and an abundance of Danish cookies and punch. Listening to the recording of "A Song of Norway" was an enjoyable part of the program for the evening. Since Mrs. Kohler's birthday was just around the corner, it was a good opportunity to celebrate.

Edith Seek received a surprise visit from her sister Hattie of North Carolina.

Edna Edeburn, a former Keeper who is under appointment for work in the division office in Buenos Aires, South America, is spending a few days here before sailing on February 11 for her field of labor. The Keepers join in wishing her a safe journey and joy in her new work.

During the past two weeks we have missed the familiar voice of one of our "hello" girls. We are glad to see Genevieve Melendy back at her post after her recent stay in the Washington Sanitarium.

Peggy Stevens is convalescing after undergoing surgery at the Sanitarium. She parted with her appendix just in time to miss the "big parade," but she fared better than most of us—thanks to the television set belonging to a fellow patient.

Have you noticed Ora Williams creeping around as if she would break if she should bend? She is not in a strait jacket, nor is she doing penance; she fell down fourteen steps at her home last week.

On January 20 a large percentage of Keepers attended the Inaugural services and the President's parade. Aids from banana crates to binoculars were used to catch a glimpse of the celebrities.

Lydia Schander enjoyed the privilege of luncheon with Mrs. William Langer, wife of the Senator from North Dakota, and Mrs. Martin, secretary to Senator Langer. Mrs. Langer showed a deep interest in our Educational program and Mrs. Martin expressed her desire to visit Sligo Church. Was it not said that we are either Missionaries or Mission fields?

"Was your father chased by a hyena?" "Did you once win first prize in a baby contest?" These are some of the questions that Keepers were asked during the novel get-acquainted period of the meeting on Sunday night, January 23. Interesting facts gathered from the lives of fourteen members were arranged in the form of a quiz for this game. The special feature of the evening was Mr. Rubottom's beautifully illustrated lecture on flower arrangements and corsages. Special music was furnished by Gladys Dunn and Neil Tilkins.

# ANYBODY'S SCRAPBOOK

"A more glorious victory cannot be gained over another than this, that when the injury began on his part, the kindness should begin on ours."

-- John Tillotson.

"The spirit of criticism, unless held in check by the Spirit of Christ, soon develops into mere fault-finding and flaw-picking. The critic degenerates from being a man who honestly intends to be just, into a peevish, sour-hearted, bitter-tongued being, unless the love of God is shed abroad in the heart through the Holy Spirit and if that is done the critic is gone and a Christ-like man left."

-- Anonymous.

"The ladder of life is full of splinters, but they always prick the hardest when we're sliding down."

--Brownell.

"The pleasantest things in the world are pleasant thoughts, and the great art in life is to have as many of them as possible."

-- Christian Nestell Bovee.

irst Floor		Second Floor	
sie Minesinger	Front office	Nell Hunter	Auditing
wanda Tate	11	Mary Reinhard	Conard
Verna Slate	n	Barbara Britton	11
Stella Thompson	Information	Alice Fagerstrom	Taft & Read
Genevieve Melendy	Operators	Louise Meyer	Sabb.School
Mildred Hover	11	Margaret Weir	n
Margie Osborn	11	Mary Ogle	n
Emma Howell	Altman	Mintie Truitt	H
Frances Maiden	11	Ruth Williams	11
Pauline Klady	Williams	Hazel Olson	n
Mabel Mulholland	Nelson	Naomi Vartenuk	n
Eva Linscott	Williams	Verna May Hare	n
Stella Fleisher	Nelson	Grace Evans	Publishing
Evelyn Wells	Cobban	Frances Sampson	11
Elaine Shull	Cummins	Mable Towery	Ministerial
Elizabeth Zeidler	Secretarial	Thelma Wellman	11
Katie Farney	Dick	Perrie Cobb	11
Hazel Shadel	Bradley	Mary Ann Klesa	11
Mary Scott	Robison	Marjorie Isner	11
Gertrude von Tenspolde	Dunn	La Verne Case	Votaw
Marion Hyman	Roenfelt	Irene Walters	Longacre
Louise Surface	H.T. Elliott	Norma Tron-Ashlin	Yost
Mary Paul	McElhany	Louise Kleuser	Ministerial
Ora Williams	Ochs	Mrs. Clara Fisk	Statistical
Vera Baker	Johanson		- 15 CB 1 (1 - 2 - 10)
Evelyn Beavon	Vice-Pres'ts		
June Frame	Kern &		
	Sutherland		
Chird Floor		Third Floor (continued)	
Arabella J. Moore	Educational	Lelia Sanders	Medical
T. Rose Curtis	Cossentine	Alice Koger	11
Peggy Stevens	Howell	D. Lois Burnett	n
Lillian Dickerson	Reynolds	Minnie Truitt	Wickman
Eva Marie Brizzee	Cossentine	Elsie Argent	Haynes
Cora Thurber		Helen Smith	Press
ace Fields		Helen Carpenter	11
Dorothy Ninaj	Brown	Lydia Schander	11
Hazel Broome	Oswald	Marjorie Marsh	M.V.D.
Gladys Westberg	Edwards	Jane Kerr	n
Eleanor Libby	Butler	Villa Houghton	11
Erna Borm	Ising &	La Verne Maynard	tt
	Ruhling		

Ground Floor		Purchasing
Mary D. Patterson Jean Chappell Lena Wetmore Marjorie Bell Denise Girard Frances Nowlin Mary Neufeld Marilyn Froelich Florence Rebok Helen Miller Louise Caslow Catherine Thomas Mrs. S. Arason Irene Caslow	Insurance  ""  Addressograph Robinson White ""  Meiling ""  Printing ""	Laura Mae Lynd Esther Fenn Evelyn Beavon Mildred Hill Myrtle McGee Gladys Dunn Mrs. Vivian Ross Clara Mae Hardin Mrs. A.C. Rawson Georgene Krenrich Myrtle Burdette Jessie Moffitt Lois Mullinax Aline Mangum Evelyn Taylor
		Phillis Lanning Vivienne Mye Harriett Coonie Mrs. J. A. Buckwalter
Home Study June Norton Olive Jorgensen Margaret Wettleton Christine Baus Guida Jo Mathews Jackie Fischer		Temperance Grace Howard  Mrs. Scharffenberg  Helen M. Jones  Ella Mae Robertson  Mrs. Chas. Shobe  Audra Ching
Evelyn Ruch Elsie Barr Ruby Koger Betty Gray Irma Faye Doering Carolyn Gaither Mrs, Iva Brenando Dorothy Beltz		Seminary Theodora Wirak Mrs. Gerald Smith Edith Seek Mrs. Hans Kohler Mrs. H. T. Terry Mrs. Frank H. Yost Evelyn Perdue