

OFFICERS' MEETING OF THE AFRO-MIDEAST DIVISION

Beirut, Lebanon

October 5, 1971

PRESENT:

R. L. Jacobs, D. K. Bazarra, C. F. Schmidt, E. J. Gregg

Prayer was offered by E. J. Gregg.

BEIRUT OVERSEAS SCHOOL - CHARGES PASSED THROUGH DIVISION

VOTED, To authorize the Beirut Overseas School to pass charges to the Division for patrons of the school who are denominational employees.

EDWARD SKORETZ - CAR DEPRECIATION ADVANCE

VOTED, To approve a two-year car depreciation advance to Edward Skoretz.

ANNUAL STATISTICAL REPORTS - DISTRIBUTION

VOTED, That the Annual Statistical Reports published by the General Conference be distributed to the Division officers, Division departmental secretaries, Union officers, heads of Union institutions, and presidents of local fields.

TANZANIA UNION PUBLISHING SECRETARY

VOTED, To recommend to the Tanzania Union that if an overseas worker is not called as publishing department secretary, the appointment of a successor to J. T. Knopper should be made by the Union session rather than by the committee.

R. L. Jacobs, Chairman Pro Tem

E. J. Gregg, Secretary

OFFICERS' MEETING OF THE AFRO-MIDEAST DIVISION

Beirut, Lebanon

October 11, 1971

PRESENT:

R. L. Jacobs, D. K. Bazarra, C. E. Schmidt, E. J. Gregg

Prayer was offered by C. E. Schmidt.

MINISTER OF SOCIAL AFFAIRS - INTERVIEW

RECOMMENDED, That the available members of the committee together with those other individuals invited to form the delegation, be called together to discuss the items to be presented to the Minister of Social Affairs.

DIVISION COUNCIL - INVITATION TO SUSTENTEEES

VOTED, To invite the following sustentation beneficiaries who are currently in the Beirut area to attend the Division Council:

Shukri Nowfel
Nashed Yacoub

SONG SHEET FOR DIVISION COUNCIL

VOTED, To authorize the preparation of a mimeographed song sheet for use during the coming Division Council.

R. L. Jacobs, Chairman Pro Tem

E. J. Gregg, Secretary

OFFICERS' MEETING OF THE AFRO-MIDEAST DIVISION

Beirut, Lebanon

October 12, 1971

PRESENT:

R. L. Jacobs, D. K. Bazarra, C. E. Schmidt, E. J. Gregg

By Invitation: Ignatius Yacoub (first two items)

Prayer was offered by D. K. Bazarra.

SCHOOL INSPECTION COMMITTEE - ADDITIONAL MEMBERS

RECOMMENDED, That the following be added to the Inspection Committees for schools in the Beirut area:

Beirut Overseas School	M. E. Lind or R. L. Jacobs
M.E. Secondary School	O. C. Bjerkan and R. D. Pifer
Mousseitbeh School	O. C. Bjerkan and R. D. Pifer
Nile Union Academy	The Field President
The Iran Schools	Harold Gray
The Iraq Schools	Hilal Doss

DIVISION COUNCIL - MEAL SCHEDULE

RECOMMENDED, That the noon and evening meals for delegates to the Division Council and Committee meeting be provided at the College, suggesting the following time schedule:

Noon Meal	1:00 o'clock
Evening Meal	6:30 o'clock

SAMUEL FARAG - MEDICAL ALLOWANCE IN U.S.A.

VOTED, To grant 50% of the regular medical allowance to Samuel Farag, a sustentee living in the U. S. A.

WIVES OF WORKERS - EDUCATIONAL ASSISTANCE

VOTED, To recommend to the Division committee that workers whose wives carry a study program in a denominational school, be granted assistance to the extent of 25% of tuition and fees.

R. L. Jacobs, Chairman Pro Tem

E. J. Gregg, Secretary

J. N. KYALE, ELISHA OKEYO - INCREASE BURSARY

VOTED, To authorize the treasury department to increase the living allowances for J. N. Kyale and Elisha Okeyo, bursary students at Philippine Union College from Shs. 617.50 to Shs. 850.00 per month, effective from July 1, 1971, and that for the period of July 1 to December 31, 1971 the cost of these increases be taken from the Division Contingency Fund.

M. E. Lind, Chairman

E. J. Gregg, Secretary

Meeting held October 19, 1971 at 3:30 P.M. With same members present.

Prayer was offered by M. E. Lind.

MIDDLE EAST UNION OFFICE - TELEPHONE LINE

VOTED, To make available one internal line through the Division switchboard for the Middle East Union since the Union has been unable to secure an independent line.

WORK PERMITS

VOTED, To recommend that the Division officers with O. C. Bjerkan, J. A. Aikman, R. D. Pifer, and Ignatius Yacoub study the matter of names to be submitted to the Director of Labor in connection with the problem of work permits.

Meeting held October 20, 1971 at 11:15 A.M. With the same members present.

By invitation: J. A. Aikman, O. C. Bjerkan, R. C. Darnell, R. D. Pifer.

REGIONAL DIRECTOR OF LABOR - INTERVIEW

RECOMMENDED, To appoint R. C. Darnell, C. E. Schmidt, and Ignatius Yacoub to interview the Regional Director of Labor for Mt. Lebanon.

Dismissed by prayer offered by Ray L. Jacobs.

M. R. Lind, Chairman

E. J. Gregg, Secretary

PRESENT:

M. E. Lind, D. K. Bazarra, R. L. Jacobs, C. E. Schmidt,
E. J. Gregg

Prayer was offered by C. E. Schmidt.

AUDIT COMMITTEE

VOTED, To recommend to the committee that the following constitute the audit committee for the yearend committee meetings:

H. D. Johnson, Chairman	M. E. Lind
O. C. Bjerkan	M. S. Nigri
E. J. Gregg	C. E. Schmidt
Bekele Heye	H. N. Sheffield
R. L. Jacobs	

MISSION EXTENSION OFFERING 1970 - AFRICAN HERALD PUBLISHING HOUSE

VOTED, To recommend that the 1970 Mission Extension Offering be designated for the African Herald Publishing House.

Meeting held October 22, 1971 at 7:50 A.M. with same members present.

DIVISION STAFF OR LOCAL ORGANIZATION - POLICIES

VOTED, To recommend that those policies applicable only to the Division staff or to a local organization be recorded in the Minutes of the organization concerned or in the case of the Division, in the officers' meeting Minutes.

POLICY AMENDMENTS:**ROAD LICENSE TABLED**

VOTED, That the question of the policy granting assistance with cost of automobile road license be tabled for further study.

EDUCATIONAL ALLOWANCE

VOTED, To recommend the policy on educational allowances for sustantation beneficiaries. (AMD WP 102)

PROFESSIONAL MAGAZINES

VOTED, To recommend the amendment to the policy on professional magazines.

NATIONAL WORKERS - RETURNING TO HOMELAND

VOTED, To recommend the amendment to the policy on National Workers Returning to Their Homeland. (AMD WP 86)

ADVANCED STUDY

VOTED, To recommend the amendment to the policy on Advanced Study by Workers. (AMD WP 88)

WAGE SCALE

VOTED, To recommend the Wage Scale and that it be included in the policy book.

M. E. Lind, Chairman

E. J. Gregg, Secretary

Meeting held October 25, 1971 with all members present. Prayer was offered by D. K. Bazarra.

MIDDLE EAST COLLEGE - FINANCIAL SURVEY

VOTED, To request Dr. Walton J. Brown of the General Conference Department of Education, to conduct a financial survey of Middle East College in connection with the inspection of that institution.

UNION PRESIDENTS - INTERVIEWS

VOTED, That the meeting of the Union presidents with the Division officers be Wednesday evening, November 3, at 7:30 - 9:00 P.M. and that individual interviews be Thursday, November 4, beginning at 7:30 A.M.

GUIDED TOUR - COUNCIL DELEGATES

VOTED, To accept the offer made by Beirut Express to take the delegates on a guided tour, suggesting Tyre, Sidon, Beit Eddine, Dog River, and Byblos.

SPECIAL INVITATIONS TO COUNCIL

VOTED, To recommend to the Division Council that R. D. Pifer, Chafic Srour, as well as the sustentee Nashed Yacoub, be seated as delegates at large.

AFRICAN HERALD PUBLISHING HOUSE - DIVISION INSTITUTION

VOTED, To recommend to the Division committee that the African Herald Publishing House be made a Division institution.

SURVEY COMMISSION

VOTED, To recommend substitutions for the school heads on the survey commissions. List in hands of the secretary.

ANNUAL COMMITTEE - MODIFICATION OF DATE

VOTED, To begin the Annual Committee on Thursday afternoon, November 4, at 2:15 P.M. instead of Friday morning.

DIVISION HEADQUARTERS SURVEY COMMISSION

VOTED, To recommend to the Division committee that the following be named to the Division Headquarters Survey Commission appointed by the General Conference: Two institutional heads, O. C. Bjerkan, D. C. Swan; one departmental secretary, Bekele Heye.

M. E. Lind, Chairman

E. J. Gregg, Secretary

OFFICERS' MEETING OF THE AFRO-MIDEAST DIVISION

Beirut, Lebanon

October 27, 1971

All members present.

Prayer was offered by R. L. Jacobs.

ELSE S. CHRISTENSEN - KENDU

VOTED, To explore the possibility of Miss Else S. Christensen's serving as a sister tutor at Kendu Hospital.

KAMLY GHARIB - ASSIST IN COUNCIL

VOTED, To ask the departmental secretaries for whom Miss Kamly Gharib works to make her available to assist the Division Secretary during the period of the Council.

DIVISION COUNCIL - PHOTOGRAPH

VOTED, To authorize arrangements for an official Council photograph.

PUBLISHING DEPARTMENT POLICY BOOK - DISTRIBUTION

VOTED, To authorize distribution of the Publishing Department Policy Book to the following:

Division Officers
 Division Departmental Secretaries
 Union Officers
 Union P. D. Secretaries
 Field Officers
 Field P. D. Secretaries
 Publishing House Managers, Editors, and
 Treasurers
 College and Secondary School Administrators

STEERING COMMITTEE

VOTED, To hold a steering committee each morning at 7:30 during the Division Council and yearend meetings. The steering committee is to be comprised of the Division officers.

M. E. Lind, Chairman

E. J. Gregg, Secretary