

One Hundred Fiftieth Meeting

GENERAL CONFERENCE COMMITTEE

October 14, 1968, 4:00 P.M.

Opening Song: "I Would be Like Jesus"

Prayer: W. J. Blacker, President of the Pacific Union Conference

Theodore Carcich, Chairman, announced as the first item of business a presentation by the Insurance Department of the General Conference, under the direction of J. W. Peeke.

Mr. Peeke introduced three representatives from the Insurance Department: Harry House, Melvin Harris, and Jack Wetmore. Melvin Harris, of the Insurance Department Technical staff, is an architect and engineer of professional competence. He showed pictures of various types of fires, scenes which occurred on the campuses of some of our educational institutions in 1967, and some of the preventive measures. He pointed to the fact that fire represents a failure to provide proper protection. It is failure in capital letters. He strongly emphasized the fact that fire prevention is a year-round job.

Recommendations from the Plans Committee were adopted as follows:

ORDINATION OF BIBLE TEACHERS:

Successful Bible teachers should be regarded as candidates for ordination. The General Conference Working Policy considers the Bible teacher as doing ministerial work. However, in considering men for ordination the following guide from the General Conference Working Policy, p. 154, should be kept in mind: "Ordination of men who have not given clear evidence of their call as soul-saving ministers must be avoided."

We recommend, 1. That committees responsible for granting licenses consider granting a ministerial license to beginning Bible teachers who have had specific training for Bible teaching or the ministry.

2. That conference administration and controlling boards of institutions foster the Bible teacher's growth by arranging for him to get experience in public evangelistic soul winning either in connection with his work or during the summer.

3. That where Bible teachers have given clear evidence of their call as soul-saving ministers in public evangelistic soul-winning and in their influence and counseling on the campus and in the classroom, they should be regarded as candidates for ordination.

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INTER-DEPARTMENTAL NATION-WIDE CHURCH SURVEY--1969:

WHEREAS, A vital part of a sound public relations program is knowing whether the Church is reaching the people with its message as well as telling that message, and

WHEREAS, It is important to know what is the most effective approach to the public, how much the public knows about us, and what false impressions really need to be corrected, if any,

We recommend, 1. That the Bureau of Public Relations and its field organization prepare an informal survey aimed at discovering these facts.

2. That the Bureau work with the other departments of the General Conference in developing and conducting this survey throughout North America first, looking to a similar survey in overseas divisions, pending the findings of the survey here.

3. That findings of the survey be carefully studied and shared with the field with suggestions for a specific follow-up in remedying areas in which the Church and/or its information program is weak.

GUIDELINES FOR DENOMINATIONALLY-OWNED RADIO STATIONS:

We recommend, The following objectives and guidelines for denominationally-owned radio stations:

Objectives

1. To present a well-rounded picture of genuine Christianity in harmony with Seventh-day Adventist philosophy and teaching through balanced programming including music, educational features, and religious programs of general benefit to the campus and community.

2. To present the station's programs in a professional and ethical manner which will reflect the standards of the sponsoring institution and the church at large.

3. To provide experience for those involved in training in the fields of speech, communication, and evangelism.

4. To seek to lead persons in need nearer to God and the truth of His word.

Guidelines

1. The station shall represent the denomination and the institution or organization as a whole and not one section of it in order that a balanced image may be presented to the community.

2. All programming shall be in accord with the standards of the industry and in harmony with the policy of the government agency granting the license for its operation.

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3. In programing for the community and in the training of personnel the standards of the denomination with respect to music, drama, talk programs, interviews, opinion, news, comment, etc., shall be observed at all times.

4. Wherever possible religious programing shall be provided from denominational sources. Any deviation from this must receive the approval of the controlling board of the station.

5. Items of divisive controversy in the areas of Seventh-day Adventist organization, doctrine, policy, and standards shall not be aired over the station's facilities.

Controlling Board

1. A controlling board for the station shall be set up with one of the officers of the institution or organization as chairman.

2. This controlling board shall include the various sections of the institution or organization operating the station, as well as representation from the General Conference, division, union or local Radio-TV Department as may be deemed most applicable, and further local denominational representation interested in the prosperity of the station. In the case of a university or college the board could include, apart from the chairman, representatives from the Speech, Theology and Music Departments, the Public Relations office, the financial administration of the institution, the student association, station management, and the university or college church.

3. The controlling board should be appointed by the executive board or committee of the college, university, or other organization, and shall operate within the framework of policies determined in harmony with the guidelines for denominationally-owned stations and in co-operation with the General Conference Radio-TV Department.

HEALTH FOOD SERVICE--RENAMED:

A recommendation from the Home and Overseas Officers and Union Presidents in North America to rename the Health Food Service was presented. It was--

VOTED, That the General Conference Health Food Service be renamed "World Foods Service," and that this name be submitted for approval to the 1970 General Conference quadrennial session.

Prayer of Dismissal--C. P. Anderson, President of Northern New England Conference.

Adjourned: 5:30 P.M.

Theodore Carcich, Chairman
H. D. Singleton, Secretary
Corinne Wilkinson, Marion Nyman,
Recording Secretaries

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Monday evening, October 14, in the Eaton Auditorium, interesting reports were given by the Southern European Division, the Middle East Division, and the Far Eastern Division. In each case the Presidents presented their fellow officers for the respective fields. Also, Roy B. Parsons, M.D., told of the medical work in Angola.

A men's quartet from the Willowdale church sang, "Have you Had a Kindness Shown, Pass it On." Mrs. Carl Anderson sang "That One Lost Sheep." And following the Middle East report, R. C. Mills, Treasurer, sang "Each Step I Take."

Veteran C. P. Sorensen gave the benediction.

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DEVOTIONAL SERVICE:

"Tell it to Every Kindred and Nation" was sung.

C. E. Bradford, President of the Lake Union Conference, led in the opening prayer.

R. H. Pierson said that we have a worldwide movement. We are endeavoring to have that fact reflected in our General Conference staff. We are glad we have men from many different lands on our headquarters staff at Washington. We have a number of laymen on our General Conference Committee, and some who are attending the Autumn Council by special invitation. He introduced W. C. Leong as the Pastor of our Chinese Church in Los Angeles, California.

W. C. Leong spoke on the topic "Christ our Victory." He said that standing before this large group of denominational leaders he was indeed very, very small. However, he was grateful to be counted among God's remnant people. God brought this people into existence to preach a positive message of hope and victory. Humanly speaking, the task is impossible. But thank God this is not man's movement. It is His movement, and there is no failure with God.

He related the story of his escape from the British Colony of Hong Kong during the second world war in China. From there he obtained passage to America. He and his brother were contacted by an American lady who was a Seventh-day Adventist and Ingathering for missions. His brother gave a donation. She told him of the Hawaiian Mission Academy where he might learn English. He attended the school and while learning his A B C's he was also told the story of Jesus. When he accepted the Lord Jesus Christ as his personal Saviour he was persecuted by his father, brothers, and his closest friend. Later he became a minister of the gospel and worked among his own people. He said he was happy the Lord had given him these experiences.

It is good for us to meditate on the life of Christ. As an executive and administrator, if you had been in God's place on that day in Eden when Adam and Eve first sinned, what would you have done with them? Would you have offered them one more chance? Sin so changes the sinner that it actually results in death. Out of harmony with His Creator, he can no longer endure the life-giving glory of His presence. How, then, could God save sinners? God's answer was to send His Son in human form. By the life He lived and the death that He died, Jesus revealed so much of the kindness and patience of God that some are led thereby to repentance. The Lord is not willing that any should perish. Instead of death He offered another chance. This led up to the final, supreme demonstration of what God is like. Could we ask to be treated more generously? All God asks of us is that we love Him in return, love Him enough to be willing to do things His way, and so be made fit to live in His presence. Are we ready to live in His glory? Are we ready for Jesus to come?

"Have Thine Own Way, Lord," was the closing song.

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Prayer was offered by S. S. Will, President of the Kansas Conference.

M. V. Campbell served as Chairman of the eighth business meeting of the Autumn Council, which was called at 9:40 A.M.

OVERSEAS SERVICE PERIODS AND FURLONGHS:

Attention was drawn to a paragraph in the series of recommendations entitled "Overseas Service Periods and Furloughs", which reads: "In applying the furlough policy to such appointees, one half of the time required in qualifying outside the division to which they are appointed and away from the home base, shall be applied on the period of service in the mission field."

VOTED, To request the General Conference Officers to give study to the foregoing paragraph.

Recommendations from the Home and Overseas Officers and Union Presidents were considered and adopted as follows:

REPORT OF DIVISION WAGE SCALE COMMITTEE:

We recommend, That effective January 1, 1969, Division Wage Scale Norms be adopted as follows:

Introduction

In order that there may be equitable basis for the remuneration of various classes of workers, a denominational wage scale has been adopted. The philosophy of this wage scale is expressed in the following paragraphs:

"A spirit of sacrifice and dedication should mark God's workers irrespective of the position or department they represent. The work of the church, including every denominational organization, is a mission to which lives are dedicated rather than a business or commercial venture. Modesty and good taste, with reasonable comfort, will distinguish the lives of Christian workers. It is recognized that some facets of the work are more directly affected by economic factors outside of the church organization than are others, and by local economic conditions of different areas of the country.

"The church cannot fully compensate its dedicated workers on the basis of reflecting adequately in monetary units their talents, accomplishments and contributions, but it does provide such workers with a modest living wage which gives token recognition of responsibilities borne, preparation and professional attainment, previous experience and years of service.

"It is further recognized that this very philosophy of remuneration calls for an adequate consideration of the element of individual need, unrelated to preparation, professional accomplishments, experience, responsibilities borne, or years of service."

This wage scale should be strictly adhered to and no special appropriations of any kind should be made except as may be provided for in the division Working Policy.

The following provisions are included in the wage scale for the divisions:

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1. The wage scale for the divisions incorporates basic salary rates expressed in percentages for various categories of service with recognition of the responsibility inherent in each position or category. The amount of the 100% level of the wage scale is determined by the division committee in the local currency of the country in which a worker is laboring, and is reviewed annually by the division committee. The 100% level is the maximum rate paid an ordained minister.

2. A spread between minimum and maximum rates in the various categories of from twenty to fifty per cent has been incorporated in the wage scale. In setting rates of salary within this spread, employing organizations should take into consideration the following factors with respect to each worker:

- a. Preparation, education, and dedication
- b. Previous experience, and achievement
- c. Years of service

Wage Increments

The arrangement of the wage scale provides separate listings for the various types of organizations. The advisability of a regular plan of increments is recognized. In order to provide a reasonable degree of uniformity in the area of wage increments, it is recommended that ordinarily divisions provide annual increments on a scale that will enable workers to reach the maximum rates for their categories within a period of not more than ten years.

One Basic Wage Scale

The wage scale provides only one basic salary scale by job classification, with minimums and maximums expressed in percentages. While no recognition of the difference in financial responsibilities between single workers and those who are heads of families is given in the basic wage scale, it is recognized that the differences are to be provided for in the regular denominational allowances as authorized by the division working policy. These allowances provide assistance on a number of items of expense, such as rent, travel, etc., which should be identifiable and paid separately.

Each division should make its own list of identifiable living allowances, and should establish a maximum percentage relationship which such allowances for the head of a family may bear to the 100% level of the wage scale. The maximum living allowances for single workers should not exceed fifty per cent of the maximum for the "head of a family" living allowance. The maximum living allowances for a married worker not being the head of a family should not exceed thirty per cent of the maximum for the "head of a family" living allowance.

"Head of family" is defined to mean a worker with one or more dependents who are members of the immediate family. Dependents who are members of the immediate family are defined as wife or husband and/or unmarried dependent children who are not in regular employment.

Application of the Wage Scale

We recognize the historical denominational position which provides that a worker is paid on the scale for the general classification and category in which he is employed. For example: personnel employed in hospitals will be paid on the

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hospital scale and those employed in general educational or academic administrative and teaching areas will be paid on the educational scale for their category.

Divisions will work toward implementing the provisions of the Division Wage Scale Norms as circumstances permit and as economic conditions make possible.

It is recognized that because of the area, the type of employment and community patterns of remuneration, responsible committees and controlling boards concerned may set maximums or minimums for certain categories of employees which are less than the maximums or minimums stated in the wage scale for these specific classifications.

Travel Allowances

Workers away from home on authorized travel may report the following: Cost of hotel and/or motel accommodation; such daily travel allowance as may be arranged by the division.

(The Schedule of Percentages are on file in the Secretaries' Office.)

(See Officers' Meeting Minutes for Oct. 10, 1968)

Miscellaneous Provisions

We recommend, 1. That the inclusion of the following categories be contingent upon the Autumn Council amending the General Conference Working Policy to make provision for the appointment of such classes of workers:

Union conferences and union missions Associate Department Secretary
Local conferences and local missions Associate Department Secretary

2. That no worker receive more than a 15 per cent adjustment in total remuneration (basic salary and identifiable "living allowances") in any one year until the new scale is reached.

3. That during the period of transition towards full implementation of the new Division Wage Scale, the rate of a worker who transfers from one field to another where the effective wage scale percentage is less than that in the field which he is leaving, may be maintained, at the discretion of the division committee at the level at which he was being paid.

The Finance Committee presented recommendations which were adopted as follows:

ASSISTANCE TO WORKERS ATTENDING THE SEMINARY:

VOTED, That the policy governing "Assistance for Currently Employed Workers Attending the Seminary," par. 5, p. 291 of the General Conference Working Policy, be amended to read as follows:

When the worker attends the Seminary without his family, making it necessary for him to pay rent in two places, the conference or institution employing him continues the rent arrangements for the family at home and also pays up to \$25 \$35.00 per month to apply on the rent charge for the worker's single room. If the worker is accompanied by his family, the General Conference rent subsidy policy will apply. Further,

We recommend, That the adjustment apply as from January 1, 1969.

FIXED RATE OF EXCHANGE--1969

68-1199

<u>Division</u>	<u>Monetary Unit</u>	1969 Fixed Rate <u>Local Currency</u>	1969 Fixed Rate <u>(U.S. \$)</u>
<u>Australasia</u>			
Australia	Australian \$.892857	\$1.12
Fiji	Fijian £	.4357298	2.295
New Caledonia and Society Islands	Pacific Franc	86.35	.011581
New Zealand	New Zealand \$.892857	1.12
<u>Central Europe</u>			
Germany	Deutschemark: West	4.00	.25
Germany	Deutschemark: East	20.00	.05
<u>Far East</u>			
Brunei	Brunei \$	3.00	.3333
Cambodia	Riel	65.00	.0153846
Guam and Trust Territories	Dollar	1.00	1.00
Hong Kong	Hong Kong \$	6.00	.1666666
Indonesia	Rupiah	.450.00	.00222222
Japan	Yen	360.00	.00277777
Korea (South)	Won	270.00	.00370370
Laos	Kip	480.00	.00208333
Macao	Pataca	6.00	.1666666
Malaysia	Malayan \$	3.00	.3333
Okinawa	Dollar	1.00	1.00
Philippine Islands	Peso	3.90	.25641
Singapore	Singapore \$	3.00	.3333
Taiwan	Taiwan \$	40.00	.025
Thailand	Baht	20.00	.05
Vietnam	Piaster	115.00	.0086957
West Irian	I.B.Rupiah	45.00	.0222222
<u>Inter-America</u>			
Bahamas	Bahama \$	1.0204	.98
Barbados	Dollar	2.00	.50
British Honduras	Dollar	1.66666	.60
Colombia	Peso	15.3846	.065
Costa Rica	Colon	7.77	.1287
Cuba	Peso		
Curacao	Guilder	1.85185	.54
Dominican Republic	Peso	1.13636	.88
El Salvador	Colon	2.50	.40
French West Indies	Metropolitan Franc	4.90	.204
Guatemala	Quetzal	1.00	1.00
Guyana	Dollar	2.00	.50
Haiti	Gourde	5.00	.20
Honduras	Lempira	2.00	.50
Jamaica	Pound	.416667	2.40

<u>Division</u>	<u>Monetary Unit</u>	1969	1969
		<u>Fixed Rate</u> <u>Local Currency</u>	<u>Fixed Rate</u> <u>(U.S. \$)</u>
<u>Inter-America (Continued)</u>			
Mexico	Peso	12.50	.08
Nicaragua	Cordoba	7.00	.142857
Panama	Balboa	1.00	1.00
Puerto Rico	Dollar	1.00	1.00
Surinam	Guilder	1.85185	.54
Trinidad	Dollar	2.00	.50
Venezuela	Bolivar	4.347	.23
<u>Middle East</u>			
Cyprus	Cyprus £	.416667	2.40
Egypt	Egyptian £	.44444	2.25
Iran	Rial	75.00	.0133333
Iraq	Iraq Dinar	.3571428	2.80
Jordan	Jordan Dinar	.3571428	2.80
Lebanon	Lebanese Lira	3.15	.31746
Lybia	Lybian £	.3571428	2.80
Sudan	Sudanese £	.3571428	2.80
Syria	Syrian Lira	4.00	.25
Turkey	Turkish Lira	12.00	.08333
<u>North America</u>			
Bermuda	Bermuda £	.416667	2.40
Canada	Canadian \$	1.0728	.93214
<u>Northern Europe</u>			
Denmark	Krone	7.50	.133333
Ethiopia and Eritrea	Dollar	2.50	.40
Finland	Markka	4.16667	.24
Ghana	Cedi	1.020408	.98
Great Britain	English £	.416667	2.40
Iceland	Krona	57.00	.0175438
Ivory Coast	Franc (CFA)	245.00	.0040816
Liberia	Dollar	1.00	1.00
Netherlands	Guilder	3.5906	.2785
Nigeria	Nigerian £	.3571428	2.80
Norway	Krone	7.13	.140252
Poland	Zloty	52.00	.0192307
Sierra Leone	Leone	.83333	1.20
Sweden	Krona	5.14	.19455
<u>South America</u>			
Argentina	Peso	345.00	.0028986
Bolivia	Boliviana	12.00	.08333
Brazil	Cruzeiro	3.45	.289855
Chile	Escudo	8.00	.125
Ecuador	Sucre	20.00	.05
Paraguay	Guarani	125.00	.008
Peru	Sol	40.00	.025
Uruguay	Peso	240.00	.004166

<u>Division</u>	<u>Monetary Unit</u>	1969	1969
		<u>Fixed Rate</u> <u>Local Currency</u>	<u>Fixed Rate</u> <u>(U.S. \$)</u>
<u>Southern Asia</u>			
Burma	Kyat	4.7619	.21
Ceylon	Rupee	5.88	.17
India	Rupee	7.50	.133333
Nepal	Rupee	7.40	.135135
Pakistan	Rupee	4.7619	.21
<u>Southern Europe</u>			
Angola	Escudo	27.7777	.036
Austria	Schilling	25.00	.04
Belgium	Belgian Franc	50.00	.02
Bulgaria	Leva	285.714	.0035
Czechoslovakia	Koruna	50.00	.02
Equatorial Africa	CFA *	245.00	.0040816
France	French Franc	4.90	.204
Greece	Drachma	30.00	.0333
Hungary	Forint	23.474	.0426
Israel	Israeli £	3.50	.28571
Italy	Lira	625.00	.0016
Madagascar	Malagasy Franc	245.00	.0040816
Mauritius	Rupee	5.4945	.182
Mozambique	Escudo	27.7777	.036
North Africa	Dinar	4.90	.204
Portugal	Escudo	27.7777	.036
Reunion	CFA *	245.00	.0040816
Rumania	Lei	142.8571	.007
Senegal	CFA *	245.00	.0040816
Spain	Peseta	70.00	.0142857
Switzerland	Swiss Franc	4.2553	.235
Yugoslavia	Dinar	12.50	.08
<u>Trans-Africa</u>			
Burundi	Burundi Franc	90.00	.0111111
Congo	Congo Zaire	2.00	.50
Kenya	Kenya Shilling	7.14285	.14
Malawi	Malawi £	.416667	2.40
Rhodesia	Rhodesian £	.3571428	2.80
Rwanda	Rwanda Franc	90.00	.0111111
Seychelles	Seychelles Rupee	5.43478	.184
South Africa	South African Rand	.714285	1.40
Tanzania	Tanzania Shilling	7.14285	.14
Uganda	Uganda Shilling	7.14285	.14
Zambia	Zambia Kwacha	.714285	1.40

* Communauté Financière Africaine

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MAXIMUM SUSTENTATION BENEFITS FOR 36 YEARS OF SERVICE:

Consideration was given to a possible change in the sustentation policy which would permit the granting of maximum benefits for 36 years of service rather than for 40 years of service.

We recommend, 1. That no change be made in the policy which provides that maximum sustentation benefits be paid for 40 or more years of service at this time.

2. That the General Conference appoint an appropriate committee to give additional study to the question of the minimum years of service necessary for maximum sustentation benefits, and that a progress report be presented at the 1969 Autumn Council.

DEFERRED GIVING PROMOTIONAL GUIDELINES:

We recommend, That the following deferred giving promotional guidelines be adopted:

1. In the promotion of deferred giving, whether through publications, correspondence, personal interviews, or public meetings,

a. We stress the unity of the denominational program, the needs of the entire field, and the opportunities for distribution to a variety of denominational beneficiaries in a single instrument as specified by the trustor.

b. Promotional materials should stress the spiritual benefits of philanthropy and commitment, and subordinate materialistic interests.

c. Competitive appeal should be eliminated.

2. Organizations calling meetings involving primarily the alumni of General Conference educational institutions are encouraged to invite both field and institutional representatives to participate.

3. The General Conference Director of Deferred Giving, in collaboration with the field and institutional organizations, will sponsor a continuing series of promotional and informative articles in general denominational periodicals.

CAMP MEETING MISSION OFFERING POLICY:

We recommend, That the following statement serve as a policy regarding camp meeting mission offerings and that it be inserted in the General Conference Working Policy for North America:

1. All conferences are urged to follow the plan of emphasizing mission giving in connection with camp meetings and/or district and regional meetings.

2. At the Sabbath school hour during camp meeting the appeal is to be confined to the regular Sabbath school offering.

3. The camp meeting offering for missions is to be taken at a Sabbath morning worship service.

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4. Where the offering is to be divided between local projects and missions, this is to be done on the following basis:

a. Where there are two Sabbaths in the camp meeting program, the two offerings may be divided on a fifty-fifty basis or one offering may be assigned to missions and the other to local work.

b. Where there is only one Sabbath, the offering is to be divided on a fifty-fifty basis.

c. In any case where the offering is divided, it is to be made clear to all that the offering will be divided unless an individual specifically requests that his total offering be credited to missions or to a local project.

INCREASED EVANGELISM THROUGH NATIONAL BROADCASTS:

WHEREAS, Our radio and television audiences for the Voice of Prophecy and Faith for Today could at least be doubled by increased coverage and effective advertising, thus providing a continuous and growing number of interests from which every church and evangelist in a conference may benefit, and

WHEREAS, Larger plans and increased financial provisions on a local level are essential in order to reap the utmost from the millions who hear the programs, and

WHEREAS, At the present time there is no appreciable regular advertising campaign for the Voice of Prophecy and Faith for Today, and

In harmony with the 1967 Autumn Council action (p. 18, Autumn Council booklet),

We recommend, That study be given to the setting aside of funds in the General Conference, the union conferences, and in each of the local conferences so that a regular amount can be provided for this radio-television outreach, these amounts to be used for increased coverage, advertising through telephone evangelism linked with the broadcast, newspaper advertising and radio and television spot announcements. It is suggested that a possible source of funds might be the "Union Tithe Reversion for Evangelism Fund."

STATE LEGISLATIVE SERVICE:

VOTED, That the Religious Liberty section of the Public Affairs Department of the General Conference arrange for a subscription to the State Legislative Service at a cost of approximately \$4,000 for a two-year period and that the expense of this service be shared as follows:

General Conference	\$400.00
Atlantic Union	286.20
Central Union	262.08
Columbia Union	459.36
Lake Union	421.56
North Pacific Union	430.56
Northern Union	124.92
Pacific Union	909.72
Southern Union	482.76
Southwestern Union	222.84
	<u>\$4,000.00</u>

(Union figures based on membership)

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TRAINING OF WRITERS AND ILLUSTRATORS:

Recognizing that there is a critical shortage of textbook writers and illustrators among us, and that the denomination has no program for the training and development of such resource personnel,

We recommend, 1. That the Review and Herald Publishing Association, the Pacific Press Publishing Association, and the Southern Publishing Association be invited to study and implement a plan whereby textbook writers, editors of juvenile supplementary materials, and illustrators be trained and given inservice experience.

2. That these gifted individuals be selected from the English and art departments of Seventh-day Adventist colleges and awarded scholarships which will aid them in personal expenses while working as interns in editorial and art departments of Seventh-day Adventist publishing houses during summer months.

3. That in other instances, the scholarships be used by the college students for tuition as they work on special assignments in creative writing and book illustrations for said publishing houses.

HOSPITAL RETIREMENT FUND PAYMENT RATE FOR 1969:

VOTED, That the amount of the payment of the Hospital Retirement Fund per full-time employee be set at \$150.00 for the year 1969, to be paid quarterly.

COMPLIMENTARY SUBSCRIPTIONS TO THE JOURNAL OF ADVENTIST EDUCATION
FOR SEVENTH-DAY ADVENTIST EDUCATORS NOT DENOMINATIONALLY EMPLOYED:

WHEREAS, It has come to our attention that there are a number of Seventh-day Adventist educators teaching in non-Seventh-day Adventist institutions of higher education who are interested in keeping in touch with the educational work of the church,

VOTED, That study be given by the respective committees to sending complimentary subscriptions to The Journal of Adventist Education to Seventh-day Adventists teachers in non-Seventh-day Adventist institutions of higher learning and that the expense be borne by the union and local conferences where these Adventist personnel in non-Adventist institutions are located.

DIRECT CONTRIBUTIONS TO SPECIFIC PROJECTS:

WHEREAS, There are instances of tithes and offerings being paid directly to organizations instead of to local churches and conferences, and to projects in distant places, directly financed by the organization, and

WHEREAS, These irregular contributions are sometimes publicized,

We recommend, That the Review and Herald and the union conference papers do not publicize donations made in an irregular way to specific projects.

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INSURANCE COVERAGE--MISSIONARIES:

VOTED, That the following insurance coverages to be arranged through the General Conference Insurance Service for the various categories of authorized overseas missionaries be adopted:

Relief Missionaries

Travel Accident. \$20,000 coverage for total period of relief service including travel to and from the field.

Dread Disease. \$10,000 medical expense for specified diseases; \$1,000 each for cancer and tuberculosis.

Personal Effects Floater. \$1,000 on personal effects usually carried by traveler; \$100 limitation on cash, camera equipment, etc., for full period of service.

Workmen's Compensation. Voluntary labor endorsement with premium for relief physicians based on 127% of the 100% wage scale for North America and premium for all other relief appointees based on 100% of the 100% wage scale for North America.

Volunteer and Student Missionaries

Hospitalization. \$20.00 per day.

Travel Accident. \$10,000 coverage for total period of service including travel to and from the field.

Dread Disease. \$10,000 medical expense for specified diseases; \$1,000 each for cancer and tuberculosis.

Personal Effects Floater. \$1,000 on personal effects usually carried by traveler; \$100 limitation on cash, camera equipment, etc., for full period of service.

Workmen's Compensation. Voluntary labor endorsement with premium based on 90% of the 100% wage scale for North America.

Regular Missionaries

Travel Accident. \$20,000 coverage for head of family or single worker; \$5,000 for wife; \$2,500 for children one to eighteen years of age, and for in-laws; \$1,000 medical expense coverage for each person. Travel-Accident insurance is provided for travel to and from the field and while on furlough. The General Conference does not provide this coverage for regular missionaries while in the field but recommends that all divisions study the advisability of covering their workers who travel extensively. (See General Conference Working Policy, pp. 177, 178)

Personal Effects Floater. \$1,000 on personal effects usually carried by traveler; \$100 limitation on cash, camera equipment, etc. Personal effects floater coverage is provided for travel to and from the field and while on furlough. The General Conference does not provide this coverage for regular missionaries while in the field but recommends that all divisions study the advisability of covering their workers who travel extensively.

Workmen's Compensation. The General Conference does not provide Workmen's Compensation coverage for regular missionaries but the attention of all division organizations is directed to page 250 of the General Conference Working Policy which encourages the overseas divisions to study the advisability of covering their regular employees with workmen's compensation insurance according to the need and legal provisions applicable in each country or area.

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INTER-ORGANIZATIONAL DEFERRED GIVING GUIDELINES:

We recommend, That the following inter-organizational deferred giving guidelines be adopted:

1. The definition of deferred giving shall include wills, trust agreements, gift annuities, life income agreements, and life care agreements.
2. It is recognized that local conferences have the right to contact all persons in their fields including those known to be Seventh-day Adventists.
3. All referrals will be followed up in the regular contact procedures.
4. That in contacting alumni of educational institutions, the local conference and institution unite in the contact, except where the person involved does not wish this to be done or when there is a working arrangement between the conference and the institution that covers such matters; however, graduates of the schools of medicine and dentistry of Loma Linda University may continue to be contacted directly by University personnel.
5. Educational and other institutions may operate deferred giving programs under specific written agreements with union conferences under whatever terms are approved by the controlling committees and boards.
6. All organizations and institutions have the privilege of sending out promotional materials to the field they serve.
7. Where it is not known if the persons are Seventh-day Adventists the local conferences concerned are to be contacted to ascertain this; if the person is found to be a church member, contact is to be made in association with the local conference representative providing this is acceptable to the person involved.
8. No restrictions are to be placed on contacting non-Seventh-day Adventists; however, discretion should be used to avoid duplication of appeal by more than one denominational organization.
9. If a church member contacts the General Conference or a union conference, the organization will call the attention of the person to the possibility of his local conference handling the matter; however, if the person states it is still his desire that the General Conference or union conference serve as trustee, this desire will be respected.
10. Should a church member residing and holding membership in one local conference desire to enter into an agreement with another local conference, the same provisions will apply as in the preceding paragraph in regard to the General Conference and union conferences.
11. The local conferences shall cooperate with the institutions in a spirit of good will and mutual understanding.
12. Further study shall be given to the procedures to be followed in writing and managing inter-organizational agreements.

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13. It shall be understood that all educational institutions have the right to directly approach all of their alumni relative to current giving.

14. These guidelines shall be reviewed one year after adoption and shall be modified as the circumstances indicate.

The following recommendation from the General Conference Officers was presented and adopted:

DIRECTOR OF DEFERRED GIVING--ELECTION:

VOTED, That Article V, Section 1-a of the General Conference Constitution, and the General Conference Working Policy, p. 9, be amended to include among those elected in each regular session of the General Conference a Director of Deferred Giving. This amendment is referred to the 1970 General Conference session for approval.

Further recommendations were presented from the Plans Committee and with amendments adopted as follows:

SPRINKLER SYSTEMS:

WHEREAS, An automatic sprinkler system is most effective in protecting the occupants of buildings against loss of life from the hazards of fire, especially the young people in college and academy dormitories, and

WHEREAS, The installation costs of automatic sprinkler systems are a capital expenditure that can be included in the financing of the building project and which will amortize its cost over a period of time, often in a very few years, and

WHEREAS, An automatic sprinkler system, fully approved by the state fire insurance rating bureau for maximum insurance credit is considered to be essential for adequate protection against a catastrophic fire loss, especially in buildings of wood frame construction,

We recommend, 1. That an action be recorded to remind the field in general and especially our institutions, that the installation of an automatic sprinkler system, under certain conditions, is extremely important; and that we strongly recommend a system approved by the state fire insurance rating bureau for maximum insurance credit, for the following buildings:

a. Educational buildings of Class "D" frame construction and of Class "C" construction with frame interiors when the value is in excess of \$100,000.

b. Multiple story buildings of Class "D" frame construction.

c. Buildings of the following occupancies irrespective of value and type of construction:

(1) Nursing homes or retirement homes.

(2) Industries subject to severe fire losses, including publishing and manufacturing operations such as woodworking, broom factories, furniture, and plastics.

d. Hospitals of Class "D" construction or Class "C" construction with frame interiors.

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2. That where new building projects are undertaken and recommendations from the insurance department indicate a specific need for an automatic sprinkler system, these new projects be approved by the Blue Prints Committee and the Borrowing of Funds Committee only on condition that such a system is actually included in the construction and financial plans for the building project.

LIBERTY MAGAZINE GOAL--1969:

WHEREAS, There are nearly one million officials and other leaders in North America who should be receiving Liberty Magazine,

We recommend, That for 1969 the promotional goal for Liberty Magazine be two subscriptions per member in North America.

HEALTH WORKER AND MINISTERIAL COOPERATION:

WHEREAS, There is reason to believe that the church has not yet realized the full potential of its medical resources in achieving evangelistic results therefore as a means of promoting the work of the church and in view of the potential held by our physicians, dentists, nurses, and other personnel,

We recommend, That continuing study be given by union and local conference administrators to ways of promoting avenues of soul-winning, utilizing the skills, devotion, and influence of our Seventh-day Adventist health workers in

1. Annual medical-ministerial retreats.
2. Evangelistic planning and efforts.
3. Health Emphasis Week presentations in churches and schools.
4. Conducting 5-Day Plans to Stop Smoking.
5. Continuing study to be given by the union and local conference administrators in the day-to-day personal contact with patients in the doctor's office by the physicians and dentists and their workers.

HEALTH EDUCATOR:

WHEREAS, There is a continuing need to strengthen the health education work in our conferences and in our schools,

We recommend, 1. That local conferences give study to the potential advantages and value of providing a budget and hiring a health educator, preferably a nurse with public health qualifications.

2. That the Department of Health of the General Conference be requested to develop a job description for such a health educator.

TRAINING HOME HEALTH AIDES:

WHEREAS, "We have come to a time when every member of the church should take hold of medical missionary work," Testimonies 7, p. 62, and

WHEREAS, There appear to be substantial opportunities for self-supporting medical ministry by home health aides,

We recommend, 1. That conferences be encouraged to:

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a. Engage qualified teachers to offer programs for preparing home health aides in harmony with community needs.

b. Develop organizations and registries for motivation, inspiration, and direction of home health aides.

2. That our medical and educational institutions be encouraged to study ways of cooperating in providing such instruction.

3. That we request the General Conference to give study to the promotion and direction of this program in the North American Division.

HEALTH EMPHASIS WEEK IN SCHOOLS:

WHEREAS, It is our responsibility to present health instruction in its fullest sense to the students in our schools,

We recommend, That local conference committees give study to developing comprehensive plans which will emphasize the importance of good health, and teach the principles of healthful living in their fullest sense to the young people in our elementary and secondary schools, especially during Health Emphasis Week.

UNION AND LOCAL HEALTH COUNCILS:

WHEREAS, There appears to be a need to create a representative planning council to give general guidance and direction to the health ministry in union and local conferences,

We recommend, That union and local conferences appoint representative Health Advisory Committees to give guidance and direction to health activities in their respective areas.

COOPERATION MEDICAL AND MINISTERIAL STUDENTS:

WHEREAS, Most fruitful results may be achieved by close cooperation between the medical and the ministerial workers in the church,

We recommend, That our universities and senior colleges be urged to organize and implement programs in which ministerial students and students in preparation for various health professions work together in community and church health, educational, and evangelistic endeavors.

PRESCHOOL EDUCATION

WHEREAS, The Seventh-day Adventist Church believes that every child should receive home education with parental instruction wherever possible and as long as possible; and

WHEREAS, Trends in government educational planning indicate the approach of compulsory preschool education;

We recommend, That the General Conference, through the Department of Education make the following provision for the development of a program of preschool education for the denomination where society makes it necessary for such early curricula to be launched:

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1. That the program of preschool education shall be an integral part of the Department of Education of each conference and shall be fostered, controlled and financed in the same way as the regular elementary education program.
2. That guidance personnel and teachers in education departments encourage suitable individuals to qualify as kindergarten and nursery school teachers.
3. That additional individuals be appointed to the Curriculum Revision Guidance Committee who will plan for the preschool education curriculum and the necessary materials for the prospective teachers of preschool children.
4. That the Department of Education establish standards for kindergarten and nursery school facilities, equipment, and the instruction to be given.
5. That standards of certification for teachers of preschool children be established by the Department of Education.
6. That the college deans and directors of teacher education in Seventh-day Adventist colleges and universities in the North American Division make provision immediately for specific courses which will aid teachers in training to be prepared for teaching preschool children.
7. That in addition to the kindergarten program, Seventh-day Adventist churches and/or institutions be encouraged to offer day care centers where the numbers of working mothers make such feasible, and that these centers be staffed by trained teachers.

HOME AND PARENT EDUCATION:

WHEREAS, One main reason why many states are lowering the school entrance age requirement is the fact that most young children are not receiving the home training they need today, especially in our larger cities; and

WHEREAS, We as Seventh-day Adventists have been told, "Never will education accomplish all that it might and should accomplish until the importance of the parents' work is fully recognized, and they receive a training for its sacred responsibilities." Education, p. 276

WHEREAS, "We are sustaining terrible losses in every branch of the work through the neglect of home training," --Ms 119, 1899

We recommend, That Home and Parent Education be given its proper emphasis by:

1. Encouraging our young people in college to take courses in family life, home economics, and behavioral science that will enable them to qualify as good homemakers.
2. Establishing an active Home and School Fellowship in every church.
3. Organizing at least one Home and Parent Study Group each year in each church.
4. Encouraging each family to subscribe to The Adventist Home Magazine.
5. Preaching frequent sermons beamed to parents and homemakers.

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6. Recommending that each union conference Department of Education organize Family Life Clinic teams to conduct weekend clinics in our churches on problems of family living and that these teams be made up of specialists (trained family counselors, teachers of behavioral science, physicians, and representatives of other disciplines as needed) and that the minimum time devoted to such clinics be a Friday evening and Sabbath.

GOD'S WORD IN THE AIR:

WHEREAS, Our hope of reaching countless millions is by keeping God's Word in the air through bold and imaginative approaches on radio and television locally and nationally,

We recommend, 1. That a call be sounded to administrators, departmental leaders, pastors and church members that our church demonstrate concern for those whose spiritual, moral and ethical values are being shaped primarily through the mass media by using radio and television in a wider way in these last days.

2. That we ask that careful and serious endeavors be put forward for more effective use of local radio and television to provide access to the unchurched and nonreligious.

3. That in implementing expanding plans, the following areas be carefully considered:

- a. Programming to reach specific audiences.
- b. Training of selected ministers for broadcasting.
- c. Adequate finance.
- d. Thorough and effective follow-up.

4. That in recognizing the evangelistic potential in radio and television conference administrations seek to provide funds for broadcasting on a regular basis as part of their evangelism budget.

LARGER PLANS FOR PERSONAL WITNESS:

We recommend, That the Radio-Television Department cooperate closely with the Lay Activities Department on all levels seeking to produce and foster larger plans for personal witness, literature distribution and telephone contacts that will increase audiences and names for follow-up.

INGATHERING OBJECTIVES:

WHEREAS, Fulfilling prophecies and precarious world conditions point to the rapidly approaching end of probation and at this time the needs and opportunities for an expanded work in the world harvest field are unprecedented,

WHEREAS, Ingathering presents opportunities for our members to enter into a soulwinning partnership with missionaries in many lands and with their pastors in the homeland as souls are contacted for Christ,

WHEREAS, The Lord has given this inspired message, "His servants are constantly to enlarge the circle of their efforts. Constantly they are to do more, never less. The Lord's work is to widen and broaden until it encircles the world." --Testimonies, Vol. 7, p. 15.

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We recommend, 1. That the following statement on Ingathering objectives be adopted as our official statement:

The Ingathering program is a Seventh-day Adventist presentation to the general public. Its prime purpose is evangelistic contact:

- a. To acquaint people in house-to-house and business contacts with the worldwide medical, educational, evangelistic, and welfare program of the church.
- b. To ascertain their interest in Bible study.
- c. To furnish them an opportunity to enrol in a Bible correspondence course.
- d. To provide further information about our church.
- e. To present a yearly report on our humanitarian work, inviting people to contribute to its continuance. Further,

We recommend, 1. That the soulwinning opportunities of Ingathering and the importance of every-home contact be emphasized in the following ways:

- a. The distribution of Leaflet #28, a compilation of the Spirit of Prophecy statements relative to Ingathering.
 - b. The scheduling in every church in North America of the 10-minute tape which presents recent soulwinning Ingathering experiences.
 - c. The wide use by members of the Ingathering interest pad to record interests, problems, and services rendered.
 - d. The training of members to direct the attention of the donors to the two special free offers on the magazine postcard suggesting the expression, "You are entitled to these free offers--(a) an opportunity to explore your Bible, using guide sheets that come by mail; and (b) the chance to get acquainted with America's leading prophetic magazine by receiving a free issue."
 - e. Recognition of members with twenty-five hours of Ingathering service whether or not they have reached the Silver Vanguard goal.
 - f. The planning for Ingathering field days on Sundays, when more people are in a "church" mood, where conditions permit.
 - g. The development of follow-up plans which include introducing interested people to the Gift Bible Plan, or one of the Bible Correspondence courses, presenting them the missionary book-of-the-year, sending them the missionary magazine, and arranging Bible studies with them.
2. That at workers' meetings and appropriate church services time be provided for demonstrations of proper canvasses and techniques based on the leaflet "Helps for Ingatherers".
3. That more business and professional leaders in every community be contacted during the Ingathering crusade, both for their sakes and for their goodwill support of our worldwide work based on proper concept of Adventist service projects. In building such lists plans should be laid for Ingathering before the Thanksgiving holiday.

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4. That care be exercised in the assignment of territory to prevent, as far as possible, the duplication of Ingathering contacts.

5. That the North American Division set its financial objectives at \$7 million and that the other divisions aim at a combined objective of \$3,500,000 making a total world objective of \$10,500,000 for the 1969-1970 crusade, and that churches, conferences, and unions be encouraged to exceed every former per capita attainment.

ENLARGING OUR MISSIONARY SERVICE THROUGH LITERATURE:

WHEREAS, "The world is to receive the light of truth through an evangelizing ministry of the word in our books and periodicals." --Christian Service, p. 146, and

WHEREAS, The counsel is clear as to our responsibility as found in the following statement, "Church members, awake to the importance of the circulation of our literature, and devote more time to this work. Place in the homes of the people, papers, tracts, and books that will preach the gospel in its several lines. There is no time to be lost." --Ibid, p. 147

We recommend, That the following methods be adopted and adapted in each community where we have a church, with the members organized and trained for service.

1. Pocket Evangelism. "Carry with you, wherever you go, a package of select tracts, which you can hand out as you have opportunity." --Christian Service, p. 151 Every man can dedicate a literature pocket and every woman can carry in her purse the small plastic tract holder secured from Book and Bible houses.

2. Tract Racks in Strategic Places. Well-tended tract racks should be placed, as far as possible, in laundromats, barber shops, beauty parlors, physicians' and dentists' offices, bus stops, airports, and train stations, and other places where people are waiting and have time to read.

3. Motels and Hotels. Certain books are ideally adapted for motel and hotel rooms. Your Bible and You makes an ideal companion to the Gideon Bible found in nearly all motel and hotel rooms. At present nearly one million copies of Your Bible and You have been published. These already have done an outstanding work in motels. There are still millions of rooms in motels and hotels without our books. This is a large door of opportunity open before us. It has been suggested that our publishing houses prepare a small, attractive cardboard stand for motel lobbies with an appropriate announcement.

4. Revival of Literature Bands. Revival of literature bands in all churches and the conducting of field days, especially on Sundays or holidays, to blanket an entire new suburb of our cities and each nearby unentered town or county.

5. Revival of Mailing Bands. To cooperate in the plan to reach each box holder in each dark county by mailing appropriate literature.

WORLDWIDE LAYMEN'S YEAR--1971:

WHEREAS, The outpouring of the Spirit accompanies a renewal of lay participation in evangelism for "as they continue to let their light shine, as did those who were baptized with the Spirit on the day of Pentecost, they receive more and

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still more of the Spirit's power. Thus the earth is to be lightened with the glory of God." --Acts of the Apostles, p. 54

WHEREAS, "God in His providence is calling His people out from their limited sphere of action to enter upon greater enterprises," --Testimonies, Vol 3, p. 405 and "laymen can minister. It is their privilege to lay hold of divine power with one hand, and with the other to reach forth to save humanity." --Review and Herald, October 13, 1896.

We recommend, 1. That 1971 be designated as Laymen's Year around the world, and that plans be formulated for the greatest harvest of souls through lay evangelism.

2. That as new plans and tools are readied in preparation for this great soulwinning year they be immediately utilized in North America.

3. That the world divisions translate, adapt and promote these plans and prepare these tools for their respective fields.

4. That plans be presented and the program be launched at the General Conference session of 1970, so as to involve every church, mission, conference, union and institution in taking giant strides forward in "the most important . . . house-to-house work, reasoning from the Word, explaining the Word." --Welfare Ministry, p.60

5. That each division and North American Union set the following as its share (based on membership) of the world objective of one million Bible studies a month in 1971:

Australasia	50,000	Atlantic Union	17,625
Central Europe	27,000	Canadian Union	9,870
Far East	121,000	Central Union	16,215
Inter-America	132,000	Columbia Union	28,435
Middle East	2,000	Lake Union	26,555
North America	235,000	Northern Union	7,755
Northern Europe	54,000	North Pacific Union	27,260
South America	118,000	Pacific Union	56,400
Southern Asia	23,000	Southern Union	30,550
Southern Europe	78,000	Southwestern Union	14,335
Trans-Africa	<u>160,000</u>		
	1,000,000		<u>235,000</u>

6. That to help achieve this great objective of one million Bible studies a month the Gift Bible program be further implemented as a co-ordinated evangelistic thrust with all departments participating with strong emphasis on follow-up work.

7. That in each division a standing committee be appointed to co-ordinate new lay evangelistic developments, including the area of Gift Bible evangelism, to provide where possible new Gift Bible lessons geared to the younger generation, and to plan decision type follow-up programs.

8. That Adventist Men seminars for business and professional men of our churches be conducted on a conference basis with instruction in these three specific areas--Laymen Speak for God, Disaster Relief Service, and Church Leadership.

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9. That a new progressive teaching device in picture roll form be released early in 1969. This visual aid will supplement the Better Life Picture Roll #1 and will present subjects dealing with doctrine, prophecy and decisions.

10. That the "In His Steps" filmstrip (series of ten now available) be translated into major languages to aid laymen in securing decisions.

11. That a new flashlight type of projector be developed for areas where there is no available electric power.

12. That the Lay Activities Department prepare a movie film to inspire and train members around the world in the techniques of reaching people, teaching people, and reaping people, with the divisions providing sound tracks in major languages, thereby making this film of greatest benefit to members in many countries.

13. That an objective to double the best previous year's record in number of pieces of missionary literature distributed be set and that a greatly expanded program be devised of distributing tracts, periodicals and books using the following methods: pocket evangelism, systematic tract distribution, literature reading racks, motel book program, gift subscriptions to missionary magazines, and the penetration tract program.

14. That the laymen be challenged to double the best previous year's record in the securing of applications for Bible Correspondence courses.

15. That in the Health and Welfare Services increased emphasis be placed on spiritual ministry, introducing clients to Christ through personal witnessing, Christian literature, Bible studies, or invitations to Sabbath School.

16. That a new series of ten study guides, based upon Christian Service, be utilized by pastors and church leaders to motivate church members in working for the lost.

17. That to help launch this great soulwinning year in the world field laymen's congresses be held, with delegated representation, early in the year 1971 in each division.

SABBATH OBSERVANCE:

It has been suggested that guidelines be established for Lay Activities secretaries and Book and Bible House personnel for the handling of orders for literature on the Sabbath, thus ensuring proper Sabbath observance.

We recommend, That the statement on pp. 11, 12 of Lay Activities Leaflet #5 be drawn to the attention of the personnel concerned with this and that the contents of same be adhered to in the transaction of business for the supply of literature. The statement reads as follows:

Supplying Literature on the Sabbath

Special attention is called to the following recommendation by the General Conference Committee regarding Sabbath Services and Promotion Work, with which

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the Church Lay Activities Secretary should be familiar:

Recognizing the need of presenting to our congregations on the Sabbath plans whereby the church members may take an active part in giving the truth to others,

We recommend, That appeals for specific missionary objectives, either home or foreign, be so presented as to afford food for spiritual development, and that care be exercised not to allow such specific appeals to take the place of worship and instruction from the Word of God. . . The following plan shall be adopted:

"1. After a brief, spiritual presentation of the matter, those who desire to make pledges to pay for such literature shall write out their pledges, with names and addresses, on paper furnished, and pass them in, so that the Church Lay Activities Secretary may have them for record. Each person making such a pledge shall at the same time be given a Church Order Envelope, with instructions to make out the requisition and enclose the necessary money during the week, the envelope to be placed in the offering basket on the next Sabbath.

"For the convenience of church members in ordering supplies, envelopes are provided with printed information on the outside, whereby the church members may designate the literature they wish to secure, specifying quantity, language, binding, etc. The amount of money covering the cost of literature they are ordering may be put in the envelope during the week, and placed in the basket at the time the regular offering is received. At the close of the service the church treasurer places the envelopes in the hands of the Church Lay Activities Secretary, who after the Sabbath gives the orders prompt attention. This eliminates any spirit of commercialism that might come into the church, and places in the hands of the Church Lay Activities Secretary orders in the individual's own handwriting, thus safeguarding from any mistake in ordering what is desired."

2. That the church pastor and elders take the opportunity to orientate Lay Activities Secretaries, and others concerned, on Sabbath procedures when such officers are newly appointed at the beginning of each period.

3. That when the pastor reviews the standards for Sabbath observance from the pulpit from time to time, he take the opportunity to remind the congregation of the necessity to cooperate with the Lay Activities Secretary and the Book and Bible House representative in the ordering of literature, etc., thus ensuring that "a rightly directed program of activities in harmony with the spirit of true Sabbathkeeping will make this blessed day the happiest and best of all the week, for ourselves and for our children--a veritable foretaste of our heavenly rest."
--Church Manual, p. 208

GUIDELINES IN THE CHRISTIAN'S CHOICE OF MUSIC:

We recommend, The adoption of the following statement of guidelines in the Christian's choice of music:

To become mature Christians we grow little by little to love God and our neighbors with heart, mind, soul, and strength. The building of these right relationships in emotion, thought, word, and action is powerfully helped or retarded by our choice of music and how we relate to it.

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The music we use, both religious and secular, should help develop moral fiber, righteous living, and a well-balanced Christian life. Therefore the following guidelines are submitted for consideration:

1. Is it true to the Word of God?
2. Does it draw to Jesus?
3. Does it add to Christian education, inspiration, and character?
4. Does its appeal maintain a judicious balance of the emotional, intellectual, and spiritual life?
5. Is its influence ennobling and elevating and are the words wholesome?
6. Would it interfere with the kind of person a Christian ought to be?
7. Is it appropriate for the occasion?
8. In vocal music is the character-building message paramount over the accompanying musical elements?
9. Does it help prepare for a place in God's kingdom?

TOWARD A PHILOSOPHY OF CHURCH MUSIC:

We recommend, The adoption of the following statement regarding a philosophy of church music:

Sacred music has had its part in the development of the human race, from its beginning "when the morning stars sang together" (Job 38:7), to the time of the return of Jesus, ("and they sung a new song", Rev. 5:9). The church has been counseled to make of music a means of worship and witness: "Teaching and admonishing one another in psalms and hymns and spiritual songs, singing with grace in your hearts to the Lord" (Col. 3:16).

The importance of the use of this medium is emphasized in the following statements:

"The melody of praise is the atmosphere of heaven; and when heaven comes in touch with the earth, there is music and song" (Education, p. 161).

"Rightly employed, it is a precious gift of God, designed to uplift the thoughts to high and noble themes, to inspire and elevate the soul . . . It is one of the most effective means of impressing the heart with spiritual truth. . . As a part of religious service, singing is as much an act of worship as is prayer. Indeed, many a song is a prayer. . . Heaven's communion begins on earth. We learn here the keynote of its praise" (Education, pp 167, 168).

"Music forms a part of God's worship in the courts above, and we should endeavor, in our songs of praise, to approach as nearly as possible to the harmony of the heavenly choirs" (Patriarchs and Prophets, p. 594).

"The melody of song, poured forth from many hearts. . . is one of God's instrumentalities in the work of saving souls" (Testimonies, Vol. 5, p. 493).

"Lift up Jesus, you that teach the people, lift Him up in sermon, in song, in prayer. . . Let the science of salvation be . . . the theme of every song" (Gospel Workers, 160).

Based on the foregoing statements, the following ideals and general purposes for music in the church can be set forth, always keeping in view the fact that it would have as its center Jesus Christ, the Redeemer and Saviour of the world:

1. Music should aid the worshiper to express his praise, adoration, intercession, confession, repentance, testimony, and dedication of life, and contribute to his vital relationship with God through personal communion.

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2. Music should aid in the proclamation of the gospel, helping the believer to express the good news that God has provided redemption from sin through Jesus Christ, and must be consistent with the teachings of the word of God.

3. Music should aid in the true purpose of education, which is "to restore the image of God in the soul" (Patriarchs and Prophets, p. 595).

4. Music should aid in giving the distinctive message of Seventh-day Adventists, and in preparing people to meet their high destiny as children of God in His eternal kingdom.

The Home and Overseas Officers and Union Presidents presented recommendations which were adopted as follows:

EXPANDED STUDENT MISSIONARY PROGRAM:

We recommend, That paragraph 6 of the Student Missionaries Policy (1964 Autumn Council actions, p. 24) be amended to read as follows:

6. That up to four student missionaries per year may be sent by each college Missionary Volunteer Society in North America with the following financial arrangements:

a. The college MV Society shall be financially responsible for:

(1) Round trip ticket for the first two student missionaries appointed and one-way ticket for the third and fourth student missionaries. The third and fourth student missionary from each college MV Society shall be expected to remain in the overseas division for a period of one year. (All tickets to be purchased through the General Conference.)

(2) The costs of his passport, visas, and inoculations.

b. The General Conference shall be financially responsible for:

(1) The costs of physical examination prior to acceptance.

(2) The costs of insurance premiums providing the following coverages (to be arranged by the General Conference prior to departure):

(a) Health

(b) Accident and casualty

(c) Dread disease

(d) Personal effects floater

(e) The liability of the denomination shall be limited only to the cost of the insurance premiums for the above coverage. The student missionary who is 21 years of age or older, or his parents or legal guardians if he is under 21, shall sign a release of liability form absolving the denomination from any liability arising out of any loss, injury, illness, disability or damage sustained while serving as a student missionary or resulting from his service as a student missionary.

c. The division to which the student missionary is sent shall be financially responsible for:

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(1) Food, lodging, local travel and related expenses while in the field. (A living allowance equivalent to these expenses may be provided. No salary shall be paid to the student missionary.)

(2) One-way ticket for the third and fourth student from each college MV Society representing the return portion of the ticket to the field as provided by the college MV Society. The third and fourth student missionary from each college MV Society shall be expected to remain in the overseas division for a period of one year.

d. Overseas divisions may adopt a student missionary program of their own to harmonize with these stated guidelines.

Plans Committee recommendations were considered and with amendments adopted as follows:

CLOSER CONTACT WITH SEVENTH-DAY ADVENTIST STUDENTS IN NON-SDA
MEDICAL, DENTAL, AND PARAMEDICAL SCHOOLS:

WHEREAS, There are many Seventh-day Adventist young people enrolled in non-Seventh-day Adventist medical, dental and paramedical schools, and

WHEREAS, These students constitute a valuable reservoir of professional talent for service in and to the church,

We recommend, That we encourage union and local conference medical secretaries to develop and maintain close contact with Seventh-day Adventist students in non-Seventh-day Adventist medical, dental, and paramedical schools for the purpose of maintaining interest and enlisting their talents in the service of the church.

ACTION ON SMOKING AND HEALTH:

We recommend, 1. That we pledge our support and cooperation to the program of Action on Smoking and Health (ASH) in defending the United States Federal Communications Commission ruling on the Fairness Doctrine as applying to smoking and encouraging radio and television stations to implement the FCC ruling, including our providing of suitable materials for broadcasting.

2. That we urge our colleges and conference officials to be alerted to the opportunities now afforded on radio and television stations to promote our temperance cause and call the attention of the public to these basic principles.

TEMPERANCE COMMITMENT:

WHEREAS, The Seventh-day Adventist church from its inception as a latter-day movement to prepare a people for the coming of the Lord, has emphasized temperance as coupled with the preaching of the three angels' messages and supported the organization of a temperance association with a call for individual commitment and personal involvement, and

WHEREAS, This plan of organization and membership under the blessing of God has continued and extended around the world,

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We recommend, 1. That we reaffirm our dedication and commitment to the principle of temperance as a spiritual doctrine of self-control through Christ with the individual separating from every form of intemperance, including the use of alcohol, tobacco, narcotics, and psychedelic drugs, and that we renew our resolve for a greater implementation of these truths to the church and the community.

2. That we re-emphasize and recommend to every church member committed to these principles a renewed emphasis on temperance membership and involvement through the International Temperance Association and American Temperance Society membership plan.

TEMPERANCE AT CAMP MEETINGS:

We recommend, 1. That temperance be highlighted at camp meetings as called for by the Spirit of Prophecy with invitations to prominent civic and temperance leaders to participate so as to learn of our ideals and activities.

2. That temperance activities at camp meetings include youth involvement with special meetings and tours planned to such places as narcotic centers, police headquarters and hospitals.

3. That temperance displays be incorporated in our camp meeting programs and that special temperance demonstrations and film showings be arranged for both adult and youth divisions.

SPECIAL PURPOSE BOOKS:

WHEREAS, In recent years our publishing houses have printed a number of special purpose books and booklets (such as The Valley of Decision, for our Mormon friends; Mary Kennedy's Victory, for our Catholic friends; Is It The Watchtower? for our Jehovah's Witness friends; Can Persecution Arise in America? for our Jewish friends, and many other excellent publications), and

WHEREAS, The Pacific Press, in consultation with the other houses, has offered to provide a free supply of folders listing these publications,

We recommend, The approval of this plan and urge union and local conference committees to widely circulate these folders among church members and lay plans for the expanded distribution of these books in each church territory.

MISSIONARY BOOK-OF-THE-YEAR:

WHEREAS, The effectiveness of the Missionary Book-of-the Year plan initiated in 1952, is reflected in the distribution of at least five million copies under twenty-one titles to date (including the 5-pack for 1968) bringing to countless thousands a knowledge of the Advent message, and

WHEREAS, The lively interest of the Seventh-day Adventist church membership in this project is revealed in the record number of books circulated year after year, and

WHEREAS, The half-dozen books in this series written by Mrs. E. G. White have had widespread acceptance and use, and further, that Christ's Object Lessons was

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specifically designated as a book "ordained of God for reaching the people. . . overcoming prejudice" and to "be the means of bringing many souls to a knowledge of the truth,"

We recommend, 1. That Christ's Object Lessons in a modern, colorful format, and under a revised appealing title chosen in counsel with the trustees of the E. G. White Estate, be the Missionary Book-of-the-Year for 1970.

2. That all departments of the church give vigorous promotion to the distribution of this book for we have the assurance that it will be appreciated by the rich and poor, educated and unlearned--people of all nations, all classes, all stations in life. The Messenger of the Lord has specifically stated that "the saving of many precious souls will be the result of the circulation of Christ's Object Lessons."

MEDICAL EVANGELISM IMPLEMENTATION:

WHEREAS, We are instructed that physicians and ministers should unite in evangelism for the large cities, and

WHEREAS, This plan has proved to be an effective means of presenting the total message to make man whole, and feeling that now is a most opportune time to work these large metropolitan areas,

We recommend, 1. That the General Conference Department of Health, The Ministerial Association, and the Temperance Department, in consultation with the officers of the General Conference, study ways and means to strengthen and encourage the uniting of ministers and physicians in large city evangelistic endeavor.

2. That at least one ministerial-medical team be developed within the North American Division, as a means of immediately strengthening this work and of setting the pace for other teams to follow.

3. That Better Living Centers be established in appropriate and selected places with the understanding that where we now have Health and Welfare Centers these be utilized for this purpose, and that these centers strongly emphasize health education, disease prevention, the Five-Day Plan to stop smoking, and give instruction in such areas as health and hygiene, nutrition and cooking, family and child health, first-aid and home nursing, mental health, medical self-help in time of disaster, and Christian living.

COOKING SCHOOLS AND INSTRUCTORS TRAINING:

WHEREAS, We believe that optimal health and the principles of healthful living are essential aspects of practical Christianity, and since we have been instructed that "Cooking schools are to be held. . . The work of teaching the people how to prepare a dietary that is at once wholesome and appetizing, is of the utmost importance." --Counsels on Diet and Foods, p. 469

WHEREAS, We appreciate the urgency of bringing this instruction to our churches and our communities as promptly as possible,

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We recommend, 1. That each union conference in the North American Division be encouraged to make and implement plans to organize a team of food specialists to conduct cooking school instructors' workshops for ministers' wives and others prior to camp meetings or during workers' meetings.

2. That ministers' wives and others be encouraged to attend the cooking school instructors' five-day workshop held in their conference, and upon returning to their churches or districts, they organize cooking schools for the members of their areas.

3. That Loma Linda University be invited to sponsor a special dietetic seminar in 1969 and that one member of each union's food specialists team be authorized to attend.

GIFT BIBLE EVANGELISM:

WHEREAS, "The word that God speaks is alive and full of power" (Heb 4:12, Amplified N.T.) and we are to hold "Out and offer to all men the Word of Life" (Phil. 2:16, Amplified), and

WHEREAS, In these days of deep hunger for the Word of God hundreds of thousands are studying the truths of the Word through the Gift Bible Evangelism Plan, and

WHEREAS, When followed up carefully one of every three persons, on the average, who completes a study of the Bible guide sheets becomes a baptized church member,

We recommend, 1. That in every division of the world we give greater impetus to this fruitful plan of evangelism.

2. That we ask each church member to have at least three active students in the Gift Bible Plan during 1969.

3. That we request the General Conference to prepare an attractive brochure for use by laymen in introducing the plan of placing Bibles and study guides.

4. That a suitable tract including an offer for Bible Correspondence School lessons be left in each home where the guide sheets are not accepted.

5. That above all we stress the importance of faithful and careful follow-up by:

a. Arranging instruction in follow-up techniques under the direction of the pastor.

b. Calling regularly at the home with the appropriate guide sheets.

c. Offering to help the student with the lessons and to correct the guide sheets in the home of the student.

d. Introducing an advanced course when the initial series has been completed.

e. Giving personal Bible studies with the use of visual aids such as film-strips or Better Life Picturolls #1 and 2.

f. Inviting the student to evangelistic meetings held by a minister, a layman, or our youth.

g. Organizing a branch Sabbath school.

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6. That "Guidelines for Gift Bible Evangelism" be reprinted so that all both new and older church members, may have available this simple and important instruction booklet with step-by-step procedures which will help them to bring others to Christ.

7. That all administrators, secretaries of all departments, and pastors join in leading our members in this satisfying and successful soulwinning service by promoting Gift Bible Evangelism at workers' meetings, camp meetings, district meetings and rallies.

SENIOR SABBATH SCHOOL LESSON QUARTERLY:

WHEREAS, There is need for an updating and developing of the format of the Sabbath school lessons which will encourage a more systematic and a better comprehended study of the quarterly topics, and

WHEREAS, The trial use in several conferences within two unions has demonstrated the effectiveness of a Sabbath school quarterly embodying such a broader approach and a more effective challenge to study,

We recommend, 1. That the senior Sabbath school lesson format as used experimentally, embodying a style which combines statement, exposition, questions and application be accepted as the method of lesson structure and that a refinement of this form become the basis of guidelines to authors.

2. That each issue of the senior division lesson Quarterly contain 108 pages, and that one page of the issue be devoted to each daily portion of the lesson.

3. That the Pacific Press Publishing Association be recognized as the publishers in North America for the regular Sabbath School Quarterly, and that the present teachers' edition of the senior Sabbath School Quarterly be replaced by a loose-leaf quarterly containing teachers' lesson material as explained in another action.

4. That publication of the new senior lesson format be initially for a twelve quarter period to begin not later than January 1, 1971 with the provision that it may begin with the year 1970 if the Sabbath School Department can arrange to do so on a temporary basis with its present staff by limiting field appointments as necessary, and by utilizing help from the field in lesson preparation.

SABBATH SCHOOL WORKER:

WHEREAS, It is desired to enlarge the scope and improve the effectiveness of The Sabbath School Worker in meeting the widely expressed need for teaching aids in all Sabbath school divisions,

We recommend, 1. That beginning with January, 1971 The Sabbath School Worker be published by the Review and Herald Publishing Association in three separate editions, namely, one for senior and youth divisions (to be issued monthly), one for earliten and junior divisions (to appear quarterly), and one for primary, kindergarten, and cradle roll divisions (to be issued quarterly).

2. That each edition include appropriate promotional articles and aids for all types of Sabbath School evangelism in addition to specialized teachers' helps.

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3. That the senior division edition of the Worker, which will contain the teachers' lesson material be printed in loose-leaf form and punched for use in a 5½ x 8½ 3-ring binder, a separate teachers' edition of the senior lesson quarterly no longer to be published.

4. That as soon as the Worker begins to carry material for the various Sabbath school divisions in separate editions, thus increasing the volume of helps available to workers in all divisions, it is understood that as new supplementary program and lesson helps are developed in the field, they will be channeled through the various sections of the Worker, rather than being produced and distributed by local conferences and unions.

5. That because of the greatly augmented volume of Worker material thus to be provided, and the additional labor to be involved in collecting, producing, and organizing material for separate Worker editions, due consideration be given by the General Conference Treasury to providing an additional office secretary to assist with Worker publication.

6. That if the Sabbath School Department can arrange for the Sabbath School Worker under the new plan on a temporary basis with its present staff by limiting field appointments as necessary and by utilizing help from the field in preparation of Worker lesson helps, publication may begin with the year 1970.

AN ENLARGED MAGAZINE MINISTRY:

WHEREAS, Our missionary magazines are "as pulpits in the homes of the people," and

WHEREAS, The time of fulfillment is upon us concerning the prediction of "the work of that other angel that comes down from heaven with great power and lightens the earth with his glory,"

We recommend, 1. That as a continuing response to the call to the church for total evangelism, the Publishing Department, beginning in 1969, accept the challenge of raising up one million new Seventh-day Adventist "pulpits" in the homes of the people living in the North American Division by adding a minimum of 10 per cent each year to the circulation of all our missionary periodicals.

2. That we earnestly strive to achieve this proposed enlarged magazine program by,

a. Renewed emphasis on magazine circulation by Publishing Department leaders and literature evangelists in both single copy and subscription sales.

b. Organizing church magazine selling teams of both youth and seniors.

c. Increasing church membership magazine subscriptions for missionary purposes.

d. Encouraging the pursuit of earn-it-yourself projects such as: Welfare fund raising; Pathfinder projects; summer camp costs; Sabbath School Investment offering; church school scholarship programs; School class trips; school equipment.

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UNION CONFERENCE BOARD OF EDUCATION - POLICY CHANGE:

VOTED, That the policy "Union Conference Board of Education," paragraph 3, p. 87 of the General Conference Working Policy, be amended as follows:

3. The union conference president ~~secretary of education~~ shall be the chairman ex officio of this board.

AFFILIATION WITH PUBLIC SCHOOL SYSTEMS IN THE NORTH AMERICAN DIVISION:

We recommend, That no Seventh-day Adventist school effect any affiliation for course work with a public school system (elementary, junior, or senior high school) until approval has been obtained from the union conference Board of Education.

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A meeting of the General Conference Committee was called and agenda items dealt with, as follows:

Minutes of the meeting held October 3, 1968 were approved.

EMORY O. SULLIVAN--DISTRICT REPRESENTATIVE
CHRISTIAN RECORD BRAILLE FOUNDATION, INC.:

VOTED, To pass on to the Southern Union and Florida Conferences a call for Emory O. Sullivan, to connect with the Christian Record Braille Foundation, Inc., as District Representative in Florida.

GEORGE BAKKER--MONTANA CONFERENCE:

VOTED, To pass on to the Christian Record Braille Foundation, Inc., a call from the North Pacific Union Conference for George Bakker, to serve as a Literature Evangelist in the Montana Conference.

GEORGE MELASHENKO--CENTRAL CALIFORNIA CONFERENCE:

VOTED, To pass on to the Voice of Prophecy Board a call from the Pacific Union Conference for George Melashenko, to connect with the Central California Conference as a Pastor.

R. C. DARNELL--FURLOUGH EXTENSION:

VOTED, To authorize a furlough extension for R. C. Darnell, of the Middle East Division, until the end of the first semester, to enable him to complete work for his doctor's degree.

EVERETT E. KUESTER--PERMANENT RETURN:

VOTED, To authorize the permanent return of Everett E. Kuester, M.D., from Okinawa, for family educational reasons, in harmony with the recommendation of the Far Eastern Division.

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GAYLEN JOHNSON, M.D.--PERMANENT RETURN:

VOTED, To authorize the permanent return of Gaylen Johnson, M.D. from Ethiopia, at his request, to take a surgical residency; in harmony with the commendation of the Northern European Division.

GAYLEN JOHNSON, M.D.--DEFERRED APPOINTMENT:

VOTED, That Gaylen Johnson, M.D., permanently returned from Ethiopia, be placed under deferred appointment to serve in the Far Eastern Division, it being understood he is on this status during his surgical residency and sponsorship involvement.

LEE J. RICHARDS, M.D.--REASSIGNMENT:

VOTED, That the assignment of Lee J. Richards, M.D. as Physician for Manila, Philippines, be changed to Bandung; in harmony with the recommendation of the Far Eastern Division.

GLENN EDWARD SMITH--INTER-AMERICAN DIVISION:

On recommendation of the Inter-American Division and the General Conference Officers, it was

VOTED, That the Central Union and Nebraska Conferences be requested to release Glenn Edward Smith, and that he be invited to serve as Stewardship and Development Secretary of the Inter-American Division.

LOWELL D. KATTENHORN, M.D.--FAR EASTERN DIVISION:

VOTED, That Lowell D. Kattenhorn, M.D., of Powell, Wyoming, be invited to serve as a relief Physician for the Far Eastern Division for three months; with the understanding that he will go forward without salary.

LYLE MUNRO, M.D.--FAR EASTERN DIVISION:

VOTED, To pass on to the Australasian Division a call from the Far Eastern Division for Lyle Munro, M.D., to serve as a relief Physician for Hong Kong for three months; with the request that the Australasian Division process the call.

DESMOND RICE--GUAM ACADEMY:

VOTED, To pass on to the Australasian Division a call from the Far Eastern Division for a Teacher for Guam Academy, suggesting the name of Desmond Rice, a school Teacher.

C. D. WATSON--ASSOCIATE SECRETARY
GENERAL CONFERENCE TEMPERANCE DEPARTMENT:

On recommendation of the General Conference Officers, the item having been cleared with the North American Division, it was

VOTED, To pass on to the Northern European Division a call for C. D. Watson, President of the Ethiopian Union Mission, to connect with the General Conference as an Associate Secretary of the Temperance Department, and that he be elected to serve in this position.

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M. V. CAMPBELL--RETIREMENT:

R. H. Pierson asked that Mrs. M. V. Campbell join Elder Campbell on the platform. Elder Pierson said that for some forty-seven years Elder and Mrs. Campbell have served this cause. Much of the time Elder Campbell has served in heavy administrative responsibility. Naturally, he has been away from home a great deal of the time. They desire a little time to be together while they have good health and strength. Elder Campbell would like to retire as of January 1, 1969. Several have suggested that he reconsider and wait until the General Conference session. He feels, however, he would like to step aside and carry less onerous responsibilities after the first of the year. He has given so much to the cause of God through the years, and we have accepted his request for retirement as at the beginning of the year. Also at this meeting we have invited W. J. Hackett to join us as of January 1, 1969. It is going to be a real loss to have Elder Campbell leave us. He is going to retire in the mid-West. He will continue to help in the work wherever he may be.

R. S. Joyce, President of the Indiana Conference, and C. G. Cross, General Manager Christian Record Braille Foundation, Inc., told of their acquaintanceship with Elder Campbell and their having been collaborators. They paid tribute to him in his relationships to workers, as well as his sense of responsibility. He inspired the younger men in his reading of the Bible. M. Fridlin, President of the Southern European Division, spoke of the substantial contribution to the cause in general which Elder and Mrs. Campbell have made, and to Southern Europe in particular.

The Treasurer, K. H. Emmerson, said we wish to present to them a little token of appreciation. He handed to them a nicely-wrapped gift, which was a set of book ends with revolving globes of the world. Mrs. W. R. Beach pinned a corsage on Mrs. Campbell.

In response, Elder Campbell said during the period of more than forty years he has served, more than two-thirds of the time he has been away from home. He has enjoyed, however, his being with and working with the brethren. There was nothing more pleasant in the world than the very work which he has had.

GREETINGS:

R. S. Watts, Vice-President, is leaving soon for Czechoslovakia.

VOTED, To send greetings from the Autumn Council to our members in Czechoslovakia.

D. W. Hunter announced committees called.

Adjourned at 12 noon, until 2:30 P.M.

Closing prayer by R. E. Finney, Jr., President of the Wisconsin Conference.

M. V. Campbell, Chairman
A. Edwin Gibb, Secretary
Katie Farney, Recording Secretary

One Hundred Fifty-Second Meeting

GENERAL CONFERENCE COMMITTEE

October 15, 1968, 2:30 P.M.

OPENING SONG: "Lead On, O King Eternal"

PRAYER: W. F. Miller, Treasurer Lake Union Conference

Recommendations from the Plans Committee were adopted as follows:

RESPONSIBILITY FOR APPOINTMENT OF ELEMENTARY TEACHERS:

WHEREAS, Members of college and university departments of education are frequently asked for evaluations of prospective teachers by school board chairmen, and

WHEREAS, It is deemed unethical for those involved in teacher education to discuss professional qualifications of teachers with nonprofessional personnel,

VOTED, That we reaffirm the present General Conference policy regarding the employment conditions of elementary school or junior academy teachers which indicates:

"The employment, assignment, and transfer of teachers shall be by action of the conference committee upon recommendation of the conference educational committee in counsel with local school boards." (Working Policy, p. 104)

UNIVERSITY WORKSHOPS FOR SECONDARY ENGLISH TEACHERS:

We recommend, That Andrews University and Loma Linda University hold regular workshops, as soon as practicable, directed by the English and Education Departments, for the In-Service Training of secondary teachers of English, offering instruction in the teaching of literature, language, and composition at the secondary level, with emphasis on the selection of materials.

DISTRIBUTION OF SEVENTH-DAY ADVENTIST BOOKS
THROUGH UNIVERSITY AND COLLEGE BOOKSTORES:

We recommend, 1. That college and university bookstores purchase direct from the publishing house all trade books at a discount of 20 per cent and textbooks at 10 per cent. An additional 2 per cent discount will be granted for cash in 30 days. The publishing house will credit the Book and Bible House for its commission on such sales.

2. That college and university bookstores shall not promote or solicit sales to churches or to our membership.

3. That Book and Bible Houses and their branches shall continue to serve all churches in their respective conferences, including all bulk orders from churches or groups.

4. That college and university bookstores shall use and sell the above-mentioned books at current retail prices within current publishing department policies.

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PUBLISHING DEPARTMENT POLICY BOOK REVISIONS:

VOTED, That the following changes be made in the Publishing Department Policy Book with reference to trade book sales:

1. That the following paragraph on page 47 be amended to read:

That discounts on trade books granted at camp meetings in North America not exceed a thirty-day period in duration during any one year; holiday season to be considered as November 15 to December 31.

2. That the following sentence on page 47 be deleted:

That camp meeting discounts on trade books be allowed at the time of special displays held in churches at any time during the year.

3. That the following paragraph on page 46 be amended to read:

That Bibles be sold to the individual purchaser during camp meetings at a discount of 15 per cent. and at a discount of 10% during the remainder of the year.

4. That the following paragraph on page 48 be amended to read:

That at camp meeting season a 10 per cent discount be allowed on Chapel Records. During holidays and church sales, a 10 per cent discount be allowed.

5. That the following sentence on page 30 be amended to read:

Discounts to workers on Testimonies or Conflict of the Ages series at any time, 15 per cent 10 per cent.

6. That the following sentence on page 31 be amended to read:

That discounts on trade books sold to constituents be set at 10 per cent at the camp meeting season. and-holiday periods.

7. That the following sentence on page 30 be amended to read:

Discounts on full sets of the Testimonies and Conflict of the Ages series purchased by our people at camp meeting, or holiday season, 15 per cent 10 per cent.

8. That the following material on the pages indicated be deleted:

Page 31 -- More than five copies at one purchase, 5 per cent.

Page 31 -- When five trade books of one title or ten trade books of assorted titles are purchased at one time, a discount of 10 per cent should be granted.

Page 32 -- 1. That discounts to colporteurs and workers on trade books, during any time of the year, be set at 10 per cent; that discounts-to-constituents be set at 10 per cent at camp meeting and holiday periods.

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Page 32 -- 2. That when five trade books of one title, or ten trade books of assorted titles are purchased at one time, a discount of 10 per cent be granted.

Recommendations from the Finance Committee were adopted as follows:

SCHOLARSHIP OFFERS TO STUDENTS OUTSIDE INSTITUTIONAL TERRITORY

We recommend, That for purposes of initial recruitment the colleges and universities in the North American Division refrain from making scholarship offers to students outside their territory.

SPECIAL PROJECTS FOR CHURCHES AND MEMBERS

VOTED That the General Conference Officers appoint an appropriate committee to give further study to the question of Special Projects for Churches and Members, with the hope that some plan might be developed which would encourage larger mission giving. It is suggested that continued efforts be put forth to explore the benefits of having special projects in our promotion of missions giving.

HOME AND AUTOMOBILE LOANS TO WORKERS

VOTED, That the General Conference Officers appoint an appropriate committee to review the policy adopted by the 1961 Autumn Council entitled, "Loans to Workers in U. S. A. for Home and Automobile," with the suggestion that the policy indicate the source of funds which may properly be used for these loans.

SUSTENTATION POLICY REVISION - PAYMENTS TO SPECIAL RETIREMENT FUND FOR NON-ADVENTISTS

In view of the provision made by the 1967 Autumn Council for a special retirement fund for non-Adventists to be administered by the General Conference,

VOTED, That paragraph 25, page 310 of the General Conference Working Policy, be revised as follows:

25. a. All Publishing houses and organizations basing their contributions to the Sustentation Fund on the payroll shall exclude from their computation of payments all wages of temporary or special workers such as students, non-Adventists, workers who entered the work after age forty-five fifty subsequent to May 1, 1955, and persons temporarily employed for construction or repair of buildings.

b. Before the percentage payable to the Sustentation Fund on institutional pay rolls is computed, the salaries of non-Adventists shall be deducted, and an amount not less than would have been paid on their salaries to the fund shall be set aside in a fund out of which the institution may render financial help to non-Adventist employees who because of illness must discontinue work.

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b. Organizations (except medical institutions and Senior Citizens Homes) who employ non-Adventists shall make contributions to the Special Retirement Fund for non-Adventists on the same basis and at the same rates as contributions are made to the applicable Sustentation Fund.

MEDICAL INSTITUTIONS - ACCOUNTS RECEIVABLE POLICY

WHEREAS, Due to the type of clientele of the various hospitals and the ability of these patients to pay for services received,

We recommend, 1. That an allowance for uncollectible receivables be established to cover all patients' accounts with a minimum age of ninety (90) days or a maximum age of one hundred twenty (120) days from date of discharge; and that each hospital's general board select the age category to be used for that hospital and that this selection will become the maximum for that institution. This selection should be revised from time to time.

2. That where hospitals do not have monthly aging, the monthly charge for uncollectible receivables shall be the difference between the collection percentage to date and the one hundred (100 per cent, it being understood that at the close of the fiscal period, the allowance be adjusted to the maximum selected by the board.

PUBLISHING HOUSE SUSTENTATION PAYMENT RATE FOR 1969

We recommend, That the amount of the payment to the Publishing House Sustentation Fund per full-time employee be set at \$800.00 for the year 1969, and made quarterly.

SOCIAL SECURITY TAX ASSISTANCE FOR MISSIONARIES WHO ARE ORDAINED MINISTERS

We recommend, 1. a. That in order to adjust the impact of Social Security tax on United States citizen missionaries as between non-ministers and ordained ministers, divisions be authorized to grant such ministers amounts equal to the difference between the applicable non-minister Social Security tax (the employees share) and the minister's Social Security tax.

b. That overseas divisions which are currently following a different plan of granting assistance on Social Security tax of missionaries be permitted to continue such plan for the present.

2. That attention be drawn to the following actions taken at the 1967 Autumn Council:

"There are several questions relating to the problem of overseas workers who come from countries or who serve in countries where some plan of national insurance is in effect, such as or similar to Social Security for United States citizens. There are sometimes disadvantages to workers because of currency differences or required payments to two countries.

"VOTED, That the following statement be recorded to clarify these questions:

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"1. It is recognized that the worker himself has primary responsibility for ascertaining his own personal position and obtaining necessary information with regard to the laws and regulations of his homeland country as related to the national insurance (Social Security) plan in effect. He would also make arrangements as might be necessary with the employing organization. The employing organization should also endeavor to collect as much helpful information as possible to assist the workers without assuming financial responsibility to the worker except as required by the applicable national law.

"2. A worker serving outside his homeland is personally responsible for the payments due in the country of his citizenship. In cases where the worker makes payments to a national insurance (Social Security) in his homeland and is also required to make payments to a national insurance (Social Security)

in the country other than Canada to which he is assigned to serve and thus has responsibility to two countries, the employing organization will meet the full expense involved in the payments necessary to the country in which he is a temporary resident. If the payments are returned to the worker by the country in which he is a temporary resident, such amounts should be returned by him to the employing organization concerned.

"3. A worker serving outside his homeland who make national insurance payments (Social Security) to his homeland country may be allowed the fixed rate of exchange on such payments. Where a worker serves in a country with low currency compared to his homeland, and where the employing organization or division has in effect the regular plan of granting a currency differential allowance to such workers, this provision may be applied to the required national insurance (Social Security) payment to his homeland country in addition to amounts involving the regular 25 percent exchange policy; and further

"Voted, That a section "g" be added to paragraph 7, page 264, of the Working Policy, as follows:

"Remittances that need to be made for payment of the national insurance plan (Social Security) of the worker's homeland." This would become effective with remittances that need to be made for the year, 1967."

3. That the General Conference treasury be requested to provide all overseas division treasurers with updated information and advice concerning reportable items which can and should be properly listed as income for Social Security tax purposes thus enabling missionaries who are ordained ministers to maintain their Social Security status at proper levels.

LIQUID OPERATING CAPITAL REQUIREMENT IN OVERSEAS FIELDS

VOTED, That a statement be included in the Working Policy setting forth the Liquid Operating Capital requirement in overseas fields, this statement to be added to paragraph 1 on pages 259, 260 of the General Conference Working Policy as follows: (The present paragraph "c" becomes "d" and so on)

1. c. Liquid Operating Capital amounts equivalent to all Liabilities and Net Worth Reserves shall be maintained in the following forms of investments:
 (1) cash; (2) commercial and savings banks; (3) savings and loan associations;
 (4) General Conference unitized investment funds.

ACCOUNTING FOR INGATHERING FUNDS

In harmony with the "Ingathering Guidelines--North America" adopted by the 1967 Autumn Council which called for a study of the accounting procedure which should be followed in the handling of Ingathering funds,

We recommend, The following accounting procedure for Ingathering funds:

1. a. That the present denominational system of accounting for Ingathering funds at all levels be followed except as stated in paragraph two; and, that the local conference be recognized as the basic accounting and reporting unit on a state-by-state basis.

b. That within the local conference records the accounting for Ingathering funds may be as presently followed, or a separate fund may be maintained having its own receipts to and disbursements from its own bank account.

c. That a survey of churches in the North American Division be made every second year by means of a statistical sample with reference to the Ingathering received in order to establish that portion of funds given by Seventh-day Adventist members and that portion solicited from the public, and that the report to the public be on the basis of that portion solicited from the public.

MISSIONARY ALLOWANCES

VOTED, That the following policy revisions be adopted:

1. Education of Older Children - Effective with the 1968-69 school year the scholarship grants to children of missionaries as authorized in the General Conference Working Policy, page 195, paragraph 3a, be increased from \$350 per year to \$600 per year.

2. Freight Allowances - The freight allowances to missionaries policy recorded in the General Conference Working Policy, pages 185-230 be revised to apply the allowances on net weight rather than gross weight with the following stipulations:

- a. When net weight figures are available, these will be used.
- b. The present allowances will be granted, but will be applied to net weight rather than gross weight.
- c. When only gross weight figures are available because the household goods and personal effects are packed and crated, 33 1/3% of the total weight will be deducted from the gross weight in calculating the net weight figure.

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a. That paragraph 4 of the policy which provides \$20.00 per hundred pounds for unused freight allowance be increased to \$30.00 per hundred pounds on unused net weight.

3. Extension of Furlough--Allowances --The Extension of Furlough--Allowances policy as recorded in the General Conference Working Policy, paragraph 23, B. 1, page 207, be amended to read as follows:

a. The equivalent of 50 per cent of a regular freight allowance for a permanently returning missionary.

AUDITOR'S MANUAL REVISIONS

VOTED
follows:

That revisions to the Auditor's Manual be approved as

AA. Section 100, paragraph 25 - Cash and Bank on the Balance Sheet

1. Fixed balance of Imprest Cash Funds, and the various balances of bank checking accounts are customarily shown as one item on the balance sheet, identified as "Cash and Bank" and detailed in a separate supporting schedule. The special or restricted nature of any bank accounts should be specifically noted in the schedule, as "Payroll Account", etc.

2. A bank overdraft will ordinarily be considered as a liability, and will be listed with Current Liabilities on the balance sheet, not as a reduction of other cash and bank balances in Current Assets. An exception to this general rule is noted: If there are two bank accounts in the same bank, both unrestricted as to use, and one carries an overdraft, it is permissible to net the negative balance of the one account against the positive balance of the other, and to carry the net balance either as an asset, if positive, or as a liability, if negative.

3. Savings accounts and Certificates of Deposit with banks are to be shown under "Securities and Investments." The basic reason for removing these from the "Cash and Bank" classification is to group all liquid interest (or dividend) earning investments under one category.

B. Section 100, paragraph 29 - Valuation

1. The market value of listed stocks and bonds varies from day to day. At the fiscal closing date, and at other dates when financial statements are issued, it is necessary to place a valuation on securities held.

The basic premise for valuation of marketable securities shall be:

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"Cost or market, whichever is lower, based on the total portfolio of marketable securities."

This is according to generally accepted accounting practice and is good conservative accounting which recognizes in the accounts unrealized losses but not unrealized gains in values. Failure to recognize losses though unrealized would misrepresent the operating capital measurement, if material.

2. The practical application of the above-stated premise of valuation of marketable securities is shown in the following:

(a) Where the market value of securities is above the cost value no accounting entries are needed. Balance sheet presentation and schedules are given below:

CURRENT ASSETS:

S-1	Cash and Bank	
S-2	Securities and Investments - at cost	\$169,492.87
	(Market value \$182,394.60, See Note 1)	

Note 1 - Base, cost or market whichever is lower based on total portfolio.

Schedule 2 - Securities and Investments

<u>Name of Security</u>	<u>Cost</u>	<u>Market</u>	<u>Unrealized Gain (Loss)</u>
Atlanta Gas and Light	\$ 1,701.00	\$ 1,578.50	\$ (122.50)
Carolina Power and Light	11,390.00	14,747.50	3,357.50
General Conference Investment Fund	2,642.90	2,862.14	219.24

Tennessee Gas Transmission	3,401.63	3,565.00	163.37
Total Securities	\$154,492.87	\$167,394.60	\$12,901.73
Allied Savings & Loan Association	15,000.00	15,000.00	- - - -
Total Securities & Investments	<u>\$169,492.87</u>	<u>\$182,394.60</u>	<u>\$12,901.73</u>

The above accounting treatment of the valuation of securities would be used when the total market value was above cost or not below cost in a material amount.

(b) Where the market value of securities is below the cost value in a material amount accounting entries are needed. It is necessary:

1. To preserve the ledger account for the asset at the cost figure.
2. To set up a "valuation account" to reduce the net value of securities at balance sheet date to the market value which is lower than cost considering the portfolio as a whole (basic premise).

The accounting entry to do this is:

<u>Debit</u>	Recognize Unrealized Decline in Value of Marketable Securities	\$16,492.56
<u>Credit</u>	Allowance for Recognized Unrealized Decline in Value of Marketable Securities	\$16,492.56

To record the recognized unrealized decline in Marketable
Securities as of Dec. 31, 19__.

The balance sheet presentation and schedule are given below:

CURRENT ASSETS:

S-1	Cash and Bank	
S-2	Securities and Investments--at cost	\$169,492.56
	<u>Less</u> Allowance for Recognized Unrealized Decline in Value of Marketable Securities (Note 1)	<u>16,492.56</u>
	<u>Net Securities and Investments--at market</u>	<u>\$153,000.31</u>

Schedule 2--Securities and Investments

<u>Name of Security</u>	<u>Cost</u>	<u>Market</u>	<u>Unrealized Gain (Loss)</u>
Atlanta Gas and Light	\$ 1,701.00	\$ 1,482.16	\$ (218.84)
Carolina Power and Light	11,390.00	12,805.90	1,415.90
General Conference Investment Fund	2,642.90	2,594.06	(47.84)
Tennessee Gas Transmission	3,401.63	3,190.68	(210.95)
Total Securities	<u>\$154,492.87</u>	<u>\$138,000.31</u>	<u>(\$16,492.56)</u>
Allied Savings & Loan Association	<u>15,000.00</u>	<u>15,000.00</u>	<u>- - - -</u>
Total Securities & Investments	<u>\$169,492.87</u>	<u>\$153,000.31</u>	<u>(\$16,492.56)</u>

The ledger account "Recognized Unrealized Decline in Value of Marketable Securities" would appear in the Income Statement under the heading "Other Income and Expense" below the Net Operating Gain as shown below:

Net Operating Gain	\$ - - - -
--------------------	------------

OTHER INCOME AND EXPENSE

Income

Capital Gain on Sale of Securities	\$ -----
Gain on Sale of Fixed Assets-Net	-----
Interest Income	-----
Dividend Income	-----
Total Other Income	<u>\$-----</u>

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Expense

Capital Loss on Sale of Securities \$	-----	
Recognized Unrealized Decline in Value		
of Marketable Securities	16,492.56	
Adjustment of Prior Years Operating	-----	
Total Other Expense		\$-----
Net-Other Income and Expense		<u>\$-----</u>
Net Gain		\$-----

TRANSFER STATEMENT etc.

The valuation account "Allowance for Recognized Unrealized Decline in the Value of Securities" would be adjusted at the fiscal closing date and at dates when interim financial statements are issued. It is important to note that the valuation account is to be used only to reflect the amount of recognized unrealized decline of the value of securities and investments from cost to market at any given date and is not to be charged with realized capital losses on securities or credited with realized capital gain on securities. Realized capital gains and losses should not be offset against each other in one ledger account but should be set forth separately for these accounts represent a measure of the efficiency of management in this respect.

From paragraph 29 (b) above the accounting entry necessary to set up a "valuation account" at any given date of financial statement is set out. There are two possible adjustments to this "valuation account" at any given date of financial statements, increase or decrease. In between balance sheet dates the "valuation account" would remain as at the prior balance sheet date. To adjust for a further decline in market value from cost at a given date an entry similar to (b) would be made:

<u>Debit</u>	Recognized Unrealized Decline in Value of Marketable Securities	\$-----
<u>Credit</u>	Allowance for Recognized Unrealized Decline in Value of Marketable Securities	<u>\$-----</u>

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To record further decline between cost and market as at 12/31/-- (See Schedule 2)

To adjust the "valuation account" for a betterment of the market value of Securities in relation to cost an accounting entry would be made as follows:

<u>Debit</u>	Allowance for Recognized Unrealized Decline in Value of Marketable Securities	\$6,802.47
<u>Credit</u>	Recognized Unrealized Appreciation in Value of Marketable Securities	\$6,802.47

To record change in "valuation account" for unrealized appreciation for year 19-- as follows:

	<u>12/31/-1</u>	<u>12/31/-2</u>	<u>Difference</u>
Cost of Securities	\$169,492.87	\$169,492.87	\$-----
Market Value	<u>153,000.31</u>	<u>159,802.78</u>	<u>6,802.47</u>
"Valuation Account"	<u>\$ 16,492.56</u>	<u>\$ 9,690.09</u>	<u>\$(6,802.47)</u>

The cost and market value by individual holdings would be set forth in Schedule 2 - Securities and Investments.

The account "Recognized Unrealized Decline in Value of Marketable Securities" and "Recognized Unrealized Appreciation in Value of Marketable Securities" are closed to Profit and Loss at fiscal year end.

It is important to note that any adjustment of the "valuation account" for a betterment would not bring the value of securities and investment above "cost".

3. The above-stated use of a "valuation account" does not apply to investments held by the General Conference or union conference unitized investment funds or to the investments of an Association or organization acting as a charitable trustee holding revocable and/or irrevocable trust agreements funds, life income agreement and/or annuity funds. No "valuation account" is used in these areas.

Separate accounting manuals are available for unitized funds and Associations and organizations acting as charitable trustees.

4. Ordinarily, a "valuation account" is used only with Temporary Investments or readily marketable Securities and Investments in the Current Assets section of the balance sheet. Long-term investments are valued on the balance sheet at cost with the market value stated parenthetically if such is available. Such long-term investments are classified below the current assets in the classification section entitled "Other Assets and Long-Term Receivables."

5. Most Seventh-day Adventist organizations by policy use a net worth reserve account called "Reserve for Securities Fluctuation" if they invest in Securities and Investments. This is not related to the "valuation account" in any way and no accounting entries are made between these two accounts. For a full explanation of the Reserve for Securities Fluctuation account see the section on net worth reserves, section 300, paragraph 7.

C. Section 100, paragraph 30 - Income from Securities and Investments

1. As a part of the procedure covering securities and investments, the auditor will verify, to the extent deemed advisable, the proper recording of interest on deposits, bonds and investment notes; dividends on equity holdings; and realized gains on sales of securities. Dividend rates can be verified from published sources, as can sale prices of securities. Interest payments can be verified of course, from inspection of the bond or note. These verification procedures will be recorded on appropriate working papers.

2. (a) A stock dividend or stock split is the issuance of additional shares of stock to all stockholders of a corporation on a pro rata basis of the number of shares of stock already held. It is important that the number of shares of stock received as a dividend or split be recorded on the security records of the organization under audit.

(b) Stock dividends cannot normally be taken in as income until the stock is sold; the same applies to rights and warrants for the purchase of stock at a specified price. The reason for this is that the stock certificates originally held represent a given percentage of the total stockholder equity in the issuing corporation; when a stock dividend is issued, all share holders receive a proportionate increase in the total number of shares outstanding, and the percentage of the total equity in the hands of any one shareholder remains the same as before the declaration of the stock dividend.

3. An exception to the above rule should be noted in the case of earned income and capital gains distribution on mutual funds in the form of additional issues of shares. An example of such and its accounting are:

Central Association of SDA receives a distribution of 28.264 shares of Wellington Mutual Fund in lieu of cash. The journal entry to record this is as follows:

Debit	Wellington Mutual Fund	\$265.96	
Credit	Earned Income		\$141.04
	Capital Gains on Securities		\$124.92

To record receipt of Wellington Fund Shares (28.264 x \$9.41 market value) representing distribution of earned income and realized capital gains of the mutual fund for fourth quarter of 19--. See attached information sheet from Wellington Mutual Fund.

4. (a) It is general accounting practice that earned income, interest and dividends, and realized capital gains and losses are taken up on the accounting records of recipient organizations as "Other Income and Expense" shown on the Statement of Income and Expense below the "Net Operating Gain". See page 36 for this display.

The fact that incomes from certain specific investments may have been ear-marked by the controlling committee for specific purposes does not change this basic rule. If it is desired to set aside certain of these incomes, they should be recorded as above on the "Income Statement" and then shown as a transfer-out from unrestricted Regular Net Worth to the appropriate net worth reserve in the Transfer Statement section of the Income Statement.

The general rule of earned income, interest and dividends, being accounted for as "Other Income and Expense" does not apply to organizations whose business is the investing of funds. Specifically, these are General Conference and union conference unitized investment funds and Associations and organizations acting in charitable trustee capacity (revocable and/or irrevocable trust agreements, life income agreements and/or annuity funds, trust depositors fund). In these organizations interest and dividend income are taken in as operating income or as income to trust agreements, etc. For a full explanation of this area see the Fund Accounting Manual for Local Conference and Union Conference Association Seventh-day Adventist Church.

The overseas divisions shall continue to account for interest and dividend income as they have in the past.

(b) The only exception may be found in those cases where certain securities are donated to the organization with the specific understanding that income therefrom will accrue to the donor or some person designated by him. Under such an arrangement, the income when received becomes payable to the designated beneficiary, and does not enter the income of the organization.

D. Section 100, paragraphs 62 and 63 added as follows:

OTHER ASSETS AND LONG-TERM RECEIVABLES

Par. 62 - Introduction

In the past, the financial statements of the denomination recognized only two kinds of assets, current and fixed. This is still largely true in the overseas divisions. However, in the North American Division a third classification is placed between current and fixed assets and is headed "Other Assets and Long-Term Receivables". These represent assets which cannot reasonably be expected to be realized in cash or sold or consumed during the current fiscal year or operating cycle of the business or used as fixed assets in the business itself.

Par. 63 - Classification of "Other Assets and Long-Term Receivables"

The statistical form, F-49 NA lists four kinds of non-current assets. These are:

(a) Long-Term Receivables These may represent receivables which are not expected to be realized in cash during the current fiscal year. They might be from subsidiary organizations or otherwise.

(b) Intangible Assets These might be of:

- (1) Limited life such as patents, copyrights, leases and leaseholds, franchises and goodwill; or
- (2) Unlimited life such as trade-marks, trade names, secret processes and formulae, and organization costs.

These are not often found in denominational accounts. No attempt is made here to discuss the accounting but the auditor should familiarize himself with these by reference to any accounting or auditing textbook.

(c) Real Estate Investments These might be land and/or buildings and/or equipment not used in the operation of the organization but held for investment. Building sites for future church buildings are examples of such a category.

(d) Other Assets This is a catch-all category. Included here might be owned securities of a subsidiary organization, securities or participation certificates in companies required to be held in order to transact normal business.

(e) In harmony with the General Conference Working Policy, (1966) p. 240 paragraph 4 (d) assets other than cash accepted under a trust agreement shall be recorded at a nominal figure. We basically are referring to specific securities and real property. These assets are shown in the "Other Assets and Long-Term Receivables" section of the balance sheet.

E. Section 300, paragraph 7 - Reserve for Securities Fluctuation

This net worth reserve has been used for many years by denominational organizations. It is set up by transfer-out of regular net worth of amounts specified by policy of each organization. For example, one organization transfers out an amount equivalent to all income above three per cent earned on the invested dollars and all capital gains.

This policy does not affect the recording of interest and dividend income in total in the "Other Income and Expense" section of the Income Statement or as operating income nor the recording of capital gains and losses on the sale of securities as set forth in pages 36, 38, and 39 of this Manual.

The following is an illustration of the accounting entries needed to effect such transfers according to policy.

Organization "A" has interest and dividend income of \$8,490.65 which represents a 5 per cent return on the invested dollars. Capital gains on the sale of securities for Organization "A" are \$2,340.95 while capital losses on the sale of securities are \$1,496.24 for the year 19-1. It is the policy of Organization "A" to transfer-out from regular net worth an amount equivalent to all earned income above 3 per cent, to transfer-out from regular net worth an amount equivalent to all capital gains on the sale of securities, and to transfer-in from the reserve for securities fluctuation to regular net worth an amount equivalent to the losses on the sale of securities.

The accounting entries in journal form to do these items are:

(1)

<u>Debit</u>	Transfers out	\$3,398.26	
<u>Credit</u>	Reserve for Securities Fluctuation		\$3,398.26
	To record transfer-out according to policy of the equivalent of earned income above 3 per cent for 19-1		
	Total earned income for 19-1 5%	\$8,490.65	
	To be transferred (5% less 3%)	<u>3,398.26</u>	
	Balance in regular net worth	<u>\$5,092.39</u>	

(2)

<u>Debit</u>	Transfers-Out	\$2,340.95	
<u>Credit</u>	Reserve for Securities Fluctuation		\$2,340.95
	To record transfer out according to policy of the equivalent of all capital gains for 19-1		

(3)

<u>Debit</u>	Reserve for Securities Fluctuation	\$1,496.24	
<u>Credit</u>	Transfers-In		\$1,496.24
	To record transfer in according to policy of an amount equivalent to the capital losses for 19-1		

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The Income Statement would appear as follows: (exclusive of other accounts)

Net Operating Gain \$92,406.25

OTHER INCOME AND EXPENSE

Other Income

Interest Income	\$6,205.90
Dividend Income	2,284.75
Capital Gains on Sale of Securities	<u>2,340.95</u>
Total Other Income	\$10,831.60

Other Expense

Capital Losses on the Sale of Securities	\$1,496.24
Net of Other Income and Expense	<u>9,335.36</u>
Net Gain to Regular Net Worth	\$101,741.61

TRANSFER STATEMENT

Transfers-out to Res. for Sec. Fluctuation	\$5,739.21
Transfer-in to Regular Net Worth	<u>1,496.24</u>
Net of Transfers	<u>4,242.97</u>
Net Increase to Regular Net Worth	<u>\$97,498.64</u>

An analysis of the Reserve for Securities Fluctuation balance (assuming a balance at the beginning of the year in question of \$36,904.29) is as follows:

Reserve for Securities Fluctuation

Balance at January 1, 19-1		\$36,904.29
<u>Plus:</u> Transfers-In from Regular Net Worth	\$5,739.21	
<u>Less:</u> Transfers-Out to Regular Net Worth	<u>1,496.24</u>	<u>4,242.97</u>
Balance at December 31, 19-1		<u>\$41,147.26</u>

It is apparent from the above that there are no direct debits or credits to the Reserve for Securities Fluctuation but only transfers-in and -out making this a true reserve.

The above accounting is correct whether the earned income is shown as "Other Income and Expense" or as operating income as for Associations, section 100:30.

Recommendations from the Plans Committee were adopted as follows:

CHAPEL RECORDS--DIRECT PURCHASE BY EVANGELISTS

Recognizing the Book and Bible House as the appointed church agency for the distribution of Chapel Records,

We recommend, The following plan when musicians engaged in evangelism wish to purchase their own recordings:

1. That all orders from these musicians for their own Chapel Records be channeled through the Book and Bible Houses in their respective conferences.
2. That these Chapel Records are to be sold or used by the evangelistic company in conjunction with evangelistic meetings only.
3. That the following discounts be allowed:

Quantity Ordered	Discount
1 to 10	10% (reg. worker discount)
11 to 99	20%
100 or more	25%

**STEWARDSHIP AND DEVELOPMENT - ASSOCIATION DEFERRED GIVING PROGRAM--
RELATIONSHIPS**

WHEREAS, There is a relationship between the Department of Stewardship and Development in its program of systematic benevolence and the deferred giving program being sponsored and serviced by the conference associations, and

WHEREAS, It is generally felt that these are two distinct areas of endeavor and will benefit from sponsorship by the separate personnel,

We recommend, 1. That a clear distinction be made between the program of systematic stewardship as promoted by the Department of Stewardship and Development and the Estate Planning and Deferred Giving program which is sponsored and serviced by the conference associations.

2. That, in general, separate titles be given and separate personnel be appointed for these distinct areas of activity.

CONDITIONS OF EMPLOYMENT IN COLLEGES AND UNIVERSITIES

We recommend, The following guidelines on conditions of employment in Seventh-day Adventist colleges and universities:

1. Terms of Employment. Prospective teachers shall be advised by the president (or dean of the school) regarding all conditions of employment. Employment usually runs with the fiscal year. Written notice from a teacher of intended withdrawal from the institution shall be given to the president before April 1 of the last year in which the teacher intends to serve.

If the board, ^{after} advised by the president, does not reappoint a full time teacher or staff member who does not have continuous appointment, the president shall notify him in writing before the end of March unless the decision is based on grounds outlined under "Separation."

2. Continuous Appointment. Continuous appointment may be voted to a full time teacher by the board upon the recommendation of the president. A teacher having earned a doctor's degree and having associate or full professor rank acquires a continuous appointment upon reappointment after six consecutive years of service, unless notice to the contrary is given by the president before January 1. A teacher with seven years of service in other Seventh-day Adventist institutions of higher education, having earned a doctor's degree, acquires continuous appointment upon reappointment following one year of successful service in the institution, unless notice to the contrary is given by the president before January 1. Continuous appointment does not constitute an indeterminate contract. Continuous appointment is not interrupted if a teacher is granted leave.

3. Department Chairmen--Appointment, Tenure. The chairman of an instructional department is appointed for a four-year period by the board on nomination by the president.

4. Continuous Appointment--Administrators. Officers of the institution and its schools, associates in administration, and administrative assistants are not eligible for continuous appointment.

5. Separation. A teacher may be separated from the institution by the board for gross and inexcusable inefficiency or neglect of duty, for extreme financial exigency, for misconduct, or for repudiation or defiance or subversion of the standards and the teachings of the Seventh-day Adventist church as set forth in the statement of fundamental beliefs in the Seventh-day Adventist Yearbook.

When the president has decided to recommend separation, he shall notify the teacher in writing of the reason(s) and of the basis for the reason(s). After an interval of at least ten days, the teacher shall be afforded a hearing before a quorum of the members of the board, or a representative committee thereof, before separation can be voted. The teacher may appear with a colleague as counsel, who also shall have the privilege of speaking before the board. If the teacher expects to protest the decision of the board, he shall be afforded a hearing before a committee of five of his peers chosen by the faculty. This committee shall make a report with recommendations to the board through the president.

A teacher with continuous appointment who is relieved of his employment with the institution for reasons not involving gross neglect of duty, inexcusable inefficiency, misconduct or repudiation or defiance or subversion of the standards and the teaching of the Seventh-day Adventist church, shall receive full salary and all regular allowances, refunds, etc., for a maximum of twelve months from the day of notification of separation.

6. Procedures in University Personnel Decisions.

a. Appointments of new teachers, promotion of teachers in academic (or special) rank, or dismissals of teachers shall be proposed to the Board by the President; before the President makes his decision, consultation shall have taken place that will enable at least the following to offer advice: the vice-president for academic administration, the dean of the school, and the chairman of the department.

b. Appointment of the chairmen of instructional departments shall be proposed to the Board by the President; before the President makes his decision, consultation shall have taken place that will enable all members of the department, as well as the dean (s) of the school (s) in which the department functions, and the vice-president for academic administration to offer advice.

c. Appointments of officers dealing with instruction shall be proposed by the President to the Board; before the President makes his decision, consultation shall have taken place that will enable at least the following to offer advice: the vice-president for academic administration, the deans, the (full) professors and the department chairmen in the school (s) concerned.

d. Appointment of curriculum coordinators is made annually by the President; before the decision is made, consultation shall have taken place that will have enabled at least the following to offer advice: the vice-president for academic administration, the dean(s) of the school(s), the department chairmen and the full professors of the school(s) concerned.

e. Appointment of a President is made by the Board after consideration by a sub committee on nominations within the membership of the Board; this subcommittee on nominations shall give the full professors and the department chairmen an opportunity to offer advice before a decision is made.

COLLEGE AND UNIVERSITY PARTICIPATION IN THE INGATHERING PROGRAM:

We recommend, 1. That in implementing the Autumn Council action of 1967 concerning the Ingathering program at our institutions, each university or college invite representatives from the Lay Activities, Missionary Volunteer, and Education Departments of the union and local conferences to study the problems and to formulate a plan, preferably sponsored by the educational institution, whereby students will be involved in some type of Ingathering service participation.

2. That the Secretarial and Lay Activities Departments of the General Conference be requested to send one of their leaders or arrange for a furloughing missionary to visit the institution, bringing the latest overseas report and inspiring the students to participation.

3. That unions and local conferences reserve suitable territory for the exclusive use of the university or college in its Ingathering program.

4. That the Ingathering monies solicited by the faculty and students of such institutions apply on the institutional goal.

THREE-YEAR LITERATURE MOBILIZATION PLAN:

VOTED, That the item "Three-Year Literature Mobilization Plan" from the Officers and Union Presidents be referred to the Spring Meeting.

MINISTERIAL MANUAL REVISIONS:

We recommend, The following amendments and additions to the Manual for Ministers:

1. Chapter III, page 44, amend second sentence and third sentence in second paragraph:

The granting of such licenses confers the right to develop the ministerial gift but ~~not to preside at any of the church ordinances. Nor can a licensed minister administer baptism or the Lord's Supper, or perform the marriage ceremony.~~ and to assist in the ordinances and services of the church such as the Lord's Supper, baptism, and the marriage ceremony.

VOTED, That paragraph 2 be referred to General Conference officers for further consideration and report to General Conference Committee:

2. Chapter IV, pages 47, 48, amend the sentence commencing on the last line of page 47 to read as follows:

~~He is not authorized to conduct~~ When elected and ordained as a church elder, he is authorized in any church that so elects him, to assist in the performance of administration of any of the ordinances and services of the church, or to preside at business meetings, or to and serve on the church board. unless he has been elected as local elder (See General Conference Committee Minutes, Oct. 31, 1968, for new paragraph 2.)

3. Chapter XII, The Marriage Service, strike out the first sentence, page 96:

~~Among Seventh-day Adventists, only ordained ministers are authorized to perform the marriage ceremony.~~

Amend the second paragraph to read as follows:

In many some lands ~~an ordained minister~~ a minister may, so far as the public is concerned, perform the ceremony in the church, but the marriage contract is legally signed by the district registrar, who usually sits in the vestry and listens to the approved form of marriage declaration. In still other lands ~~the~~ a minister cannot perform the ceremony at all, for it is recognized as a state responsibility and is looked upon as a civil contract. In such cases ~~our members~~ the wedding party usually retire retires to the home or place of worship after the civil ceremony has been performed, and there the ~~ordained minister or local elder~~ conducts a special service asking the blessing of the Lord upon the couple.

Page 99, at end of third line, add a new sentence:

The licensed minister may assist in such instruction and rehearsals.

Page 99, last paragraph, amend second sentence to read;

Customs vary in different countries. In some countries it is customary for the bridegroom and his associates to follow the minister or ministers onto the rostrum (preferably the lower rostrum if there is one.)

Page 99, third line from bottom, after the word "message" insert the following new sentence:

An ordained minister, a licensed minister, or the local elder, may deliver the prayer, the sermonet, or the closing benediction.

Page 100, in the second full paragraph substitute "suggested" for suggestive.

These suggestive suggested sermonets and vows show . . .

Page 104, same wording: suggestive suggested prayer:

Page 111, amend the italicized language in middle of page to read:

(Here follow the charge, and the vows, and the marriage pronouncement or declaration, all by an ordained minister. Sometimes it is effective if this sermonet is divided, part coming before the vows and part later. If it is desired, ~~a-minister-can-introduce-the-vows~~ the vows may be introduced at the conclusion of paragraph three, and ~~follow~~ followed with the main prayer, the rest of the sermonet being given as kindly counsel before the closing benediction.)

Page 117, amend the italicized language on this page to read as follows:

Benediction by the ordained minister, a licensed minister, or the local elder (using any one of these examples):

REVIEW AND HERALD CIRCULATION:

WHEREAS, The Review and Herald, our general church paper, is the chief medium through which denominational leaders communicate with church members, and members in turn share their views with leaders and with one another, and

WHEREAS, God's special messenger to the remnant church indicates that the Review should be in every family of our people, not only in America, but in every country. It is our church paper for the world." (Counsels to Writers and Editors, p. 135).

WHEREAS, At present the Review falls short of reaching all English-speaking Adventist homes, and

WHEREAS, The Review just now is being offered at the special low rate of \$5.95, a remarkable offer in view of the fact that the campaign price eight years ago (1960) was \$6.75,

We recommend, 1. That church pastors and elders put forth unprecedented efforts to place the Review in every Adventist home, using the every-member-contact plan suggested by the publishing house with a view to doubling the circulation.

2. That where members are unable to subscribe for themselves, the church sponsor the subscription.

3. That the long established plan of supplying the Review to newly baptized believers and newly married couples be implemented in every church and conference (the church and conference to share equally the cost of the special \$4.90 rate).

4. That lists of former Adventists be drawn up by each church and that the Review be supplied to a number at least equal to 10 per cent of the

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church membership; that where this plan is followed, the conference assume half the cost. (For example, a church of 150 members would sponsor 15 subscriptions, with conference assistance.)

5. That the plan recommended by the 1963 Autumn Council, "that our conferences in the North American Division be encouraged to provide the Review and Herald free of charge, to their licensed and credentialed literature evangelists," be reaffirmed and implemented.

6. That conference administrators have statistics compiled at the end of each year giving the number of families in their churches who are subscribing to the Review, the number of nonsubscribers, and the number of subscriptions sponsored by the church.

7. That a minimum goal of 100,000 subscriptions be set for the present campaign.

8. That world divisions be encouraged to make subscription rates unusually attractive by entering into the following subsidy program, orders to be placed in the regular way through Book and Bible Houses:

<u>Singles</u>	\$6.95 (\$5.95 plus \$1.00 postage)	Clubs.	\$5.25
Individual	\$3.00		2.00
Union and conference	1.00		1.00
Division	1.50		1.25
General Conference	<u>1.45</u>		<u>1.00</u>
	\$6.95		\$5.25

NEW TYPE PENETRATION TRACT

WHEREAS, The inspired assurance has been given us that these important results will follow the wide distribution of tracts:

"Papers, tracts, and pamphlets. . . are as little wedges that open the way for larger work." -- CM, 140.

"Tracts upon the important points of truth for the present time should be handed out freely to all who will accept them, without money and without price, which might eventually result in a hundredfold returns to the treasury. You are to sow beside all waters." -- CH, 465.

"If our papers, tracts, and books, expressing the truth in plain Bible language, could be widely circulated, many would find that they are just what they want." -- 4T, 392.

"Let the leaflets and tracts, the papers and books, go in every direction. . . . There are many honest souls who might be brought to embrace the truth by this means alone." -- CHS, 151. And,

WHEREAS, This challenge comes to us: "You are not as a people doing one-twentieth part of what might be done in spreading the knowledge of the truth. . . Circulation of papers and tracts. . . is true missionary work in which labor and means can be invested with the best results. There has been

too great fear of running risks, and moving out by faith, and sowing beside all waters. Opportunities have been presented which have not been grasped and made the most of. There has been too great fear of venturing. True faith is not presumption, but it ventures much. Precious light and powerful truth need to be brought out in publications without delay." -- LS, 217, 218, and

WHEREAS, We are admonished: "Let the truths that are the foundation of our faith be kept before the people," CW, 29,

We recommend, 1. That a new four color tract (8 pages) be prepared and printed for distribution in 1969. (\$17.50 per 1,000.)

2. That we mobilize our entire membership in using this tract with the key points of our message to reach every family in North America by personal visitation, by mail or "downtown contact."

3. That where the introductory offer of the Gift Bible is not accepted, this tract, containing Bible Good News on the Best Life, be given, thereby making every contact count for Christ and His message.

4. That we request the Regional Department to prepare a manuscript for a special four-page tract written and designed for use in the inner cities; to be submitted to the minority Missionary Literature Guidance Committee for adoption; the subsidy to be on the same proportion as the other penetration tract. (\$10.00 per 1,000.)

5. That in financing this new evangelistic thrust, the same subsidies be continued as in former years for Penetration tracts, namely: the General Conference \$1.00 per thousand, union conference, \$2.00 per thousand, the balance to be shared by the local conference and the churches.

MEDICAL CAREER RECRUITMENT

WHEREAS, There is a serious shortage of medical and paramedical workers, and meeting this need is vital to the development and continuance of our health program,

We recommend, 1. That a Health Career Program be developed annually for our schools.

2. That the health careers material which is being prepared by the administrators of Seventh-day Adventist hospitals in cooperation with the General Conference departments of Health and Education be accepted for distribution by the educational institutions of the North American Division.

3. That the distribution of these materials be arranged by the Health and Education departments in cooperation with the Seventh-day Adventist Hospital Association.

4. That the opportunities for service open to the membership of the church in medical and paramedical careers be disseminated to the church at large and particularly and vigorously to the young people of the church throughout North America by the printed page, the spoken word and other means as may be available such as, i.e. careers conferences, medical careers task forces, chapel program.

CALENDAR OF SPECIAL DAYS AND OFFERINGS--1970

JANUARY

Soul-Winning Commitment	January 3*
Church Lay Activities Offering	January 3
Liberty Magazine Campaign	January 10-17
Religious Liberty Offering	January 17
GO Emphasis	January 24

FEBRUARY

Gift Bible Evangelism	February 7*
Church Lay Activities Offering	February 7
Faith for Today Offering	February 14
Christian Home and Family Altar Day	February 21 *
Christian Home Week	February 21-28
<u>Listen Campaign</u>	February 28*

MARCH

Penetration Tract Evangelism	March 7*
Church Lay Activities Offering	March 7
Sabbath School Visitors' Day	March 14
Spring Mission Offering	March 14
Missionary Volunteer Day	March 21
Missionary Volunteer Week	March 21-28*

APRIL

One Million New Pulpits	April 4*
Church Lay Activities Offering	April 4
Andrews University Offering	April 11
(Alternates with Loma Linda Univ. Offering)	
Literature Evangelism Rally Day	April 18
Education Day and Elementary School offering	April 25*
(local conference)	

MAY

Health and Welfare Evangelism	May 2*
Church Lay Activities Offering	May 2
Servicemen's Literature Offering	May 9
(Alternates with Disaster and Famine Relief Offering)	
Spirit of Prophecy Day	May 16*
Christian Record Offering	May 16
(Alternates with North American Missions Offering)	
Division-wide Enrollment Day	May 23

JUNE

Home-Foreign Challenge	June 6*
Church Lay Activities Offering	June 6

JULY

Medical Missionary Day	July 4*
Church Lay Activities Offering	July 4
Midsummer Offering	July 18

AUGUST

Dark-County Evangelism	August 1*
Church Lay Activities Offering	August 1
Oakwood College Offering	August 8

SEPTEMBER

Bible Correspondence School Evangelism Day	September 5*
Church Lay Activities Offering	September 5
Missions Extension Offering	September 12
Review and Herald Campaign	September 12 to October 10
Bible Emphasis Day	September 19
JMV Pathfinder Day	September 26*

OCTOBER

Decision Sabbath for Lay Evangelism Program	October 3*
Church Lay Activities Offering	October 3
Health Emphasis Week	October 3-9
Voice of Prophecy Offering	October 10
Sabbath School Visitors' Day	October 17
Community Relations Day	October 17
Temperance Day Offering	October 24

NOVEMBER

Week of Prayer	November 7-14*
Church Lay Activities Offering	November 27
Annual Sacrifice Offering	November 14
Ingathering Crusade Launching Day	November 14
(Campaign dates November 14, 1970-January 2, 1971)	

DECEMBER

Ingathering Crusade Program	December 5*
Church Lay Activities Offering	December 5

* Special programs to be provided

Thirteenth Sabbath Offerings for 1970

March 28 - Northern European Division
 June 27 - Central European Division
 September 26 - Southern Asia Division
 December 19 - Inter-American Division

STUDY COMMISSION ON HEALTH SERVICES

WHEREAS, Recognition should be given to the changing health needs of our communities in order that our institutions providing health services may more effectively contribute to their fulfillment, and

WHEREAS The number of our medical institutions is constantly increasing, requiring a larger number of dedicated Adventist personnel to provide high levels of care and Christian witness, and

WHEREAS It is believed that in these changing times a clear redefinition of objectives and guidelines is essential in order to realize maximum benefits from the church's health care program,

VOTED, That the Officers of the General Conference give consideration to the appointment of a study commission:

1. To redefine and identify the objectives of Adventist medical institutions.
2. To formulate a philosophy of operation with guidelines and criteria for organization, staffing, and the providing of services that will make possible the fulfillment of these objectives.
3. To report the results of its study to the General Conference officers by June 1, 1969.

FULL TIME UNION TEMPERANCE SECRETARIES

WHEREAS,, There are now unprecedented opportunities for temperance education in North America and ever-increasing demands for Five-Day Plans and other temperance programs, and

WHEREAS,, These mounting requests cannot be met by the union and local conference temperance secretaries in the limited time available for this phase of the work due to other departmental responsibilities,

We recommend, That union conferences in North America give study to the appointment of full time temperance secretaries at the earliest opportunity.

INNER CITY PROGRAM

WHEREAS, The problems of the cities in the United States have been shown to be allied to the problems of liquor consumption and the large number of liquor outlets, and

WHEREAS, The involvement of liquor and drugs has reached alarming proportions in cities of North America resulting in the enslavement of millions, and

WHEREAS, Liquor and drugs are significant contributors to the high incidence of crime,

We recommend, 1. That an effort be made to urge civic leaders, organizations, and churches to demand curtailment of liquor outlets and to more vigorously prosecute the purveyors of drugs, especially to the youth of the cities, and that centers be set up by civic and community committees to make non-alcoholic drink readily available where youth can engage in wholesome and constructive activity.

2. That the Seventh-day Adventist church in cooperation with the proposed project, provide an additional program through distribution of Listen Magazine and other appropriate literature, films, lecture-programs, rallies and personal contacts to bring positive information about alcohol and drugs to these cities.

THE SPIRIT OF PROPHECY

WHEREAS, The church is at the threshold of earth's closing events, adequate preparation for which demands of all of its members, confidence in the Spirit of Prophecy and an intimate acquaintance with its messages,

We recommend, 1. That we continue to encourage Seventh-day Adventists throughout the world to possess and thoughtfully read available Spirit of Prophecy books.

2. That churches be led by their pastors in systematic study of these books, not overlooking the advantage of selecting those for which study guides are available.

3. That all new converts be encouraged to secure and carefully study the Conflict of the Ages books as volumes "especially adapted to those who have newly come to the faith" (CM, 129); and that the availability of the economical \$13.95 English soft-back edition not be overlooked; further, that conferences be urged to devise plans by which new members may be encouraged through special financial inducement to secure the Conflict of the Ages

4. That with the soft-back Conflict series now within the easy reach of every academy and college student in North America, we encourage educators to lead our youth into a challenging and meaningful study of these inspired books and encourage parents to supply their children each with a personal set for individual use.

5. That our publishers be urged to issue an increasing number of Spirit of Prophecy titles in the soft-back format providing books for those who hesitate to purchase the more durable and costly hard-back volumes.

6. That wherever the lessons are available, our evangelists be urged to lead new converts into the study of the Prophetic Guidance Correspondence Course and our pastors to lead their churches into the group study of the lessons.

7. That the correspondence courses, Drama of the Christian Faith (Great Controversy) and The Life of Jesus (Desire of Ages), available from Faith for Today, be recommended to our pastors for use in church study groups.

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Recommendations from General Conference Officers were adopted as follows:

BAGGAGE ALLOWANCE - MISSIONARIES TRAVELING BY AIR

VOTED, 1. That paragraph 6, page 188 of the General Conference Working Policy, be amended to read as follows:

Outgoing Missionaries

6. When missionaries are requested by the employing organization to proceed to the field by air, thus losing the free-baggage allowance granted by steamship companies, 350 pounds per full ticket will be added to the authorized freight allowance for the missionary on the same principle as outlined in paragraph 2, amounting to ~~\$70~~ \$105.00 per adult ticket and ~~\$35~~ \$52.50 per child ticket.

2. That paragraphs 19 and 20, pages 205, 206 of the General Conference Working Policy be amended to read as follows:

Furloughing Missionaries

19. When missionaries are authorized to return to the homeland on furlough by air, thereby losing the free baggage allowance provided by shipping companies, they shall be granted a baggage allowance of ~~\$70~~ \$105 for each full ticket, and ~~\$35~~ \$52.50 for each child ticket, this amount being based on 350 pounds weight at ~~\$20~~ \$30 per 100 pounds. This is the full settlement for baggage and for freight for missionaries returning to their homeland on furlough. Settlement for this allowance will be arranged by the division treasurer. -- Page 205

20. An allowance covering freight, crating, packing, and customs shall be granted to workers returning to the mission field from furlough on the following basis: The equivalent of 10 per cent of the freight allowance to new missionary appointees shall be granted for each year of service during the previous term; and further, in cases where the full amount of freight under this provision is not taken to the field, a cash allowance shall be granted for the difference at the rate of ~~\$20~~ \$30 per hundred pounds or its equivalent, no allowance being made for customs duties on goods not shipped. In case the missionary family is authorized to return to the field by air, thus losing the free baggage allowance provided by shipping companies, they shall be granted an additional baggage allowance of ~~\$70~~ \$105 for each full ticket and ~~\$35~~ \$52.50 for each child ticket. -- Page 206

3. That paragraph 1, page 229, of the General Conference Working Policy be amended to read as follows:

Permanently Returning Missionaries

1. When missionaries return to their homeland on permanent return by air, with approval, thereby losing the free baggage allowance provided by shipping companies, they shall be granted a baggage allowance of ~~\$70~~ \$105 for each full ticket, and ~~\$35~~ \$52.50 for each child ticket, this amount being based on 350 pounds weight at ~~\$20~~ \$30 per 100 pounds. Settlement for this allowance will be arranged by the division treasurer.

Recommendations from the Finance Committee were adopted as follows:

SAFEGUARDING THE FUNDS OF THE CAUSE AND INVESTMENTS:

VOTED, That the section, "Safeguarding Funds of the Cause," pages 243-245, General Conference Working Policy, be amended as follows:

1. Since the employment of honest, sincere Christian men and women is the best security that can be obtained in the safeguarding of funds, only those shall be chosen for places of trust and responsibility involving the handling of moneys and investments who give evidence of a genuine Christian experience, and whose training or qualifications fit them for responsibility of this kind.

2. Where an employee of a conference or other organization takes a course in violation of the laws of the country, and of the financial trust or responsibility reposed in him, church discipline shall be administered, and conference officials shall cooperate in the proper punishment of such offenders.

3. Where safety-deposit boxes are maintained for the safekeeping of documents and other valuables, ~~it should be arranged with these in charge of such services that two authorized persons shall be present to gain admittance to the safety deposit boxes~~ such boxes and their contents.

4. The investment of reserves and trust funds which must be held in our conferences, institutions, and other organizations shall be made only under the direction of authorized committees or boards, and these investments ~~and securities~~ shall be disposed of by similar authorizations. A careful and complete record shall be kept of the purchase and sale of all ~~securities~~ investments.

5. Denominational organizations shall employ an adequate staff of auditors so that careful annual audits may be assured, as well as such intermediate audits and other help as may be required to afford adequate security for denominational funds, and for the protection of those who are responsible for these moneys. Auditors shall follow the plan, as far as possible, of making unannounced audits.

6. Denominational funds shall be deposited only in banks and savings institutions approved by controlling boards and committees.

7. In the investment of denominational ~~reserve-and-trust~~ funds, and including operating capital available for temporary investments, the following forms of investment shall be recognized in the order given: (a) savings banks, (b) savings and loan associations ~~deposits~~, (c) short-term obligations of the United States Government. (Note: Investments in (a) and (b) should be limited to amounts covered by insurance provided by the appropriate Federal agencies.) In addition to the above, these funds may be invested in a union investment fund which shall be maintained on a unitized basis so that organizations and institutions may share in the income and growth of the funds thus invested; in the event a union elects not to maintain union investment funds for union organizations and institutions located within its territory, funds other than those invested in (a), (b) and (c), above shall be deposited in one or more of the unitized funds established in the General Conference. The General Conference unitized funds shall also serve the overseas divisions, General Conference institutions, and the General Conference proper. All organizations and institutions have the prerogative of placing funds in whatever fund is desired and interchanging at any valuation date.

8. The portfolios of the union and General Conference unitized funds shall consist of governmental bills, notes and bonds, corporate bonds and debentures, preferred stocks, common stocks, and warrants; ~~so as to provide adequate liquidity~~; these issues shall be of the type normally found in the portfolios of conservatively managed organizations. ~~To protect against inflation~~ Recognized investment counseling firms shall be retained to guide in the selection of such investments.

9. Conferences and institutions issuing annuities or trust agreements involving cash are required, except as noted in paragraph 12 below, to deposit such funds until maturity in a union investment fund as described in paragraphs 7 and 8 above, or in a the General Conference unitized fund investment Fund in the event the union in which the organization or institution is located does not maintain such a fund. General Conference institutions shall deposit such annuities and trust agreements funds in a the General Conference unitized fund. In order to provide liquidity, a nominal amount may be invested by conferences and institutions in items (a), (b), and (c) in paragraph 7.

10. In addition to those investments included in paragraph 9, where borrowing has been authorized for a local church or conference institutional project, up to 25 per cent of the total of such cash trust agreements held by denominational organizations may be loaned to churches and institutions on demand note basis, provided that in the event demand is made by the trustee requiring the organization to obtain cash to meet the demand, said loan shall be repaid by the church or institution through the securing of a loan from a commercial lending institution if necessary.

11. Where provided by the trust agreement, the conference ^{or corporation,} association of institution is authorized in its individual capacity to borrow from such trust at a specified rate of interest, on a demand basis, funds accepted in trust; provided, however, that such funds are to be invested by the organization in harmony with these investment policies.

12. Conferences and institutions, when in harmony with the state and Federal laws, may invest up to 50 per cent of annuities and irrevocable trust agreements involving cash in first mortgages on real property, such mortgages to be in an amount of not more than two-third of recognized appraised value.

13. Organizations shall not issue letters of financial commitment commonly known as "take-out" or "stand-by" letters on behalf of the third-party commercial ventures.

SAFEGUARDING THE FUNDS OF THE CAUSE AND INVESTMENTS STUDY OF POLICY

VOTED, That the General Conference officers appoint an appropriate committee to study the policy, "Safeguarding the Funds of the Cause and Investments" with respect to investments in real property and mortgages on real property and also the investment of Endowment Funds and Annuity Agreement Funds.

OPERATING CAPITAL REQUIREMENTS OF INSTITUTIONS

VOTED, That the section, "Operating Capital and Cash Requirements of Institutions," page 286, General Conference Working Policy, be amended by substituting the following:

1. Operating Capital shall be defined as the amount of current assets above the total of current liabilities and net worth reserves.

2. The operating capital of institutions in North America shall be maintained at not less than the following percentages:

a. Universities, colleges and junior colleges -- 20% of the operating expense of the current operating fund of the latest complete fiscal year

b. Academies -- 15% of the operating expense of the latest complete fiscal year

c. Medical institutions -- 20% of the operating expense of the current operating fund of the latest complete fiscal year

d. Publishing Houses -- 70% of the annual net sales of the latest complete fiscal year

3. Liquid operating capital amounts equivalent to the total of the current liabilities and net worth reserves shall be maintained in the following forms of investment:

a. Cash

b. Commercial and savings banks

c. Savings and loan associations

d. Short-term obligations of the United States Government

e. Union or General Conference unitized investment funds

(Note: Investments in b. and c. above should be limited to amounts covered by insurance provided by the appropriate Federal agencies.)

STUDY OF POLICY: OPERATING CAPITAL REQUIREMENTS OF INSTITUTIONS

VOTED, That the General Conference Officers appoint an appropriate committee to study the policy: Operating Capital Requirements of Institutions with respect to the proper type of investment of liquid operating capital for medical institutions.

DIVISION COMMISSIONS ON EDUCATION

VOTED, That the 1967 Autumn Council Actions, pages 57, 58, be amended to read as follows:

1. (b) The Board of Regents is the denominational accrediting authority for all educational programs operated in the name of the Seventh-day Adventist Church. It may make recommendations to institutions relative to additions of majors and other curriculum matters; and also study matters in other areas which may be referred to it by the General Conference, the Divisions, and Division Commissions of Education, and make recommendations to the respective institutions. Officers of the institutions and their respective boards shall be notified of recommendations involving them by the Secretary of the Board of Regents in North America and by the Secretary of the Division Department of Education outside of North America.

(c) The Board of Regents shall meet at least once a year. One of its meetings shall be held in connection with the General Conference Session. Major issues as determined by the Division, affecting educational institutions outside of North America shall be considered by the Board when the secretary of education of the Division concerned is present.

3. All division commissions will, after full consultation with their division committees, report directly to the General Conference Board of Regents.

4. (b) To consider requests, such as accreditation and interim evaluations with supporting data, assigned by the Department of Education and to present findings and recommendations to the Board of Regents for final action.

(c) To appoint survey, evaluation, and inspection teams, as may be needed, authorization to be voted by the division committees and travel expense by the employing bodies.

(e) To consider proposals for new curricula, majors, and programs, and after full consultation with their division committees, to make recommendations on same to the Board of Regents.

5. Accreditation of educational institutions by non-denominational agencies shall be on the following basis:

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Recommendations from the Committee on Meetings were adopted as corrected:

GENERAL

1969

North American Union Presidents	Jan 30-Feb 2	California.
Christian Record Braille Foundation, Inc. Quadrennial Convention of District Representatives	June 18-23	Lincoln, Neb
Foreign Language Workers' Meeting	May 13-17	Denver, Colo
ASI Biennial Convention	time and place to be arranged	
Estate Planning and Investment Meeting	Sept 7-12	Dallas, Texas

Personnel:

General Conference: W P Bradley, K H Emmerson, Boardman Noland,
R E Osborn, N C Wilson, all Auditors, Director of Deferred Giving

General Conference Institutions: Personnel engaged in deferred
giving and investments as authorized by
controlling boards

Union Conference: Association Board Chairmen, Secretaries and
Treasurers, Head Auditor, Director of Deferred Giving

Local Conference: Personnel engaged in deferred giving and
investments as authorized by controlling
committees, but not including field representatives

Secondary School Accounting Manual Committee (to be appointed by GC Officers)	time and place to be arranged
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Human Relations Committee	time to be arranged Washington, D.C.
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EDUCATION DEPARTMENT

1969

Board of Regents and its Commissions	Jan 7-9	Washington, D.C.
Board of Regents	Jan 7-9	
Commission on Higher Education	Jan 6, 7	
Commission on Secondary Education	Jan 5-7	
Commission on Elementary Education	Jan 7	
Workshop Available for Educational Secretaries and Superintendents & Elementary Supervisors (Attendance to be decided by each union)	Feb 24-March 13	Andrews University
Curriculum Revision Guidance Committee (3 or 4 representing each academic discipline, total of 41)	June 9-18	LLU, Riverside
Quadrennial Council for Secondary Education	June 22-27	Place to be determined
NAD Education Advisory Committee	June 27-30	Place to be determined
Secondary Bible Textbook Workshop	July 1-25	Andrews University

1972

Quadrennial Council for Higher Education (attendance to be decided at a later date; also possibility of transportation pooling)	August	Place to be determined
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LAY ACTIVITIES DEPARTMENT

1969

Lay Activities Advisory Committee	March 23-25	Washington, D.C.
Ingathering Editorial & Planning Committee	Sept 8-10	Gatlinburg, Tenn.

MEDICAL DEPARTMENT

1969

Workshop Available to Medical Secretaries (attendance as selected by union committees)	Feb 21-28	Loma Linda
Association of SDA Nurses	May 24-25	Detroit, Mich
Nursing Council - Western Region	time & place to be arranged	
Nursing Council - Eastern Region (in conjunction with National League for Nursing)	May	Detroit, Mich
North American Medical Quadrennial Council	Aug 4-7	Place to be determined
Nursing Annual Council (in conjunction with NA Medical Council)		
SDA Hospital Association	July 30-Aug 1	Place to be determined
Public Health Association of SDA	time & place to be arranged	
SDA Dietetic Association	time & place to be arranged	

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MISSIONARY VOLUNTEER DEPARTMENT

1968

Union MV Secretaries (1969 Youth Congress planning with H. Stoeger)	Dec 18, 19	Washington, D. C.
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1969

College MV Officers Seminar - Eastern Section	April 23-26	SMC Collegedale
Annual National Medical Cadet Corps Camp	June 3-15	Grand Ledge, Michigan
World Youth Congress	July 22-26	Zurich
SDA Military & Civilian Chaplains' Conference	Sept 15-18	Washington, DC

PUBLIC RELATIONS DEPARTMENT

Public Relations Quadrennial Council	May 18-22	Pine Springs Camp, Calif
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PUBLISHING DEPARTMENT

1969

Publishing House Coordinating Committee	May 5-8	Mountain View, California
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RADIO-TV DEPARTMENT

Seminar for Broadcasting Personnel (for active & prospective broadcasters recommended by union conference committees; managers of college and university radio stations)	Aug 29-Sept 4	SMC Collegedale
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REGIONAL DEPARTMENT

1969

Regional Department Quadrennial Council (Members of the North American Regional Dept Advisory Committee plus the secretary-treasurers of the Regional conferences and up to three others from each Regional conference and the Pacific Union)	April 10-13	Daytona Beach, Florida
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SABBATH SCHOOL DEPARTMENT

1969

Sabbath School Advisory Committee	March 19-21	Washington, D.C.
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STEWARDSHIP AND DEVELOPMENT DEPARTMENT

1969

Stewardship and Development Workshop	Jan 13-16	Denver, Colorado
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TEMPERANCE DEPARTMENT

1969

North American Five-Day Plan Congress

April 13-17 Chicago, Ill.

(Personnel: one or more Five-Day Plan teams from each union conference as selected by the union conference, union conference Temperance Secretaries, medical personnel involved in Five-Day plans, General Conference Ministerial, Public Relations, and Medical Secretaries, and four national authorities on smoking and health)

SDA HOSPITAL GIFT SHOPS--

SALE OF DENOMINATIONAL LITERATURE:

VOTED, To refer to the General Conference Officers the request for study to be given to the matter of the sale of denominational literature in SDA Hospital Gift Shops.

THE BUDGET:

The Budget for 1968 was distributed.

K. H. Emmerson, Treasurer, said we should feel humble, and that none of us should feel that the results seen here in the Budget are the work of any one of us. The blessing of God upon His people, and the liberality and the love our lay people have for this message, and our desire to see it finished, this is really the basis and the source of the funds through God's blessing and protection. He requested O. A. Blake to present the Budget.

O. A. Blake presented leading facts from the Budget. He stated the grand total for 1969 is \$46,985,537.51, or an increase of \$2,232,000.79 over the grand total for 1968.

VOTED, To adopt the Budget as read.

BUDGET FOR 1969

REGULAR:

General Conference Estimated Income

(Basis 1967) for Base Appropriations

31,783,154.68

SPECIALS:

From Operating Capital

3,683,709.88

From Reconstruction Base

500,000.00

From Exchange Gains

300,000.00

From Harris Pine Mills, Inc.

100,000.00

Less: North Pacific Union Share

25,000.00

75,000.00

From Security Income

1,175,000.00

From Special Funds

327,931.41

Total Provision for Special Appropriations

6,061,641.29

REVERTIBLE FUNDS (Basis 1967)

Estimated, All Divisions

8,640,741.54

CHURCH EXTENSION FUNDS

500,000.00

Total Estimated Income and Available Funds for 1969

46,985,537.51

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BASE APPROPRIATIONS

OVERSEAS

Australasia		
Base	947,694.13	
Mission Fields	50,000.00	
International Radio	<u>19,950.00</u>	1,017,644.13
Central Europe		
Base	71,109.84	
Sustentation - North America	28,800.00	
Sustentation - Central Europe	49,500.00	
International Radio	<u>7,875.00</u>	157,284.84
Far East		
Base	2,520,428.54	
International Radio	<u>60,375.00</u>	2,580,803.54
Inter-America		
Base	1,944,407.57	
Miami Transportation	4,000.00	
Medical Student Counselor	2,000.00	
International Radio	<u>56,175.00</u>	2,006,582.57
Middle East		
Base	998,848.81	
International Radio	<u>23,625.00</u>	1,022,473.81
Northern Europe		
Base	1,848,298.69	
London New Gallery	25,000.00	
West African Union College, Bible Teachers	50,000.00	
International Radio	<u>59,850.00</u>	1,983,148.69
South America		
Base	2,097,128.29	
International Radio	<u>69,300.00</u>	2,166,428.29
Southern Asia		
Base	2,268,226.04	
Vellore Doctors (2)	8,736.00	
International Radio	<u>50,925.00</u>	2,327,887.04
Southern Europe		
Base	2,124,886.06	
Rome Transportation Agent	1,000.00	
International Radio	<u>55,125.00</u>	2,181,011.06
Trans-Africa		
Base	2,805,575.88	
Kilimanjaro Christian Medical Center Doctors	5,107.00	
Leper Work - Mwami	12,000.00	
Central European Division Non-Revertible funds	81,929.27	
International Radio	<u>35,700.00</u>	2,940,312.15
International Radio Production		47,000.00
Reconstruction Base		<u>882,978.38</u>
Total Base Appropriations for Overseas Divisions		<u><u>19,313,554.50</u></u>

NORTH AMERICA

Small Conference Fund	600,000.00	
Union Tithe Reversion for Evangelism	424,634.39 *	
Assistance - Large City Evangelism, North America	180,000.00	
North American Missions	240,000.00	
Atlantic Union Conference		
N.Y. Evangelistic Center Operating	25,000.00	
G.C. Share of Public Relations	5,000.00	
Greater New York Conference	17,000.00	
Northeastern Conference	<u>6,000.00</u>	53,000.00
Canadian Union Conference		
Regular Operating	90,000.00	
Resthaven Sanitarium-Sustentation	<u>3,000.00</u>	93,000.00
Southern Union Conference		
Regional Conferences Operating	35,000.00	
Rural Schools	<u>4,000.00</u>	39,000.00
Southwestern Union Conference		
Regional Conferences - Operating		<u>21,250.00</u>
Total Base Appropriations for North American Division		<u>1,650,884.39</u>

* See distribution on page 7

GENERAL ITEMS FOR THE WORLD FIELD

Andrews University - Operating		754,076.00
Department Major Film		40,000.00
Entertainment - Servicemen Overseas		3,000.00
Faith For Today - Operating		130,000.00
Geo-Science Research Institute - Operating		74,995.00
Loma Linda University		
Regular Operating	2,973,893.91	
School of Public Health	30,000.00	
School of Graduate Studies	230,000.00	
Public Relations - Field Men	<u>60,000.00</u>	3,293,893.91
Home Study Institute Comeback Adjustment		22,500.00
Medical Residency Plan		5,000.00
Medical, Dental, Nurse & Mission Appointee Indebtedness		15,000.00
Missionary Orientation Program		35,000.00
Missionary Disability Fund		10,000.00
Ministerial Internship Fund		100,000.00
Oakwood College - Operating		273,500.00
Oakwood College Comeback Adjustment		35,000.00
Radio Broadcasts in Europe - Slavic Language		38,500.00
Riverside Sanitarium - Operating		5,000.00
Sabbath School Film		3,000.00
Sustentation - Displaced Persons		35,000.00
Special Debt Retirement		100,000.00
Voice of Prophecy - Operating		75,000.00
Ukrainian Editor and Secretary Expense PPA (1/3)		7,500.00
White Publications Basic Library		<u>15,000.00</u>
Total		5,070,964.91
Administrative and Departmental Expenses		3,360,947.37
Miscellaneous and Fixed Appropriations		<u>2,386,803.51</u>
Total Base Appropriations for General Items for World Field		<u>10,818,715.79</u>

BASE APPROPRIATIONS RECAPITULATION

Overseas Divisions	19,313,554.50
North American Division	1,650,884.39
General Items for the World Field	5,070,964.91
Administrative and Departmental Expenses	3,360,947.37
Miscellaneous and Fixed Appropriations	<u>2,386,803.51</u>
Grand Total Base Appropriations for 1969	<u>31,783,154.68</u>

SPECIAL APPROPRIATIONS

OVERSEAS DIVISIONS

Australasia		
General	150,000.00	
Sydney Sanitarium Building	<u>25,000.00</u>	175,000.00
Central Europe		
General		150,000.00
Far East		
General	175,000.00	
Mountain View College Lumber Industry	<u>10,000.00</u>	185,000.00
Inter-America		
General		175,000.00
Middle East		
General		100,000.00
Northern Europe		
General	175,000.00	
Addis Ababa Hospital	<u>25,000.00</u>	200,000.00
South America		
General		175,000.00
Southern Asia		
General		175,000.00
Southern Europe		
General		175,000.00
Trans Africa		
General		<u>175,000.00</u>
Total Special Appropriations for Overseas Divisions		<u>1,685,000.00</u>

NORTH AMERICA

Assistance on Large City Church Projects		203,459.88
Gift Bible Evangelism		2,000.00
Ingathering Magazine Postcard Offer		3,500.00
LIBERTY Magazine for Large Cities		10,000.00
LISTEN Magazine for Large Cities		10,000.00
Penetration Tracts		15,000.00
Riverside Sanitarium Building		25,000.00
Union Tithe for Evangelism (Assigned to Reversion Fund)		267,931.41*
BETTER LIFE Picture Rolls		10,000.00
Atlantic Union Conference		
Atlantic Union College	85,000.00	
New England Memorial Hospital	125,000.00	
Northeastern Conference Debt Liquidation	<u>15,000.00</u>	225,000.00
Canadian Union Conference		
Canadian Union College	45,000.00	
Kingsway College	45,000.00	
Lethbridge, Alberta Church	3,000.00	
Lacombe, Alberta Church	2,000.00	
Newfoundland office	5,000.00	
Rutland, B. C. Auditorium	<u>5,000.00</u>	105,000.00

* See distribution on Page 7.

Special Appropriations for North America (Continued)

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Central Union Conference		
Boulder Memorial Hospital	10,000.00	
Central States Conference Office Building	7,500.00	
Colorado Conference - Aztec Church	6,500.00	
Kansas Conference - Youth Camp Development	6,000.00	
Missouri Conf. - Kansas City Central Church	25,000.00	
Porter Memorial Hospital	10,000.00	
Union College	35,000.00	
Wyoming Conference - Cheyenne Church	<u>5,000.00</u>	105,000.00
Columbia Union Conference		
Columbia Union College	90,000.00	
Kettering Memorial Hospital Church	20,000.00	
Washington Sanitarium and Hospital	<u>10,000.00</u>	120,000.00
Lake Union Conference		
Andrews University	50,000.00	
Chicago North Shore Church	25,000.00	
Chicago Shiloh Church	15,000.00	
Detroit Evangelistic Center	<u>15,000.00</u>	105,000.00
North Pacific Union Conference		
Idaho Office Building	5,000.00	
Walla Walla College	<u>100,000.00</u>	105,000.00
Northern Union Conference		
Hurley, South Dakota Church	20,000.00	
Mason City, Iowa Church	25,000.00	
Northern Union Evangelism	20,000.00	
Pierre, South Dakota Church	7,000.00	
South Dakota Youth Camp Development	8,000.00	
Waterloo, Iowa Church	<u>25,000.00</u>	105,000.00
Pacific Union Conference		
Central California - Hanford Hospital	10,000.00	
Loma Linda University - La Sierra Campus	32,500.00	
Northern California Conference Office Bldg.	10,000.00	
Pacific Union College	32,500.00	
Southeastern Calif. - Paradise Valley San.	10,000.00	
Southern Calif. - Azusa Valley San.	<u>10,000.00</u>	105,000.00
Southern Union Conference		
Madison College Indebtedness	5,000.00	
Southern Missionary College	<u>100,000.00</u>	105,000.00
Southwestern Union Conference		
Southwestern Union College	65,000.00	
Arkansas-Louisiana Conference		
Camp Yorktown Bay Church	3,000.00	
Rogers, Arkansas Church	2,500.00	
Alexandria, Louisiana Church	2,500.00	
Little Rock, Arkansas Church	<u>3,000.00</u>	11,000.00
Oklahoma Conference		
Oklahoma City Northwest Church	3,000.00	
Tulsa Church	2,500.00	
Nowata Church	<u>500.00</u>	6,000.00
Southwest Regional Conference		
Houston 5th Ward Church	3,000.00	
Las Cruces, New Mexico Church	1,000.00	
Oklahoma City, Oklahoma Church	500.00	
San Antonio, Texas Church	500.00	
Little Rock, Arkansas Church	1,000.00	
Taylor, Texas Church	500.00	
Tulsa, Oklahoma Church	<u>500.00</u>	7,000.00

Southwestern Union Conference (Continued)

Texas Conference

Campmeeting Pavilion	2,500.00		
Wichita Falls Church	1,000.00		
Del Rio Church	2,500.00		
Houston, Spanish Church	1,000.00		
McAllen, Spanish Church	1,000.00		
Athens Church	500.00		
Denison Church	1,500.00		
Uvalde Church	<u>1,000.00</u>	11,000.00	

Texico Conference

Albuquerque, New Mexico Church	2,000.00		
El Paso, Texas Church	<u>3,000.00</u>	<u>5,000.00</u>	<u>105,000.00</u>

Total North American Division Specials

1,731,891.29

GENERAL ITEMS FOR THE WORLD FIELD

Andrews University Buildings, etc.			400,000.00
Educational Department - Textbooks Funds			65,000.00
Evangelistic Films Production			75,000.00
Faith For Today, Land and Equipment			65,000.00
General Conference Building Expansion			200,000.00
Geo-Science Research Institute			1,500.00
GO Magazine			500.00
ISRAELITE Magazine			3,000.00
Ingathering Tapes			750.00
Library Books - General Conference			500.00
Loma Linda University			
Graduate School Library Books	30,000.00		
University Center Chemistry Bldg.	<u>100,000.00</u>	130,000.00	
Medical Center Financing			
Medical Center Building Fund,			
G.C. Allotment	90,000.00		
Medical Center Building Fund	160,000.00		
Medical Center Bldg. Fund Loan	<u>800,000.00</u>	<u>1,050,000.00</u>	1,180,000.00
M.V. Dept. MCC Training Camp Equipment			1,000.00
Oakwood College			
Buildings and Equipment			500,000.00
Servicemen's Centers			
Okinawa	15,000.00		
Washington	10,000.00		
Korea	6,000.00		
Saigon	<u>11,000.00</u>		42,000.00
Sabbath School Material, Revision			3,500.00
Vellore Medical College			
Building Program	21,000.00		
In the United States	<u>1,000.00</u>		22,000.00
World Youths' Congress			<u>85,000.00</u>
Total Special Appropriations for General Items			
for the World Field			<u>2,644,750.00</u>

SPECIAL APPROPRIATIONS RECAPITULATION

Total for Overseas Divisions	1,685,000.00
Total for North American Division	1,731,891.29
Total for General Items	2,644,750.00
Totals	<u>6,061,641.29</u>

UNION TITHE REVERSION FOR EVANGELISM DISTRIBUTION

Organization	From Specials	From Base	Total
Atlantic Union Conference	24,113.83	38,217.10	62,330.93
Canadian Union Conference	8,037.95	12,739.04	20,776.99
Central Union Conference	10,717.26	16,985.37	27,702.63
Columbia Union Conference	26,793.14	42,463.44	69,256.58
Lake Union Conference	21,434.51	33,970.75	55,405.26
North Pacific Union Conference	24,113.83	38,217.10	62,330.93
Northern Union Conference	8,037.94	12,739.03	20,776.97
Pacific Union Conference	93,775.99	148,622.03	242,398.02
Southern Union Conference	34,831.08	55,202.47	90,033.55
Southwestern Union Conference	16,075.88	25,478.06	41,553.94
Totals	<u>267,931.41</u>	<u>424,634.39</u>	<u>692,565.80</u>

CHURCH EXTENSION

Overseas Divisions

Australasia	25,000.00	
Central Europe	25,000.00	
Far East	25,000.00	
Inter-America	25,000.00	
Middle East	25,000.00	
Northern Europe	25,000.00	
South America	25,000.00	
Southern Asia	25,000.00	
Southern Europe	25,000.00	
Trans-Africa	25,000.00	
Total for Overseas		250,000.00

NORTH AMERICA

Atlantic Union Conference		
Portland, Maine Church	1,500.00	
Brunswick, Maine Church	1,500.00	
Rutland, Vermont Church	1,000.00	
Camden, Maine Church	1,000.00	
Norwich, Connecticut Church	5,000.00	
Brockton, Massachusetts Church	5,000.00	
Jamaica Hempstead Church, G.N.Y. Conference	<u>10,000.00</u>	25,000.00
Canadian Union Conference		
Portage-LaPrairie, Manitoba Church	2,000.00	
Maple Creek, Saskatchewan Church	2,000.00	
Swift Current, Saskatchewan Church	4,000.00	
New Battleford, Saskatchewan Church	2,500.00	
Moose Jaw, Saskatchewan Church	9,000.00	
Inglis, Manitoba Church	1,500.00	
Nipawin, Saskatchewan Church	1,500.00	
Melville, Saskatchewan Church	<u>2,500.00</u>	25,000.00

Central Union Conference		
Leavenworth, Kansas Shiloh Church	4,166.67	
Montrose, Colorado Church	4,166.67	
Pittsburgh, Kansas Church	2,083.34	
Pleasanton, Kansas Church	2,083.34	
Cassville, Missouri Church	2,785.75	
Marceline, Missouri Church	1,380.89	
Albion, Nebraska Church	4,166.67	
Cheyenne, Wyoming Church	<u>4,166.67</u>	25,000.00
Columbia Union Conference		
Harrisburg, Pennsylvania Hillside Church	1,800.00	
Willow Grove, Pennsylvania Church	850.00	
Plainfield, New Jersey Church	850.00	
Canton, Ohio Church	1,000.00	
Ethan Temple, Dayton, Ohio Church	800.00	
Columbus, Ohio Ephesus Church	1,700.00	
Seaford, Delaware Church	750.00	
Prince Frederick, Maryland Church	750.00	
Clinton, Maryland Church	750.00	
Glade Valley, Frederick County, Maryland Church	750.00	
Morristown, New Jersey Church	1,200.00	
Passaic, New Jersey Spanish Church	900.00	
Hoboken, New Jersey Spanish Church	900.00	
Findlay, Ohio Church	750.00	
Newark, Ohio Church	750.00	
Turney Center, Marengo, Ohio Church	750.00	
Upper Sandusky, Ohio Church	750.00	
Hatboro, Pennsylvania Church	1,000.00	
Philadelphia, Pennsylvania Spanish Church	1,000.00	
Slocum, Pennsylvania Church	1,000.00	
Rockville, Maryland Church	500.00	
Beltsville, Maryland Church	750.00	
Vienna, Virginia Church	750.00	
Galax, Virginia Church	500.00	
Orange, Virginia Church	500.00	
Franklin, West Virginia Church	1,500.00	
Spencer, West Virginia Church	<u>1,500.00</u>	25,000.00
Lake Union Conference		
Moline, Rock Island, Illinois Church	5,000.00	
Lafayette, Indiana Church	5,000.00	
Chicago, Illinois Hyde Park Church	5,000.00	
Leslie, Michigan Bunker Hill Church	5,000.00	
Wausau, Wisconsin Church	<u>5,000.00</u>	25,000.00
Northern Union Conference		
Wahpeton, North Dakota Church	6,500.00	
Council Bluff, Iowa Church	2,000.00	
Muscatine, Iowa Church	4,000.00	
Detroit Lakes, Minnesota Church	6,000.00	
Aberdeen, South Dakota Church	4,000.00	
Huron, South Dakota Church	<u>2,500.00</u>	25,000.00
North Pacific Union Conference		
Weston, Oregon Blue Mountain Valley Church	2,000.00	
Walla Walla, Washington Church	5,000.00	
Brewster, Washington Church	5,000.00	

North Pacific Union Conference (Continued)

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Osburn, Idaho Church	1,500.00	
Baker, Oregon Church	1,000.00	
Lewiston, Montana Church	5,000.00	
Grand Ronde, Oregon Church	2,000.00	
Oak Harbor, Washington Church	1,500.00	
Raymond, Washington Church	500.00	
Kirkland, Washington Church	<u>1,500.00</u>	25,000.00

Pacific Union Conference

Safford, Arizona Church	1,000.00	
Yuma, Arizona Church	2,000.00	
Nogales, Arizona Church	1,000.00	
Bakersfield, California Central Church	1,500.00	
Mt. View, California English Church	1,500.00	
Waianae, Hawaii Church	2,000.00	
Hauula, Hawaii Church	2,000.00	
Hanapepe, Hawaii Church	1,000.00	
Carson City, Nevada Church	2,000.00	
Las Vegas, Nevada Church	2,000.00	
Calistoga, California Church	1,500.00	
Fall River Mills, California Church	1,500.00	
El Centro, California Church	1,500.00	
Calexico, California Church	1,500.00	
Pico Rivera, California Spanish Church	1,500.00	
Normandie Avenue, Southern California Church	<u>1,500.00</u>	25,000.00

Southern Union Conference

Gadsden, Alabama Church	2,000.00	
Natchez, Mississippi Church	1,000.00	
Greensboro, North Carolina Church	1,500.00	
Winston-Salem, North Carolina Church	1,500.00	
Sarasota, Florida Church	3,000.00	
Winter Garden, Florida Church	1,000.00	
Thomasville, Georgia Church	1,500.00	
Americas, Georgia Church	1,500.00	
Duluth, Georgia Church	1,000.00	
Grandview, Austelle, Georgia Church	1,500.00	
Richmond, Kentucky Church	1,500.00	
Lawrenceburg, Tennessee Church	2,000.00	
Charleston, South Carolina Shiloh Church	1,500.00	
Opa Locka, Florida Mt. Pisgah Church	1,500.00	
Lexington, Kentucky Church	2,000.00	
Murfreesboro, Tennessee Church	<u>1,000.00</u>	25,000.00

Southwestern Union Conference

Shreveport, Louisiana Church	5,000.00	
Oklahoma City, Oklahoma South Hills Church	5,000.00	
Fort Worth, Texas Church	3,000.00	
Hot Springs, Arkansas Church	2,000.00	
Dallas, Texas Oak Cliffe Church	4,000.00	
El Paso, Texas Church (Texico Conference)	5,000.00	
Las Cruces, New Mexico (Regional) Church	<u>1,000.00</u>	<u>25,000.00</u>

Totals for North America

250,000.00

Grand Total

500,000.00

SUMMARY OF APPROPRIATIONS

Total Base Appropriations to all Divisions	31,783,154.68
Total Special Appropriations to all Divisions	6,061,641.29
Estimated Revertible Funds (Basis 1967)	8,640,741.54
Church Extension Funds	<u>500,000.00</u>
Grand Total for 1969	46,985,537.51
Grand Total for 1968	<u>44,753,536.72</u>
Increase for 1969	<u><u>2,232,000.79</u></u>

Autumn Council

October 15, 1968

The delegates stood and sang "Praise God From Whom All Blessings Flow."

R. H. Pierson led in a prayer of thankfulness for this wonderful Budget made possible today. He asked for special wisdom and guidance from on high in making every dollar accomplish its purpose.

GRATITUDE:

The following statement was read and adopted:

We, the participants in the 1968 Biennial Council of the General Conference of Seventh-day Adventists, meeting in the City of Toronto during Canada's season of national thanksgiving, render grateful thanks to the Father of all and the Giver of every true gift. Our hearts overflow with gratitude for His multiplied mercies, confirmed care and given guidance in these days of tension, violence, war, hunger, and disaster, but also times of providential opportunities and gospel openings. God has blessed the intensive evangelistic endeavors of the Church, and much success and progress have resulted.

We rejoice in the record accession, in all parts of the world, of 140,519 souls joining God's Church of the Remnant during 1967, and in the rising sacrificial offerings and open-handed donations of our believers, which have made possible the voting of an unprecedented budget. We fully realize, however, that the encouraging growth taking place in the many phases of the work and the definite forward strides made are the direct fruitage of the prospering hand of God.

We tender thanks to God for the loyalty of our people to the Advent Movement. In an age of growing dissatisfaction with religious institutions and structures, we praise God for the heaven-born fidelity of our membership--even under such trying circumstances as war and persecution--to the message and organization of God's Church.

It is with thankfulness that we recognize the increasing maturity of the Advent people expressed through the evidence of expanding fellowship, love and togetherness, which unites them across barriers of dissociation. In this age of alienation and separation, we reverently thank God for His divine gift of justification, bringing us into harmony and right relations with God and man.

While in Council we have made certain plans and accepted a number of necessary policies. We fully realize that God is looking less for better plans than He is for better men. We are convinced, however, that the adopted plans will help us to participate more fully in the vital Spirit of God. We pray for an increasing measure of His Spirit and fitting humility, in order to prepare through constant renewal and total evangelism the way for the soon-coming King and Saviour.

In pledging to God, our fellow-workers, and the people of God, our unconditional dedication to the unfinished task at hand, we beseech our Heavenly Father to grant us consecration equal to the sacredness of our calling, heavenly wisdom equal to the wiles of sin, courage equal to the crisis, love equal to the load and deeds matching the needs.

Autumn Council

October 15, 1968

UNFINISHED BUSINESS:

VOTED, To refer to the General Conference Committee unfinished business.

Announcement was made that the Highlights of the Council would be ready for distribution at 5 P.M., on October 16, in the Secretaries' Office.

D. W. Hunter announced meetings called for the evening and October 16.

A meeting of the Auditing Committee was called at 5:00 P.M., October 15, 1968. The Committee met and accomplished the work assigned to it.

R. H. Pierson thanked the delegates for their part in making this a good Autumn Council. The spirit has been good. Each one of them has certainly contributed to that spirit.

Adjourned at 5:15 p.m.

The closing prayer was offered by W. A. Thompson, President of the Allegheny Conference.

Robert H. Pierson, Chairman

C. O. Franz,
A. Edwin Gibb,
W. R. Beach, Secretaries

Marion Nyman,
Mildred Dumas,
Katie Farney, Recording Secretaries

MINUTES OF MEETINGS
GENERAL CONFERENCE COMMITTEE

October 24-31, 1968

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and

INDEX for OCTOBER

GENERAL CONFERENCE COMMITTEE

October 24, 1968, 10:00 A.M.

PRESENT:

R. H. Pierson, D. W. Hunter, Carson F. Adams, R. E. Adams, D. H. Baasch, B. B. Beach, W. R. Beach, F. L. Bland, W. P. Bradley, W. J. Brown, M. V. Campbell, Theodore Carcich, K. H. Emmerson, A. A. Esteb, A. C. Fearing, W. W. Fordham, R. R. Frame, C. O. Franz, J. O. Gibson, J. H. Hancock, R. R. Hegstad, Mazie Herin, M. Carol Hetzell, W. A. Howe, J. C. Kozel, M. E. Loewen, H. W. Lowe, Theodore Lucas, D. A. McAdams, W. L. Pascoe, E. W. Pedersen, R. J. Radcliffe, M. H. Reeder, A. H. Roth, J. V. Scully, H. D. Singleton, F. A. Soper, E. H. J. Steed, I. V. Stonebrook, E. W. Tarr, A. L. White, Herbert White, K. H. Wood

OTHERS PRESENT:

N. W. Litchfield

DEVOTIONAL SERVICE:

Opening prayer by Arthur H. Roth.

The Chairman, R. H. Pierson, read from 1 Samuel 25 the story given concerning Nabal, who is described as churlish and evil in his doings, and who spoke rashly to the servants of David, and his wife Abigail, who was a woman of good understanding, and of a beautiful countenance. He called attention to the wisdom displayed by Abigail, she being a peacemaker, in speaking to David in humility, having brought with her also food as a gift to him and to his servants. With kind words she plead with him on behalf of her husband.

Centuries later, the Prince of Peace had a message of commendation for the Abigails of His time and to the end of time, for it was in the Sermon on the Mount He said, "Blessed are the peacemakers: for they shall be called the children of God." There is a good lesson in this for us today. The world needs peacemakers. When there are many divisive elements among us, what the Church needs is peacemakers; men who can bring individuals together and restore wounded feelings. Instead of fighting some of the battles of the Lord we are to let the Lord fight the battles for us. We are not to carry feelings of revenge, but to save souls. Paul says the servant of the Lord must not strive, but he must be gentle to all. I am sure that all of us as we think back to the pit from which we were digged were not born peacemakers. What a wonderful thing it is we can have the Spirit of God come in and make of us peacemakers. Let us pray the Lord will help us all in these days to be true peacemakers.

LOMA LINDA FOODS:

Negotiations have been under way for some months regarding the possibility that the General Conference should assume ownership of Loma Linda Foods. On April 24, 1968, a subcommittee which had surveyed Loma Linda Foods presented a report to the General Conference Officers, recommending the transfer of Loma Linda Foods from the Pacific Union Conference to the General Conference. At a later meeting (July 10) the General Conference Officers agreed to inform the Pacific Union Association that the Officers are prepared to recommend to the

October 24, 1968

General Conference Committee that the General Conference assume the ownership of Loma Linda Foods provided the transfer is made "with no strings attached." At a meeting of the Home and Overseas Officers and Union Presidents of North America, on October 8, 1968, in Toronto, it was agreed to concur in the plan to transfer the operation of Loma Linda Foods to the General Conference. It was--

VOTED, That we accept the Loma Linda Foods as a gift from the Pacific Union Conference, to be operated as a General Conference institution; and, further, that the Officers be authorized to set up a group to give guidance in the legal transfer, and to recommend the effective date of the transfer.

TRANS-AFRICA DIVISION--BANK ACCOUNT SIGNATURES:

In harmony with the request of the Trans-Africa Division, it was--

Resolved, That the Chase Manhattan Bank, New York, be, and hereby is, authorized to recognize the signatures of K. H. Emmerson, Treasurer, and/or O. A. Blake, Undertreasurer, and/or V. A. Fenn, and/or Ronald Desmond Marx, for the account which is in the name of the General Conference of Seventh-day Adventists No. SP 949-1-035029, Trans-Africa Division, to sign or make all or any changes and orders for the payment of money. All prior authorizations for this account are hereby annulled and canceled.

ESDA SALES AND SERVICE--BANK ACCOUNT SIGNATURES:

Resolved, That the Bank of America, NT&SA, San Francisco, California, be, and hereby is, authorized to recognize the signatures of K. H. Emmerson, Treasurer, and/or O. A. Blake, Undertreasurer, and/or R. G. Mote, and/or E. T. Burley, for the account which is in the name of the ESDA Sales and Service-- No. 2993-4549, to sign or make all or any changes and orders for the payment of money. All prior authorizations for this account are hereby annulled and canceled.

ESDA TRAVEL SERVICE--BANK ACCOUNT SIGNATURES:

Resolved, That the Wells Fargo Bank, in San Francisco, California, be, and hereby is, authorized to recognize the signatures of K. H. Emmerson, Treasurer, and/or O. A. Blake, Undertreasurer, and/or I. M. Vacquer, for the account which is in the name of the ESDA Travel Service, to sign or make all or any changes and orders for the payment of money. All prior authorizations for this account are hereby annulled and canceled.

PUBLISHING HOUSE ALLOCATIONS:

In harmony with a recommendation from the Publishing Expansion Committee which met during the 1968 Autumn Council, it was--

VOTED, To authorize allocations from the Publishing Expansion Fund, with the understanding these will be matched by the divisions concerned, as follows:

October 24, 1968

<u>Far Eastern Division</u>	
Indonesia Publishing House	\$11,795.50
Korean Publishing House	1,658.00
Philippine Publishing House	4,894.37
Malaysian Signs Press	1,297.77
Vietnam Signs Press	2,250.00
Thailand Publishing House	<u>1,019.63</u>
	\$22,915.27
 <u>Australasian Division</u>	
Central Pacific Press	\$13,776.00
 <u>Trans-Africa Division</u>	
Malamulo Publishing House	5,500.00
 <u>Southern Asia Division</u>	
Ceylon Publishing House	\$ 2,500.00
Oriental Watchman Publishing House	<u>3,250.00</u>
	\$ 5,750.00
 <u>Middle East Division</u>	
Middle East Press	\$ <u>7,000.00</u>
Grand Total	\$54,941.27

D. A. McAdams, Publishing Department Secretary, said we are happy indeed to bring these recommendations from our Publishing Expansion Committee. The overseas divisions match these funds on a fifty-fifty basis, which means about \$110,000 worth of printing equipment. Since the beginning of this plan, our publishing houses have appropriated \$1,551,000 to the building up of our overseas publishing houses and also purchasing equipment. Thirty-five publishing houses around the world have received help from these funds.

In 1966, at the time of the Autumn Council, we invited the overseas publishing houses to join us in this. Thus far we have received about \$8,000 from overseas publishing houses, including Viet Nam, Thailand, and the Australasian Signs in Australia, and other publishing houses. We are very happy, and appreciate very much the generous gifts from our publishing houses so we can continue to expand our worldwide publishing program.

GENERAL CONFERENCE OFFICE BUILDING:

The need for increased space for the headquarters office has been given consideration. After considerable study the General Conference Officers gave study to this need with the Union Presidents of North America and the Overseas Division Officers. In harmony with the recommendation, it was--

VOTED, To authorize the construction of an additional General Conference Office building on the side of Carroll Avenue where the ESDA Sales and Service building is located, in Takoma Park, Maryland.

October 24, 1968

EAST NIGERIAN MEDICAL TEAM:

The Northern European Division has made request for a further medical team for East Nigeria, to work under the direction of the Red Cross. The medical team at present in Nigeria will return to the United States in December.

VOTED, 1. That the General Conference co-operate with the Northern European Division in every way possible in the humanitarian work in East Nigeria;

2. That in cases where individuals agreeing to go are unable to donate their time, and funds are not available from the Red Cross, the Northern European Division underwrite the expense;

3. That where the working situation of the team becomes untenable because of war conditions, the team understand that it may exercise its best judgment in regard to the length of time they remain at the post of duty.

ARNOLD C. BORAM--LOMA LINDA UNIVERSITY:

VOTED, To pass on to Arnold C. Boram, permanently returned from the Northern European Division, a call to connect with Loma Linda University as Assistant Professor of Agriculture.

GEORGE R. BURGDORFF--LOMA LINDA UNIVERSITY:

VOTED, To pass on to George R. Burgdorff, permanently returned from the South American Division, a call to connect with Loma Linda University to serve as a member of the Agriculture Department staff.

ELSE NELSON--LOMA LINDA UNIVERSITY:

VOTED, To pass on to the Pacific Union Conference a call for Miss Else Nelson, Associate Education Secretary, to connect with Loma Linda University as Assistant Professor in the School of Education.

HOWARD WIELAND--LOMA LINDA UNIVERSITY:

VOTED, To pass on to the Southern Union Conference and the Florida Sanitarium and Hospital a call for Howard Wieland, to connect with Loma Linda University as Radiological Technician.

DONALD D. PESTER--SAN GABRIEL ACADEMY:

VOTED, To pass on to Donald D. Pester, a maintenance worker in the General Conference Office, a call from the Pacific Union Conference for him to connect with the Southern California Conference as Bus Maintenance Man at San Gabriel Academy.

JAMES G. FULFER--PERMANENT RETURN:

VOTED, To authorize the permanent return of James G. Fulfer from Haiti, on his request for personal reasons; and in harmony with the recommendation from the Inter-American Division.

October 24, 1968

DARLENE KOTZ--PERMANENT RETURN:

VOTED, To authorize the permanent return of Miss Darlene Kotz, daughter of the late Dr. S. A. Kotz, and Mrs. Kotz, from Australia for educational reasons; in harmony with the recommendation of the Australasian Division.

SHERMAN A. NAGEL, JR., M.D.--PERMANENT RETURN:

VOTED, To authorize the permanent return of Sherman A. Nagel, M.D., from West Africa, at his request for family educational reasons, and his desire to study for a Doctorate in Public Health; in harmony with the recommendation of the Northern European Division. It was further--

VOTED, To record an expression of appreciation to Sherman A. Nagel, M.D., for his twenty-two years of service in Nigeria.

BRADLEY W. NELSON, M.D.--TRANS-AFRICA DIVISION:

VOTED, That Bradley W. Nelson, M.D., who is serving an internship at the Washington Sanitarium and Hospital, and is under deferred appointment, be assigned to the Trans-Africa Division as Relief Physician.

DENNIS BRENT WADE--DEFERRED APPOINTMENT:

VOTED, That Dennis Brent Wade, a sophomore student in the Loma Linda University School of Dentistry, be placed under deferred appointment.

RONALD CLARK PARKER--DEFERRED APPOINTMENT:

VOTED, That Ronald Clark Parker, sophomore student in Loma Linda University School of Dentistry, be placed under deferred appointment.

JOSEPH ADARAMOLA--ILE-IFE HOSPITAL, NIGERIA:

VOTED, That the Columbia Union and Washington Sanitarium and Hospital be requested to release Joseph Adaramola, and to pass on to him the invitation from the Northern European Division for him to serve as a Laboratory Technician in the Ile-Ife Hospital; on the basis of a national.

F. ROLLIN BLAND, M.D.--NORTHERN EUROPEAN DIVISION:

VOTED, That the Central Union and Porter Memorial Hospital be requested to release F. Rollin Bland, M.D., and that he be placed under deferred appointment to the Northern European Division for medical work.

E. R. OSMUNSON--IKIZU TRAINING SCHOOL:

VOTED, That E. R. Osmunson, of Calimesa, California, who is drawing sustentation, be invited to connect with the Trans-Africa Division to serve as a relief worker for one year, in the Ikizu Training School, Tanzania. Mrs. Osmunson is to be Teacher of English. It is understood that transportation expenses will be paid.

October 24, 1968

FILEMON INOCENCIO, M.D.--HERI HOSPITAL, TANZANIA:

VOTED, That Filemon Inocencio, M.D., now taking a residency in Detroit, Michigan, be invited to connect with the Trans-Africa Division for service in the Heri Hospital, Tanzania. Mrs. Inocencio is also a physician, and is taking a residency in internal medicine. Their home base is to be the North American Division.

NELLIE LUCHTENBURG--RELEASED:

VOTED, That Miss Nellie Luchtenburg, a Nurse in Holland, be released from the call to the Kendu Hospital.

APPOINTMENTS AND ITINERARIES:

VOTED, That appointments and itineraries presented from the North American Travel Committee be authorized as follows:

W. Melvin Adams--Albany, Georgia, Religious Liberty court case, October 30, 1968;

Karl Bahr--Dayton, Ohio, work with men at Kettering on National Cash Register developments, October 23;

W. P. Bradley--Huntsville, Alabama, Oakwood College Executive Committee of Board, October 28, 1968;

T. Carcich--Springfield, Massachusetts, Week-End Services, Nov. 1-4, 1968;

E. E. Cleveland--Nashville, Tennessee, Workers' Meeting, December 16-18, 1968;

Amos Crowder--Minneapolis, Minnesota, Insurance Business, October 14-16, 1968;

D. A. Delafield--Madison, Tennessee, Association of SDA Self-Supporting Institutions Meeting and Laymen's Foundation, Nov. 14-17, 1968;

K. H. Emmerson--Loma Linda, California, Executive Committee of Board, Foundation Committee, Committees on Wage Scale, November 6-10, 1968;

A. A. Esteb--Orlando, Florida, Laymen's Rally, November 15-17, 1968;

R. E. Green--Andrews University, assist in planning of transfer over to computer, October 28, 29 (en route to West Coast).

R. R. Hegstad--Ohio Conference, Workers' Meeting, January 7, 1969; Northern New England Conference, Religious Liberty Campaign-Workers' Meeting, and Southern New England Conference, Religious Liberty Campaign-Workers' Meeting, January 21-29, 1969;

Mazie Herin--Loma Linda, California, consultation with Dean of Loma Linda University School of Nursing, November 3-7; National City, California, consultation Director of Nursing Service and teachers of Associated Degree program of Loma Linda University, November 8-12; Phoenix, Arizona, Baccalaureate and Higher Degree Program Meeting of National League of Nursing, November 13-15; Kettering, Ohio, evaluate Nursing Service and conduct Head Nurses' Workshop, November 16-20; Ellijay, Georgia, visit Watkins Memorial Hospital, December 1-3; Nashville, Tennessee, visit Riverside Hospital, December 4-7; Portland, Tennessee, visit Highland Hospital, December 8-11; Greeneville, Tennessee, visit Takoma Hospital, December 12-14;

W. A. Howe--Madison, Tennessee, Special Meeting of Laymen's Foundation, November 15, 16;

October 24, 1968

APPOINTMENTS AND ITINERARIES (concluded):

Werber Johnson--Oakwood College and Southern Publishing Association, Auditing, October 28-November 8; Southern Union Home Health Education Service, pre-audit work, November 10-15;

C. E. Moseley--Buffalo, New York, Fall Week of Prayer at Emmanuel Temple Church, November 9-13;

B. Noland--Yosemite, Insurance business, November 4-6;

A. V. Pinkney--Ohio (sections of Ohio), assist in Temperance work, October 22, 23;

R. J. Radcliffe--Huntsville, Alabama, audit of Oakwood College, October 31-November 5; Southwestern Union Home Health Education Service, complete audit, November 11-15; Loma Linda University, assist in completion of audit, November 15-27;

R. M. Reinhard--Oakwood College, pre-audit of Southern Publishing Association, October 28-November 10; Southwestern Union Home Health Education Service, complete audit, November 10-15; Loma Linda University, complete audit, November 15-27;

H. E. Rice--El Paso, Texas, Leadership Conference, October 31-November 2 (en route from West Coast), Cincinnati, Ohio, Ohio Blue Cross Board, October 25;

H. D. Singleton--Los Angeles, California, Meeting for Regional Workers, November 6;

Paul Smith--Soquel, California, Stewardship Seminar, November 17-26;

J. R. Spangler--Camp Cumby-Gay, speak at Deacons' and Elders' Convention, December 6-8;

W. M. Starks--Soquel, California, Stewardship Seminar, November 17-26;

I. M. Vacquer--Los Angeles and Loma Linda (from San Francisco), transportation business, November 1-4;

R. F. Waddell, M.D.--El Paso, Texas, Southwestern Union Departmental Council, October 28, 29 (en route from West Coast);

A. L. White--Hialeah Hospital, counsel on Spirit of Prophecy foundations, October 31-November 2;

Neal C. Wilson--El Paso, Texas, Southwestern Union Leadership, November 1, 2; Pacific Union appointments and special meetings with Regional Workers, November 3-10; Portland, Oregon, North Pacific Union Committee, November 11;

Dr. Gordon Hadley, Dr. Roy Jutzy, H. E. Rice, Dr. R. F. Waddell--Portland Adventist Hospital inspection, October 22, 23; Glendale Adventist Hospital inspection, October 24, 25; White Memorial Medical Center inspection, October 27, 28; Hinsdale Sanitarium and Hospital inspection, November 18, 19; Kettering Medical Center inspection, November 21, 22; Washington Sanitarium and Hospital inspection, November 24, 25; Florida Sanitarium and Hospital inspection, November 26, 27.

OVERSEAS TRAVEL:

On recommendation of the General Conference Officers, acting for the Overseas Travel Committee, it was--

VOTED, To authorize the following adjustment of overseas travel dates, cancelations, and visits to overseas fields:

October 24, 1968

Adjustments

Paul DeBooy South American Division--change of date, January 1 to March 10, 1970, instead of October 20 to December 20, 1969

W. A. Higgins Far Eastern Division--change of date, January 30 to April 15, 1969, instead of March 1 to May 15, 1969

Marvin Reeder Middle East Division--change of date, May 30 to June 15, 1969, instead of July 1 to 15, 1969

Southern European Division--change of date, June 16 to July 30, 1969, instead of July 16 to September 15, 1969

R. F. Waddell, M.D. Northern European Division--change of date, August 1 to September 6, 1969, instead of August 1 to September 1, 1969

Cancellations

R. R. Frame Middle East Division, Southern Asia Division--cancellation, November 1, 1969, to January 15, 1970

W. A. Howe Middle East Division--cancellation, February 1 to March 30, 1969

E. W. Pedersen Far Eastern Division--cancellation, November 1, 1969, to January 15, 1970

A. V. Pinkney Inter-American Division--cancellation, February 1 to March 15, 1969

V. W. Schoen Inter-American Division--cancellation, May 1 to 30, 1969

E. H. J. Steed Australasian Division--cancellation, August 15-30, 1969

Authorizations

D. A. Delafield Australasian Division, December 4, 1969, to February 28, 1970

J. E. Edwards Inter-American Division, May 1 to 21, 1969 (Quadrennial Council, Lay Activities)

W. J. Hackett Far Eastern Division, November 1, 1969, to January 15, 1970, year-end meetings

E. W. Pedersen Inter-American Division, November 22, 1968, to January 10, 1969

Herbert White Central European Division, May 25 to June 6, 1969 (extension trip Southern European Division)

October 24, 1968

Authorizations (concluded)

General Conference Auditor	Far Eastern Division (one week extension of trip to attend tri-union Treasurers' Council Southeast Asia Union, East and West Indonesia)
R. R. Frame	Far Eastern Division, November 1, 1969, to January 15, 1970 (year-end meetings)
Mazie Herin	South American Division, March 1 to April 30, 1969
M. E. Kemmerer	Middle East Division and Southern Asia Division, November 1 to December 20, 1969 (year-end meetings)
R. E. Osborn	Australasian Division, December 16-18, 1968 (extension Middle East Division and Southern Asia Division trip)
Clark Smith	Europe (National Service Organization), March 16-30, 1969; Servicemen's Retreat
Paul Smith	Middle East Division, March 1 to 30, 1969 Southern Asia Division, April 1 to May 15, 1969

Specials

O. A. Blake	South American Division, April 5-27, 1969 (survey)
O. A. Blake, M. E. Kemmerer	Europe, July, 1969, banking business: (O. A. Blake, Treasurer of World Youth's Congress)
Dr. Mervyn Hardinge	Europe, September, 1969 (request to Loma Linda University Board)
Charles Nagele	Trans-Africa Division, Autumn of 1969 (request to Harris Pine Mills Board)
R. J. Radcliffe	South American Division, March 23-April 27, 1969 (Survey)
R. M. Ritland	South American Division, July 15 to August 15, 1969 (request to Geoscience Board)
Dr. Charles Smith	Europe, September, 1969 (request to Loma Linda University Board)

General Conference Personnel Attending World Youth Congress and Other Appointments

Paul DeBooy	Europe, July 1-30, 1969, World Youth Congress (Central European Division, August, 1969)
John Hancock	Europe, July 1-30, 1969, World Youth Congress (Southern European Division, August, 1969)

October 24, 1968

General Conference Personnel Attending World Youth Congress
and Other Appointments (concluded)

Lowell Litten	Europe, July 1-30, 1969, World Youth Congress
T. Lucas	Europe, June 1 to July 30, 1969, World Youth Congress (Southern European Division, August, 1969)
Charles Martin	Europe, July 1-30, 1969, World Youth Congress
L. M. Nelson	Europe, June 1 to July 30, 1969, World Youth Congress (Northern European Division, August, 1969)
R. H. Pierson, W. R. Beach, T. Carcich	Europe, June, July, August, 1969, special assignments in connection with World Youth Congress
M. H. Reeder	Europe, July 1-30, 1969, World Youth Congress (Middle East Division, May 30-June 15)
Clark Smith	Europe, July 1-30, 1969, World Youth Congress

Adjourned at 11:30 A.M.

R. H. Pierson, Chairman
 D. W. Hunter, Secretary
 Katie Farney, Recording Secretary

One Hundred Fifty-Fourth

GENERAL CONFERENCE COMMITTEE

October 31, 1968, 10:00 A.M.

PRESENT:

M. V. Campbell, D. W. Hunter, R. E. Adams, W. Melvin Adams, K. F. Ambs,
 D. H. Baasch, F. L. Bland, W. P. Bradley, W. J. Brown, Theodore Carcich, E. E.
 Cleveland, A. A. Esteb, W. W. Fordham, R. R. Frame, C. O. Franz, T. S. Geraty,
 A. E. Gibb, J. O. Gibson, J. H. Hancock, R. R. Hegstad, Mazie Herin, M. Carol
 Hetzell, D. W. Holbrook, J. C. Kozel, H. W. Lowe, E. L. Minchin, C. E. Moseley, Jr.,
 C. E. Palmer, H. D. Singleton, E. W. Tarr, K. H. Wood

OTHERS PRESENT:

N. W. Litchfield

October 31, 1968

DEVOTIONAL SERVICE:

M. V. Campbell, Chairman, read from Testimonies for the Church, Volume 9, pages 239-242, the section entitled "Words of Caution." He said not only were these good a few years ago, but timely for us, too, regarding things we might say or write which would hurt our Church or individuals in the Church. The paragraphs read included the following thoughts: "Let not those who write for our papers make unkind thrusts and allusions that will certainly do harm and that will hedge up the way and hinder us from doing the work that we should do in order to reach all classes. ... Over and over the message has been given to me that we are not to say one word, not to publish one sentence, especially by way of personalities, unless positively essential in vindicating the truth. ... How dare finite human intelligences speak careless and venturesome words that will stir up the powers of hell against the saints of God, when Michael the Archangel durst not bring against Satan a railing accusation, but said: 'The Lord rebuke thee'? Jude 9." This is a little indication of the care and thought we should use both in writing and speaking.

A. Edwin Gibb led in prayer.

DWIGHT D. EISENHOWER--MESSAGE FROM:

While in Toronto, a message was sent from the delegates in Autumn Council to former President Dwight D. Eisenhower on his birthday. The following reply has been received from Gettysburg, Pennsylvania, dated October 28, 1968:

"General Eisenhower received your kind birthday greetings and the copy of the official resolution on behalf of the members of the Seventh-day Adventist Church. While he would like to thank each one of you personally, the doctors are adamant that he does not become involved in correspondence. Therefore he has asked me to convey his appreciation of your thought of him.

"His 78th birthday was indeed a memorable one--due, in part, to the messages like yours and the fact that he is feeling much better and can appreciate the kindness of his many friends throughout the land.

"With best wishes, Sincerely, (Signed) Robert L. Schulz, Brigadier General USA (Ret), Executive Assistant."

CENTRAL EUROPEAN DIVISION--

REPORT RE CERTAIN BRETHREN FROM HAMBURG:

Reference was made to the study that was given some months ago at the General Conference to the claims made by certain members from Hamburg. A letter has come signed by E. Bartz, President of the Hansa Conference, which states that after a committee had given further careful consideration to the claims made, four of these former members have been disfellowshipped.

ROY B. PARSONS, M.D.--PERMANENT RETURN:

VOTED, To authorize the permanent return of Roy B. Parsons, M.D., from Angola, on his request; and in harmony with the recommendation of the Southern European Division.

October 31, 1968

ROY B. PARSONS, M.D.--RETIREMENT;
NAME RECOMMENDED TO SUSTENTATION COMMITTEE;
APPRECIATION:

A request has come from Roy B. Parsons, M.D., permanently returned from the Bongo Hospital, Angola, that he be retired. In harmony with a recommendation from the General Conference Officers, it was--

VOTED, That Roy B. Parsons, M.D., be granted the status of retirement, and that his name be referred to the Sustentation Committee for consideration.

A number of the Committee members expressed appreciation for the service given to the cause by Dr. and Mrs. Roy B. Parsons, their total time of service overseas being thirty-eight years. They have set an enviable example for younger missionaries. At present they have two sons engaged in mission service.

VOTED, To record our appreciation to Dr. and Mrs. Roy B. Parsons for a lifetime of service in the work at the Bongo Mission Hospital in Angola.

GENERAL CONFERENCE COMMITTEE--
ROTATING MEMBERS:

Attention was called to the provision made in the General Conference Constitution, Article 5, Section 1, Paragraphs a and b, outlining those who should be elected to office each four years, and other persons not to exceed thirty-five in number, to serve as members of the General Conference Committee. This is with the understanding that certain of these will not serve for a full four years, but only through the Biennial Autumn Council. This is done in order to rotate the service and give more workers experience and contact with the General Conference. On recommendation of the General Conference Officers, it was--

VOTED, That the following-named persons be elected to serve as members of the General Conference Committee, up to and through the 1970 General Conference session:

College representation: F. O. Rittenhouse, W. M. Schneider
Pastors: Glenn Sharman, C. D. Henri
(Laymen Committee members to be appointed later.)

CONGO REHABILITATION--APPROPRIATION:

The workers who serve in the Congo Union have suffered considerably from looting, rebellion, war, and general destruction. The Trans-Africa Division brethren have appropriated \$55,800 to assist in rehabilitation of the work in that union. On request of the Trans-Africa Division, it was--

VOTED, That an appropriation of \$40,000 be made from the General Conference Emergency Fund to the Trans-Africa Division to assist in the expense incurred for the rehabilitation of the work in the Congo Union.

October 31, 1968

AUSTRALASIAN DIVISION--TREASURER:

The Treasurer of the Australasian Division, E. W. Howse, has accepted a call to connect with the General Conference as World Foods Service Secretary. Recently the Australasian Division Committee met and gave consideration to a successor to E. W. Howse. They have recommended the name of L. L. Butler, who is at the present time the Secretary of the Trans-Tasman Union Conference. Previous to his service there he served eight years as Secretary-Treasurer of the Coral Sea Union Mission. He has had a broad experience in the mission field and also at the home base. At one time he was accountant of the Division. With the concurrence also of the General Conference Officers, it was--

VOTED, That L. L. Butler be elected to serve as Treasurer of the Australasian Division.

FEES FOR COUNCILS:

The following recommendations were presented from the General Conference Officers and with amendment adopted:

VOTED, 1. When meetings are contemplated at which materials to be distributed and expenses not covered by the normal departmental expense budgets are to be incurred, a fee may be assessed against attendance.

2. When a meeting is authorized, the charging of a fee and the amount to be levied shall be in consultation with the Treasury, and shall be approved by the Officers.

3. Gross fees collected become General Conference funds to be remitted by a treasurer to be assigned to each meeting.

4. Disbursements be upon requisition by the departments and with Treasury approval.

MINISTERIAL MANUAL REVISION:

During the 1968 Autumn Council in Toronto a series of recommendations concerning amendments and additions to the Manual for Ministers were presented. The General Conference Officers were requested to give further consideration to No. 2 of the recommendations, dealing with the duties of a church elder. This request has been considered, and on recommendation of the General Conference Officers, with amendment, it was--

VOTED, That Chapter IV, pages 47, 48, be amended, the sentence commencing on the last line of page 47 to read as follows:

When elected and ordained as a church elder, he is authorized in any church that so elects him to conduct the communion service and other services of the church and to preside at business meetings and serve on the church board.

J. F. STOUT--ANDREWS UNIVERSITY:

VOTED, To pass on to the North Pacific Union Conference and Walla Walla College a call for J. F. Stout, to serve as Associate Professor of Biology at Andrews University.

October 31, 1968

ALFRED L. BROWN--RELEASED:

VOTED, That Alfred L. Brown be released from appointment as Cashier-Accountant in the Middle East Division, he having declined the call.

WAYNE MAURICE DARNELL--RELEASED:

VOTED, That Wayne Maurice Darnell be released from appointment as Secretary-Treasurer of the North Peru Mission, he having declined the call.

BRUCE CARL JOHANSON--DEFERRED APPOINTMENT:

VOTED, That Bruce Carl Johanson, of Andrews University, be placed under deferred educational appointment to the Trans-Africa Division, effective in mid-1970. Mrs. Johanson is to take a course in midwifery in Denmark in 1969; and he plans to continue his studies in Europe.

GEORGE H. KUZMA--TRANS-AFRICA DIVISION:

VOTED, That George H. Kuzma, a junior student at Loma Linda University, School of Medicine, be placed under deferred appointment to the Trans-Africa Division.

RICHARD RAY HAMILTON--DEFERRED APPOINTMENT:

VOTED, That Richard Ray Hamilton, a sophomore student at Loma Linda University, School of Medicine, be placed under deferred appointment.

VAN B. JACKSON--ANTILLIAN COLLEGE:

VOTED, That Van B. Jackson, at present under appointment to the Venezuela Vocational Academy as Chemistry Teacher, be assigned to the Antillian College as Biology Teacher, as requested by the Inter-American Division.

T. J. MODELL--BAHAMAS CONFERENCE:

VOTED, That the Atlantic Union Conference and Bermuda Mission be requested to release T. J. Modell, and that he be invited to connect with the Inter-American Division as Pastor-Evangelist for the Bahamas Conference; on the basis of a national returning.

ROBERT RIEGER--BOLIVIA MISSION:

VOTED, That the Pacific Union and Southern California Conferences be requested to release Robert Rieger, of the Lynwood Academy staff, and that he be invited to connect with the South American Division as President of the Bolivia Mission.

A. L. SHERMAN--SEOUL, KOREA:

VOTED, That the Atlantic Union Conference and Atlantic Union College be requested to release A. L. Sherman, and that he be invited to connect with the Far Eastern Division as Builder and in charge of Maintenance at the Seoul Sanitarium and Hospital, Seoul, Korea.

October 31, 1968

VANCE LeROY GRAINGER--ILE-IFE HOSPITAL, NIGERIA:

VOTED, That Vance LeRoy Grainger, of Lodi, California, and at present attending the University of the Pacific, be invited to connect with the Northern European Division as Pharmacist at the Ile-ife Hospital, Nigeria.

OVERSEAS TRAVEL:

On recommendation of the Overseas Travel Committee, it was--

VOTED, To authorize the following cancelations in overseas travel:

W. W. Fordham--Northern European Division (West Africa), cancelation January to March, 1969;

C. J. Nagele--Inter-American Division (Colombia), cancelation Autumn of 1968.

HOSPITAL ADMINISTRATORS' MEETING--

AUTHORIZED:

A request has come for a further meeting of the Hospital Administrators to give study to the document put out by the American Hospital Association on the Financial Requirements of Health Care Institutions. The American Hospital Association has recently revised their statement, and the position statement we had prepared and passed at the 1968 Autumn Council is no longer appropriate.

VOTED, To authorize the Hospital Administrators to meet with H. E. Rice in Los Angeles, California, November 4, 1968, to further consider the position statement. The personnel involved are as follows:

M. J. Blair (Hinsdale)
Robert Morris (Madison)
Erwin Remboldt (Glendale)

J. R. Shawver (Kettering)
John Ruffcorn (Washington)
Bob Scott (Hays County)

APPOINTMENTS AND ITINERARIES:

VOTED, That appointments and itineraries presented from the North American Travel Committee be authorized as follows:

J. J. Aitken--St. Louis, Missouri, Central Union Conference Departmental Councils, October 28, 1968 (en route to North Dakota);

W. P. Bradley--Loma Linda, California, Loma Linda University Executive Committee, November 7; Portland, Oregon, North Pacific Union Committee, November 11;

A. Edwin Gibb--Ohio, Indiana, Colorado, Arizona, and California, to contact physicians in the interest of medical missionary service, November 13-December 20;

A. V. Pinkney--Detroit, Michigan, American Public Health Association, November 10-13;

Marvin Reeder--Camp Cumby-Gay, Public Relations Council, December 13-15;

J. R. Spangler--St. Louis, Missouri, "Key Bridge Consultation" on Evangelism, December 16, 17;

E. H. J. Steed--Miami, Florida, Southern Union Departmental Council, November 6-8; Boston, Massachusetts, church appointments and conference with Dr. L. A. Senseman, November 20-24;

Neal C. Wilson--Georgia-Cumberland Conference, Lay-Youth Congress, November 15, 16.

October 31, 1968

Adjourned at 10:55 A.M.

M. V. Campbell, Chairman
D. W. Hunter, Secretary
Katie Farney, Recording Secretary