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MINUTES OF MEETING

GENERAL CONFERENCE COMMITTEE

February 6-14, 1975

Pages 75-27--75-46

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## Three Hundred First Meeting

## GENERAL CONFERENCE COMMITTEE

February 6, 1975, 10:00 a.m.

## MEMBERS PRESENT

W J Hackett, L L Bock, J J Aitken, M T Battle, J W Bothe, W J Cannon, H E Douglass, W Duncan Eva, A C Fearing, C O Franz, A Edwin Gibb, J O Gibson, J H Hancock, Mazie Herin, M Carol Hetzell, J N Hunt, H D Johnson, B J Kohler, C H Lauda, N W Litchfield, M E Loewen, Garland J Millet, Lawrence M Nelson, R E Osborn, W L Pascoe, R L Pelton, W E Phillips, A V Pinkney, A H Roth, V W Schoen, L A Shipowick, H D Singleton, F A Soper, W M Starks, E H J Steed, Ella May Stoneburner, K W Tilghman, F C Webster, A G Zytoskee.

## OTHERS PRESENT

Karl Bahr, Betty Stirling, L R Van Dolson, F Donald Yost.

## DEVOTIONAL MESSAGE

W J Hackett read portions of pages 115 and 116 of Gospel Workers to remind us that we are laborers together with God, and what our attitude should be toward the work He has given us.

"My brethren, the Lord is coming, and we need to bend every energy to the accomplishment of the work before us. I appeal to you to give yourselves wholly to the work. Christ gave His time, His soul, His strength, to labor for the benefit and blessing of humanity. . . .

"Workers for God should as surely feel that they are not their own as if the very stamp and seal of identification were placed upon their persons. . . . What is the greatest desire of your heart, as you engage in the service of God?"

W M Starks and H E Douglass offered prayer.

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MINUTES of the meeting held January 30, 1975, were approved.

(A-1028) STANDING COMMITTEES--MEMBERSHIP APPOINTMENTS

VOTED, To approve the following adjustments in the standing committees listed:

Finance

Add:

Henri, C D

(Standing Committee Memberships - contd)

Corporation

Add:

Eva, W Duncan (1st Vice-president) instead of Nigri, M S

Curriculum

Add:

Young, Ethel

N A Lay Evangelism Research and Planning

Change two-year members (odd and even years)

Add:

Bauer, A W  
Bothe, J W  
Buckman, W M  
Calkins, Harold L  
Coe, W O  
Davis, L H  
Grusbeck, Clarence  
Harris, J H  
Kaytor, A W  
Mazat, W L  
Vitrano, S P  
Young, T

Discontinue:

Anderson, G E  
Bates, R W  
Bock, L L  
Church, J B  
Driskell, O L  
Holland, D E  
Knowles, George  
Matiko, Norman  
Mittleider, K J  
Pedersen, Perry  
Peeke, W E  
Will, S S

Publishing Council--NAD

Add:

Glenz, Edwin

Discontinue:

Crofton, W L  
Reiswig, A R

Elective members

Add:

\*Anderson, G W  
\*Welborn, W W  
\*Rotate midterm

Discontinue:

Swanson, G L

Adventist Book Centers Subcommittee

Add:

\*Battle, M T  
Glenz, Edwin  
Thomas, R C  
\*Wassenmiller, K D  
\*Welborn, W W  
\* Rotate midterm  
\*\* To be replaced later

Discontinue:

Bowen, B  
\*\*Crofton, W L  
Reiswig, A R  
Ring, J D  
\*Roland, P J  
\*Swanson, G L

(Standing Committee Memberships - contd)

Home Health Education Service Subcommittee

Add:	Discontinue:
Glenz, Edwin	Jacobs, F L
Good, Carol	Reiswig, A R
Thomas, R C	Ring, J D

Publishing Houses Subcommittee

Add:	Discontinue:
Eva, W Duncan (Chairman) instead of Wilson, Neal C	Crofton, W L

Subscription Literature Subcommittee

Add:	Discontinue:
Glenz, Edwin	Reiswig, A R
Good, Carol	Ring, J D
Thomas, R C	Van Stiegel, J

Lay Activities Advisory--NAD

Add:	Discontinue:
Burbank, H D	Baldwin, H M

(A-1015) STANDING COMMITTEES--DISCHARGED AND APPOINTED

VOTED, To accept the following list of standing committees to be discharged and appointed:

To be discharged:

Adventists Abroad  
Bible Teaching Committee  
Biblical Research Resident Administrative Subcommittee  
Building Plans Subcommittee  
Consolidation  
Estate Planning and Investment Counseling  
Health-Science Textbook Steering  
Medical Cadet  
NAD Working Policy  
North American Travel  
Seminary Extension Schools Overseas  
Servicemen's Centers--Board of Directors  
Servicemen's Centers--Finance Outside North America  
Staff Financial Policies  
Steering Subcommittee of the NAD Commission on Elementary Education  
Tours Abroad

To be appointed

NAD Ministerial Internship Plans and Policies--Upgraded  
President's Executive Advisory (PREXAD)

75-30

February 6, 1975

(Standing Committees Appointed - contd)

Requests for Additional Personnel  
Sabbath School Program Helps--Adult

STANDING COMMITTEES--LIST APPROVED

VOTED, To approve the list of standing committees distributed to Committee members on January 16, 1975 and the adjusted pages distributed embodying membership changes, and the restructured terms of reference, the complete list with terms of reference to be on file with the General Conference Committee Minutes.

(A-1018) NAD PUBLISHING COUNCIL & SUBCOMMITTEES--  
CHANGE OF DATES

VOTED, To approve the following changes in the meeting dates of the North American Division Publishing Council and Subcommittees:

*Regional Publishing Subcommittee	April 10, 11, 1975
ABC Subcommittee	April 13, 14, 1975
HHS Subcommittee	April 15, 16, 1975
Subscription Literature Subcommittee	April 17, 18, 1975
Publishing House Administrators	April 20, 1975
#Publishing House Subcommittee	April 21, 22, 1975
#NAD Publishing Council	April 23-25, 1975

\*New

#Change of date

(A-1021) LAY EVANGELISM RESEARCH & PLANNING COMMITTEE--  
SPECIAL INVITEES

VOTED, To invite the following persons to attend the meeting of the Lay Evangelism Research and Planning Committee to be held in Dallas, Texas, August 25-28, 1975, for the purpose of presenting papers on requested topics:

Betty Glenn (Glendale, California Bible worker), C D Henri, Roger McQinstan (Bethlehem, Pennsylvania), Edwin Zackrison (Collegedale, Tennessee).

(A-1023) NAD PUBLISHING HOUSES SUBCOMMITTEE--  
FACTORY SUPERINTENDENTS TO ATTEND

Inasmuch as the Publishing Houses Subcommittee of the NAD Publishing Council, at its meeting in Denver, Colorado, April 21, 22, 1975, will undertake an analysis of production, it was

VOTED, To invite the following factory superintendents to attend the Publishing Houses Subcommittee meeting in Denver, Colorado, April 21, 22, 1975: Lloyd Barber (Southern Publ Assn) and F L Bell (Pacific Press Publ Assn).

(A-1024) CHAIJ, FERNANDO--FURLOUGH

In harmony with the policy,

VOTED, To grant Fernando Chaij of the Pacific Press Publishing Association, a furlough to Argentina, South American Division, July 1-September 30, 1975.

(A-993) EARLY SCHOOL ATTENDANCE--AD HOC  
STUDY COMMITTEE

On the recommendation of the standing Education Committee and the Administrative Committee,

VOTED, To appoint an ad hoc Early School Attendance Study Committee.

Committee appointed:

Hackett, W J (Chairman)	Hegstad, R R
Brown, W J (Vice-Chairman)	Howe, W A
Young, Ethel (Secretary)	Hudak, Elizabeth
Adams, W Melvin	Millet, G J
Bradford, C E	Moore, R S
Cannon, W J	Roesen, Paul
Dunbebin, C	Shultz, M W
Fordham, W W	Stephan, F R
Hartlein, Marion	White, Arthur L

(A-1027) LONG, E PAULINE--SUSTENTATION

VOTED, To recommend to the Sustentation Committee that E Pauline Long, permanently returned from the Trans-Africa Division, be granted the benefits of sustentation, effective June 17, 1975, after 29 years of denominational service, 17 of which were overseas.

(P-662) GEN CONFERENCE SESSION, 1975--ATTENDANCE

VOTED, To approve the following partial list of delegates at large to the 1975 General Conference Session under the 25% provision:

SDA Radio, Television and Film Center

Guild, Daniel L  
Moores, Philip  
Peverini, Milton

Veterans and Special

Vacquer, I M

February 6, 1975

(P-662) GEN CONFERENCE SESSION, 1975--  
INVITATIONS TO OFFICIAL OBSERVERS

VOTED, To extend invitations to the following organizations to send a representative, unless otherwise indicated, to attend the 1975 General Conference Session in Vienna, Austria, as official observers:

Lutheran World Federation  
Baptist World Alliance  
Friends World Committee on Consultation (Quakers)  
World Reformed Alliance  
Anglican Consultative Council  
Salvation Army  
World Convention of the Churches of Christ (Disciples)  
World Methodist Council  
Evangelische Zentralstelle Für Entwicklungshilfe  
Klaus Poser  
Erwin Damaschke  
Seventh Day Baptists  
Austrian Temperance Alliance

(The financial plans are on file in the Minutes of the President's Administrative Council).

COMMITTEE ON APPOINTEES

VOTED, To accept the following report from the Committee on Appointees:

Appointments

Fisher, Deo Flaiz (Deferred medical appt, Afro-Mideast, Orlando, Fla)  
Assigned as physician, Kanye Hospital, Botswana, Trans-Afr Div  
Matejisik, Elfriede (Columbus, Ohio)--Business & secretarial science  
teacher, Adv College of West Africa, Nigeria, N Eur-W Afr Division  
Moore, Edwin Louis (Deferred appt, Honolulu)--Assign as director of  
English Language School, Jakarta, Indonesia, Far Eastern Division

Calls and Transfers

Jensen, Allan (Denmark, N Eur-W Afr)--Builder, Sudan border station,  
Ethiopia, Afro-Mideast Division. Adv Volunteer Service Corps basis.  
Stotesbury, Celia (Aust Div)--Office secretary, Afro-Mideast Division  
Ward, Martin J (Aust Div)--Librarian, Bugema Adv College, Uganda, Afro-  
Mideast Division

Release

Ball, James F from appt as Bible teacher, Bekwai School, Ghana, N Eur-  
W Afr Division

Permanent Returns

Crane, Donald E from El Salvador Mission, Int-American Division  
Effective December 25, 1974, family considerations  
Welter, Fay P from Singapore, Far Eastern Division. Effective June 1,  
1975, personal







## Three Hundred Second Meeting

## GENERAL CONFERENCE COMMITTEE

February 13, 1975, 10:00 a.m.

## MEMBERS PRESENT

C D Henri, L L Bock, W Melvin Adams, R Curtis Barger, W R Beach, J W Bothe, C E Bradford, W J Brown, H D Burbank, K H Emmerson, W Duncan Eva, A C Fearing, C O Franz, A Edwin Gibb, J O Gibson, W J Hackett, R R Hegstad, Mazie Herin, J N Hunt, Gordon Hyde, M E Kemmerer, J C Kozel, W R Leshner, N W Litchfield, M E Loewen, C D Martin, J W McFarland, A G Munson, M S Nigri, R E Osborn, W E Phillips, R H Pierson, Leo Ranzolin, M H Reeder, Fernon Retzer, Milo Sawvel, W R L Scragg, F A Soper, W M Starks, E H J Steed, Michael Stevenson, K W Tilghman, R F Waddell, F C Webster, Bruce M Wickwire, Roy F Williams, Ethel Young.

## OTHERS PRESENT

Karl Bahr, Orley Berg, Milton Murray, A M Running, Betty Stirling, L R Van Dolson, DeWitt Williams, F Donald Yost.

## DEVOTIONAL MESSAGE

C D Henri read portions of Testimony Treasures, Vol 3, pp 240 and 242:

"God has not set any kingly power in the Seventh-day Adventist Church to control the whole body or to control any branch of the work. . . .

"The Lord God of heaven is our King. He is a leader whom we can safely follow, for He never makes a mistake. . . . God would work mightily for His people today if they would place themselves wholly under His guidance. They need the constant abiding of the Holy Spirit. If there were more prayer in the councils of those bearing responsibilities, more humbling of the heart before God, we should see abundant evidence of divine leadership, and our work would make rapid progress."

In closing, the chairman admonished, "Let the Lord lead His Church on to victory."

## INTRODUCTION

Bruce M Wickwire presented A M Running, Associate Book Department Manager, Pacific Press Publishing Association.

The Chairman welcomed A G Munson, President of the SDA Radio, Television and Film Center.

## REPORT

Milton Murray, Director of Institutional Consulting Service, stated the primary objectives of the Service are to attract non-denominational funds for the strengthening and upbuilding of our institutions, and also to bring the

February 13, 1975

(Report - contd)

work of the Church to the attention of men and women in high positions. Secondary aims include the strengthening of the bonds of common interests in communities, developing the talents for fund-raising among church members and the fostering of an understanding by leaders of the work of this Service.

He outlined the elements to look for in a given situation and stressed the value of committed leadership in reaching the goals of this Service.

MINUTES of the meeting held February 6, 1975, were approved.

(A-996) HOW SHALL THE CHURCH COPE WITH CHANGING STANDARDS  
STUDY COMMITTEE--JIM CAMPBELL, MEMBER

VOTED, To name Jim Campbell (Sligo Church) as a member of the ad hoc How Shall the Church Cope with Changing Standards Study Committee.

(A-861) PUBLISHING DEPT ENLARGEMENT OF SCOPE COMMITTEE--  
DON HAWLEY, MEMBER

VOTED, To name Don Hawley (Rev & Herald) as a member of the ad hoc Publishing Department Enlargement of Scope Committee.

(A-1033) FRANKFURT SERVICEMEN'S CENTER--  
CHASE MANHATTAN BANK SIGNATURES

Resolved, That the Chase Manhattan Bank, Frankfurt/M, Germany, be, and hereby is, authorized to recognize the signatures of K H Emmerson, Treasurer, and/or M E Kemmerer, Undertreasurer, and/or Jeff Dupee, to sign or make any changes and orders for the payment of money for account No 616-14-03529 which is in the name of the General Conference of Seventh-day Adventists. All prior authorizations for this account are hereby annulled and canceled.

(A-1037) NOLAND, BOARDMAN--SUSTENTATION, APPRECIATION

VOTED, To refer the name of Boardman Noland to the Sustentation Committee to receive the benefits of sustentation effective August 1, 1975; and further, to express appreciation to him for his years of denominational service.

GENERAL CONF EXECUTIVE COMMITTEE--EX OFFICIO MEMBERSHIP  
CONSTITUTIONAL AMENDMENT

VOTED, To recommend to the 1975 General Conference Session, that the General Conference Constitution, Article VI--Executive Committee, Section 1-b (GC Working Policy, page 10) be amended to include the Director of the Geo-science Research Institute as a member of the Executive Committee.

(A-929) GEOLOGY FIELD STUDY CONFERENCE COMMITTEE  
REPORT

VOTED, 1. To hold a geology field study conference for administrators July 17-August 14, 1976.

(Geology Field Study - contd)

2. To make the field trip by private automobile, caravan style, utilizing approximately 10 cars.

3. To invite the following persons to participate in the field trip:

Geoscience Research Institute staff  
North American Division union presidents  
2 Science teachers  
2 Theologians  
Chairman, Geoscience Research Institute Board  
Secretary, Biblical Research Committee  
Undertreasurer, General Conference  
President, General Conference  
Vice-president, General Conference, for No American Division  
Others to be named later, the total not to exceed 40 persons.

(X-1007) INTERNATIONAL RELIGIOUS LIBERTY ASSOCIATION

On the recommendation of the Public Affairs and Religious Liberty Department and the President's Administrative Council,

VOTED, To authorize the Public Affairs and Religious Liberty Department to reactivate the International Religious Liberty Association as follows:

1. Launch a fund-raising program among Liberty magazine readers and others for the support of the International Religious Liberty Association with the General Conference advancing \$10,000 to begin the fund-raising program, with the understanding that these funds will be returned either from special funds in the Department or from proceeds of the fund-raising project.

2. Hold an organizational meeting immediately prior to or immediately after the 1975 General Conference Session at a location in Europe.

3. Arrange for the first full meeting of the International Religious Liberty Association about the middle of 1976, subject to the results of the organizational meeting in 1975 and the fund-raising program.

1980 GENERAL CONFERENCE SESSION--PLACE AND DATE

VOTED, To designate Dallas, Texas, as the location for the 1980 General Conference Session, dates for the Session and Presession meetings to be as follows:

Presession meetings	April 16-19, 1980
General Conference Session	April 20-26, 1980

COMMITTEE ON APPOINTEES--REPORT

VOTED, To accept the following report from the Committee on Appointees:

Appointments

Ambrose, John (Silver Spr, Maryland)--Acad Dean/Head, Teacher Training  
Dept, Caribbean Union Coll, Trinidad, Int-Amer Div, national

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(Appointees - contd)

(Appointments)

Chaffee, Gary Duane (Loma Linda Univ, Den '75B)--Dentist, Port-of-Spain  
Adventist Hospital, Trinidad, Inter-American Division  
Chittick, Thomas Nelson (Willowdale Jr Acad, Canada)--Farm mgr/Industrial  
Arts teacher, Parane School, Tanzania, Afro-Mideast Division  
Chow, Ramon (Int-Am Div national, Student, Andrews Univ)--Transfer of  
assignment from Antillian College to Cent American Vocational Coll,  
Costa Rica, as manager of College industries, Inter-American Division,  
national returning  
Gay, A E Peter (Winnipeg, Canada)--Assist business mgr/accountant,  
Ethiopian Adventist College, Afro-Mideast Division  
Gibson, Annette Mae (Atl Un Coll)--Business teacher, Mt Klabat Coll,  
Indonesia, Far Eastern Division  
Knight, Fred (Loma Linda Univ, Den '75A)--Dentist, Bella Vista Hospital,  
Puerto Rico, Inter-American Division  
Lee, Fred Milton (La Sierra Acad)--Principal, Far Eastern Academy,  
Singapore, Far Eastern Division  
Martinez, Julio (New Jersey)--Pastor/evangelist, No Dominican Mission,  
Inter-American Division, national returning  
Mundy, William Charles (Tullahoma, Tenn)--Science/mathematics teacher,  
Philippine Union College, Far Eastern Division  
Torres, Eugenio (Texico Conf)--Publishing Dept secy, No Dominican Mission,  
Inter-American Division  
Yingling, Brent (Fletcher, N Carolina)--French and English teacher, Kivu  
Adv College, Zaire, Trans-Africa Division

#### Calls and Transfers

Caballero, F B (Mt View Coll, Philippines)--Business mgr, Bugema Adv Coll,  
Uganda, Afro-Mideast Division

#### Releases

Rosancrans, Cynthia from appt as office secretary, South American Division  
office. Declined  
Smith, U Duane from appt as internist, Taiwan Adv Hospital, Far Eastern  
Division. Declined

#### Permanent Returns

McKean, John D S from Int-Am Div to Australasian Div (GCC 75-22) rescind  
terminal date and record permanent return effective Dec 3, 1974  
Newton, William E from Int-Am Div (GCC 74-447), change effective date to  
March 31, 1975

#### GENERAL CALLS

VOTED, To pass on the following General calls:

Gregg, Alonzo (Andrews Univ)--General Conference for SDA Computer Center  
McCormick, Ross I (Potomac Conf)--Shipping Dept head, Institutional  
Services/ESDA  
Nelson, L M (Gen Conf)--Pastor of Sacramento Central Church, Northern  
California Conference

NELSON, L M--APPRECIATION

VOTED, To express appreciation to Lawrence M Nelson of the General Conference for 13 years of service in the Youth Department.

OVERSEAS TRAVEL

On the recommendation of the Overseas Travel Committee,

VOTED, To approve the following overseas travel:

Authorizations

Nigri, M S	Euro-Afr Div (Mozambique) Feb 27-Mar 3, 1975 (Angola) March 4-22, 1975
(Special)	
Tucker, L E	Far East Div (SE Asia Un) Aug and Sept, 1975
(Quiet Hour)	Travel expenses and entertainment by Southeast Asia Union.
Blome, Maxine	Far East Div (Korea and Singapore) May 25-
(Portland Adv Hosp)	July 10, 1975. Salary and travel by Portland Adventist Hospital
Huff, Wynelle	Far East Div (Korea and Singapore) May 25-
(Walla Walla Coll)	July 10, 1975. All expenses personal
Cherian, M E	No American Div, Feb 1975. Travel expenses
(So Asia Div)	by Southern Asia Division
Wood, K H	Afro-Mideast Div (Nairobi) Nov 23-Dec 10, 1975
(Review & Herald)	Trans-Afr Div, en route (Division yearend mtgs, Sentinel Publ House). Gen Conf pays half of ticket, Review & Herald half of ticket and other travel expenses. (Request: Review & Herald)

Adjourned

C D Henri, Chairman  
L L Bock, Secretary  
Martha Horn, Recording Secretary



## Three Hundred Third Meeting

## GENERAL CONFERENCE COMMITTEE

February 14, 1975, 8:15 a.m.

## MEMBERS PRESENT

C D Henri, L L Bock, W Melvin Adams, M T Battle, W R Beach, J W Bothe, W J Brown, H D Burbank, R M Davidson, N R Dower, W Duncan Eva, W W Fordham, C O Franz, J O Gibson, Paul A Gordon, W J Hackett, M E Kemmerer, B J Kohler, J C Kozel, W R Leshner, N W Litchfield, M E Loewen, D A McAdams, M S Nigri, R E Osborn, W L Pascoe, J W Peeke, A V Pinkney, Leo Ranzolin, Fernon Retzer, W R L Scragg, H D Singleton, W M Starks, E H J Steed, Michael Stevenson, R F Waddell, F C Webster, Roy F Williams, Ethel Young.

## OTHERS PRESENT

Karl Bahr, Betty Stirling, DeWitt Williams, F Donald Yost.

## INTRODUCTION

E H J Steed introduced Chris Mason, a Seventh-day Adventist businessman from England.

LABOR UNIONS AD HOC STUDY COMMITTEE--ADDITIONAL  
MEMBERS

VOTED, To add the following members to the ad hoc Labor Unions Study Committee, thus amending GCC 75-17: R H Pierson, Chairman; C O Franz, Secretary; M J Blair, W J Brown, W J Hackett, H H Hill, G M Hyde, M E Kemmerer, B E Leach, D A McAdams, T O Moore, Erwin Remboldt, Cree Sandefur, H H Schmidt, R F Waddell, D W Welch, F W Wernick, W H Wilson, J P Winston.

## Reconstituted Committee:

Pierson, R H (Chairman)	Harder, F E J	Quigley, W B
Franz, C O (Secretary)	Hegstad, R R	Remboldt, Erwin
Adams, W Melvin	Hill, H H	Ruffcorn, J D
Benton, Elvin	Holbrook, D W	Sandefur, Cree
Blair, M J	Hyde, G M	Schaffner, M H
Bock, L L	Kemmerer, M E	Schmidt, H H
Bothe, J W	Kozel, J C	Waddell, R F
Bradford, C E	Leach, B E	Welch, D W
Brown, W J	Loewen, M E	Wernick, F W
Butler, A B	McAdams, D A	White, A L
Eldridge, Charles	Moore, T O	Wilson, Neal C
Emmerson, K H	Noland, Boardman	Wilson, W H
Eva, W Duncan	Pelton, R L	Winston, J P
Hackett, W J		



75-42

February 14, 1975

LABOR UNIONS AD HOC STUDY COMMITTEE--CHANGE IN  
MEETING DATE

VOTED, To change the date for the meeting of the ad hoc Labor Unions Study Committee, as indicated below, thus amending GCC 75-24, and also changing the date of the ad hoc Role of Women in the Church Study Committee:

<u>Committee Number and Name</u>	<u>Date</u>	<u>Hour</u>
#13 Labor Unions	Feb 24	9:00-12:00, 1:00-4:00
#4 Role of Women in the Church	March 20	9:00-12:00, 1:00-4:00

Adjourned

C D Henri, Chairman  
L L Bock, Secretary  
Martha Horn, Recording Secretary

R E S T R I C T E D  
FOR ARCHIVAL PURPOSES

Pages 75-43 to 75-45, inclusive.

C O Franz  
F Donald Yost

TERMS OF REFERENCE  
AD HOC COMMITTEES

1. Adventist World Radio--Future

Review Development:

1. Have original objectives been reached?
2. Difficulties and problems encountered.
3. Evaluate progress.

Future Possibilities:

1. Organization.
2. Finance and responsibility for it.
3. Additional coverage--languages; stations.
4. Objectives.

2. Bible Conferences and Biblical Research

A. Planning Bible Conferences such as the 1974 conferences in the NAD, in Australia, Europe, Latin America.

1. Feasibility.
2. Costs and financing.
3. Who shall be present from North America?
4. Attendance.
5. Related planning.

B. A Theologian/Scientist Seminar.

1. Need; feasibility
2. Terms of reference.
3. Time; place.
4. Attendance.
5. Agenda and papers.

C. Biblical Research Questions:

1. The nature of Christ. (Committee has been appointed.  
Committee: W. J. Hackett (Chairman), B. E. Seton (Secretary),  
C. E. Bradford, R. F. Cottrell, H. E. Douglass, N. R. Dower,  
G. M. Hyde, W. R. Leshner, D. F. Neufeld, R. H. Pierson,  
J. R. Spangler, A. L. White, K. H. Wood, E. Zinke)
2. Retaining the distinctiveness of the message as related to:  
Righteousness by faith;  
The sanctuary;  
The three angels' messages;  
Etc.
3. Controverted and less well-defined areas of theology and prophecy, such as:  
Palestine in Bible prophecy;  
How does atheistic communism figure in Bible prophecy;  
The priesthood of believers;  
Revelation 6-11; has it a fuller meaning for these times?;  
Revelation 17;  
Daniel 10-12.

3. Spirit of Prophecy Emphasis

- A. Wider circulation of E. G. White counsels and understanding and application of Spirit of Prophecy counsels.  
In: Colleges, academies, church schools;  
Health-care institution;  
Other areas.
- B. Greater emphasis on Spirit of Prophecy counsels and Adventist history in Europe. Making better use of White Estate and Education and Youth Departments.

4. Role of Women in the Church

Review of material presented, of reactions from the world field and of general response and climate in the field. Consideration of official actions recorded thus far. Recommendations. See HOOUP 10/8/74 pp 74-110, 111

5. Dealing with Dissident Groups

Study plans to continue talks with dissident groups in various parts of the world in an endeavor to weaken their thrust and to turn as many as possible back to the church. See HOOUP p74-120

6. Blue Prints and Construction Committee

Appointment of a committee to study stock or suggested blue prints for various buildings and methods of cutting construction costs.  
Maintaining simple and attractive but utilitarian construction patterns.

7. How Shall the Church cope with Changing Standards?

- A. The problem of erosion of spiritual concepts as a result of exposure to TV, radio, and other worldly entertainment.  
Changing views toward theatrical performances, musicals, and worldly amusements and in other areas.
- B. Continued emphasis on the example General Conference headquarters staff should set in our homes, office conduct and dress, daily life outside office hours, traveling in the field.
- C. How to implement actions and recommendations made in regard to standards by various groups.  
The need and problems of requiring conformity.
- D. Where is the church coming short?  
Pinpoint areas where the Lord's directions are not being followed.  
How can we get back on course?
- E. Departments and related institutions study areas where divine directions are not being heeded.  
How to get back on course.

- F. Meeting the challenge of encroaching liberalism and secularism.  
Avoiding an experience such as that of the Lutheran Missouri Synod.
- G. What lessons--positive and negative--can we learn from other denominations--eg. the Mormons? (A task force of three to study reasons for spectacular Mormon growth.) See DWH/RHP 11/20/74  
Maintain unity in the church so we do not have "national S.D.A. churches."

8. Divorce and Remarriage 74-109 HOOUP 5 items

- A. Continue careful in-depth study of divorce and remarriage question with a view to completing the drafting of an acceptable statement.
- B. Effects of increasing number of Adventist divorces and remarriages.
  - 1. On children and the rising generation;
  - 2. On church standards;
  - 3. On Adventist homes.

9. Special Schools for Handicapped--the Deaf, Blind, Retarded, etc.

- A. Need and feasibility HOOUP 74-101
- B. Costs and financing.
- C. Staffing and special needs.

10. Evangelism

- A. Preparation for the task.
  - 1. Strong planning for repentance, revival, and reformation.  
Two catalysts: Bible study and prayer.
  - 2. Including all--workers, members, new members.  
Spiritual help to insitutional workers.
- B. World outreach.
  - 1. To every nation, kindred, tongue and people.  
Earth's large cities need special attention.
  - 2. To every creature.  
The challenge of the secular world.  
Working effectively for intellectuals.
  - 3. The methods and approaches.  
Personal witnessing, public meetings, the communications media, literature.
  - 4. Exploiting fully and following up effectively interests created by the media, Bible schools, correspondence schools, literature evangelists.
  - 5. Planning and working to involve every department and institution, every member, and worker.
  - 6. Greater involvement of laymen--beyond usual programs.

- C. The pastor-evangelist.
    - 1. How can the work of the pastor-evangelist be restored in the eyes of all to its rightful place--in contradistinction to "positions" and "offices" in the church's organization.
    - 2. Effective methods to free pastor-evangelist for his high calling.
      - Deliverance from "the paper blizzard."
      - Over-involvement in departmental campaigns.
      - Lightening the load of church administration--lay administrator.
  - D. Holding and consolidating the gains.
    - 1. The pressure on baptism goals and the consequent "infant mortality" rate of new converts.
      - Effective instruction prior to baptism.
    - 2. Holding new members.
      - The spiritual condition of the church of which they are members
      - Involving them, everyone, old and young, in the outreach of the local church as well as the world program and ways of ensuring that this is done.
    - 3. The value and blessing of smaller churches.
      - A wider witness.
      - Deeper spirituality and greater involvement.
      - Greater opportunity for leadership experience.
  - E. Contacting ministers of other denominations. Contacting other Sabbath-keeping denominations per se.
11. Health Department Matters
- A. The world health work problems--need of an in-depth study.
    - (A study group has already been appointed).
  - B. Keeping SDA hospitals and health-care institutions as truly church institutions; avoiding their slipping into the image of an ordinary community hospital.
  - C. Retreat for hospital administrators--with General Conference Department of Health and certain General Conference officers and as many board chairmen as possible.
  - D. Problems of recruitment of nurses and other health-care personnel.
    - See OUP 74-129 Health Personnel
12. General Conference and Church Administration
- A. Is our organization too large and top-heavy?
    - 1. Is too much money spent in merely running the machinery?
    - 2. Control of administrative costs.
      - Could a ceiling be set on a percentage of operating budget for administration on local, union, division, and general levels?

4. Is top leadership spending too much time on boards and committees and in other such areas?
  5. Is too much time and money spent by leaders on all levels in traveling? How to get workers out of planes and autos and into their offices.
- B. Is our administration operating at its optimum effectiveness?
1. Are we administering the church like a secular business?
  2. Are we giving God opportunity to direct the affairs of the church or are decisions made by men on the basis of current information?
  3. Are we carefully planning ahead or is our planning too short range?
  4. A continuing program of education for administrators--expanding the offerings of Christian leadership for instance to better equip administrators to meet their challenge.
  5. Careful planning of field trips by General Conference and division staff so as to make such trips as effective as possible. What new methods of planning and control could be introduced in Washington to help assure maximum usefulness of field trips.
- C. Departments on General Conference and other levels.
1. How can departmental leadership on General Conference and other levels be strengthened around the world?
  2. Avoiding frequent changes in departmental leadership, especially on lower levels of organization?
  3. Are advisories and other large meetings such as institutes and congresses as effective as they might be? Are costs worth it? How can we reduce the frequency of such meetings and the numbers attending?
  4. Coordinating the work of the departments for greater effectiveness--the departmental coordinating committee.
  5. Should varying degrees of emphasis be placed on different departments and services as a guide to budgeting and employment of personnel?
  6. Need for departmental self-examination.  
Each department restudy reasons for existence, redefine purposes and goals, establish priorities, and lay spiritual emphasis on all programs.
- D. The General Conference quinquennial session.  
Further limitation of delegations.  
Bringing size of meeting and content into line with the times.
- E. Calls for General Conference elected personnel from subsidiary organizations--what policy should be followed?
- F. Lay Administration in Churches.
- G. Reduction of number of associate departmental secretaries elected and more staff appointments. (HOOUP 74-56)

13. Labor Unions

- A. Where in the church institutional program and the relation of institutions to the labor movement and unions should the line be drawn and institutions closed or relinquished before yielding further to labor's demands?
- B. Practical methods of dealing with specific problems such as the PPPA case with Merikay Silver and Lorna Tobler.

14. Music

Should we plan on adding a department of music to the Ministerial Association or some other part of the General Conference staff?

15. The Adventist Home

- 1. List contributing factors in the deterioration of the Adventist home
- 2. Recommend spirit-filled dynamic plans to change this present picture.

16. The Forum

Study of the work of the FORUM with particular reference to its relationship to the church program. Steering Committee 74-131 (See Action)

17. Reorganization--Overseas Divisions

- A. Restudy territorial reorganization in the light of changed and additional factors and with a view to also providing adequate representation at proper levels of all interests of the work.
  - 1. Southern Asia Division
  - 2. Finalize on recommendations regarding Afro-Mideast, Euro-Euro-Africa and Trans-Africa and Northern Europe-West Africa.
- B. How should detached missions and conferences and unions without local fields be dealt with:
  - 1. In future organizational plans;
  - 2. In existing situations.
- C. Utilizing and integrating lay interest and concern in overseas work.
  - 1. Such organizations as Maranatha, Liga, Theater of the Universe.
  - 2. Other individual lay interest and concern.
- D. French language areas.
  - 1. Developing a larger reserve of Francophone workers.



18. Organizational Items--General Conference

- A. General Conference organizational chart--complete study ready for adoption by PREXAD, PRADCO and GC Committee by Spring Council, 1975.
- B. Review decision-making processes and make recommendations.
- C. Setting frozen times morning and afternoon thus afforded opportunity for individuals to attend to correspondence and other important work. Two hours a day suggested.

19. Stewardship

The need of more faithful stewardship.

- 1. In home base divisions;
- 2. In emerging countries with developing economies;
- 3. In countries with weak economies.

20. Structuring Jobs; Job Descriptions

- A. Continuing study of structuring jobs and making proper job and position descriptions.
  - 1. In the General Conference;
  - 2. In the world field.
- B. The need for each person to know what is expected of him.

21. Treasury Items

- A. Getting more denominational funds to the grass roots of the church program.
- B. Securing the best balance between needs at home and needs overseas. The tendency to continue massive expenditures in homelands while funds are short where great opportunities confront us. Do some expenditures in homelands fall into the unnecessary and even luxury class--eg., bell towers, etc.?
- C. Where can economies large and small be effected in the General Conference headquarters? And throughout the field? The General Conference Corporation keeping a closer watch on office expense and purchase of equipment.
- D. Is the denominational debt already too high? What fiscal safeguards can be structures to ensure the denominational indebtedness is kept within safe limits?

22. World Mission Program

- A. The challenge of unentered areas and those in which work is not strongly established.
  - 1. In all areas of the world field;
  - 2. Communist countries;
  - 3. Muslim lands.
- B. Cultural and racial problems.
- C. New approaches and methods. Possible new ways of doing things on different levels in different lands.

23. Chaplaincy Program

Is our chaplaincy program effective and productive?  
What can be done to improve and strengthen it?  
Where does responsibility for its promotion and direction rest?

The chaplaincy program. Has it lost its Adventist approach? Is it accomplishing what it should?

24. Greater Use of Communication in helping to mold church opinion on Issues and Policies

Frequently decisions are made at different levels of church administration that need to be communicated to our members. How can we do this more successfully?

25. G C Personnel Debriefing Proposals

Study procedures that will effectively feed to church administrators impressions gained from staff itineraries throughout the field.

26. Education Master Plan

- A. World master plan for education.  
Attempting to assure that Adventist education is available around the world from Grade 1 through college for SDA children and youth.
- B. Making and keeping Adventist schools truly Adventist.  
Assure that teaching is ample and satisfactory in Bible;  
Spirit of Prophecy;  
Denominational History.
- C. Watching the costs.  
While seeking to ensure that adequate funds are provided for Adventist education; also ensure that costs of higher education are closely watched and sound economics are effected without lowering quality.
- D. Integrating the Board of Higher Education in the NAD with the Department of Education.
- E. develop a structure of organization that will facilitate the exchange of teachers especially in Higher education and seminary training.

Committee:

W J Hackett (ch)	F E J Harder	Robert Olson
W J Brown (sec)	Gerhard Hasel	R H Pierson
J J Blanco	W A Howe	Colin Standish
L L Bock	H D Johnson	Betty Stirling
Raoul Dederen	J Knipschild	B E Seton
F W Foster	G J Millet	T H Uhren
Richard Hammill	C J Nagele	Ethel Young

STANDING COMMITTEES TO BE DISCHARGED

1. Recommended by Denver Decision Making Committee:

Adventists Abroad (Scarce activity. Doubtful need.)

Building Plans Subcommittee (Work finished. Was named for construction of General Conference North Building.)

NAD Working Policy (Work is done by Working Policy Committee.)

Seminary Extension Schools Overseas (Work has been assigned to Education Committee.)

Tours Abroad (Work has been assigned to Education Committee.)

2. Assignment has been completed or recommended for retirement by departments.

Bible Teaching Committee (Work is almost finished. Department of Education recommends committee be discharged. WJB)

Biblical Research Resident Administrative Subcommittee (Work is being done by the resident members of the Biblical Research Committee. GMH)

Consolidation (Work completed. NAD Administration recommends committee be discharged. LLB)

Estate Planning and Investment Counseling (Replaced by Trust Services Counseling. ACMc)

General Conference Micrographic Service (After G C Office Services Committee is set up.)

General Conference Printing (After G C Office Services Committee is set up.)

Health-Science Textbook Steering (Work nearing completion. Department of Education recommends committee be discharged. WJB)

Medical Cadet (Youth Department recommends committee be discharged since the work is being done by National Service Organization. CS)

North American Travel (Work not delegated to the departments, is now cared for by ADCOM.)

Servicemen's Centers -- Board of Directors (NSO has another subcommittee which cares for whatever needs to be done on this. CS)

Servicemen's Centers -- Finance Outside N A (NSO has another subcommittee which cares for whatever needs to be done on this. CS)

Staff Financial Policies (A subcommittee of Finance Committee. Treasury recommends committee be discharged.)

Steering Subcommittee of the NAD Commission on Elementary Education (Has served its purpose. Department of Education recommends committee be discharged. WJB)

## NEW STANDING COMMITTEES

### TO BE APPOINTED

General Conference Office Services (To be presented to G C Committee following ad hoc committee report to PRADCO.)

Requests for Additional Personnel (Recommended by PREXAD)

Sabbath School Program Helps -- Adult (Recommended by Sabbath School Department.)

### ALREADY APPOINTED

Adventist Textbook Review Committee (See AC 74 Booklet - page 29)

Christian Leadership Seminar (See G C Committee Minutes -- page 75-6)

Publications Coordinating -- Dutch (See AC '74 Booklet - page 35)

Regional Publishing Items Subcommittee (See NADCA AC '74 Booklet - page 32)

### TO BE UPGRADED

Ministerial Internship Plans and Policies (Recommended by the Administration that this subcommittee of the standing Ministerial Committee, become a standing committee in its own right.)

# ADMINISTRATIVE COMMITTEE

(ADCOM)

## TERMS OF REFERENCE

1. Channel business referred by:  
Division Committees, N A Union  
Committees, N A Union Presidents'  
Councils, G C Institutional Boards,  
G C departmental and administrative  
staffs, G C standing committees (except  
matters in which they have power to  
act), the President's Executive Advisory  
(PREXAD), the Administrative Committee  
(ADCOM), the President's Administrative  
Council (PRADCO).
2. Process and record NAD inter-union  
calls.
3. Consider General calls.
4. Determine and record homebase cases.
5. Record Independent Transfers.
6. Care for special NAD travel items  
including campmeeting appointments  
and combined union departmental  
councils.
7. Process membership on standing  
committees and departmental  
advisories.
8. Draft terms of reference and care  
for membership adjustments of  
standing committees as needed.
9. Care for such matters as may be  
referred to it by the president, the  
vice-president for the NAD in counsel  
with PREXAD.
10. Record Treasury expenditures for  
routine and emergency items under  
the provision (up to \$2,500.00)  
authorized by the General Conference  
Committee. (GCC 73-1599)

## AUTHORITY AND RESPONSIBILITY

1. Number and direct business to the  
General Conference Committee or  
refer to proper standing committee  
for prior attention. Care for  
routine items. Refer major study  
items to PRADCO.
2. Power to act.
3. Recommend to General Conference  
Committee.
4. Power to act.
5. Power to act.
6. Power to act and/or recommend to  
the General Conference Committee,  
the North American Committee on  
Administration (NADCA) or the  
President's Administrative  
Council (PRADCO).
7. Recommend to the General Conference  
Committee and/or counsel with PRADCO.
8. Recommend to PRADCO.
9. Recommend to body concerned.
10. Power to act.

(over)

- |  |  |
|--|--|
| 11. Nominate division departmental secretaries (between sessions) in counsel with the department concerned and the associate secretary responsible for the division affected. (PRADCO 73-49) | 11. Recommend to PRADCO.                                   |
| 12. Process the President's Executive Advisory's (PREXAD'S) nominations for election of division officers (between sessions). (PRADCO 73-49)   | 12. Recommend to PRADCO.                                   |
| 13. Route N A Departmental Advisory recommendations intended for Annual Councils.  | 13. Refer to concerned Annual Council standing committees. |
| 14. Counsel on matters affecting Operation "Extra Lift".   | 14. Counsel with Treasury.                                 |
| 15. Establish salary rates of G C elective staff who take up duties between meetings of Annual Council auditing committees.  | 15. Refer to Treasury for recording.                       |

COMMITTEE:

EVA, W DUNCAN  
Roth, Arthur H (sec)  
Bothe, J W  
Bradford, C E  
Gibb, Edwin  
Kozel, J C  
Osborn, R E  
Webster, F C

ADVENTIST BOOK CENTERS  
(Publishing Council - NAD Subcommittee)

TERMS OF REFERENCE

1. Monitor Adventist Book Center policies.
2. Explore legitimate programs of mass distribution and provide low-priced doctrinal literature and suggest guidelines on individual sponsorship.
3. Coordinate advertising.

AUTHORITY AND RESPONSIBILITY

1. Recommend to Publishing Council.
2. Recommend to Publishing Council.
3. Recommend to Publishing Council.

COMMITTEE:

BOCK, L L  
McAdams, D A (v-ch)  
Wickwire, Bruce (sec)  
\*Anderson, Douglas (rotate midterm)  
Allen, Bonner  
Appenzeller, R E  
Baer, F L  
Barnes, C M  
Battle, M T (rotate midterm)  
Bernet, Paul  
\*Braman, O A (rotate midterm)  
\*Brown, Olice (rotate midterm)  
Chaij, Fernando  
\*Dorsey, Edward  
Driskell, O L  
Forquer, H J  
Glenz, Edwin  
\*Jacobs, F L (rotate midterm)  
Holland, K H (rotate midterm)

Kemmerer, M E  
Lyon, M R  
Mason, J T  
Mazat, A R  
\*Miner, Carl (rotate midterm)  
Okuno, Clifford  
Peterson, E M  
\*Pound, Ira (rotate midterm)  
Proctor, J W  
Ristau, Eric  
\*Robinson, W R  
Thomas, R C  
Trevino, Max E  
Utt, Richard  
\*Wallace, C S  
Wasenmiller, K D (rotate midterm)  
Welborn, W W (rotate midterm)  
Wollard, W R

\* Not a member of the Publishing Council.



ADVENTIST TEXTBOOK REVIEW COMMITTEE

TERMS OF REFERENCE

1. Review scope and sequence of content covered in all textbooks prepared by the denomination for elementary schools, K-9.
2. Determine strengths and weaknesses of the book as it relates to the total elementary curriculum.
3. Mark areas of textbooks which need revising and/or updating.
4. Prepare a suggested schedule of priorities for revising and re-printing textbooks.

AUTHORITY AND RESPONSIBILITY

1. Recommend to Department of Education.
2. Recommend to Department of Education.
3. Recommend to Department of Education.
4. Recommend to Department of Education.

COMMITTEE:

YOUNG, ETHEL  
Howe, W A (v-ch)  
Schander, Elaine (sec)  
Nelson, Else (v-sec)  
Archambeau, Violet  
Chittick, Thomas

Dunbebin, Clarence  
Ford, Bernice  
Haas, Norman  
Hudak, Elizabeth  
Klocko, Gordon  
Stewart, Kenneth

Members of the committee shall represent the following categories of workers:

Union Directors of Education or their associates (2)  
Superintendents of Schools (2)  
Elementary Supervisors (2)  
Elementary Principals (2)  
Elementary Teachers (2)  
G C Department of Education staff

Selection shall be on the basis of one from each union and at least one of these ten members shall be a representative of the regional conferences.

# ALLOWANCES AND ADJUSTMENTS

## TERMS OF REFERENCE

## AUTHORITY AND RESPONSIBILITY

1. Care for financial arrangements and allowances of missionaries under appointment, on furlough, or on permanent return.
2. Care for financial arrangements for those under appointment to or returning from service as:
  - Student Missionaries
  - Adventist Volunteer Service
  - Corps workers
  - Sustentation workers in overseas service
  - Special workers for temporary service overseas
3. Care for financial matters in connection with students sent to North America from other divisions.
4. Care for financial arrangements involving temporary service rendered by personnel between divisions.
5. Care for financial requests which are of an unusual nature or which are not specifically covered under the policy.

1. Power to act.
2. Power to act.
3. Power to act.
4. Power to act.
5. Power to act.

## COMMITTEE:

EMMERSON, K H  
 Kennerer, M E (v-ch)  
 Pascoe, W L (sec)  
 Aasheim, K (asst sec)  
 Baasch, D H  
 Bahr, K H  
 Bock, L L  
 Bradford, C E  
 Brown, W J  
 Carman, E E  
 Eva, W Duncan

Franz, C O  
 Gibb, A E  
 Hackett, W J  
 Henri, C D  
 Hunter, D W  
 Johnson, D S  
 Johnson, H D  
 Kohler, B J  
 Kozel, J C  
 McAdams, D A

Montalban, V M  
 Nigri, M S  
 Osborn, R E  
 Reinhard, R M  
 Schoen, V W  
 Seton, B E  
 Webster, F C  
 Williams, R F  
 Waddell, R F  
 Zytoskee, A G

TERMS OF REFERENCEAUTHORITY AND RESPONSIBILITY

- |  |  |
|--|--|
| 1. Recommend missionary appointments from North American Division, including assignment. | 1. Recommend to GCC.                   |
| 2. Recommend calls and transfers between divisions.                                      | 2. Recommend to GCC.                   |
| 3. Recommend releases from appointment.  | 3. Recommend to GCC.                   |
| 4. Recommend permanent returns from mission service (all divisions).                     | 4. Recommend to GCC.                   |
| 5. Make Adventist Volunteer Service Corps assignments and care for related matters.      | 5. Power to act.                       |
| 6. Make relief/special service assignments and care for related matters.                 | 6. Power to act.                       |
| 7. Make Sustentation Overseas Service assignments and care for related matters.          | 7. Power to act.                       |
| 8. Make deferred appointments.   | 8. Power to act.                       |
| 9. Care for furloughs/leaves of absence cases.   | 9. Power to act.                       |
| 10. Care for temporary service requests involving personnel between divisions.           | 10. Recommend to GCC.                  |
| 11. Grant health clearance/missionaries.   | 11. Power to act.                      |
| 12. Process GC and division elected personnel data and health records (NAD Personnel).   | 12. Power to act (following election). |

## COMMITTEE:

FRANZ, C O	Emmerson, K H	Kohler, B J	Retzer, Fernon
Gibb, Edwin (v-ch)	Eva, W Duncan	Kozel, J C	Schoen, V W
Roth, A H (sec)	Gibson, J O	Lauda, C H	Scragg, W R L
Rozema, Eunice (rec sec)	Hackett, W J	Litchfield, N W	Seton, B E
Aasheim, Karsten	Hancock, J H	Loewen, M E	Singleton, H D
Aitken, J J	Henri, C D	McAdams, D A	Starks, W M
Baasch, D H	Herin, Mazie	McKee, A C	Steed, E H J
Beach, W R	Holbrook, D W	Nigri, M S	Waddell, R F
Bock, L L	Howse, E W	Osborn, R E	Webster, F C
Bothe, J W	Hunter, D W	Ost, Walter M	White, A L
Bradford, C E	Hyde, G M	Pascoe, W L	Williams, R F
Brown, W J	Johnson, D S	Peeke, J W	Wilson, Neal C
Carman, Eldon	Johnson, H D	Reinhard, R M	Zytkoskee, A G
Dower, N R	Kemmerer, M E		

ARCHIVES AND STATISTICAL-YEARBOOK

TERMS OF REFERENCE

1. Consider the scope, functions and policies of the statistical office and the archives.
2. Determine the extent and form of statistical records.
3. Determine arrangements of materials, cost of advertising, price setting and mechanical details for the Yearbook.
4. Counsel the Archivist in securing, preserving, and making available for use, materials of historic and/or cultural value.
5. Establish rules for the use of archival holdings.
6. Counsel in the development and maintenance of a records management program for the General Conference.
7. Recommend Working Policy changes relating to records retention schedules.

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO.
2. Power to act.
3. Power to act.
4. Power to act.
5. Power to act.
6. Major items: Recommend to PRADCO.  
Routine items: Power to act.
7. Recommend to PRADCO.

COMMITTEE:

FRANZ, C O  
Kemmerer, M E (v-ch)  
Yost, F D (sec)  
Gibson, J O  
Hackett, W J  
Millet, G J  
Osborn, R E  
Roth, A H  
Webster, F C  
White, A L

AUTHORIZED MEETINGS

TERMS OF REFERENCE

1. Study requests for meetings involving General Conference and NAD personnel. (The administrative assistant to the Vice-President for North America will prepare the list of meetings and dates for consideration of the committee.)

COMMITTEE:

WILSON, NEAL C  
Bothe, J W (sec)  
Bock, L L  
Bradford, C E  
Hunter, D W  
Reinhard, R M  
Webster, F C  
NAD Union Presidents

AUTHORITY AND RESPONSIBILITY

1. Recommend to Annual Council.

AVIATION CONSULTANT

(Subcommittee of Special Items Committee)

TERMS OF REFERENCE

1. Advise the Special Items Committee on aviation matters.
2. Serve as a consultant group to the Special Items Committee in bringing about uniformity in denominational aviation operations worldwide.
3. Assist the Secretariat in evaluating applicants in North America for denominational service as air pilots and aircraft maintenance personnel.
4. Assist divisions in selecting individuals as consultants for their own aviation operations and for conducting denominational professional check-out of pilots appointed to serve by such divisions.
5. Assist divisions in developing aviation operational policies in harmony with local conditions.
6. Assist the General Conference and divisions in evaluating the feasibility of proposed aviation programs.

AUTHORITY AND RESPONSIBILITY

1. Recommend to Special Items.
2. Recommend to Special Items.
3. Recommend to Secretariat via Special Items.
4. Recommend to divisions via Special Items.
5. Recommend to divisions via Special Items.
6. Recommend to Special Items.

COMMITTEE

NIGRI, M S  
Baasch, D H (sec)  
Aitken, J J  
Bock, L L  
Conner, Harold  
Howe, W A  
Kozel, J C  
Marsh, Gene  
Seamount, Robert

TERMS OF REFERENCE

1. Undertake or arrange for Biblical research on topics originated by the committee or referred to the attention of the committee by any of the world divisions.
2. Care for administration of matters calling for counsel in the general field of Biblical research, including the provision and supply of materials to the world field as authorized by PRADCO and the General Conference Committee.
3. Study problems growing out of relationships between science and the Scriptures, and the Spirit of Prophecy, and report significant findings to the General Conference Committee.

AUTHORITY AND RESPONSIBILITY

1. Inform or recommend to PRADCO and/or the General Conference Committee.
2. Power to act.
3. Report to PRADCO and the General Conference Committee.

COMMITTEE:

HACKETT, W J  
Hyde, G M (v-ch/sec)  
Zinke, E E (asst sec)  
Balharrie, G S  
Blincoe, T H  
Bradford, C E  
Brown, R H  
Cottrell, R F  
Dederen, Raoul  
Douglass, H E  
Dower, N R  
Ford, Desmond

Hammill, Richard  
Hasel, Gerhard  
Holbrook, F W  
Holland, K J  
Horn, S H  
Hyde, W T  
Keough, G A  
Kozel, J C  
LaRondelle, H K  
Lowe, H W  
Maxwell, A G  
Murdoch, W G C

Neufeld, D F  
Olsen, V N  
Pierson, R H  
Rogers, E E  
Roth, A A  
Seton, B E  
Thurber, M R  
Utt, R H  
Wallenkampf, A V  
White, A L  
Wilson, Neal C  
Wood, K H

Subcommittees:

Biblical Research -- Bible-Science  
Biblical Research -- Planning and Study

BIBLICAL RESEARCH -- BIBLE-SCIENCE

(Biblical Research Subcommittee)

TERMS OF REFERENCE

1. Study those matters which come within the purview of the Biblical Research Committee which deal specifically with the inter-relationships of science and the Bible in the interpretation of each.
2. Consider items initiated by members of the subcommittee and those referred to it by the Biblical Research Committee and/or its officers.
3. Provide for interchange between the Biblical Research Committee and the Geoscience Institute.

AUTHORITY AND RESPONSIBILITY

1. Recommend/report to Biblical Research Committee.
2. Recommend/report to Biblical Research Committee.
3. Recommend to Biblical Research Committee.

COMMITTEE:

ROTH, ARIEL A  
Cottrell, R F (sec)  
Brand, L R  
Brown, R H  
Chadwick, A V  
Coffin, H G  
Ford, D L  
Hammill, Richard

Harris, L  
Hasel, G F  
Hefferlin, Ray  
Hyde, Gordon M  
Neufeld, D R  
Wernick, F W  
White, A L  
Zinke, E E



BIBLICAL RESEARCH -- PLANNING AND STUDY

(Biblical Research Subcommittee)

TERMS OF REFERENCE

1. Plan and implement Biblical Research aspects of the work of the Biblical Research Committee.
2. Make preliminary evaluation of matters which are to come under review of the full Biblical Research Committee.

AUTHORITY AND RESPONSIBILITY

1. Recommend/report to Biblical Research Committee.
2. Recommend to Biblical Research Committee.

COMMITTEE:

HYDE, GORDON M  
Zinke, E E (sec)  
Cottrell, R F  
Dederen, R F  
Hasel, G F  
Holbrook, F B  
Horn, S H

Maxwell, A G  
Murdoch, W G C  
Neufeld, D F  
Olsen, V N  
Seton, B E  
White, A L

TERMS OF REFERENCEAUTHORITY AND RESPONSIBILITY

- |   |                  |
|---|------------------|
| 1. Initiate and develop long-range plans for the Adventist system of higher education (N A colleges and universities).  | 1. Power to act. |
| 2. Establish general guidelines for governance of separate institutions.  | 2. Power to act. |
| 3. Coordinate the activities of the individual institutions into a total Adventist system for North America.  | 3. Power to act. |
| 4. Maintain general overview of the system of Adventist higher education.   | 4. Power to act. |
| 5. Conduct research on the needs and outcomes of higher education.  | 5. Power to act. |
| 6. Develop and maintain a comprehensive long-range master plan subject to regular updating and revision.  | 6. Power to act. |
| 7. Recommend or approve the establishment or discontinuance of universities, colleges, schools, college divisions, programs, major institutes, departments, branches, campuses and other units as may be indicated by the master plan.  | 7. Power to act. |
| 8. Recommend minimum admission standards applicable to all institutions of higher education, except that nothing in this shall be construed to prevent individual institutions from establishing higher minimum admission requirements as may be approved by the college or university board.   | 8. Power to act. |
| 9. Provide minimum standards for all institutions of higher education for degree granting, approve new programs and degrees and recommend and/or approve discontinuance of degrees and educational programs, et cetera, as required for coordination and complementary offerings throughout the North American Division. Nothing in this authorization shall be construed to prevent individual institutions from establishing higher minimum standards for degree granting; ("programs" as used in this paragraph means areas or fields in which degrees or nondegree certificates might be granted and shall not include individual courses nor course content nor shall it include the course composition of areas or fields). | 9. Power to act. |

BOARD OF HIGHER EDUCATION -- NAD (2)

- |   |  |
|---|--|
| 10. Provide for visitation at institutions of higher education to ascertain their manner of conducting their affairs and their implementation of the Board of Higher Education's recommendations. | 10. Power to act.  |
| 11. Receive annually all special grant requests from the institutions and allocate funds when available.  | 11. Power to act.  |
| 12. Supervise the application of salaries and perquisite schedules in accordance with NAD policy and recommend general board personnel policies for the institutions of higher education.         | 12. Power to act.  |
| 13. Encourage a harmonious and cooperative relationship between and among the institutions of higher education.   | 13. Power to act.  |
| 14. Review periodically existing programs of instruction, research and training for denominational service in the institutions of higher education and advise them regarding desirable change.    | 14. Power to act and advise.   |
| 15. Keep the division informed of the needs and accomplishments, both qualitative and quantitative, of higher education through periodic reports, releases, conferences, and other means.         | 15. Inform North American Division Administration and those concerned. |
| 16. Require from institutions of higher education such reports as will enable the board to perform its duties and functions.  | 16. Power to act.  |

COMMITTEE:

WILSON, NEAL C	Gordon, Calvin (act.)	Nightingale, R H	CONSULTANTS:
Brown, W J (v-ch)	Hammill, R L	Olsen, V N	
Hackett, W J (v-ch)	Hegstad, R R	Pierson, Robert H	Cannon, W J
Harder, F E J (ex-sec)	Hilts, Margarete A	Pride, Frances	Cantrell, D R
Beach, W R	Hirsch, C B	Quigley, W B	Fleming, Charles
Bradford, C E	Howe, W A	Reile, L L	Igler, David
Bunch, Arvil N	Huff, Richard	Reynolds, R L	Magdwick, G A
Cassell, J W, Jr.	Kemmerer, M E	Rock, C B	Osborne, Orpha
Coe, W O	Knittel, Frank	Sandefur, Cree	Roache, J E
Dittberner, J L	Kwiram, Alvin	Schaffner, M H	Young, Ethel
Easterbrook, W	Leach, B E	Schmidt, H H	
Emmerson, K H	Manley, M O	Standish, Colin	
Ford, John R	Matthews, Neville	Valentine, Lester	DIRECTOR OF
Franz, C O	Millet, G J	Walde, E R	INST'L RES.
Garber, V E	Nelson, W G	Wernick, F W	
			Betty Stirling

TERMS OF REFERENCE

1. Review submitted books and determine whether or not church literature distribution facilities be made available to authors for circulation of their books produced by independent printers.

AUTHORITY AND RESPONSIBILITY

1. Power to act. (Notify authors, GC Departments, publishing houses, and Adventist Book Centers.)

COMMITTEE:

McADAMS, D A  
Wickwire, Bruce M (sec)  
Bock, L L  
Brown, W J  
Cottrell, R F  
Dower, N R  
Forquer, H J  
Hancock, J H  
Hetzell, Carol  
Hunt, J N  
Hunter, D W  
Hyde, Gordon M  
Kinney, Robert

Kozel, J C  
Reeder, M H  
Retzer, Fernon  
Reynolds, L B  
Schoen, V W  
Seton, B E  
Spangler, J R  
Stoneburner, Ella May  
Waddell, R F  
White, A L  
White, Herbert  
Wilson, Neal C  
Wood, Kenneth H  
Yost, F Donald

## BORROWING AND DISTRIBUTION OF FUNDS AND BUILDING FINANCE

### TERMS OF REFERENCE

1. Study requests for borrowing of funds.
2. Study building financial plans.

### AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCA/  
General Conference.
2. Power to act and advise  
field.

### COMMITTEE:

EMMERSON, K H  
Kemmerer, M E (v-ch)  
Kohler, B J (sec)  
Bock, L L  
Bothe, J W  
Bradford, C E  
Brown, W J  
Dower, N R  
Franz, C O  
Hackett, W J  
Henri, C D

Johnson, H D  
Kozel, J C  
Noland, Boardman  
Osborn, R E  
Pascoe, W L  
Pelton, R L  
Pierson, Robert H  
Reinhard, R M  
Singleton, H D  
Wilson, Neal C

## BUILDING PLANS

### TERMS OF REFERENCE

1. Pass on all building plans referred to the General Conference as per policy.
2. Provide architectural and building counsel to the field.

### AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.

### COMMITTEE:

HENRI, C D  
Nigri, M S (v-ch)  
Kohler, B J (sec)  
Baasch, D H  
Barger, R C  
Berg, O M  
Bradford, C E  
Brown, W J  
Carman, Eldon E  
Eva, W Duncan  
Fearing, A C

Fordham, W W  
Guenther, C E  
Hill, Richard H (or designate)  
Howe, W A  
Hunter, D W  
Johnson, H D  
Kemmerer, M E  
Peeke, J W  
Pelton, R L  
Retzer, Fernon  
Wilson, Neal C  
Young, Ethel

## CALENDAR AND OFFERINGS

### TERMS OF REFERENCE

1. Plan the church calendar of dates and offerings.
2. Promote General Conference offerings, and plan for supplies related to offerings.

### AUTHORITY AND RESPONSIBILITY

1. Recommend to Annual Councils.
2. Power to act.

### COMMITTEE:

EVA, W DUNCAN  
Kohler, B J (sec)  
Bock, L L  
Bothe, J W  
Brown, W J  
Emmerson, K H  
Hancock, J H  
Kemmerer, M E  
Lauda, C H  
Loewen, M E  
McAdams, D A

Reeder, M H  
Retzer, Fernon  
Schoen, V W  
Scragg, W R L  
Singleton, H D  
Starks, W M  
Steed, E H J  
Waddell, R F  
Webster, F C  
Williams, R F  
Wood, K H

TERMS OF REFERENCE

1. Study matters relating to the work and planning of the Church on the China Mainland.
2. Recommend personnel for study of Chinese languages in line with policies.
3. Research and advise on matters referred to it by PRADCO.
4. Care for sustentation cases that concern China Division workers.

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO.  
(PRADCO serves as the China Division Committee)
2. Recommend to PRADCO.
3. Recommend to PRADCO.
4. Power to act.

COMMITTEE:

PIERSON, ROBERT H  
Johnson, D S (sec)  
Brown, W J  
Emmerson, K H  
Franz, C O  
Gibb, A E  
Johnson, H D  
Kozel, J C  
Montalban, V M  
Waddell, R F



CHRISTIAN LEADERSHIP SEMINAR

TERMS OF REFERENCE

1. Plan for continued operation of the Christian Leadership Seminar.
2. Plan for finances and personnel for the Christian Leadership Seminar.
3. Study requests for Christian Leadership Seminars -- NAD.
4. Study requests for Christian Leadership Seminars -- Overseas.

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO.
2. Recommend to PRADCO.
3. Recommend to PRADCO.
4. Recommend to PRADCO.

COMMITTEE:

PIERSON, ROBERT H  
Franz, C O/Gibb, Edwin (sec)  
Bietz, R R  
Bock, L L  
Emmerson, K H/Kemmerer, M E  
Eva, W Duncan  
Henri, C D  
Holbrook, D W  
Wilson, Neal C

TERMS OF REFERENCE

1. Serve as editorial advisory committee for Church Manual revisions.

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO and prepare recommendations for Annual Councils and Sessions.

COMMITTEE:

EVA, W DUNCAN  
Wilson, Neal C (v-ch)  
Seton, B E (sec)  
Beach, W R  
Bock, L L  
Bothe, J W  
Bradford, C E  
Brown, W J  
Dower, N R  
Gibb, A E  
Hackett, W J  
Henri, C D

Hunter, D W  
Johnson, D S  
Johnson, H D  
Kozel, J C  
McAdams, D A  
Nigri, M S  
Osborn, R E  
Pascoe, W L  
Roth, Arthur H  
Singleton, H D  
Spangler, J R  
Webster, F C

## TERMS OF REFERENCE

## AUTHORITY AND RESPONSIBILITY

1. Provide disaster sufferers (employees and others) with: emergency first aid, emergency medical and nursing care, emergency shelter, emergency food and water.
2. Install and maintain needed physical facilities.

1. Power to act.
2. Recommend to PRADCO.

COMMITTEE:

KOHLER, B J  
Zytkoskee, A G (v-ch)  
(sec)  
Stoneburner, E M (asst sec)  
Bahr, K H  
Brummett, H A  
Fordham, W W  
Guenther, C E  
Hill, R H  
Johnson, H D  
Laubach, S I

Litchfield, N W  
Peeke, J W  
Sabes, G  
Smith, Alice  
Sundin, Carl  
Tate, Walter  
Woodall, H  
Department Heads  
Plant and Maintenance Director  
Chief Switchboard Operator

Subcommittees:

Rescue and First Aid  
Communications  
Mass Feeding  
Transportation  
Shelter and Protection  
Engineering Maintenance

CONSULTATION ON EUROPEAN SDA CHURCH AFFAIRS

TERMS OF REFERENCE

1. Counsel on matters affecting the Church in Eastern Europe.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the churches and divisions concerned and/or the General Conference administration as may be required.

COMMITTEE:

FRANZ, C O  
Zurcher, Jean (sec)  
Aittala, W E  
Amelung, E  
Beach, B B  
Boettcher, M  
Bremer, O  
Dabrowski, S  
Emmerson, K H  
Eva, W Duncan  
Folkenberg, Stanley  
Hennig, E  
Kaba, J  
Lanares, P  
Lohne, A

Lyko, Z  
Olah, Karoly  
Pierson, Robert H  
Powers, C L  
Sladek, O  
Slankamenac, Jovan  
Stoeger, Josef  
Sudarevic, Milan  
Uebersax, Otto  
Unnersten, R  
Vogel, H  
President, Bulgarian Church  
Secretary, Bulgarian Church  
President, Rumanian Union  
Secretary, Rumanian Union

TERMS OF REFERENCEAUTHORITY AND RESPONSIBILITY

- |  |                  |
|--|------------------|
| 1. Consider requests for equipment purchases.                              | 1. Power to act. |
| 2. Consider requests for Power of Attorney.                                | 2. Power to act. |
| 3. Authorize Issuance of Annuities, Trusts,<br>and Life Income Agreements. | 3. Power to act. |
| 4. Transact property purchases and sales.                                  | 4. Power to act. |
| 5. Receive bequests of real and personal<br>property.                      | 5. Power to act. |
| 6. File applications for property tax exemptions.                          | 6. Power to act. |
| 7. Authorize major repairs on corporation<br>owned property.               | 7. Power to act. |
| 8. Administer General Conference owned<br>property and estates.            | 8. Power to act. |

COMMITTEE:

PIERSON, ROBERT H  
 Eva, W Duncan (v-pres)  
 Henri, C D (v-pres)  
 Emmerson, K H (v-pres)  
 Kozel, J C (sec)  
 Bock, L L  
 Bradford, C E  
 Franz, C O  
 Hunter, D W  
 Kemmerer, M E  
 Kohler, B J  
 McKee, A C  
 Noland, Boardman  
 Osborn, R E  
 Wilson, Neal C

(Religious Liberty and Church-State Relationships Subcommittee)

TERMS OF REFERENCE

1. Deal with matters relating to specific litigation and court cases that involve denominational organizations as provided under the policy.

COMMITTEE:

WILSON, NEAL C  
Hackett, W J (v-ch)  
Loewen, M E (sec)  
Adams, W Melvin  
Bock, L L  
Brown, W J  
Hegstad, R R  
Kozel, J C  
McAdams, D A  
Noland, Boardman  
Schoen, V W

AUTHORITY AND RESPONSIBILITY

1. Report/recommend to Religious Liberty and Church-State Relationships.

TERMS OF REFERENCE

Recommend appropriate credentials, licenses and other papers for:

1. All workers under General Conference direction.
2. Ex-presidents of the General Conference.
3. Presidents of divisions.
4. General Conference Committee members (resident in North America) except union conference presidents.
5. Such workers and persons who, in the judgment of the committee, should receive credentials.
6. Missionaries newly assigned (to cover period of their preparation and travel to the field).
7. Missionaries permanently returned, in good standing (not employed by any conference or institution) for one year.
8. Honorary credentials to former elected members of the General Conference staff who end their denominational service with and retire directly from General Conference employment.
9. Honorary credentials to division presidents who retire directly from a division presidency.
10. Honorary credentials to such other General Conference personnel at the judgment of the committee.
11. Consider the withdrawing or changing of credentials granted.

AUTHORITY AND RESPONSIBILITY

1. Recommend to General Conference Committee.
2. Recommend to General Conference Committee.
3. Recommend to General Conference Committee.
4. Recommend to General Conference Committee.
5. Recommend to General Conference Committee.
6. Power to act.
7. Power to act.
8. Recommend to General Conference Committee.
9. Recommend to the General Conference Committee.
10. Recommend to the General Conference Committee.
11. Recommend to the General Conference Committee.

(over)

COMMITTEE:

NIGRI, M S  
Henri, C D (v-ch)  
Bradford, C E (sec)  
Bock, L L (asst sec)  
Baasch, D H  
Bothe, J W  
Brooks, C D  
Dower, N R  
Emmerson, K H  
Eva, W Duncan

Franz, C O  
Gibb, Edwin  
Henri, C D  
Hunter, D W  
Pascoe, W L  
Pierson, Robert H  
Seton, B E  
Webster, F C  
Wilson, Neal C  
Zytkoskee, A G



TERMS OF REFERENCE

1. Study and plan for the curriculum needs in the North American Division from kindergarten to grade twelve. These are to be in harmony with the counsel and instruction found in the Bible and the writings of Ellen G White.
2. Articulate, reorganize, restructure and integrate areas of the school curriculum, K-12.
3. Initiate and recommend curriculum research projects.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the General Conference Department of Education.
2. Recommend to the General Conference Department of Education.
3. Recommend to the General Conference Department of Education.

## COMMITTEE:

BROWN, W J  
 Kennedy, K M (v-ch)  
 Howe, W A (sec)  
 Alfke, Mrs. George  
 Baker, Mrs. Sue  
 Bascom, Janis  
 Behr, Mrs M  
 Berglund, Ruth  
 Davidson, Robert  
 Dykes, James  
 Evans, Gordon

Fitch, W L  
 Ford, Mary Ann  
 Grounds, Wanda  
 Hirsch, C B  
 Keplinger, Harold  
 Loomer, Don  
 Manuel, P W  
 Meier, W H  
 Millet, G J  
 Morse, Joyce  
 Nelson, Else

Novak, Esther  
 Peach, Olin J  
 Schander, Elaine  
 Simmons, Virginia  
 Thompson, Gerry  
 Thompson, T P  
 Wagner, Robert  
 Walters, T W  
 Wheaton, John  
 Young, Ethel  
 Youngberg, Millie

TERMS OF REFERENCE

1. Study spiritual trends within the denomination and suggest ways and means of meeting spiritual problems.
2. Suggest methods, procedures and actions which will help the Church in general to accomplish its objective in giving the gospel to all the world.
3. Show concern for the spiritual and moral image of the Church and be alert to developments within the Church which give greater emphasis to the last warning message.

AUTHORITY AND RESPONSIBILITY

1. Recommend to PREXAD, PRADCO and General Conference Committee and/or NADCA as the subject matters may indicate.
2. Recommend to PREXAD, PRADCO and General Conference Committee and/or NADCA as the subject matters may indicate.
3. Recommend to PREXAD, PRADCO and General Conference Committee and/or NADCA as the subject matters may indicate.

COMMITTEE:

PIERSON, ROBERT H	Eckenroth, M K	Kozel, J C	Schmidt, H H
Franz, C O (sec)	*Eldridge, P H	Lauda, C H	Schneider, Mrs. Roberta
Akers, George	Eva, W Duncan	Leach, B E	Scragg, W R L
*Archbold, B L	*Frame, R R	*Lind, M E	Spangler, J R
Baasch, D H	Gibb, Edwin	Lintner, John	Seton, B E
Beach, W R	Hackett, W J	*Lowry, R S	Walde, E R
Beaven, W H	Hammill, R L	Maxwell, Mervyn	Ward, Mrs Esther Osborn-
Bieber, D J	Hancock, John H	*Mills, M L	Webster, F C
Blacker, W J	Hannah, Dale	Nightingale, R H	Wernick, F W
Bothe, J W	Harder, F E J	Nigri, M S	White, A L
Bradford, C E	Hegstad, R R	Osborn, R E	*Wilcox, R A
Brooks, C D	Henri, C D	Ost, Walter	Wilson, Neal C
Brown, W J	Holbrook, D W	*Powers, C L	Wood, Kenneth H
Cleveland, E E	Howe, W A	Quigley, W B	Zinke, E E
Coe, W O	Hunter, D W	Reile, L L	
Delafield, D A	Hyde, G M	Retzer, Fernon	
Dittberner, J L	Johnson, D S	Reynolds, L B	
Dower, N R	Johnson, H D	Sandefur, Cree	

\*To be invited when in country.

TERMS OF REFERENCE

1. Study all educational policy and other general educational interest matters affecting the North American Division and the world field.
2. Study particular educational questions such as:
  - a) Textbook planning.
  - b) Financing Christian education.
  - c) University coordination.
  - d) Collegiate nursing education.
  - e) Coordination of education at all levels.
  - f) Educational Tours Abroad.
  - g) Extension schools (including Seminary Extension Schools).

AUTHORITY AND RESPONSIBILITY

1. Recommend to the General Conference Committee through proper channels.
2. Recommend to the General Conference Committee through proper channels. Items "C" and "G" to Annual Council.

COMMITTEE:

HACKETT, W J  
 Wilson, Neal C (v-ch)  
 Brown, W J (sec)  
 Beach, W R  
 Bock, L L  
 Bothe, J W  
 Cannon, W J  
 Carman, Eldon

Dower, N R  
 Emmerson, K H  
 Franz, C O  
 Henri, C D  
 Howe, W A  
 Hyde, G M  
 Kemmerer, M E  
 Kozel, J C

McAdams, D A  
 Millet, G J  
 Pierson, Robert H  
 Retzer, Fernon  
 Stevenson, Michael  
 Williams, R F  
 Young, Ethel

ENTERTAINMENT OF OFFICIALS

TERMS OF REFERENCE

1. Authorize and arrange for special guests to visit the church's headquarters in Washington DC and care for details concerning their entertainment.

COMMITTEE:

WEBSTER, F C  
Williams, DeWitt (sec)  
Aitken, J J  
Hill, H H  
Kozel, J C

AUTHORITY AND RESPONSIBILITY

1. Power to act

TERMS OF REFERENCE

1. Consider financial policies involving the General Conference, the North American Division and the world field.
2. Counsel on debt control.
3. Suggest ministerial internship remuneration.
4. Care for tax and Social Security questions and related matters.
5. Counsel on building projects of the General Conference.
6. Guide in policies relating to fixed subsidies and allowances for elected and non-elected personnel in the Washington area.

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO and/or the General Conference Committee and/or NADCA and/or Annual Councils.
2. Recommend to PRADCO.
3. Recommend to PRADCO and/or General Conference Committee and/or NADCA.
4. Recommend to PRADCO and/or General Conference Committee and/or NADCA.
5. Recommend to PRADCO.
6. Power to act and/or recommend to PRADCO.

COMMITTEE:

EMMERSON, K H  
 Nigri, M S (v-ch)  
 Kemmerer, M E (sec)  
 Johnson, H D (asst sec)  
 Bahr, K H  
 Beach, W R  
 Bock, L L  
 Bothe, J W  
 Bradford, C E  
 Brown, W J

Davidson, R M  
 Dower, N R  
 Eva, W Duncan  
 Franz, C O  
 Gibb, Edwin  
 Gibson, J O  
 Hackett, W J  
 Henri, C D  
 Johnson, D S  
 Kohler, B J

Kozel, J C  
 Loewen, M E  
 McAdams, D A  
 Noland, Boardman  
 Osborn, R E  
 Pascoe, W L  
 Peeke, J W  
 Pelton, R L  
 Pierson, R H

Reinhard, R M  
 Roth, Arthur H  
 Schoen, V W  
 Singleton, H D  
 Waddell, R F  
 Webster, F C  
 Williams, R F  
 Wilson, Neal C  
 Zytoskee, A G

## GENERAL CONFERENCE PRINTING

### TERMS OF REFERENCE

1. Establish and administer guidelines for all routine printing to be done for General Conference departments and services covering job assignments, quantity, quality, cost, size, etc.
2. Evaluate, authorize and make job assignments on an individual basis of all printing for G C departments and services which does not come within the guidelines provided for in paragraph 1 above.
3. Ensure that a periodic review is made by General Conference departments and services of all periodicals being issued by them on either a subscription or a non-subscription basis.

### AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.

### COMMITTEE:

EVA, W D  
Kemmerer, M E (v-ch)  
Kohler, B J (v-ch)  
Baasch, D H (sec)  
Bock, L L (asst sec)  
Bahr, K H

Emmerson, K H  
Hetzell, Carol  
Johnson, H D  
McAdams, D A  
Tate, Walter  
Webster, F C

HOME HEALTH EDUCATION SERVICE (HHES)  
(Publishing Council -- NAD Subcommittee)

TERMS OF REFERENCE

1. Arrange professional analysis to determine type of service most capable of ensuring safety, efficiency and economy of operation.
2. Suggest accounting procedures.
3. Standardized annual analysis and comparative report forms for North American Division HHES offices.

AUTHORITY AND RESPONSIBILITY

1. Recommend to Publishing Council.
2. Recommend to Publishing Council.
3. Recommend to Publishing Council.

COMMITTEE:

KEMMERER, M E  
McAdams, D A (v-ch)  
Wickwire, Bruce M (sec)  
Appenzeller, R E  
Barber, T S  
Barnes, C M  
Bernet, Paul  
Caldwell, R B  
Clark, Charles  
Emmerson, K H

Glenz, Edwin  
Good, Carol  
Hunt, J N  
Lyon, M R  
Mason, J T  
Okuno, Clifford  
Proctor, J W  
Ristau, Eric  
Thomas, R C  
White, Herbert

Union HHES Managers or Treasurers (to be determined by each union committee).

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- |  |   |
|--|---|
| <p>1. Study interracial problems that affect the work of the church in all its organizations and institutions. (Primarily the North American Division)</p> | <p>1. Recommend to the General Conference Committee/NADCA through the channel of the Regional Department.</p> |
| <p>2. Communicate to the General Conference Committee/NADCA the progress made in greater understanding and unity between races.</p>                        | <p>2. Report to the General Conference Committee/NADCA.</p>   |
| <p>3. Act as advisory committee in area of human relations on items appealed by North American organizations.</p>  | <p>3. Report to administrative bodies concerned through North American Division administration.</p>           |

COMMITTEE:

<p>WILSON, NEAL C Pierson, Robert H (v-ch) Singleton, H D (sec) Fordham, W W (asst sec) Banfield, W S Banks, G N Beach, W R Bock, L L Bothe, J W Bradford, C E Brooks, C D Brown, W J Cleveland, E E Cleveland, H L</p>	<p>Cleveland, W J Crider, C C Crowder, D L Dittberner, J L Dorsey, E Dudley, C E Earle, G R Emmerson, K H Hackett, W J Hancock, J H Henri, C D Hunter, D W Hyde, G M</p>	<p>Millet, G J Nigri, M S Quigley, W B Ranzolin, Leo Roberts, V L Rock, C B Ruiz, Ruben Sandefur, Cree Schmidt, H H Thompson, W A Wagner, J R Wernick, F W Woodfork, R L</p>
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SUBCOMMITTEE:

Area Racial Problems



INGATHERING EDITORIAL AND PLANNING COMMITTEE

TERMS OF REFERENCE

1. Plan promotional aspects of Ingathering.
2. Suggest projects to be featured in the Ingathering magazines.
3. Authorize royalty payments as needed.
4. Make recommendations concerning articles, captions, pictures and layout of Ingathering magazines.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.
4. Recommend to publishing house concerned.

COMMITTEE:

D S JOHNSON  
V W Schoen (v-ch)  
C C Weis (sec)  
W Melvin Adams  
F L Baer  
L E Barber  
M T Battle  
A W Bauer  
C E Bradford  
D E Caslow

W L Crofton  
S Eldridge  
W W Fordham  
C E Guenther  
M Carol Hetzell  
K J Holland  
H D Johnson  
W E Kuester  
W C Larson  
C H Lauda

W L Mazat  
D L Olsen  
P F Pedersen  
W E Peeke  
L B Reynolds  
W R Robinson  
G M Schram  
L A Shipowick  
H H Voss

INNER CITY COMMITTEE

TERMS OF REFERENCE

1. Develop policies to govern the inner city work of the church.
2. Plan, counsel and guide in the operation of various types of inner city services.
3. Encourage and assist in the development of experimental inner city programs that may be used as model activities.
4. Allocate funds made available to it on the basis of priority and need.

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCA.
2. Power to act.
3. Power to act.
4. Power to act.

COMMITTEE:

WILSON, NEAL C  
Henri, C D (v-ch)  
Fordham, W W (sec)  
Baldwin, H M  
Bradford, C E  
Bock, L L  
Cleveland, E E  
Emmerson, K H  
Guenther, C E

Kemmerer, M E  
Liebelt, B J  
Millet, G J  
Pinkney, A V  
Ranzolin, Leo  
Reeder, Marvin H  
Singleton, H D  
Stoneburner, Ella May

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

1. Care for all matters pertaining to investments made by
  - a) General Conference
  - b) General Conference Corporation
  - c) Sustentation and Retirement Funds
  - d) Utilized Funds (Investment, Income, and International Funds)
2. Care for investment items for the International Insurance Company.  
(Separate minutes to be maintained.)

1. Power to act.
2. Power to act.

COMMITTEE:

EMMERSON, K H  
 Kemmerer, M E (v-ch)  
 Osborn, R E (sec)  
 Jennings, J H (asst sec)  
 Bahr, K H  
 Beach, W R  
 Bock, L L  
 Davidson, R M

Franz, C O  
 Hackett, W J  
 Henri, C D  
 Holbrook, D W  
 Hunter, D W  
 Johnson, H D  
 Kohler, B J  
 Kozel, J C

McKee, A C  
 Nigri, M S  
 Noland, Boardman  
 Pascoe, W I.  
 Peeke, J W  
 Pierson, Robert H  
 Reinhard, R M  
 Wilson, Neal C

LARGE CITY EVANGELISM  
(NAD)

TERMS OF REFERENCE

1. Suggest division and release of funds available for large city evangelism in North America.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the General Conference Committee -- NADCA

COMMITTEE:

WILSON, NEAL C  
Kenmerer, M E (v-ch and sec)  
Bock, L L  
Bradford, C E  
Dower, N R

Emmerson, K H  
Henri, C D  
Kozel, J C  
Singleton, H D

## LITERATURE PRODUCTION AND DISTRIBUTION

### TERMS OF REFERENCE

1. Study and give guidance to the production and distribution of specialized missionary literature.
2. Study and guide in problems relating to circulation of principal denominational journals.
3. Study problems relating to the production of tracts, newspaper evangelism, Jewish and special group publications.
4. Place Adventist books and periodicals in public and private libraries.
5. Counsel on matters concerning Adventist literature for Black America.

### AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO.
2. Recommend to PRADCO.
3. Recommend to PRADCO.
4. Power to act. Recommend to PRADCO.
5. Recommend to PRADCO.

### COMMITTEE:

WILSON, NEAL C	Gibb, Edwin	Kenmerer, M E	Schoen, V W
McAdams, D A (sec)	Gibson, J O	Loewen, M E	Scragg, W R L
Battle, M T (asst sec)	Hancock, J H	Millet, G J	Spangler, J R
Adams, W Melvin	Hegstad, R R	Montalban, V M	Weis, C C
Baasch, D H	Hetzell, Carol	Nelson, L M	White, A L
Emmerson, K H	Hunt, J N	Peterson, E M	White, Herbert
Fordham, W W	Hyde, G M	Pierson, Robert H	Wickwire, Bruce M
Forquer, H	Johnson, D S	Quigley, W B	Wood, K H
Franz, C O	Jones, Michael	Retzer, Fernon	Yost, F Don

## MEDICAL ITEMS

### TERMS OF REFERENCE

1. Counsel on opportunities and problems of recruitment of personnel for North American medical institutions.
2. Consider matters involving Vellore Medical College and the SDA Church.
3. Show concern for matters affecting SDA medical students in Mexico.
4. Deal with medical internship matters.
5. Consider subjects and areas of similar interest affecting the medical work of the church.

### AUTHORITY AND RESPONSIBILITY

1. Recommend to General Conference Committee. (through regular channels)
2. Recommend to General Conference Committee.
3. Recommend to General Conference Committee.
4. Recommend to General Conference Committee.
5. Recommend to General Conference Committee.

### COMMITTEE:

FRANZ, C O  
Henri, C D (v-ch)  
Gibb, A E (sec)  
Bradford, C E (asst sec)  
Baasch, D H  
Beach, W R  
Brown, W J  
Carman, E E  
Emmerson, K H

Kemmerer, M E  
McFarland, J W  
Ost, Walter M  
Pelton, R L  
Sundin, Carl  
Waddell, R F  
Webster, F C

TERMS OF REFERENCE

1. Study all matters involving the ministerial aspects of the work of the Church.
2. Collaborate with the Department of Education and its authorized committees in matters affecting the teaching of Bible in the denomination's schools at all levels.
3. Concern itself for the spiritual welfare of the Church.
4. Screen new programs that would affect the work of the ministry.
5. Serve as prayer and guidance committee.
6. Counsel on ministerial internship plans and policies.
7. Exercise leading role in matters of church music and denominational hymnals.
8. Collaborate with Department of Health and Lay Activities in development of health evangelism programs.
9. Advise regarding development of training of ministers in chaplains' programs and health education program in School of Health at Loma Linda.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the General Conference Committee.
2. Consult with the Department of Education and recommend to the General Conference Committee.
3. Recommend to the President's Administrative Advisory (PREXAD) and/or the General Conference Committee.
4. Refer to the President's Administrative Council (PRADCO).
5. Consult with those concerned. Power to act.
6. Recommend to the General Conference Committee and/or NADCA.
7. Recommend to the General Conference Committee.
8. Recommend to PRADCO.
9. Recommend to PRADCO.

COMMITTEE

PIERSON, ROBERT H  
Dower, N R (v-ch)  
Spangler, J R (sec)  
Bradford, C E (asst sec)  
Beach, W R  
Berg, O M  
Brown, W J  
Cleveland, E E

Emmerson, K H  
Fearing, A C  
Franz, C O  
Hackett, W J  
Henri, C D  
Hunter, D W  
Kemmerer, M E  
Kozel, J C

McFarland, J W  
Montalban, V M  
Nigri, M S  
Retzer, Fernon  
Schoen, V W  
Van Dolson, L R  
Webster, F C  
Wilson, Neal C

Subcommittee:  
Continuing Ministerial Education

MINISTERIAL INTERNSHIP/SCHOLARSHIP PLANS AND POLICIES

TERMS OF REFERENCE

1. Study and give guidance to the internship/scholarship program in North America.
2. Study any unusual internship/scholarship problems.

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCA.
2. Recommend to NADCA.

COMMITTEE:

WILSON, NEAL C  
Bradford, C E (sec)  
Bock, L L  
Dower, N R  
Franz, C O  
Kozel, J C



## MINISTERIAL TRAINING

### TERMS OF REFERENCE

1. Study Seminary curriculum as it relates to ministers, Bible teachers, Bible instructors, evangelistic and pastoral workers.
2. Study content and length of the ministerial intern's training as it relates to field work and its needs.
3. Study relationships between ministerial training, counseling and public health training beamed at the minister to develop medical missionary workers.

### AUTHORITY AND RESPONSIBILITY

1. Recommend to the Seminary, the Ministerial Association, the Department of Education and the General Conference Committee.
2. Recommend to the Seminary, the Ministerial Association, the Department of Education and the General Conference Committee.
3. Recommend to the Seminary, the Ministerial Association, the Department of Education and the General Conference Committee.

### COMMITTEE:

WILSON, NEAL C  
Dower, N R (v-ch)  
Hammill, Richard (sec)  
Murdoch, W G C (asst sec)  
Balharrie, G S  
Beach, W R  
Bieber, D J  
Blehm, W D  
Bock, L L  
Bradford, C E  
Brown, W J  
Cleveland, E E

Cumbo, E E  
Emmerson, K H  
Franz, C O  
Hackett, W J  
Hannah, M D  
Henri, C D  
Horn, S H  
Hyde, G M  
Knowles, George  
Leach, B E  
Maxwell, A G  
Mittleider, K J

Moores, P  
Nightingale, R H  
Olson, R W  
Osborn, J W  
Pierson, Robert H  
Reile, L L  
Rock, C B  
Sandefur, Cree  
Schmidt, H H  
Wagner, J R  
Walde, E R  
Wernick, F W

MISSIONARY LITERATURE GUIDANCE COMMITTEE

TERMS OF REFERENCE

1. Serve as a clearing house of ideas in the preparation of missionary and special purpose tracts. Study and suggest plans for the preparation, selection and distribution of tracts.
2. Study and recommend plans for mass distribution of missionary literature.
3. Cooperate with the publishing houses in the preparation of tracts and missionary booklets.
4. Devise ways and means to effectively promote and distribute missionary literature.

AUTHORITY AND RESPONSIBILITY

1. Recommend to entities concerned.
2. Recommend to entities concerned.
3. Recommend to publishing houses concerned.
4. Recommend to entities concerned.

COMMITTEE:

NIGRI, M S  
Battle, M T (sec)  
Adams, W Melvin  
Baer, F L  
Barber, L E  
Bauer, A W  
Bradford, C E  
Caslow, D E  
Crofton, W L  
Driskell, O L  
S Eldridge, S  
Fordham, W W

Forquer, Hugh  
Guenther, C E  
Hetzell, M Carol  
Holland, K J  
Johnson, D S  
Johnson, H D  
Kuester, W E  
Larson, W G  
Lauda, C H  
Mazat, A R  
Mazat, W L  
Meyer, H F  
Olsen, D L

Pedersen, P F  
Peterson, E M  
Peeke, W E  
Reynolds, L B  
Robinson, W R  
Schoen, V W  
Schram, G M  
Shipowick, L A  
Voss, H H  
Weiss, C C  
Wickwire, Bruce M  
Wollard, W R

MORNING WATCH COMMITTEE  
Youth Department

TERMS OF REFERENCE

1. Read and evaluate the 30-day sample manuscripts for the junior and adult devotional books published yearly.
2. Propose desired changes in content, format, style, or approach as manuscripts are appraised.
3. Meet as a research and planning group when it is the consensus that major changes in the junior and adult manuscripts are advisable.

AUTHORITY AND RESPONSIBILITY

1. Recommend to General Conference Youth Department.
2. Recommend to General Conference Youth Department.
3. Recommend to General Conference Youth Department.

COMMITTEE:

NELSON, L M  
Klix, Barbara (sec)  
Battle, M T  
Berg, Orley  
Cottrell, R F  
Doward, Jan  
Forquer, Hugh  
Forss, Barbara  
Hancock, J H  
John, Donald

Litten, Lowell  
Mansell, D E  
Martin, Charles  
Ranzolin, Leo  
Reynolds, L B  
Stevenson, Michael  
Woolsey, R H  
Brown, George, Consultant (by  
mail only), Inter-American  
Division

## N A LAY EVANGELISM RESEARCH AND PLANNING

### TERMS OF REFERENCE

1. Develop plans for new approaches and suggest tools for Lay Evangelism.
2. Coordinate Bible Correspondence Schools (Voice of Prophecy, Faith For Today, It Is Written, and other courses being offered).
3. Make suggestions for coordinated Lay Evangelism on division level, and streamline the evangelistic thrust of North American laymen.
4. Research, plan and arrange for field testing Lay Evangelistic materials, projects and tools.
5. Suggest new concepts and programs for training laymen.

### AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO or North American Division Administration.
2. Recommend to PRADCO or North American Division Administration.
3. Recommend to North American Division Administration.
4. Power to act. Recommend to North American Division Administration.
5. Recommend to North American Division Administration.

### COMMITTEE:

SCHOEN, V W  
Bradford, C E (v-ch)  
Nelson, L M (sec)  
Weis, C C (asst sec)  
\*Bauer, A W  
\*Bothe, J W  
Brown, W J  
\*Buckman, W M  
\*Calkins, Harold L

Cleveland, E E  
\*Coe, W O  
\*Davis, L A  
\*Grosbeck, Clarence  
\*Harris, J A  
Jaecks, L  
\*Kaytor, A W  
\*Mazat, W L  
Reiner, H L

Retzer, Fernon  
Shipowick, L A  
Spangler, J R  
Torre, Angel de la  
\*Vitrano, S P  
Ward, E  
Wollard, W R  
\*Young, T

\* Appointed for two years (odd and even).

# NATIONAL SERVICE ORGANIZATION

## TERMS OF REFERENCE

1. Assume initiative for advising, counseling, planning and developing policies which affect the church in its relationship with the military establishments.
2. Procure and supervise military and civilian chaplains and recommend ecclesiastical endorsements required for military chaplaincy.
3. Develop and maintain effective working relationship with military and civilian officials concerned with Seventh-day Adventists in military service.
4. Assist Seventh-day Adventist service personnel with their problems.
5. Maintain a current mailing list of all Adventist service personnel on active duty and send regularly to each the church papers and other supplies needful to maintain a strong spiritual link with the church.
6. Promote the Servicemen's Fund offering and supervise its use.
7. Prepare youth of Adventist homes to more successfully face the issue of military service.
8. Counsel overseas divisions and assist nationals of other countries with military-related problems arising from varied forms of government.
9. Review the operations of the Servicemen's Centers by receiving reports from Servicemen's Center Boards and the finance committees.

## AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO and General Conference Committee.
2. Recommend to PRADCO.
3. Power to act.
4. Power to act.
5. Power to act.
6. Power to act.
7. Power to act.
8. Counsel with concerned denominational organizations.
9. Counsel concerned organizations and boards.

## COMMITTEE:

HACKETT, W J  
 Smith, Clark (v-ch)  
 Martin, C D (sec)  
 L L Bock

Bradford, C E  
 Emerson, K H  
 Franz, C O  
 Hancock, J H

Howe, W A  
 Johnson, H D  
 Kemmerer, M E  
 Pierson, Robert H  
 Wilson, Neal C

Subcommittee: Servicemen's Centers

TERMS OF REFERENCE

1. Counsel, advise and make recommendations affecting plans and programs for the North American Division in areas such as:
  - a) Large city church projects.
  - b) North American Contingency requests.
  - c) Major Inner City programs.
  - d) Lay evangelism research and planning items.
2. Allot funds for North American Missions work.
3. Supervise care of graves of pioneers.

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCA.
2. Power to act.
3. Power to act.

COMMITTEE

WILSON, NEAL C  
 Bock, L L (v-ch)  
 Bradford, C E (sec)  
 Adams, W Melvin  
 Barger, R Curtis  
 Beach, W R  
 Bothe, J W  
 Brown, W J

Cleveland, E E  
 Emmerson, K H  
 Fordham, W W  
 Franz, C O  
 Hackett, W J  
 Henri, C D  
 Kemmerer, M E  
 Kozel, J C  
 Martin, C D

Pelton, R L  
 Pierson, Robert H  
 Pinkney, A V  
 Reeder, M H  
 Sandefur, Cree  
 Smith, P G  
 Weis, C C  
 Wickwire, Bruce

NORTH AMERICAN MISSIONS

TERMS OF REFERENCE

1. Study opportunities and problems relating to the promotion of the Gospel among foreign language peoples living within the borders of the North American Division.
2. Distribute North American Mission funds.

COMMITTEE:

WILSON, NEAL C  
Hackett, W J (v-ch)  
Lauda, C H (sec)  
Kemmerer, M E (treas)  
Baer, F L  
Bock, L L  
Bothe, J W  
Bradford, C E

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCA.
2. Recommend to NADCA.

Kozel, J C  
McAdams, D A  
Ost, Walter M  
Roth, A H  
Schoen, V W  
Visser, C  
Weiss, Samuel

TERMS OF REFERENCE

1. Study office and other space needs of the General Conference staff and make assignments.

COMMITTEE:

EMMERSON, K H  
Kemmerer, M E (v-ch)  
Kohler, B J (sec)  
Beach, W R  
Dower, N R  
Franz, C O  
Hackett, W J  
Henri, C D

AUTHORITY AND RESPONSIBILITY

1. Power to act.

Howe, W A  
Osborn, R E  
Nigri, M S  
Peeke, J W  
Reinhard, R M  
Wilson, Neal C  
Zytkoskee, A G



## OVERSEAS TRAVEL

### TERMS OF REFERENCE

1. Study the needs of the world field for visiting personnel whether from the General Conference, other divisions or from the North American unions, local conferences and institutions, and recommend authorization or request for such travel.
2. Receive and study requests from divisions for visits (through the division officers).
3. Receive and study suggestions from the General Conference Officers, the General Conference departments and services for overseas or inter-division travel.
4. Make record of travel and financial arrangements agreed upon when denominationally employed personnel from one division performs temporary service in another division.

### COMMITTEE:

NIGRI, M S  
Eva, W Duncan (v-ch)  
Henri, C D (v-ch)  
Webster, F C (sec)  
Roth, A H (asst sec)  
Beach, W R

### AUTHORITY AND RESPONSIBILITY

1. Recommend to General Conference Committee.
2. Recommend to General Conference Committee.
3. Recommend to General Conference Committee.
4. Power to act.

Emmerson, K H  
Franz, C O  
Hackett, W J  
Pierson, R H  
Wilson, Neal C

TERMS OF REFERENCE

1. Recruit, employ, test, orient and assign non-elected personnel.
2. Apply to non-elected personnel salary rates, allowances and other benefits within the policies currently in effect.
3. Develop personnel practices and office standards set forth in a continuous and updated office personnel manual.
4. Recommend to the General Conference Committee the names of non-elected personnel who qualify for retirement benefits.
5. Dismiss non-elected personnel found incompetent or undesirable.
6. Review and administer the wage scale in its application to General Conference personnel.
7. Issue employment cards to personnel.
8. Recommend licenses and credentials for non-elected staff.
9. Authorize modern basic personnel concepts within the limits of General Conference policy.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.
4. Recommend to the General Conference Committee.
5. Power to act.
6. Power to act.
7. Power to act.
8. Recommend to Credentials and Licenses Committee.
9. Power to act.

## COMMITTEE:

K H EMMERSON  
 W J Hackett (v-ch)  
 M E Kemmerer (v-ch)  
 A G Zytikoskee (sec)  
 K H Bahr  
 J W Bothe  
 W J Brown  
 N R Dower  
 W Duncan Eva  
 W W Fordham  
 C O Franz

Edwin Gibb  
 C D Henri  
 D W Hunter  
 H D Johnson  
 B J Kohler  
 M S Nigri  
 R E Osborn  
 J W Peeke  
 Robert H Pierson  
 Fernon Retzer  
 R F Williams

TERMS OF REFERENCE

1. Counsel on General Conference  
plant services such as:
  - a. Custodial
  - b. Maintenance and grounds
  - c. Security

COMMITTEE:

EMMERSON, K H  
Kohler, B J (sec)  
Gibb, A E  
Kemmerer, M E  
Osborn, R E  
Peeke, J W  
Zytkoskee, A G

AUTHORITY AND RESPONSIBILITY

1. Power to act.

PRESIDENT'S ADMINISTRATIVE COUNCIL  
(PRADCO)

TERMS OF REFERENCE

1. Originate recommendations for the General Conference Committee/NADCA.
2. Process recommendations referred to it for the attention of the General Conference Committee/NADCA.
3. Counsel on matters affecting operations at headquarters.
4. Counsel on matters referred to it by the president and/or the administrative officers.
5. Counsel on matters referred to it by the vice-president for the North American Division and/or the officers responsible for North American Division business.
6. Counsel on departmental activities.
7. Receive from ADCOM recommendations on terms of reference and membership adjustments of standing committees.
8. Authorize the extension of invitations to General Conference staff personnel who are not members of the General Conference Committee to attend on a continuing basis the committee meetings held at headquarters.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the General Conference Committee/NADCA.
2. Recommend to the General Conference Committee/NADCA.
3. Recommend to appropriate committees.
4. Recommend to entities or committees concerned.
5. Recommend to entities or committees concerned.
6. Recommend to departments or committees concerned.
7. Recommend to the General Conference Committee.
8. Power to act.

COMMITTEE:

Chairman -- President or Chairman of the Week.

Secretary -- Coordinator of the Secretariat or, in his absence, Secretary of the Month.

Baasch, D H	Gibb, Edwin	Loewen, M E	Seton, B E
Beach, W R	Hackett, W J	McAdams, D A	Singleton, H D
Bock, L L	Hancock, J H	Nigri, M S	Starks, W M
Bothe, J W	Henri, C D	Osborn, R E	Steed, E H J
Bradford, C E	Hunter, D W	Pascoe, W L	Waddell, R F
Brown, W J	Johnson, D S	Pierson, Robert H	Webster, F C
Davidson, R M	Johnson, H D	Reinhard, R M	White, A L
Dower, N R	Kemmerer, M E	Retzer, Fernon	Williams, R F
Emmerson, K H	Kohler, B J	Roth, Arthur H	Wilson, Neal C
Eva, W Duncan	Kozel, J C	Schoen, V W	Wood, Kenneth H
Franz, C O		Scragg, W R L	Zytoskee, A G

PRESIDENT'S EXECUTIVE ADVISORY (PREXAD)

TERMS OF REFERENCE

1. Serve as counseling group to the President -- not policy-making.
2. Study denominational trends.
3. Study theological trends (denominational, within the changing world context).
4. Study contemporary challenges to soul-winning endeavors.
5. Assign administrative responsibilities.
6. Review on continuing basis financial policies and trends in the world field, North America, and General Conference institutions.
7. Review church structure and organizational effectiveness.
8. Study church-state relationships throughout the world.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Recommend to ADCOM.
3. Recommend to ADCOM.
4. Recommend to ADCOM.
5. Power to act.
6. Recommend to ADCOM.
7. Recommend to ADCOM.
8. Recommend to ADCOM.

COMMITTEE:

PIERSON, ROBERT H  
Gibb, Edwin (sec)  
Beach, W R  
Emmerson, K H  
Eva, W Duncan  
Franz, C O  
Hackett, W J  
Henri, C D  
Kemmerer, M E  
Nigri, M S  
Wilson, Neal C

PUBLICATIONS COORDINATING -- AFRICAN

TERMS OF REFERENCE

1. Determine languages and types of SDA literature most needed and best suited for the church and the general public.
2. Arrange interchange of titles, magazines, manuscripts, pictures and related items.
3. Discover ways and means of effecting greater efficiency and economy in the production program by the best use of facilities available.

AUTHORITY AND RESPONSIBILITY

1. Recommend to Division Committees concerned.
2. Report and recommend to General Conference Publishing Department.
3. Recommend to the Division Committees concerned.

COMMITTEE:

BEACH, W R  
McAdams, D A (sec)  
Hunt, J N (asst sec)  
Eva, W Duncan  
Henning, R H  
Knopper, J T  
Lind, M E  
Ludescher, Edwin

Mason, J T  
Mills, M L  
Naenny, Edouard  
Powers, C L  
Short, D K  
Shultz, L R  
Swan, D C

Attendance at Publishing Coordinating Committee meetings usually will be determined by members available at General Conference Sessions and/or biennial meetings of the General Conference Committee.

Additional persons may be invited to sit with the Publishing Coordinating Committees if available in the area where the meeting is held.

## RELIGIOUS LIBERTY AND CHURCH-STATE RELATIONSHIPS

### TERMS OF REFERENCE

1. Evaluate church and state relationships primarily as they affect North American Division territory.
2. Receive and act on requests from organizations and institutions concerning matters of government and particularly situations not covered by policy.
3. Recommend needed changes in policies which outline the relationships of church and state.
4. Examine any policies that may arise in the field of calendar reform and other matters of legislation that would affect the church.
5. Study matters affecting court cases and litigation covered by policy involving one or more of the denomination's organizations. (Referable to subcommittee on Court Cases.)

### AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCA.
2. Recommend to NADCA.
3. Recommend to NADCA.
4. Recommend to NADCA.
5. Power to act.

### COMMITTEE:

WILSON, NEAL C  
Hackett, W J (v-ch)  
Loewen, M E (sec)  
Adams, W Melvin  
Aitken, J J  
Beach, W R  
Blacker, W J  
Bock, L L  
Bradford, C E  
Brooks, C D

Brown, W J  
Cottrell, R F  
Douglass, H E  
Emmerson, K H  
Franz, C O  
Hammill, Richard  
Harder, F E J  
Hegstad, R R  
Howe, W A

Kozel, J C  
Noland, Boardman  
Osborn, R E  
Pelton, R L  
Pierson, Robert H  
Reinhard, R M  
Sandefur, Cree  
Wernick, F W  
Wood, Kenneth H

### SUBCOMMITTEE:

Court Cases

REQUESTS FOR ADDITIONAL PERSONNEL

TERMS OF REFERENCE

1. Study requests for additional personnel for General Conference staff.

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO.

COMMITTEE.

PIERSON, ROBERT H  
Gibb, Edwin (sec)  
Beach, W R  
Emmerson, K H  
Eva, W Duncan  
Franz, C O  
Hackett, W J  
Henri, C D  
Kemmerer, M E  
Nigri, M S  
Wilson, Neal C



13TH SABBATH OVERFLOW OFFERING PROJECTS

TERMS OF REFERENCE

1. Recommend the assignment of 13th Sabbath Overflow offering dates to divisions.
2. Screen and recommend for approval 13th Sabbath overflow projects.
3. Authorize any necessary changes in 13th Sabbath overflow projects.
4. Establish guidelines for projects to be featured.

AUTHORITY AND RESPONSIBILITY

1. Recommend to Annual Council through the standing Calendar and Offerings Committee.
2. Recommend to General Conference Committee.
3. Recommend to General Conference Committee.
4. Power to act.

COMMITTEE:

EMMERSON, K H  
Rampton, H F (sec)  
Kemmerer, M E  
Nigri, M S  
Osborn, R E  
Retzer, Fernon  
Seton, B E

SABBATH SCHOOL LESSONS -- ADULT  
(Committee does its work by correspondence)

TERMS OF REFERENCE

1. Approve curriculum plans for Adult Lessons.
2. Decide form and style of lesson publications.
3. Approve topics of lessons.
4. Select writers for lessons.
5. Establish remuneration rates for writers of Adult Lessons and related publications.
6. Decide on manuscripts for publications.
7. Provide counsel to the Editor, especially by review of lesson manuscripts for validity of doctrinal content.
8. Study, plan and implement improvements in Adult Lessons.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.
4. Power to act.
5. Recommend to standing Finance Committee.
6. Power to act.
7. Power to act.
8. Power to act.

COMMITTEE:

RETZER, FERNON	Escobar, Edgar	Mattison, H H	Salom, A P
Lesher, W R (v-ch)	Fordham, W W	McMillan, J A	Schram, C M
Barger, R C	Franz, C O	Moctezuma, Sergio	Scragg, W R L
Brooks, C L	Hagen, E E	Neall, R E	Storz, W F
Bruinsma, R	Haylock, Tulio	Neufeld, D F	Taylor, R W
Cannon, W J	Heye, Bekele	Olson, R W	Thomas, J P
Caslow, D E	Hyde, Gordon M	Osborn, R E	Thompson, C R
Chaij, F	Jones, F L	Pease, N F	Townend, M G
Chand, I M	Jorgensen, A S	Pedersen, P F	Utt, Richard
Clements, W V	Koehler, Eberhardt	Peeke, W E	Wade, T E
Cleveland, E E	Kott, C C	Peterson, Laurell	Webster, F C
Clouzet, Gaston	Kuester, W E	Pierson, Robert H	White, Edward E
Cottrell, R F	Kumpel, Siegfried	Rampton, H F	Wilson, K W
Darnell, R C	Larson, W G	Reynolds, L B	Wollan, J H
Delafield, D A	Liebelt, B J	Roth, D A	Woysch, Stephan
Doss, Norman	Lowe, Alice		

SUBCOMMITTEE:

Sabbath School Lessons -- Adult (Resident Members)

SABBATH SCHOOL LESSONS -- EARLITEEN/JUNIOR  
(Committee does its work by correspondence)

TERMS OF REFERENCE

1. Read and evaluate lesson manuscripts for the junior and earliteen.
2. Propose desired changes in content, format, style, or approach as manuscripts are appraised.
3. Meet as a research and planning group when it is the consensus that major changes in the earliteen/junior curriculum are advisable.

AUTHORITY AND RESPONSIBILITY

1. Recommend to G C Sabbath School Department.
2. Recommend to the G C Sabbath School Department.
3. Recommend to G C Sabbath School Department.

COMMITTEE:

BARGER, R CURTIS  
Davis, Mrs D J  
Dunhill, Mrs Earl  
Hardinge, Mrs Miriam  
Savino, Daniel

SABBATH SCHOOL LESSONS, PROGRAM HELPS AND  
TEACHING AIDS -- KINDERGARTEN AND CRADLE ROLL

(Committee does its work by correspondence)

TERMS OF REFERENCE

1. Read and evaluate Program Helps and Teaching Aids.
2. Initiate ideas and counsel writers.
3. Give counsel on the suitability of themes recommended by writers, making sure it is within the comprehension of the age grouping.
4. Suggest ideas for the presentation of the programs.
5. Evaluate and recommend types and use of visual aid materials.
6. Develop guidelines for teaching techniques.
7. Suggest ideas for the presentation of the lessons.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the G C Sabbath School Department.
2. Recommend to the G C Sabbath School Department.
3. Recommend to the G C Sabbath School Department.
4. Recommend to the G C Sabbath School Department.
5. Recommend to the G C Sabbath School Department.
6. Recommend to the G C Sabbath School Department.
7. Recommend to the G C Sabbath School Department.

COMMITTEE:

RETZER, FERNON R  
Lowe, Alice (sec)  
Ackerman, Mrs June  
Battle, Mrs Elva  
Brauer, C V  
Groomer, Mrs C C

Habenicht, Mrs Herald  
Hickerson, Mrs Jean  
Pedersen, P F  
Satelmajer, Mrs Ruth  
Schwab, Mrs E R  
Winslow, Mrs Judy

SABBATH SCHOOL LESSONS, PROGRAM  
HELPS AND TEACHING AIDS -- PRIMARY

(Committee does its work by correspondence)

TERMS OF REFERENCE

1. Evaluate the 3-year cycle of Primary Sabbath School lessons with reference to the curriculum, format and style of presentation.
2. Select memory verses to correspond with the lessons.
3. Establish guidelines for writers of lessons and Primary teaching aids.
4. Evaluate and harmonize the Picture Roll, Primary Lesson Exercises and Memory Verse booklets with the lessons.
5. Select the curriculum for the Primary Division campmeeting lessons.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the G C Sabbath School Department.
2. Recommend to the G C Sabbath School Department.
3. Recommend to the G C Sabbath School Department.
4. Recommend to the G C Sabbath School Department.
5. Recommend to the G C Sabbath School Department.

COMMITTEE:

RAMPTON, H F  
Calkins, Mrs E E  
Davis, Alice  
Evans, Gordon  
Griffin, Mrs Darlene  
Manspeaker, Mrs Barbara  
Reid, Mrs Roma  
Schutter, L P

## SABBATH SCHOOL LESSONS AND TEACHING HINTS -- YOUTH

(Committee does its work by correspondence)

### TERMS OF REFERENCE

1. Assign the preparation of the Youth Sabbath School lesson for each quarter.
2. Assign the preparation of the Teaching Hints for each quarter.
3. Read and evaluate the lessons and hints and determine whether the content is desirable for publication.
4. Make suggestions for revisions and adaptations that are necessary.

### AUTHORITY AND RESPONSIBILITY

1. Recommend to the G C Sabbath School Department.
2. Power to act.
3. Power to act.
4. Recommend to the G C Sabbath School Department.

### COMMITTEE:

LIEBELT, B J  
Schomburg, Linda (sec)  
Barger, R Curtis  
Christianson, Leif  
Doward, Jan  
Jones, Mike  
Hinkley, Beverly  
Lucas, A H  
Retzer, Fernon  
Reynolds, L B  
Wade, Ted

### SUBCOMMITTEE:

Sabbath School Lessons and Teaching Hints -- Youth (Resident Members)

TERMS OF REFERENCE

1. Determine type of Dutch SDA literature most needed for the Church and the general public.
2. Arrange interchange of titles, magazines, manuscripts, pictures and related items.
3. Discover ways and means of effecting greater efficiency and economy in the production program by the best use of facilities available.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the division committees concerned.
2. Report and recommend to the General Conference Publishing Department.
3. Recommend to the division committees concerned.

COMMITTEE:

EVA, W DUNCAN  
McAdams, D A (sec)  
Archbold, B L  
Baer, F L  
Knopper, J T  
Lohne, Alf  
Merckx, Roger  
Naenny, Edouard  
Powers, C L  
Ramirez, L A  
Voorthuis, F J

Attendance at Publishing Coordinating Committee meetings usually will be determined by members available at General Conference Sessions and/or biennial meetings of the General Conference Committee.

Additional persons may be invited to sit with the Publishing Coordinating Committees if available in the area where the meeting is held.

PUBLICATIONS COORDINATING -- EUROPEAN

TERMS OF REFERENCE

1. Determine languages and types of SDA literature most needed and best suited for the Church and the general public.
2. Arrange interchange of titles, magazines, manuscripts, pictures and related items.
3. Discover ways and means of effecting greater efficiency and economy in the production program by the best use of facilities available.

AUTHORITY AND RESPONSIBILITY

1. Recommend to Division Committees concerned.
2. Report and recommend to General Conference Publishing Department.
3. Recommend to the Division Committees concerned.

COMMITTEE:

FRANZ, C O  
McAdams, D A (sec)  
Hunt, J N (asst sec)  
Knopper, J T  
Lohne, Alf  
Naenny, Edouard  
Powers, C L  
Zurcher, Jean  
Publishing House Managers of countries concerned may be invited to sit with the committee as needed.

Attendance at Publishing Coordinating Committee meetings usually will be determined by members available at General Conference Sessions and/or biennial meetings of the General Conference Committee.

Additional persons may be invited to sit with the Publishing Coordinating Committees if available in the area where the meeting is held.



PUBLICATIONS COORDINATING -- FRENCH

TERMS OF REFERENCE

1. Determine type of French SDA literature most needed for the Church and the general public.
2. Arrange interchange of titles, magazines, manuscripts, pictures and related items.
3. Discover ways and means of effecting greater efficiency and economy in the production program by the best use of facilities available.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the Division Committees concerned.
2. Report and recommend to General Conference Publishing Department.
3. Recommend to the Division Committees concerned.

COMMITTEE:

BEACH, W R  
McAdams, D A (sec)  
White, Herbert (asst sec)  
Archbold, B L  
Baer, F L  
Blacker, W J  
Eva, W Duncan  
Garsin, Andre  
Kohler, B J

Knopper, J T  
Lohne, Alf  
Naenny, Edouard  
Powers, C L  
Seton, B E  
Vandenvelde, Georges  
White, A L  
Zurcher, Jean

Attendance at Publishing Coordinating Committee meetings usually will be determined by members available at General Conference Sessions and/or biennial meetings of the General Conference Committee.

Additional persons may be invited to sit with the Publishing Coordinating Committees if available in the area where the meeting is held.

TERMS OF REFERENCE

1. Determine type of German SDA literature most needed for the Church and the general public.
2. Suggest interchange of titles, magazines, manuscripts, pictures and related items.
3. Discover ways and means of effecting greater efficiency and economy in the production program by the best use of facilities available.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the Division Committee concerned.
2. Report and recommend to General Conference Publishing Department.
3. Recommend to the Division Committee concerned.

COMMITTEE:

BEACH, W R	Hatzinger, E
McAdams, D A (sec)	Kaetzner, H
Amelung, Erich	Morenings, H E
Blacker, W J	Naenny, Edouard
Boettcher, M	Powers, C L
Burkhard, A	Zurcher, Jean

Attendance at Publishing Coordinating Committee meetings usually will be determined by members available at General Conference Sessions and/or biennial meetings of the General Conference Committee.

Additional persons may be invited to sit with the Publishing Coordinating Committees if available in the area where the meeting is held.

PUBLICATIONS COORDINATING -- SPANISH

TERMS OF REFERENCE

1. Determine type of Spanish SDA literature most needed for the church and the general public.
2. Coordinate the Spanish SDA literature program.
3. Discover ways and means of effecting greater efficiency and economy in the production program by the best use of facilities available.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the Division Committees concerned.
2. Power to act. Advise publishing houses and Division Committees concerned.
3. Recommend to the Division Committees and/or publishing houses concerned.

COMMITTEE

FRANZ, C O  
McAdams, D A (sec)  
Archbold, B L  
Baer, F L  
Blacker, W J  
Camacho, P S  
Cesan, O E

Kaercher  
Naenny, Edouard  
Oliveira, Enoch  
Powers, C L  
Puyol, Carlos  
Ramirez, L A  
Wilcox, R A

Attendance at Publishing Coordinating Committee meetings usually will be determined by members available at General Conference Sessions and/or Biennial meetings of the General Conference Committee.

Additional persons may be invited to sit with the Publishing Coordinating Committees if available in the area where the meeting is held.

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- |   |   |
|---|---|
| <p>1. Plan and coordinate publishing programs in North America through:</p> <p style="margin-left: 40px;">a. Publishing Department<br/>b. Publishing Houses<br/>c. Adventist Book Centers<br/>d. HHES offices</p> <p>2. Develop guidelines for implementation of programs.</p> <p>3. Monitor Publishing policies:</p> <p style="margin-left: 40px;">a. Draft essential new policies.<br/>b. Effect desirable changes in policies.<br/>c. Add or delete, as necessary, current policies.</p> <p>4. Disburse funds appropriated to Council.</p> <p>5. Study and render decision on appeals made by institutions or organizations.</p> | <p>1. Recommend to NADCA.</p> <p>2. Recommend to NADCA.</p> <p>3. Recommend to NADCA.</p> <p>4. Power to act.</p> <p>5. Power to act. Recommend to NADCA.</p> |
|---|---|

COMMITTEE:

Officers:

WILSON, NEAL C  
Eva, W Duncan (v-ch)  
McAdams, D A (v-ch)  
Wickwire, Bruce M (sec)  
Kemmerer, M E (treas)

Ex-officio members:

Pierson, Robert H	or	Franz, C O	or	Emmerson, K H
Appenzeller, R E		Hunt, J N		Ristau, Eric
Barnes, C M		Leach, B E		Sandefur, Cree
Beach, W R		Lyon, M R		Schmidt, H H
Bernet, Paul		Mason, J T		Singleton, H D
Bietz, R R		Mazat, A R		Thomas, Fred
Blacker, W J		Nightingale, R H		Thomas, R C
Bock, L L		Nigri, M S		Tilghman, K W
Coe, W O		Okuno, Clifford		Walde, E R
Dittberner, J L		Paddock, C L Jr.		Wernick, F W
Driskell, O L		Peterson, E M		White, Herbert
Forquer, H J		Proctor, J W		Wollard, W R
Glenz, Edwin		Quigley, W B		
		Reile, L L		

(over)

Elective Members:

\*Anderson, C W  
Battle, M T (rotate midterm)  
Chaij, Fernando  
Eusey, Otho (rotate midterm)  
Holland, Kenneth J (rotate midterm)  
Muir, W L (rotate midterm)  
Preston, Winton (rotate midterm)  
Utt, R H (rotate midterm)  
Wagner, J R (rotate midterm)  
\*Welborn, W W  
White, Arthur L

\*Rotate Midterm.

SUBCOMMITTEES:

Publishing Council -- NAD (Minority)  
Adventist Book Centers  
Home Health Education Service  
Publishing Houses  
Regional Publishing Items  
Subscription Literature

PUBLISHING COUNCIL -- NAD (MINORITY)

TERMS OF REFERENCE

1. Meet as necessary between sessions of the Publishing Council to perform duties delegated to it by the Publishing Council.

AUTHORITY AND RESPONSIBILITY

1. Report and recommend to Publishing Council.

COMMITTEE:

WILSON, NEAL C  
Eva, W Duncan (v-ch)  
McAdams, D A (v-ch)  
Wickwire, Bruce M (sec)  
Bock, L L  
Kemmerer, M E  
7 others appointed by the Council from among its members.

PUBLISHING HOUSES

(Publishing Council -- NAD Subcommittee)

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- |  |                                     |
|--|-------------------------------------|
| 1. Coordinate production programs having regard to:<br><br>a. Product selection for literature to be used in North America.<br>b. Product duplication.<br>c. Inventory.<br>d. Mailing and freight costs in relation to location of production centers. | 1. Recommend to Publishing Council. |
| 2. Evaluate and advise regarding publishing house involvement in financial sector of the selling program in the field in various subsidies, including advertising, leadership and lay evangelism benefits as may be requested by the field.            | 2. Recommend to Publishing Council. |
| 3. Evaluate cost accounting system.  | 3. Recommend to Publishing Council. |

COMMITTEE:

EVA, W DUNCAN  
McAdams, D A (v-ch)  
Wickwire, Bruce M (sec)  
Barber, Lloyd  
Beach, W R  
Beagles, Glenn E  
Bell, F L  
Bietz, R R  
Blacker, W J  
Chaij, Fernando

Driskell, O L  
Emmerson, K H  
Forquer, Hugh  
Henri, C D  
\*Holland, K H  
Mazat, A R  
Muir, W L  
Nigri, M S  
Paddock, C L Jr.  
Peterson, E M

Robinson, S C  
Shoup, M W  
Tatum, George  
Thomas, Fred  
Tilghman, K W  
\*Utt, Richard  
Wilson, Neal C  
Wollard, W R  
Wood, Kenneth H

\* Rotate Midterm.

TERMS OF REFERENCE

1. Coordinate advertising materials and methods:

- a. Circulars
- b. Review and Herald
- c. Direct mail
- d. Catalogs

- 1) Campmeeting
- 2) Regular
- 3) Holiday

COMMITTEE:

BLACKER, W J  
PADDOCK, C L  
TILGHMAN, K W  
Driscoll, O L  
Forquer, H J  
Harvey, Rhea  
Kinder, J C  
Kinney, R J  
Running, A M  
Turpel, W P  
Wickwire, Bruce M  
Wollard, W R

AUTHORITY AND RESPONSIBILITY

1. Power to act.



## PUBLISHING REHABILITATION AND EXPANSION

### TERMS OF REFERENCE

1. Receive appropriations from contributing publishing houses for rehabilitation and expansion purposes.
2. Receive requests from overseas publishing houses through Division Committees, assess and disburse funds on a need-priority basis.

### AUTHORITY AND RESPONSIBILITY

1. Report to the General Conference Committee.
2. Recommend to the General Conference Committee.

### COMMITTEE:

MCADAMS, D A  
Tilghman, K W (sec)  
Kenmerer, M E (treas)  
Beagles, Glenn E  
Blacker, W J  
Emmerson, K H  
Eva, W D  
Franz, C O  
Hunt, J N

Muir, W L  
Nigri, M S  
Paddock, C L, Jr.  
Pascoe, W L  
Shoup, M W  
Tatum, George  
White, Herbert  
Wickwire, Bruce M  
Wilson, Neal C

TERMS OF REFERENCE

1. Coordinate and supervise audio-visual projects and facilities within the General Conference.
2. Check the treatment, script, and answer print of film productions.
3. Assign priorities and recommend funding of S S mission films.
4. Negotiate contract arrangements.
5. Approve duplication of films in languages other than English. (In consultation with division(s) concerned)
6. Consider questions involving use of audio-visual equipment by G C Departments, services and dependencies.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act or recommend to PRADCO.
4. Power to act or recommend to PRADCO.
5. Power to act.
6. Power to act.

COMMITTEE:

HENRI, C D  
 Hunter, D W (sec)  
 Bock, L L  
 Doward, Jan  
 Hetzell, Carol  
 Johnson, D S  
 Kemmerer, M E  
 Rampton, H F  
 Reiner, H L  
 Scragg, W R L  
 Singleton, H D  
 Steed, E H J  
 Weis, C C

REGIONAL PUBLISHING ITEMS  
(NAD Publishing Council Subcommittee)

TERMS OF REFERENCE

1. Make recommendations regarding the publishing, distribution and sale of literature for the black population of North America.

COMMITTEE:

WILSON, NEAL C  
Bradford, C E (v-ch)  
McAdams, D A (v-ch)  
Wickwire, Bruce (sec)  
Kenmerer, M E (treas)  
Eva, W Duncan (advisor)  
Anderson, G W  
\* Barber, T S  
Barnes, C M  
Battle, M T

AUTHORITY AND RESPONSIBILITY

1. Recommend to NAD Publishing Council.

Brown, Olice  
Cleveland, E E  
\*Cleveland, H L  
\*Dorsey, Edward  
\*Dudley, C E  
Fordham, W W  
Forquer, Hugh  
\*Kirkland, O D  
Mackey, O W  
\*Marshall, J

\*McClamb, Silas  
Reynolds, L B  
Ristau, Eric  
Robinson, W R  
\*Smith, T R  
Willis, C M  
Wollard, W R

\* Rotate Midterm.

SABBATH SCHOOL PROGRAM HELPS -- ADULT

TERMS OF REFERENCE

1. Assign the preparation of manuscripts for the suggested Sabbath School program for each quarter.
2. Read and evaluate suggestions in manuscripts and determine if content is desirable for publication.
3. Suggest necessary revisions and adaptations to manuscripts.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Recommend to Sabbath School Department.

COMMITTEE:

RETZER, FERNON  
Peterson, Laurell (sec)  
Barger, R Curtis  
Brauer, Carroll  
Pedersen, Perry

SABBATH SCHOOL LESSONS AND TEACHING HINTS -- YOUTH

(Committee does its work by correspondence)

TERMS OF REFERENCE

1. Assign the preparation of the Youth Sabbath School lesson for each quarter.
2. Assign the preparation of the Teaching Hints for each quarter.
3. Read and evaluate the lessons and hints and determine whether the content is desirable for publication.
4. Make suggestions for revisions and adaptations that are necessary.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the G C Sabbath School Department.
2. Power to act.
3. Power to act.
4. Recommend to the G C Sabbath School Department.

COMMITTEE:

LIEBELT, B J  
Schomburg, Linda (sec)  
Barger, R Curtis  
Christianson, Leif  
Doward, Jan  
Jones, Mike  
Hinkley, Beverly  
Lucas, A H  
Retzer, Fernon  
Reynolds, L B  
Wade, Ted

SUBCOMMITTEE:

Sabbath School Lessons and Teaching Hints -- Youth (Resident Members)

SABBATH SCHOOL PROGRAM HELPS AND TEACHING  
AIDS EVALUATION -- EARLITEEN/JUNIOR

(Committee does its work by correspondence)

TERMS OF REFERENCE

1. Suggest content, format, style or approach in earliteen/junior program helps and teaching aids.
2. Read and evaluate earliteen/junior program helps and teaching aid manuscripts.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the G C Sabbath School Department.
2. Recommend to the G C Sabbath School Department.

COMMITTEE:

BARGER, R CURTIS  
Alford, Mrs Harold  
Edwards, Mrs Clebern  
Motsenbocker, Douglas  
Schram, Mrs G M

TERMS OF REFERENCE

1. Develop general policies for the operation of the denominational aviation program.
2. Consider aviation-related items which are referred to the General Conference Committee by the field or initiated by General Conference departments/services and/or the Aviation Consultant Committee.
3. Supervise the periodic check-out of denominational pilots who are based in the North American Division, in harmony with the approved guidelines and in accordance with current policy.
4. Issue Press Cards
5. Consider American Bible Society matters.
6. Consider child adoption agency matters.
7. Consider requests by General Conference entities for Hewitt Research Center projects.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the General Conference Committee.
2. Recommend to PRADCO or refer to ADCOM for routing.
3. Power to act.
4. Power to act.
5. Recommend to PRADCO.
6. Recommend to PRADCO.
7. Recommend to PRADCO and/or the General Conference Committee.

## COMMITTEE:

NIGRI, M S  
 Beach, W R (v-ch)  
 Baasch, D H (sec)  
 Williams, R F (asst sec)  
 Aitken, J J  
 Bothe, J W  
 Dower, N R  
 Emmerson, K H  
 Franz, C O

Gibson, J O  
 Hackett, W J  
 Henri, C D  
 Howe, W A  
 Kozel, J C  
 Montalban, V M  
 Peeke, J W  
 Roth, Arthur H  
 Scragg, W R L  
 White, A L

## SUBCOMMITTEE:

Aviation Consultant

## SPIRIT OF PROPHECY

### TERMS OF REFERENCE

1. Initiate and supervise planning and field promotion of the Spirit of Prophecy.
2. Initiate and give counsel on publication of E G White materials.
3. Encourage publication of E G White books and writings in overseas languages and recommend needed translation and publication subsidies.
4. Give counsel on Spirit of Prophecy exhibits, visual materials, illustrations, etc., for use in churches, institutions, general gatherings, etc.
5. Act on release of E G White manuscripts as recommended by trustees.

### AUTHORITY AND RESPONSIBILITY

1. Recommend to administrative committees.
2. Recommend to the General Conference Committee.
3. Recommend to the General Conference Committee.
4. Power to act.
5. Power to act.

### COMMITTEE:

HENRI, C D  
Hackett, W J (v-ch)  
Seton, B E (sec)  
Webster, F C (asst sec)  
Bradley, W P  
Delafield, D A  
Dower, N R  
Eva, W Duncan  
Franz, C O  
Hyde, G M

Kemmerer, M E  
McAdams, D A  
Montalban, V M  
Ost, Walter M  
Pierson, Robert H  
Quigley, W B  
Roth, Arthur H  
White, A L  
Wickwire, Bruce M  
Wood, K H



## SPONSORSHIPS

### TERMS OF REFERENCE

1. Grant sponsorships.
2. Counsel on sponsorship matters.

### COMMITTEE:

HENRI, C D  
Pascoe, W L (sec)  
Brown, W J  
Emmerson, K H  
Franz, C O  
Gibb, A E

### AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Recommend to PRADCO.

Hackett, W J  
Johnson, H D  
Kemmerer, M E  
McAdams, D A  
McFarland, J W  
Pelton, R L

TERMS OF REFERENCE

1. Survey the audited statements and review the financial conditions of the divisions including their unions, conferences, missions and institutions.
2. Survey the audited statements and review the financial conditions of the union conferences in the North American Division and the North American institutions.

COMMITTEE:

NTGRT, M S  
Kemmerer, M E (v-ch)  
Reinhard, R M (sec)  
Kohler, B J (asst sec)  
Brown, W J  
Caldwell, R B  
Davidson, R M  
Emmerson, K H  
Franz, C O  
Gibson, J O

AUTHORITY AND RESPONSIBILITY

1. Power to act and communicate to the organizations audited the recommendations and suggestions deemed appropriate and necessary to their financial stability.
2. Power to act and communicate to the organizations audited the recommendations and suggestions deemed appropriate and necessary to their financial stability.

Hunter, D W  
Johnson, D S  
Johnson, H D  
Kozel, J C  
McCulloch, M J  
McKee, A C  
Pelton, R L  
Singleton, H D  
Whitney, K W  
Wickwire, Bruce M

# SUBSCRIPTION LITERATURE SUBCOMMITTEE

(Publishing Council -- NAD Subcommittee)

## TERMS OF REFERENCE

## AUTHORITY AND RESPONSIBILITY

- |   |                                     |
|---|-------------------------------------|
| 1. Conduct ongoing research to ensure total program development of potentially successful soul-winning procedures and programs. | 1. Recommend to Publishing Council. |
| 2. Appraise and advise on present and proposed sales projects.  | 2. Recommend to Publishing Council. |
| 3. Design organizational and financial structures and prepare guidelines for the development of major new projects.             | 3. Recommend to Publishing Council. |
| 4. Develop unit components and remuneration basis for specialty sales projects.   | 4. Recommend to Publishing Council. |
| 5. Coordinate advertising.  | 5. Recommend to Publishing Council. |
| 6. Arrange schedules, venues and dates for approved meetings and departmental programs such as Rally Day, Big Week, etc.        | 6. Recommend to Publishing Council. |
| 7. Recommend policies for funding and dispensing the following funds:   | 7. Recommend to Publishing Council. |
| a. Leadership   |                                     |
| b. Benefit  |                                     |
| c. Advertising and incentives   |                                     |
| 8. Evaluate major incentive programs and projects.  | 8. Recommend to Publishing Council. |
| 9. Study subscription book prices.  | 9. Recommend to Publishing Council. |

## COMMITTEE:

McADAMS, D A  
Bock, L L (v-ch)  
Wickwire, Bruce M (sec)  
Appenzeller, R  
Baer, F L  
Barnes, C M  
Bernet, Paul  
Chaij, Fernando  
Driskell, O L  
Forquer, H J

Frood, R J  
Glenz, Edwin  
Good, Carol  
Hunt, J N  
Jacobs, F L  
Kemmerer, M E  
Lyon, M R  
Mason, J T  
Mazat, A R  
\*McKinstry, J

Okuno, Cliff  
Peterson, E M  
Proctor, J W  
Ristau, Eric  
Robinson, S C  
\*Tetz, E  
Thomas, R C  
\*Utt, Richard  
White, Herbert  
Wollard, W R

\* Rotate Midterm.

TERMS OF REFERENCE

1. Operate the Sustentation and Retirement Funds of the General Conference and North American Division.
2. Care for:
  - a) Applications to the funds (permanent and temporary).
  - b) Allowances to beneficiaries (medical, education, special, death, etc).
  - c) Discontinuance of benefits.
3. Consider and recommend sustentation policy matters.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Recommend to Annual Council (through channels).

COMMITTEE

EMMERSON, K H  
 Kemmerer, M E (v-ch)  
 Kozel, J C (sec)  
 Beach, W R  
 Bock, L L  
 Bothe, J W  
 Bradford, C E  
 Brown, W J  
 Eva, W Duncan

Franz, C O  
 Gibb, Edwin  
 Hackett, W J  
 Henri, C D  
 Johnson, D S  
 Johnson, H D  
 Kohler, B J  
 McAdams, D A

Nigri, M S  
 Osborn, R E  
 Pascoe, W L  
 Pierson, Robert H  
 Reinhard, R M  
 Roth, Arthur H  
 Waddell, R F  
 Wilson, Neal C

## TRUST SERVICES COUNSELING COMMITTEE

### TERMS OF REFERENCE

1. Study primary recommendations from the annual Trust Services Advisory and review current procedures and progress in the development and implementation of denominational Trust Services.
2. Give interim or emergency counsel to the Director of Trust Services between sessions of the annual Trust Services Advisory (such as, but not limited to, guidance in testifying before the House Ways and Means Committee on proposed Federal Tax Legislation).

### COMMITTEE:

EMMERSON, K H  
Osborn, R E (v-ch)  
McKee, A C (sec)  
Davidson, R M  
Franz, C O  
Gibson, J O

### AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO and/or NADCA and/or General Conference Committee and/or Annual Council.
2. Power to act or recommend to PRADCO and/or NADCA and/or General Conference Committee.

Hackett, W J  
Kemmerer, M E  
Noland, Boardman  
Pierson, Robert H  
Starks, W M  
Wilson, Neal C

TERMS OF REFERENCE

1. Study recommendations affecting the denominational wage scale in North America and overseas (within the framework of the wage scale adopted by the Annual Council).
2. Study matters affecting philosophy of remuneration and/or changes in the basic wage structure.

COMMITTEE:

EMMERSON, K H  
Hackett, W J (v-ch)  
Johnson, H D (sec)  
Pascoe, W L (asst sec)  
Bock, L L  
Bradford, C E  
Brown, W J  
Franz, C O

AUTHORITY AND RESPONSIBILITY

1. Recommend or report to authorized committees or administrative entities.
2. Recommend to PREXAD/PRADCO.

Howe, W A  
Kemmerer, M E  
Kozel, J C  
Pelton, R L  
Pierson, Robert H  
Singleton, H D  
Wilson, Neal C  
Zytkoskee, A G

TERMS OF REFERENCE

1. Process General and NADCA Working Policy adjustments referred by the General Conference Committee, NADCA and standing committees.
2. Serve as editorial advisory committee for General and NADCA Working Policy Annual Council actions.

AUTHORITY AND RESPONSIBILITY

1. Prepare for presentation to Annual Councils.
2. Power to act.

COMMITTEE:

EVA, W DUNCAN  
 Wilson, Neal C (v-ch)  
 Gibb, Edwin (sec)  
 Beach, W R  
 Bock, L L  
 Bothe, J W  
 Bradford, C E  
 Brown, W J

Dower, N R  
 Hackett, W J  
 Henri, C D  
 Hunter, D W  
 Johnson, D S  
 Johnson, H D  
 Kozel, J C  
 McAdams, D A

Nigri, M S  
 Osborn, R E  
 Pascoe, W L  
 Roth, Arthur H  
 Seton, B E  
 Singleton, H D  
 Spangler, J R  
 Webster, F C

## Three Hundred Fifth Meeting

## GENERAL CONFERENCE COMMITTEE

February 20, 1975, 10:00 a.m.

## MEMBERS PRESENT

W R Beach, L L Bock, W Melvin Adams, M T Battle, J W Bothe, W P Bradley, C D Brooks, W J Brown, H D Burbank, R B Caldwell, W J Cannon, R M Davidson, H E Douglass, N R Dower, K H Emmerson, A C Fearing, C O Franz, J O Gibson, W J Hackett, J H Hancock, R R Hegstad, C D Henri, Mazie Herin, M Carol Hetzell, W A Howe, E W Howse, Gordon Hyde, H D Johnson, M E Kemmerer, B J Kohler, J C Kozel, B J Liebelt, C D Martin, D A McAdams, J W McFarland, Garland J Millet, V M Montalban, Boardman Noland, R W Olson, R E Osborn, W L Pascoc, W E Phillips, R H Pierson, A V Pinkney, M H Reeder, Milo Sawvel, V W Schoen, W R L Scragg, H D Singleton, F A Soper, E H J Steed, K W Tilghman, F C Webster, A L White, Herbert White, Bruce M Wickwire, Roy F Williams, Neal C Wilson, A G Zytoskee.

## OTHERS PRESENT

Karl Bahr, Orley Berg, L R Van Dolson, F Donald Yost.

## DEVOTIONAL MESSAGE

W R Beach, Chairman, read portions of 2 Corinthians 4 (verse 15 and onward) and 2 Corinthians 5: 1-7:

"Though our outward humanity is in decay, yet day by day we are inwardly renewed. . . . Therefore we never cease to be confident." (NEB).

Although everyone has problems, suffers mishaps, sickness or trouble, the wider, eternal vision enables us to cope with the difficulties around us and to bear our responsibilities. We do not lose heart.

Herbert White and A C Fearing offered prayer.

MINUTES of the meetings held February 13 and 14, 1975, were approved with amendments.

(A-1047) SOUTH AMERICAN DIVISION--FIRST NATIONAL  
CITY BANK OF NEW YORK

Resolved, That the First National City Bank of New York, be, and hereby is, authorized to recognize the signatures of K H Emmerson, Treasurer, and/or M E Kemmerer, Undertreasurer, and/or C M Laue and/or Grover Barker and/or Norman L Trubey, for the account which is in the name of the General Conference of Seventh-day Adventists, South American Division, number 10506363, to sign or make all or any changes and orders for the payment of money. All prior authorizations for this account are hereby annulled and canceled.



February 20, 1975

(A-1048) SOUTHERN ASIA DIVISION--EMERGENCY  
APPROPRIATION, BANGLADESH

In response to the request of the Southern Asia Division for assistance in caring for workers who have come to the Bangladesh field as refugees,

VOTED, To grant an appropriation of \$25,000.00 from the Emergency Fund to the Southern Asia Division to assist in covering the cost of supporting workers who have transferred to the Bangladesh field as refugees.

(A-1053) INSTITUTIONAL SERVICES/ESDA-WEST--  
BANK OF AMERICA, RIVERSIDE

Resolved, That the Bank of America, NT and SA, Riverside, California, be, and hereby is, authorized to recognize the signatures of K H Emmerson, Treasurer, and/or M E Kemmerer, Undertreasurer, and/or J F Knipschild and/or Erwin Mack and/or Wilbur James, to sign or make any changes and orders for the payment of money for the savings account (previously checking account) which is in the name of Institutional Services/ESDA, West Coast, account number 2993 4549. All prior authorizations for this account are hereby annulled and canceled.

(A-1053) INSTITUTIONAL SERVICES/ESDA-WEST--  
SECURITY PACIFIC BANK, RIVERSIDE

Resolved, That an account be opened in the name of Institutional Services/ESDA, West Coast, in the Security Pacific Bank, Riverside, California, which hereby is authorized to recognize the signatures of K H Emmerson, Treasurer, and/or M E Kemmerer, Undertreasurer, and/or J F Knipschild and/or Erwin Mack and/or Wilbur James, to sign or make any changes and orders for the payment of money for the account which is in the name of Institutional Services/ESDA, West Coast.

(P-1055) WADDELL, R F--SUSTENTATION, APPRECIATION

VOTED, To refer to the Sustentation Committee, the application of R F Waddell for sustentation to be effective at a time to be agreed upon a few weeks following the General Conference Session, 1975; and further, to express appreciation to him for over 40 years of denominational service, 24 years in the Far Eastern Division.

(P-1054) NADEN, L C--GENERAL CONFERENCE COMMITTEE  
MEMBER

VOTED, To elect L C Naden to serve as a member of the General Conference Committee under the provision for 35 elective members, thus entitling him to attend the 1975 General Conference Session.

(P-662) GENERAL CONFERENCE SESSION, 1975--ATTENDANCE

VOTED, To approve the following partial list of delegates to the 1975 General Conference Session appointed under the 25% provision: (See quotas GCC 74-180, 74-427).

(Gen Conf Session Attendance - contd)

\*Atlantic Union Conference

Bernet, P A  
Davis, L H  
Hess, A J  
Iles, H A

Moore, T O  
Peeke, W E  
Shampo, G E  
Smart, L E

Trecartin, Ralph  
Trout, Ben  
Wesson, Ray

Canadian Union Conference

DeHaven, W  
Kennedy, W  
Kuester, W E  
Lowe, L G

Manuel, P W  
Michael, D L  
Okuno, C K

Snow, Verne  
White, E F  
\*\*Yancey, Dave

Central Union Conference

Brewer, Roger  
Haas, H L  
\*\*Hallock, Richard R

Hassenpflug, B L  
James, Ray

Mason, J T  
Widmer, R Ruben

\*Columbia Union Conference

Appel, Alva R  
Barnes, Charles M  
Beeler, Charles R  
Benton, Elvin  
Blanco, J J

Brown, Marion S  
Cash, Robert W  
Grant, Lorenzo H  
Hagele, Emil M  
Hirsch, Charles B

Kober, Christof  
Pedersen, Perry F  
Taylor, Kenneth C  
Van Putten, M C  
Westney, A T

Lake Union Conference

Crandall, L E  
Dale, Rodney  
Dolinsky, R H  
Douglass, Robert  
Engen, G O

Habenicht, Herald (MD)  
Huff, Richard  
\*\*Johns, Jerry  
Jubert, Andre (MD)

Opp, Arthur  
Proctor, J W  
Smith, Alice E  
Stephan, F R

North Pacific Union Conference

Bolejack, Jewell  
Dixon, Frances  
Edwards, James  
Gienger, Edmund

Jepson, Clayton  
Johnson, N R  
\*\*Kilmer, Jim  
McCune, R Dale

Miller, H Douglas (DDS)  
Ostrander, Norman  
Rand, David  
Thomsen, Halvard

Northern Union Conference

Beck, Reuben  
Larson, W G  
\*\*Neergaard, J O

Payne, Marcus E  
Rausch, O H

Thomas, R G  
Zima, W G

Pacific Union Conference

Apigian, Joseph  
Boundey, Burton  
Cabrera, A  
Calkins, D  
Christpens, J B  
Coffen, G A  
Elstrom, George  
\*\*Fessenden L  
Gifford, Gary

Hampton, Alfred  
Hilliard, Floyd  
Hilliard, William  
Hoatson, Joan  
Mulvihill, D L  
Pidoux, Carlos  
Pogue, J L  
Pritchett, Clayton

Rutan, S S  
Seibel, Marvin  
Smith, F  
Torrano, Ronald  
Unger, Van  
Vences, H G  
Watts, C  
Williams, J L

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(Gen Conf Session Attendance - contd)

\*Southern Union Conference

Beck, R G	Johnson, I J	Thurmon, R B
Bentzinger, O H	Klein, A R	Ulmer, R J
**Burks, Q M	**Lewis, E J	Walsh, H E
Cruise, Joe (MD)	McKinney, J R (MD)	Willis, R L
Gooden, S E	Roddy, Eugene	**Wilson, P W
Hughes, J F	Sloan, R A	Zuchowski, V L

Southwestern Union Conference

McKinstry, J N	Robinson, W B	**Webb, Jere
Morgan, John	Thurber, Wayne	Williams, D J
Pena, Pascual	Trevino, Max (Sr)	Wines, E C

\* Indicates that the youth delegate(s) is (are) part of the regular delegation.  
 \*\* Indicates a youth delegate.

(P-926) REVIEW & HERALD AUDIO VISUAL SERVICES TRANSFER  
TO SDA RADIO, TV AND FILM CENTER

VOTED, To transfer the Audio Visual Aids Department of the Review and Herald Publishing Association to the Audiovisual Services of the SDA Radio, Television and Film Center, on the following conditions:

1. That the Review and Herald cease to be the distributor of Audio-visual materials and equipment for retail sale and that the General Conference authorize the Audiovisual Services of the SDA Radio, Television and Film Center as official producer and distributor of audiovisuals through the Adventist Book Centers in the North American Division and distribution in counsel with divisions in overseas fields.

2. That the inventory, equipment and cartons for shipping be transferred to the Center based on a December 31, 1974 value of \$47,500 subject to adjustment at the actual date of transfer.

3. That every effort be made by the Center to repay the Review and Herald in equal payments over a period of three years but in no case less than equal payments over a period of five years.

4. That in the handling of this business the Center follow the policies established for the sale and distribution of audiovisuals as recorded in the Publishing Department policies.

5. That the transfer be effective April 1, 1975.

(P-1045) LAYMEN'S GROUP FOR CAPITAL EXPENDITURE--  
COMMITTEE APPOINTED

VOTED, To appoint an ad hoc Laymen's Group for Capital Expenditure Committee to give study to the functions and operations of laymen's corporations.

(Laymen's Group - contd)

Committee appointed: W Duncan Eva, Chairman; R E Osborn, Secretary;  
C E Bradford, W J Brown, J C Kozel, A C McKee, J H Whitehead.

COMMITTEE ON APPOINTEES

VOTED, To accept the following report from the Committee on Appointees:

Appointments

Lundstrom, Karin Elizabeth (San Pasqual Acad)--Dean of girls, Far Eastern Academy, Far Eastern Division

Permanent Returns

Anderson, Leslie Earl from Ethiopian Un Miss, Afro-Mideast Division.  
Effective September 1976, his request  
Naesheim, Per Walland from Ethiopian Adv Coll, Afro-Mideast Division to  
N Europe-W Africa Div. Effective June 30, 1975, education  
Smith, Louise from Inter-American Division office. Effective Feb 9, 1975

GENERAL CALLS

VOTED, To pass on the following General calls:

Okuno, Clifford (Sonny) (Gen Conf)--Job printer, Review & Herald  
Wakeham, M Irene (Oakwood Coll)--Professor of English and linguistics,  
Loma Linda University

SPIRIT OF PROPHECY BOOK SUBSIDY FUND--  
EURO-AFRICA, N EUR-W AFR DIVISIONS

On the recommendation of the Spirit of Prophecy Committee,

VOTED, To make the following appropriations from the Spirit of Prophecy Book Subsidy Fund at \$3.50 per page to be matched by the Division:

<u>Euro-Africa Division:</u>	<u>Language</u>	<u>Pages</u>	<u>Amount</u>
<u>Steps to Christ</u>	Slovakian	144	504.00
<u>Story of Redemption</u>	Hungarian	445	1,557.50
<u>Steps to Christ</u>	Macedonian	144	504.00
<u>Messages to Young People</u>	Serbian	499	1,746.50
<u>Messages to Young People</u>	Croatian	499	1,746.50
<u>The Great Controversy</u>	Serbian	719	2,516.50
<u>The Great Controversy</u>	Croatian	719	2,516.50
<u>Testimony Treasures, I</u>	Serbian	605	2,117.50
<u>Testimony Treasures, I</u>	Croatian	605	2,117.50
Subsidy at \$5.00 per page (Plan A)			
<u>Education</u>	Italian	324	1,620.00
<u>The Great Controversy</u>	Italian	718	3,590.00

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(Sp of Prophecy Book Subsidy - contd)

Subsidy at \$7.00 per page (Plan B, paragraph 2)

N Europe-W Africa Division:	<u>Language</u>	<u>Pages</u>	<u>Amount</u>
<u>Child Guidance</u>	Danish	600	4,200.00
<u>Mount of Blessing</u>	Norwegian	172	1,204.00
<u>Testimony Treasures, III</u>	Finnish	591	4,137.00
<u>Testimony Treasures, III</u>	Swedish	591	4,137.00

Adjourned

W R Beach, Chairman  
L L Bock, Secretary  
Martha Horn, Recording Secretary

## Three Hundred Sixth Meeting

## GENERAL CONFERENCE COMMITTEE

February 27, 1975, 10:00 a.m.

## MEMBERS PRESENT

Robert H Pierson, D W Hunter, W Melvin Adams, J J Aitken, D H Baasch, G J Bertochini, J W Bothe, W P Bradley, C D Brooks, W J Brown, R B Caldwell, W J Cannon, M E Cherian, G J Christo, Victor H Cooper, D A Delafield, H E Douglass, N R Dower, K H Emmerson, W Duncan Eva, A C Fearing, W W Fordham, C O Franz, J O Gibson, C E Guenther, W J Hackett, R R Hegstad, Mazie Herin, M Carol Hetzell, D W Holbrook, W A Howe, H D Johnson, M E Kemmerer, B J Kohler, J C Kozel, C H Lauda, W R Leshner, N W Litchfield, M E Loewen, R S Lowry, C D Martin, A C McKee, R W Nixon, R W Olson, R E Osborn, Walter Ost, W E Phillips, A V Pinkney, Leo Ranzolin, M H Reeder, H L Reiner, A H Roth, V W Schoen, W R L Scragg, H D Singleton, F A Soper, E H J Steed, K W Tilghman, R F Waddell, F C Webster, Herbert White, Bruce M Wickwire, Roy F Williams, Neal C Wilson, K H Wood.

## OTHERS PRESENT

Karl Bahr, Orley Berg, Captain and Mrs Lloyd Hinsdale, Mike Jones, Betty Stirling, L R Van Dolson, DeWitt Williams, F Donald Yost.

## INTRODUCTIONS AND WELCOME

D W Hunter extended a welcome to R S Lowry, President of the Southern Asia Division, M E Cherian, Public Affairs and Religious Liberty Secretary of the Southern Asia Division and President of Spicer Memorial College, and G J Christo, President of the Northern Union, Southern Asia Division.

W Melvin Adams introduced Captain and Mrs Lloyd Hinsdale of Minneapolis. Captain Hinsdale is employed by the Northwest Orient Airlines.

## DEVOTIONAL MESSAGE

M E Cherian, R S Lowry and G J Christo offered prayer.

Robert H Pierson, Chairman, asked the searching question, "If the Lord gave us the Holy Spirit and we experienced the Latter Rain in February 1975, what would we do?"

He mentioned the problems in logistics, funding, educating, that would confront the Church with the influx of new believers; nevertheless, the Church must meet the challenge and be ready to move in when God opens the doors of opportunity.

"If we will work in harmony with one another and with heaven, God will demonstrate His power in our behalf as He did for the disciples on the day of Pentecost." --Medical Ministry, pp 334, 335.

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February 27, 1975

#### REPORTS

C H Lauda gave greetings to the General Conference Committee from the 39 Church leaders and laymen gathered in Oakland, California, February 17, 1975, for the Deaf Evangelistic Council.

W J Brown reported that 4,300 denominational schools are in operation and the 11,000 teachers employed represent about 30 per cent of the working force of the Church. Enrollment has reached 400,000.

Schools are evangelizing agencies as has been demonstrated by the teachers and students of Mountain View College, Philippines. During 1974, 15 churches were organized and 1,134 people baptized in the vicinity of the College.

W J Brown also mentioned the educational institutions that have moved, plans for future relocations, and affiliations of overseas colleges with North American colleges and universities.

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MINUTES of the meeting held February 20, 1975, were approved.

#### SPECIAL OPENINGS STUDY COMMITTEE

In connection with the devotional message, the Chairman read excerpts of a letter from A M Long who is in charge of the Lulengele Mission Station and general superintendent of the Kasai project. Due to the expanding needs and growing work in this area, it was

VOTED, To appoint an ad hoc Special Openings Study Committee to give consideration to methods of meeting the challenge of an enlarged work in the Kasai area and similar conditions in other parts of the world field.

Committee appointed: Robert H Pierson, Chairman; C O Franz, Secretary; N R Dower, K H Emmerson, W Duncan Eva, W J Hackett, Douglas Herman, D W Holbrook, M E Kemmerer, Walter Ost, R M Reinhard, V W Schoen, B E Seton, Betty Stirling, DeWitt Williams, K H Wood.

#### (A-1057) BIBLICAL RESEARCH--CANCELLATION OF MEETING DATE

VOTED, To cancel the meeting of the Biblical Research Committee which was scheduled for April 6-10, 1975, until another date is authorized.

#### (A-1058) STANDING COMMITTEES--MEMBERSHIP ADJUSTMENTS

VOTED, To authorize the following adjustments in the membership of standing committees:

#### Publishing Council--NAD

Add: Henri, C D  
Mustow, Derek

(Standing Committees, Membership Adjustments - contd)

Publishing Council--NAD

Subcommittees:

Adventist Book Centers

Add: Mustow, Derek

Publishing Houses

Wilson, Neal C, Vice-chairman from member

Add: Mustow, Derek

Regional Publishing Items

Add: Driskell, O L

Subscription Literature

Add: Mustow, Derek

Discontinue: McKinstry, J N (rotating)

OVERSEAS TRAVEL

On the recommendation of the Overseas Travel Committee,

VOTED, To approve the following overseas travel:

Authorizations

Spangler, J R	Euro-Afr Div (E Berlin) June 25-July 3, 1975
Health Dept	
(J W McFarland)	Euro-Afr Div (Europe) July 20-Aug 4, 1975
(Special)	
Wilson, W H	
(Hinsdale Hosp)	So Am Div (Sao Paulo, Brazil). Time to be worked out between Hinsdale San & Hosp and South American Div. Travel by Hinsdale San and Hospital
Hannah, Bonnie Jean	
(Andrews Univ)	Int-Am Div (Caribbean Un) June 2-6, 1975. Expenses by Caribbean Union (Request: Andrews University)

(A-1059) MONTALBAN, V M--FURLOUGH

VOTED, To authorize a three-month furlough, according to policy, for V M Montalban of the General Conference staff to the Philippines, Far Eastern Division, beginning July 19, 1975.



February 27, 1975

COMMITTEE ON APPOINTEES--REPORT

VOTED, To accept the following report from the Committee on Appointees:

Appointments

Butler, Harold Engle (Columbia, Maryland)--Dentist, Hong Kong Adv Hosp,  
Far Eastern Division  
Deininger, Albert Ronald (Kettering Med Center)--Hospital administrator,  
Taiwan Adv Hospital, Far Eastern Division  
Gibbon, R D (Enterprise Acad)--Science teacher, Konola Academy, Liberia,  
N Europe-W Africa Division  
Johnson, Samuel J, Jr (Highland, Calif)--Dentist, Taiwan Adv Hospital,  
Far Eastern Division  
Kneller, Ralph Rudy (Kingsway Coll)--Science/math teacher, Far Eastern  
Academy, Far Eastern Division  
Sebastian, Philip J (Denver, Colo)--Dentist, Davis Mem Hospital, Guyana,  
Inter-American Division  
Skinner, Carlyle (W Allegheny Conf)--District pastor, Guyana Mission,  
Inter-American Division, national returning  
Sloan, Rubye Mae (Blue Ridge, Georgia)--Secretary, Division office,  
Beirut, Lebanon, Afro-Mideast Division  
Thompson, James Dane (Student, Andrews Univ)--Hospital admin coordinator,  
Japan Union, Far Eastern Division

Calls and Transfers

Butler, Vernon (Furlough-Res, Far East, Inman, S Carolina)--Transfer as  
physician, Malamulo Hospital, Malawi, Trans-Africa Division  
Lale, D (N Eur-W Afr Div)--Instructor, teacher trg, Lower Gwelo School,  
Rhodesia, Trans-Africa Division  
Reyes, Medianita S (Phil Un Coll, Manila, Far East national)--Science  
teacher, Ikizu Sec School, Tanzania, Afro-Mideast Division

Releases

Fausset, Daniel Ralph (Cent Calif Conf) from appt as pastor/evangelist,  
Cambodia, Far Eastern Division  
Guzman, Efrain (Int-Am Div national, White Mem Med Center) from call to  
Pacific Academy, Mexico, Inter-American Div, national returning  
Jones, William E (Ghana Conf) from appt as assistant treasurer, Trans-  
Africa Division office  
Lloyd, Antoinette Rosella (Idaho Conf) from appt as Division office  
secretary, Afro-Mideast Division  
Mohr, Lyle R (Loma Linda Univ Med Center) from deferred appt to Southern  
Asia Division  
Neumann, Lawrence G (Pakistan) from appt as science teacher, Spicer  
Memorial College, Southern Asia Division  
Olsen, Erling G (N Eur-W Afr national) from call as assist treasurer,  
Trans-Africa Division office

Permanent Returns

Wright, James D (son, Burton L Wright, Solusi Coll) from Trans-Africa  
Division. Effective August 15, 1975, education

MATTHEWS, TEMPLE GREGORY, III--ECCLESIASTICAL ENDORSEMENT

VOTED, To grant ecclesiastical endorsement to Temple Gregory Matthews, III, for a chaplaincy in the US Army.

EXCHANGE RATE ADJUSTMENT--N EUROPE-W AFRICA DIVISION

VOTED, To approve the following adjustment in the fixed rate of exchange within the Northern Europe-West Africa Division, effective March 1, 1975:

<u>Country</u>		<u>Local Currency</u>	<u>US\$</u>
<u>N Europe-W Africa Division</u>			
Iceland	Krona	IKr 145.00	.0068966

CREDENTIALS AND LICENSES

On the recommendation of the Committee on Credentials and Licenses,

VOTED, To grant credentials or licenses for the remainder of the quinquennium for the following individuals serving on the General Conference staff:

Ministerial Credentials

Coleman, James W  
Yates, E David

Missionary Credentials

Baker, Lois  
Burbank, Helen  
Christensen, Fred C  
Dennis, Sylvia  
Foster, Reba  
Jarry, Lil  
Ladd, Kenneth E  
Smith, Frances  
Tate, Walter

Missionary Licenses

Mulholland, Raymond  
Quigley, Eleanor  
Rey, Roger

Adjourned

Robert H Pierson, Chairman  
D W Hunter, Secretary  
Martha Horn, Recording Secretary



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