

Minutes of Meeting

GENERAL CONFERENCE COMMITTEE

January 6, 1977, 10:00 a.m.

MEMBERS PRESENT

Robert H Pierson, D H Baasch, W Melvin Adams, W S Banfield, J W Bothe, C D Brooks, C L Brooks, Marion Brown, W J Brown, H D Burbank, R B Caldwell, D A Delafield, D D Dennis, K H Emmerson, G O Engen, C O Franz, A E Gibb, R H Henning, C D Henri, M Carol Hetzell, D W Holbrook, Gordon M Hyde, D S Johnson, H D Johnson, F L Jones, M E Kenmerer, J C Kinder, J C Kozel, W R Leshner, B J Liebelt, N W Litchfield, M E Loewen, Alf Lohne, C D Martin, M J McCulloch, M S Nigri, R W Olson, R E Osborn, W L Pascoe, A J Patzer, A V Pinkney, H F Rampton, M H Reeder, H L Reiner, L B Reynolds, A H Roth, D A Roth, Milo Sawvel, H D Singleton, F A Soper, F C Webster, C C Weis, F W Wernick, K W Whitney, Bruce M Wickwire, K H Wood, F Donald Yost, A G Zytoskee.

OTHERS PRESENT

Karl H Bahr, Jess C Holm, J M Howell, A V Wallenkampf.

PRAYER

F Donald Yost, Director of Archives and Statistics, offered prayer.

INTRODUCTIONS

The Chairman presented Dr and Mrs Jess C Holm, missionaries returning from service at the Empress Zauditu Memorial Adventist Hospital in Addis Ababa, Ethiopia.

W J Brown introduced J M Howell, former missionary in the South American Division.

REPORTS

Clyde O Franz announced the death of Mrs W G Turner in Australia. A message of sympathy will be sent to W G Turner and other members of the family.

H D Burbank summarized the activities of Seventh-day Adventist World Service in 1976 in the work of relieving suffering. Assistance was given to 44 countries outside the United States.

77-2

January 6, 1977

(Reports - contd)

The largest food order in the history of SAWS (\$1,500,000) was placed with the United States Government for the child feeding program in Chile and Peru where 90,000 children are fed daily.

Disaster and Famine Relief offerings in 1976 reached \$941,486.94, and with the additional \$297,085.63 given for Guatemala housing, cash contributions last year totalled \$1,238,572.57.

D A Delafield reported an attendance of 1,000 at the first session of Testimony Countdown II held in the Sligo church, in spite of poor weather conditions.

Alf Lohne told of his interview with the new president of Burundi who expressed his interest in the work of the Seventh-day Adventist Church and sent greetings to the General Conference Committee.

C C Weis reported a gain in Ingathering of \$33,393.91 over the same period last year. The Southern, Columbia and Pacific Unions have passed the million dollar mark.

D W Holbrook, Director of the General Conference Home and Family Service, summarized the achievements of this organization at the close of its first year. While this work does not take the place of professional services, it is being endorsed by those who are interested in strengthening the home. What is needed is model Seventh-day Adventist homes in the community.

MINUTES of the meeting held December 30, 1976, were approved.

TURNER, W G - CONDOLENCES

VOTED, To send a letter of condolence and Christian love to W G Turner and other members of the family on the death of Mrs W G Turner.

(A-1464) HENNING, R H - FURLOUGH

In harmony with the policy,

VOTED, To grant a three-month furlough in Germany, Euro-Africa Division, June 7-September 6, 1977, to R H Henning of the General Conference staff.

77-3
January 6, 1977

(A-1972) NAD EDUCATION ADVISORY COMMITTEE
CHANGE OF DATE AND PLACE

VOTED, To change the date and place of the meeting of the North American Division Education Advisory Committee, this now to be held June 1-4, 1977, at Glacier Park Retreat, Boulder, Colorado, instead of at Auburn.

STANDING COMMITTEES - PERSONNEL ADJUSTMENTS

VOTED, To approve the personnel adjustments in standing committees as on file with the official copy of the Minutes.

(A-1970) KOZEL, J C - SUSTENTATION, APPRECIATION

VOTED, To refer to the Sustentation Committee, the application of John C Kozel for sustentation benefits, beginning July 1, 1977; and further, to express to him appreciation for the 46 years of dedicated Christian service he has given to the church, including 15 years as assistant treasurer of the General Conference.

(A-1971) MURRILL, W L - ASSISTANT TREASURER

On the recommendation of the President's Executive Advisory and the President's Administrative Council,

VOTED, To elect W L Murrill of the Lake Union to serve as assistant treasurer of the General Conference, effective July 1, 1977.

COMMITTEE ON APPOINTEES

VOTED, To accept the following report of the Committee on Appointees:

Appointments

Drake, James Richard (Upper Col Conf)--Geography teacher, Solusi College, Rhodesia, Trans-Africa Division

Emtage, Marilyn Antoinette (Int-Am Div national, student Loma Linda Univ)--Teacher, E Caribbean Conf, Inter-American Division

Taylor, Ruby Wilma (Simi Valley, Calif)--Matron (nursing supervisor) Mwami Hospital, Zambia, Trans-Africa Division

Permanent Returns

Hackett, Earl Charles--Perm return from Int-Amer Div, rescinded.

77-4
January 6, 1977

OVERSEAS TRAVEL

On the recommendation of the Overseas Travel Committee,

VOTED, To approve the following overseas travel:

Authorizations

Henning, R H	So Asia Div, February 1977, en route to Australia
Hetzell, M Carol	N Eur-W Afr Div, Mar 15-26, 1977
Reynolds, R L	N Eur-W Afr Div, Mar 21-26, 1977
(Special) Heritage Singers (U S A)	Int-Amer Div, August 1977. Expenses by Central American Union
Smoot, J G (Andrews Univ)	Int-Amer Div (Montemorelos, Mexico) 1977 date to be arranged. University of Montemorelos will provide entertainment.

Adjustments

Soper, F A	Aust Div, Sept 2-Oct 9, 1977, instead of 4 weeks in September.
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CREDENTIALS AND LICENSES

On the recommendation of the Committee on Credentials and Licenses,

VOTED, To grant credentials and licenses for the remainder of the quinquennium ending in April 1980, for the following individuals serving on the General Conference staff:

Ministerial Credentials

Hilde, R L
Jones, F L
Knowles, G E
Reynolds, R L
DeShay, S L

Missionary Credentials

Barringham, James
Buckley, Betty J
Cooper, Rhona
Fleming, Betty A
Gaskill, Deanna
Grismore, Rodman

(Credentials and Licenses - contd)

(Missionary Credentials)

Hammill, Dena
Horning, Patricia
Jenkins, Patricia
Rickard, Leroy
Schraven, Rodney
Soper, Eunice

Missionary Licenses

Darby, Iris
Dennis, Charlotte
Garrison, Leanne
Hare, Patti
Ingersoll, Nancy
Mooney, Pauline
Olm, Laura
Pee, Debra
Pyle, Christine
Ritchie, Jo-An
West, Jonita

EXCHANGE RATE ADJUSTMENTS

VOTED, To approve the following adjustments in the fixed rates of exchange, effective January 1, 1977:

<u>Country</u>	<u>Local Currency</u>			<u>US\$</u>
<u>Inter-American Division</u>				
Colombia	Peso	Ps	37.00	.0270270
Costa Rica	Colon	¢	8.50	.1176470
<u>South American Division</u>				
Argentina	Peso	m/a	269.00	.0037174
Brazil	Cruzeiro	\$Cr	12.27	.0814995
Chile	Peso	P	17.45	.0573065
Ecuador	Sucre	Su	27.50	.0363636
Paraguay	Guarani	¢	130.00	.0076923
Peru	Sol	S/	69.00	.0144927
Uruguay	Peso	o/u	3.95	.2531645

January 6, 1977

(A-1930) GENERAL CONFERENCE AUDITING SERVICE
STRUCTURE AND ORGANIZATION

VOTED, To implement the "Auditors and Auditing Policy" as revised by the 1976 Annual Council, (GCC 76-286,287; 76 AC 134,135) as follows:

1. The proposed organizational chart* is approved in principle, with the understanding that it will be reviewed periodically and adjusted to meet the needs and requirements of the General Conference Auditing Service and the organizations served. The present geographical subdivisions for the North American Division with the outside lines of the union territories serving as the boundary lines for each section shall be as follows:

- a. West - Pacific and North Pacific Unions
- b. Central - Northern, Central, Southwestern and Southern Unions
- c. East - Columbia, Lake, Atlantic and Canadian Unions

2. All denominational organizations, including General Conference institutions within a designated section, shall be audited by the associate auditor, area auditor, and staff auditors as designated by the General Conference auditor.

3. The mobility of auditors shall generally be confined to the respective geographical subdivisions to which they are assigned.

4. Location of auditing personnel shall generally be continued as at the present.

5. Moving of auditing personnel shall be approved by the General Conference Committee upon recommendation of the General Conference auditor and in counsel with the unions involved.

6. The location of the field associate auditors shall be as follows:

- a. East - Washington, DC
- b. Central - Fort Worth/Keene area, Texas
- c. West - Southern California

7. The date of implementation of this action shall be July 1, 1977.

8. The ten North American unions and the General Conference shall negotiate the costs to the unions of the auditing service required in their respective territories. The General Conference Auditing Service shall develop a financial plan to submit to the General Conference and the North American Division union treasurers for counsel and recommendations.

9. The General Conference auditing staff shall be classified in five categories using the following nomenclature:

*See page 77-8

77-7
January 6, 1977

(Auditing Service - contd)

Auditor
Associate Auditor
Area Auditors
Staff Auditors
Audit Trainees

10. As far as possible an endeavor shall be made to fill all positions for auditor and associate auditors with individuals holding certificates as Certified Public Accountant (CPA), Chartered Accountant (CA), or Certified Internal Auditor (CIA).

11. Staff members serving as auditor or associate auditor shall be considered as occupying elective positions to be filled by the General Conference Session. Area and staff auditors shall be appointed by the General Conference Committee on the same basis as assistant directors serving in General Conference departments, and upon the recommendation of the Personnel Committee.

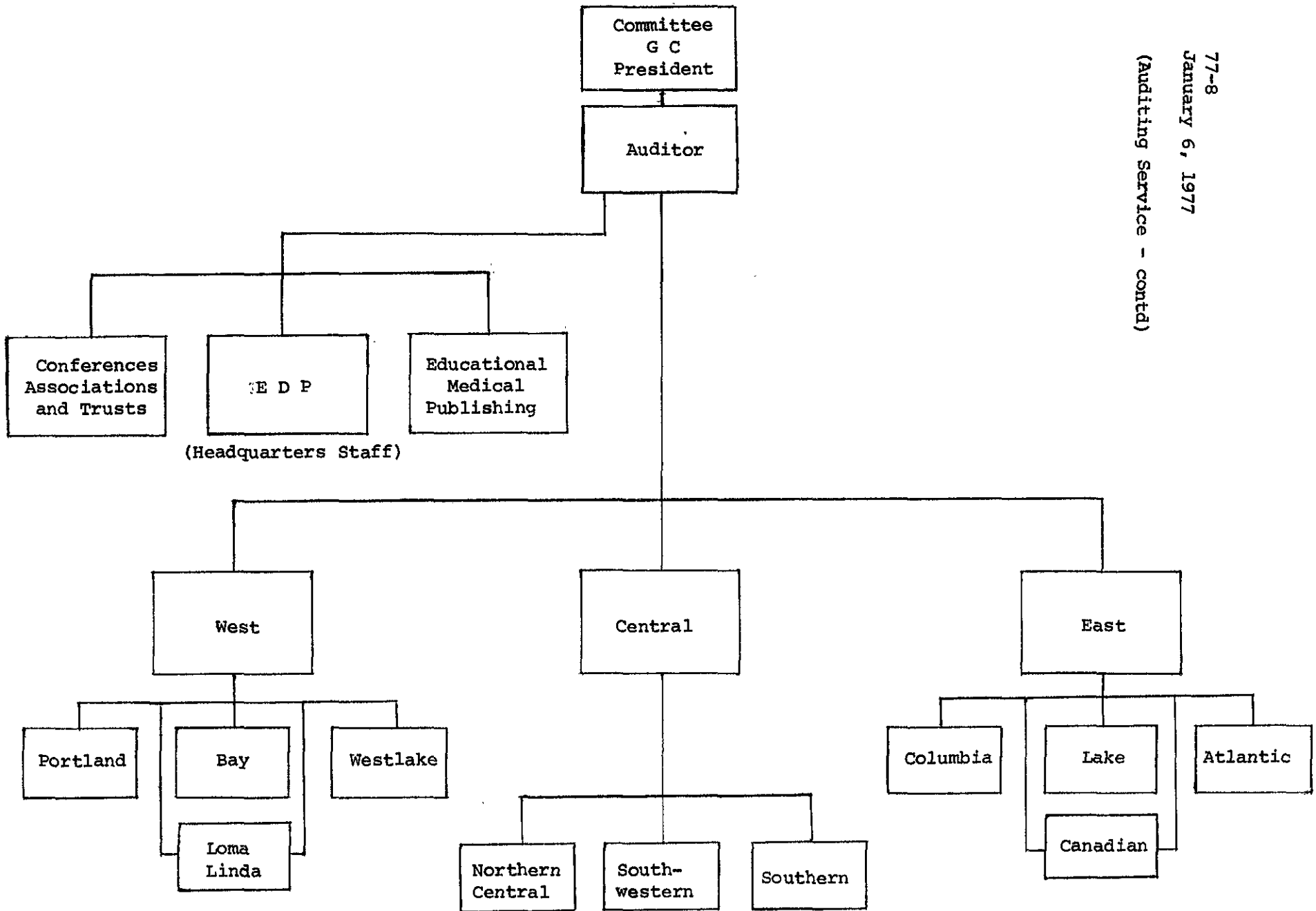
12. The name General Conference Auditing Service is reaffirmed as the name of the department.

13. January 1, 1979 shall be the tentative implementation date of the plan for the overseas divisions, with the understanding that there will be a review of the policy by the General Conference Home and Overseas Officers prior to the 1977 Annual Council.

Adjourned

Robert H Pierson, Chairman
D H Baasch, Secretary
Martha Horn, Recording Secretary

ORGANIZATIONAL CHART



77-8
January 6, 1977
(Auditing Service - contd)

Minutes of Meeting

GENERAL CONFERENCE COMMITTEE

January 13, 1977, 10:00 a.m.

MEMBERS PRESENT

W J Hackett, A Edwin Gibb, W Melvin Adams, J J Aitken, W J Brown, H D Burbank, E E Cleveland, V H Cooper, S L DeShay, N R Dower, C O Franz, C E Guenther, R H Henning, Mazie A Herin, M Carol Hetzell, E W Howse, D S Johnson, H D Johnson, G E Knowles, J C Kozel, W R Leshner, N W Litchfield, M E Loewen, Alf Lohne, J W McFarland, S F Monnier, M S Nigri, W L Pascoe, A J Patzer, A V Pinkney, M H Reeder, H L Reiner, L B Reynolds, R L Reynolds, A H Roth, D A Roth, Alice E Smith, W M Starks, K W Tilghman, F C Webster, R A Wilcox, K H Wood, F Donald Yost, A G Zytkoskee.

OTHERS PRESENT

Karl H Bahr, Betty Stirling, L R Van Dolson, A V Wallenkampf.

DEVOTIONAL MESSAGE

W J Hackett, Chairman, read an encouraging message from E G White which appeared in the Review and Herald, December 30, 1909.

"Let us not be discouraged. Let us not talk doubt, but faith; for faith brings infinite power. If we lay hold upon this power, and do not trust in our own human strength, we shall see the salvation of God."

--Selected Messages, Book 1, page 85.

R A Wilcox offered prayer.

INTRODUCTION

Alf Lohne presented R Kvinge, an evangelist from northern Europe who has been studying at Andrews University. He is now returning to Norway to conduct a major evangelistic campaign.

REPORTS

G E Knowles announced that the total amount of Ingathering raised through the ninth week of the 1977 campaign is \$8,172,724.82. This represents a per capita of \$15.55 in the North American Division. Three unions and 28 conferences have exceeded their final totals of last year.

77-10

January 13, 1977

(Reports - contd)

N R Dower reported briefly on the four-day Evangelism Council which was held at Andrews University. About 700 were present for these meetings, 400 of whom were Seminary students and members of the University staff.

MINUTES of the meeting held January 6, 1977, were approved.

(X-1979) WHITING, ALBERT S--ASSOCIATE DIRECTOR,
GENERAL CONFERENCE DEPT OF HEALTH

On the recommendation of the President's Executive Advisory and the President's Administrative Council,

VOTED, To elect Albert S Whiting of the Loma Linda University School of Health to serve as associate director of the General Conference Department of Health.

(A-1976) DE HAVEN, WINSTON C--YOUTH AND TEMPERANCE
DEPARTMENT DIRECTOR, FAR EASTERN DIVISION

On the recommendation of the Far Eastern Division, the Administrative Committee and the President's Administrative Council,

VOTED, To elect Winston C De Haven of the Northern California Conference as director of the Youth and Temperance Departments of the Far Eastern Division.

(A-1975) STANDING COMMITTEES, ADVISORY - CHANGES

VOTED, To make the following changes in standing committees:

1. To discharge the following standing committees:

- a. Special Items Committee
- b. Aviation Consultant Subcommittee of Special Items Committee
- c. Adventist Textbook Review Committee

2. To appoint the following standing committees, terms of reference, authority and responsibility and members as on file with the General Conference Minutes:

- a. Aviation Committee
- b. Aviation Administrative Subcommittee
- c. Educational Materials Committee, K-12 (NAD)
- d. Fixed Rates of Exchange Committee

(Standing Committee Changes - contd)

3. To approve personnel adjustments and other revisions in the following standing committees, as on file with the Minutes:

- a. Administrative Committee
- b. Finance Committee

4. To approve personnel adjustments in the North American Division Education Advisory, as on file with the Minutes.

(X-1963) FUTURE OF INSTITUTIONAL SERVICES/ESDA

On the recommendation of the IS/ESDA Board, the President's Executive Advisory and the President's Administrative Council,

VOTED, To approve the following reorganization of Institutional Services/ESDA:

1. Discontinue the retail operations on both the east and west coasts.
2. Attempt to dispose of all retail stock by March 31, 1977, with sales arranged at reduced prices. No further purchasing for the store will be authorized and all sales will be final and no lay-aways will be made.
3. Discontinue the acceptance of purchase orders mailed after January 31, 1977, except as indicated in paragraphs 8, 9 and 10 below.
4. Terminate the relationships with Foods Systems Consultants. Any orders in process will be followed through to completion.
5. Request the Treasury to study with the departments concerned, arrangements for the handling of certain departmental supplies.
6. Continue pool bidding for title envelopes with direct billing.
7. Continue major national contracts where institutions order direct and where delivery and payment are direct.
8. Continue purchasing services for missionaries and overseas divisions and institutions.
9. Continue service for school furniture and equipment without stock for organizational use.
10. Continue service for professional/institutional and audio-visual equipment for organizational use. Investment in stock for professional/

77-12

January 13, 1977

(IS/ESDA - contd)

institutional audio-visual equipment shall not exceed \$25,000. The IS/ESDA Board shall be responsible for reviewing this provision at the end of 1978 with a report to the President's Executive Advisory.

11. Continue service in connection with the purchase of new and used automobiles on a referral basis only.

12. Refer to the General Conference Corporation the disposition of any fixed assets and equipment not required by the eastern and western offices in their new roles.

13. Explore the possibility of transferring the Washington Transportation/Shipping service operation to the IS/ESDA Warehouse building. This involves a study of office space needed by the residual IS/ESDA staff in the existing premises and/or on the 5th floor of the North Building in Washington. This involves the possibility of discontinuing the lease of space in the Review and Herald building on Vine Street which is now being used by the Transportation/Shipping Service.

14. Plan for the following staff for the eastern IS/ESDA office: manager, office secretary, customer service-export, customer service-audio visual, customer service-school equipment, customer service-shipment (if IS/ESDA Board decides it is required).

15. Retain a maximum of two persons on the west coast to care for export orders for missionaries and overseas divisions and institutions, with this operation being based in the Transportation Service Warehouse building in San Francisco. This arrangement should be reviewed after one year of operation in the new quarters.

Note: It is estimated that a staff of six persons in the east and two in the west will call for an annual appropriation budget of approximately \$75,000.

16. Request Treasury to give study as to how the accounting work for both the eastern and western offices may best be cared for as the new organization comes into effect.

17. Notify the staffs of the eastern and western offices of the plans for reorganization with the personnel director being requested to assist in the placement of those persons who will not be required under the new arrangement.

18. Refer to IS/ESDA Board the staffing of the offices on both the east and west coasts, and adjusting the operating budget, as well as other adjustments that are necessary.

77-13
January 13, 1977

(X-1981) LAUE, CLARENCE M--ASSOCIATE AUDITOR

On the recommendation of the President's Executive Committee and the President's Administrative Council,

VOTED, To elect Clarence M Laue, who has been voted a permanent return from the South American Division where he has served as treasurer, as an associate auditor of the General Conference, effective June 1, 1977.

(X-1980) AFRO-MIDEAST DIVISION PROPERTY
FOR KENYA SCHOOL

On the request of the Afro-Mideast Division,

VOTED, To approve the purchase of a 292-acre property located approximately 15 miles northwest of Nairobi, Kenya, for the future development of a Seminary to serve the East Africa and Tanzania Unions, funds for this purchase to be released from the Libya-Benghazi Hospital Fund.

COMMITTEE ON APPOINTEES

VOTED, To accept the following report of the Committee on Appointees:

Appointments

Kasenda, Rex (Trans-Africa Div)--Nurse, Malamulo Hospital, Malawi, Trans-Africa Division, national returning
Oshiro, Yutaka (Riverside, Calif)--Teacher, Hiroshima San-iku Gakuin, Japan, Far Eastern Division, national returning
Patton, Louis James (Angwin, Calif)--Assistant director, OFASA, Chile Union, South American Division

Calls and Transfers Between Divisions

Ferraz, Itanel (Brazil, So Amer Div)--Pastor/evangelist, Johannesburg Portuguese Church, South Africa, special service for 3 months, Trans-Africa Division
Philippine nurse (Far East Div)--Nurse/midwife, Mwami Hospital, Zambia, Trans-Africa Division

Releases

Gomez, Elias Galvin from appt to Chile College, South American Division Declined
Laben, Onny Mathew from call to Spicer Memorial College, Southern Asia Division, national returning. Declined
Lundstrom, Carl Ernest from appt to Far Eastern Division. Declined
Michael, Bereket O (Afro-Mideast Div) from call to Malamulo Hospital, Malawi, Trans-Africa Division. Declined.

77-14

January 13, 1977

OVERSEAS TRAVEL

On the recommendation of the Overseas Travel Committee,

VOTED, To approve the following overseas travel:

Authorizations

Carman, E E	Int-Am Div (Caribbean & Antillian Unions) Jan 20-28, 1977
Nigri, M S	Eur-Afr Div (Angola) August 1977
Nixon, R W	Eur-Afr Div (Amsterdam, Netherlands) Apr 5- May 3, 1977
(Specials)	
Knechtle, Emilio	N Eur-W Afr Div (Newbold Coll) Mar 6-11, 1977 Expenses by N Europe-W Africa Division
Kulakov, M F (USSR)	N Eur-W Afr Div (Amsterdam, Netherlands) Mar 21-26, 1977. Expenses by General Conference.

(A-1977) AMERICAN EXPRESS BANK--NEW ACCOUNT
AND SIGNATURES

Resolved, That an account be opened in the name of the Seventh-day Adventist Servicemen's Frankfurt Church in the American Express Bank GmbH, Frankfurt, Germany, and that the said bank be, and hereby is, authorized to honor the signatures of K H Emmerson, Treasurer, and/or M E Kemmerer, Undertreasurer, and/or Robert L Chism, to sign or make any changes and orders for the payment of money for the account which is in the name of the Seventh-day Adventist Servicemen's Frankfurt Church.

GENERAL CALLS

VOTED, To pass on the following General calls:

Blake, Beverly (Union Coll)--Instructor in nursing, Andrews University
Culpepper, M E (So Publ Assn)--Publishing Dept director, Minnesota
Conference
Davis, Delmar I (Loma Linda Univ)--Associate professor in English
Department, Andrews University
Engelkemier, Joe (Andrews Univ)--Secondary textbook coordinator,
General Conference
Hill, Herbert H (Loma Linda Univ)--Vice-president, Northwest Medical
Foundation
Martinez, Eloy (PR-SAD)--Youth Department director, Atlantic Union
Randall, Roger (Michigan)--Risk manager, Insurance Service-West,
General Conference
Richardson, William E (Pac Un Coll)--Assistant professor in Depart-
ment of Religion, Andrews University

77-15
January 13, 1977

(General Calls - contd)

Ring, Walter (SDA Radio, TV and Film Center)--Evangelist, Georgia-Cumberland Conference

Smith, William E (PR-FED)--Director and assistant professor of aviation and transportation, Andrews University

Woerner, Gordon (Gen Conf risk management)--Risk manager, Loma Linda University.

Adjourned

W J Hackett, Chairman
A Edwin Gibb, Secretary
Martha Horn, Recording Secretary

AVIATION

TERMS OF REFERENCE

1. Develop general policies for denominational aviation.
2. Consider aviation-related items which are referred to the General Conference by the divisions, by General Conference committees/departments/services, or by the Adventist Aviation Training and Service Center (AU).
3. Develop guidelines for interorganizational relationships and define organizational responsibilities in the area of denominational aviation.
4. Develop procedures for the servicing of denominational aviation programs, especially those overseas.
5. Assess on a continuing basis the safety and effectiveness of aviation programs operated by the denomination.
6. Assess on a continuing basis the effectiveness of services provided by the Adventist Aviation Training and Service Center (AU).

AUTHORITY AND RESPONSIBILITY

1. Recommend to the GCC through ADCOM.
2. Recommend directly to organization referring item, or through ADCOM/PRADCO and/or to General Conference Committee as may be indicated.
3. Power to act.
4. Power to act.
5. Recommend to divisions/GC organizations.
6. Recommend to Andrews University Board/Administration.

COMMITTEE:

NIGRI, M S
Hammill, Richard (v-ch)
Baasch, D H (sec)
Aitken, J J
Bothe, J W
Bryan, Alice
Conner, Harold
Engen, Gordon
Garber, V E
Johnson, H D
Lanning, James
Osborn, R E
Peeke, J W
Smith, William
Tucker, L E
Whiting, Albert S.

SUBCOMMITTEE:

Aviation Administrative Subcommittee

AVIATION ADMINISTRATIVE SUBCOMMITTEE
(Subcommittee of Aviation Committee)

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

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| 1. Monitor the currency and application of denominational aviation policies. | 1. Recommend/report to Aviation Committee. |
| 2. Advise regarding needed modifications in the GC aviation policy, in the guidelines for interorganizational relationships and responsibilities in the area of denominational aviation and in the procedures for servicing of denominational aviation progress. | 2. Recommend to Aviation Committee. |
| 3. Administer the approved guidelines governing interorganizational relationships and responsibilities in the area of denominational aviation. | 3. Power to act. |
| 4. Coordinate and monitor the application of the approved procedures for the servicing of denominational aviation programs, especially those overseas. | 4. Power to act. |
| 5. Channel and expedite communications and coordinate relationships between overseas division aviation programs and the Adventist Training and Service Center (AU). | 5. Power to act. |
| 6. Monitor on a continuing basis the safety and effectiveness of aviation programs operated by the denomination. | 6. Recommend/report to Aviation Committee. |
| 7. Monitor on a continuing basis the effectiveness of the services provided by the Adventist Aviation Training and Service Center (AU). | 7. Recommend/report to Aviation Committee. |
| 8. Monitor the training and checkout of pilots assigned to overseas aviation programs. | 8. Counsel Associate Secretaries concerned. |

COMMITTEE:

NIGRI, M S
Baasch, D H (sec)
Aitken, J J
Johnson, H D
Osborn, R E

EDUCATIONAL MATERIALS COMMITTEE, K-12 (NAD)

TERMS OF REFERENCE

1. Coordinate textbook adoptions in the North American Division.
2. Review scope and sequence of content covered in all textbooks prepared by the denomination for elementary schools, K-9, and mark areas of textbooks which need revising and/or updating.
3. Determine priorities for revisions of textbooks in Seventh-day Adventist schools, K-12, and propose a schedule for making revisions.
4. Consider recommendations made by the NAD Curriculum Committee.
5. Recommend possible series for adoption in certain disciplines.
6. Recommend the development or selection of educational materials related to the disciplines which will strengthen the total curriculum.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the Department of Education.
1. Recommend to the Department of Education.
3. Recommend to the Department of Education.
4. Recommend to the Department of Education.
5. Recommend to the Department of Education.
6. Recommend to the Department of Education.

COMMITTEE:

HIRSCH, C B
Young, Ethel (sec)
Taylor, C R (asst sec)
Brown, W J
Felton, Charles -- Union College
Gooden, Samuel -- South Atlantic Conference
Hilde, R L
Hoffer, Frieda -- Columbia Union
Millet, G J
Minder, W D -- Ohio Conference
Sauls, Helen -- Atlantic Union College
Schander, Elaine -- North Pacific Union
Wallenkampf, A V
Weatherall, Don -- Florida Conference

FIXED RATES OF EXCHANGE

TERMS OF REFERENCE

1. Adjust fixed rates of exchange as needed between Annual Councils.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the General Conference Committee.

COMMITTEE:

EMMERSON, K H
Kemmerer, M E (v-ch)
Reinhard, R M (sec)
Bahr, K H
Dennis, D D
Johnson, H D
Jones, F L
Kozel, J C
Osborn, R E
Pascoe, W L

ADMINISTRATIVE COMMITTEE *

(ADCOM)

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

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| <p>1. Channel business referred by: Division Committees, N A Union Committees, N A Union Presidents' Councils, G C Institutional Boards, G C departmental and administrative staffs, G C standing committees (except matters in which they have power to act), the President's Executive Advisory (PREXAD), the Administrative Committee (ADCOM), the President's Administrative Council (PRADCO).</p> | <p>1. Assign topic numbers and direct business to the General Conference Committee or refer to proper standing committee for prior attention. Care for routine items. Refer major study items to PRADCO.</p> |
| <p>2. Process and record NAD inter-union calls.</p> | <p>2. Power to act.</p> |
| <p>3. Consider General calls.</p> | <p>3. Recommend to General Conference Committee.</p> |
| <p>4. Determine and record homebase cases.</p> | <p>4. Power to act.</p> |
| <p>5. Record Independent Transfers.</p> | <p>5. Power to act.</p> |
| <p>6. Care for special NAD travel items including campmeeting appointments and combined union departmental councils.</p> | <p>6. Power to act and/or recommend to the General Conference Committee, the North American Committee on Administration (NADCA) or the President's Administrative Council (PRADCO).</p> |
| <p>7. Process membership of additional standing committees and terms of reference as may be required during the quinquennium.</p> | <p>7. Recommend to PRADCO.</p> |
| <p>8. Adjust membership of standing committees and advisories and terms of reference as needed during the quinquennium.</p> | <p>8. Recommend to General Conference Committee.</p> |
| <p>9. Care for such matters as may be referred to it by the president, the vice-president for the NAD in counsel with PREXAD.</p> | <p>9. Recommend to body concerned.</p> |
| <p>10. Record Treasury expenditures for routine and emergency items under the provision (up to \$2,500.00) authorized by the General Conference Committee (GCC 73-1599).</p> | <p>10. Power to act.</p> |

(over)

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|--|---|
| <p>11. Nominate division departmental directors/secretaries (between Sessions and Annual Councils) in counsel with the department concerned and the associate secretary responsible for the division affected. (PRADCO 73-49)</p> <p>12. Route N A Departmental Advisory recommendations intended for Annual Councils.</p> <p>13. Counsel on matters affecting Operation "Extra Lift."</p> <p>14. Establish salary rates of GC elective staff who take up duties between meetings of Annual Council auditing committees.</p> <p>15. Process retirement applications from members of the elected staff of the General Conference and refer all applications (elected and non-elected GC staff and permanently returned missionaries) to the General Conference Committee.</p> <p>16. <i>Approve issuance of</i>
Issue Press Cards.</p> | <p>11. Recommend to PRADCO.</p> <p>12. Refer to concerned Annual Council standing committees.</p> <p>13. Counsel with Treasury.</p> <p>14. Refer to Treasury for recording.</p> <p>15. Recommend to the General Conference Committee.</p> <p>16. Power to act (in collaboration with Communication Department).</p> |
|--|---|

COMMITTEE:

NIGRI, M S
 Roth, Arthur H (sec)
 Bothe, J w
 Gibb, Edwin
 Kozel, J C
 Patzer, A J
 Reinhard, R M
 Webster, F C

TERMS OF REFERENCE

1. Consider financial policies involving the General Conference, the North American Division and the world field.
2. Counsel on debt control.
3. Suggest ministerial internship remuneration.
4. Care for tax and Social Security questions and related matters.
5. Counsel on building projects of the General Conference.
6. Guide in policies relating to fixed subsidies and allowances for elected and non-elected personnel in the Washington area.
7. Consider Bible Society matters.
8. Consider requests from General Conference entities for Hewitt Research Center projects.

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO and/or the General Conference Committee and/or NADCA and/or Annual Councils.
2. Recommend to PRADCO.
3. Recommend to PRADCO and/or General Conference Committee and/or NADCA.
4. Recommend to PRADCO and/or General Conference Committee and/or NADCA.
5. Recommend to PRADCO.
6. Power to act and/or recommend to PRADCO.
7. Power to act.
8. Recommend to PRADCO.

COMMITTEE:

EMMERSON, K H	Franz, C O	Pelton, R L
Nigri, M S (v-ch)	Gibb, Edwin	Pierson, R H
Kemmerer, M E (sec)	Hackett, W J	Reinhard, R M
Johnson, H D (asst sec)	Henri, C D	Roth, Arthur H
Adams, W Melvin	Jones, F L	Roth, D A
Baasch, D H	Johns, Warren	Seton, B E
Bahr, Karl H	Johnson, D S	Thompson, G Ralph
Bothe, J W	Knowles, George	Webster, F C
Bradford, C E	Kozel, J C	Wernick, F W
Brown, W J	Lohne, Alf	Wickwire, Bruce
DeShay, S L	Osborn, R E	Williams, R F
Dower, N R	Pascoe, W L	Wilson, Neal C
Eva, W Duncan	Patzer, A J	Zytkoskee, A G
Fordham, W W	Peeke, J W	

Consultant: D D Dennis

EDUCATION ADVISORY (NAD)

Sam Gooden, member		
Richard Hammill, member	replacing	W J Hackett, member
R McKenzie, member	replacing	E Valentine, member
A Smith, member	replacing	M Herin, member
M Warren, member	replacig	E cooper

DISCHARGE:

Special Items Committee

Aviation Consultant Subcommittee of Special Items Committee

Adventist Textbook Review Committee

Minutes of Meeting

GENERAL CONFERENCE COMMITTEE

January 19, 1977, 2:30 p.m.

MEMBERS PRESENT

Alf Lohne, A Edwin Gibb, R Curtis Barger, H D Burbank, G Tom Carter, R F Cottrell, V H Cooper, D A Delafield, W Duncan Eva, R H Henning, Mazie A Herin, C B Hirsch, Gordon M Hyde, H D Johnson, G E Knowles, J C Kozel, W R Leshner, N W Litchfield, A C McKee, S F Monnier, M S Nigri, J W Peeke, A V Pinkney, H F Rampton, L B Reynolds, R L Reynolds, D A Roth, B E Seton, H D Singleton, F A Soper, W M Starks, E H J Steed, C R Taylor, F C Webster, R A Wilcox, F Donald Yost, A G Zytkoskee.

OTHERS PRESENT

Karl H Bahr, George Summers, L R Van Dolson, A V Wallenkampf.

PRAYER

Prayer was offered by G E Knowles.

INTRODUCTION

F Donald Yost presented George Summers, Director of Libraries at Loma Linda University.

MINUTES of the meeting held January 13, 1977, were approved.

(A-1990) APPROACH TO JUDAISM - MEETING PLACE
AND DATE, INVITEES

VOTED, To authorize the meeting of the standing Approach to Judaism Committee in Washington, DC, February 14, 1977, members and invitees as follows:

Wilson, Neal C (Chairman)	Delafield, D A
Nigri, M S (Vice-chairman)	*Doukhan, Jacques
Wilcox, R A (Secretary)	Dower, N R
Bradford, C E	Hackett, W J
Calkins, H L	*Hoffman, Jay
Carubba, J H	Hyde, G M

77-18

January 19, 1977

(Approach to Judaism - contd)

Jacobson, Samuel	Pierson, R H
Johnson, H D	Sandstrom, D J
Knowles, G E	Silver, Herbert
Lewis, Don	Terian, Abraham
*Odom, R L	Tompkins, J O
Patzer, A J	

*General Conference expense

#Invitees

(A-1992) EDUCATIONAL WAGE SCALE STUDY COMMITTEE

VOTED, To appoint the following ad hoc Educational Wage Scale Study Committee:

Hammill, Richard (Chairman)	Manley, M O
Johnson, H D (Secretary)	Murrill, W L
Cone, R L	Schmidt, H H
Dunbebin, Clarence	Schultz, M W
Follett, Philip	Stephan, F R
Foster, F W	Torkelsen, M C
Garber, V E	Warren, Adel
Hirsch, C B	Wesson, Roy
Kemmerer, M E	Young, Ethel

(A-1993) HEALTH EMPHASIS WEEKEND--POSTPONEMENT

VOTED, To postpone the Health Emphasis Weekend (Eastern) which was scheduled for February 3-6, 1977, until further notice.

(X-1984) NAD HOSPITAL ADMINISTRATORS' RETREAT
ATTENDANCE

VOTED, To authorize a North American Division Hospital Administrators' Retreat to be held March 4-6, 1977, in Philadelphia, Pennsylvania, the attendance to be as follows, in harmony with GCC 76-287:

From the General Conference: W J Brown, E E Carman, S L DeShay, K H Emmerson, C O Franz, W J Hackett, C D Henri, Mazie A Herin, J Wayne McFarland, Milton J Murray, Walter Ost, R L Pelton, Robert H Pierson, Alice E Smith, Ella May Stoneburner, F W Wernick, Neal C Wilson.

From the White Estate: D A Delafield

From the Review and Herald: K H Wood

77-19
January 19, 1977

(Hospital Administrators' Retreat - contd)

North American Division Hospital Administrators
North American Division Union Presidents
North American Division Hospital Board Chairmen
North American Division Union Health-care Corporations Executive
Officers.

COMMITTEE ON APPOINTEES

VOTED, To accept the following report of the Committee on Appointees:

Appointments

David, S G (Andrews Univ)--Teacher, Spicer Memorial College, India,
Southern Asia Division, national returning
McFadden, David Dean (Kettering Hosp)--Transfer deferred appointment
from Southern Asia to Far Eastern Division with assignment to
Taiwan Adventist Hospital
Milliken, Bert Lenwood (Atlantic Un Coll)--Maintenance, Middle East
College and Division office, Beirut, Lebanon, Afro-Mideast Division
Moses, Devadas (Loma Linda Univ)--Teacher, Spicer Memorial College,
India, Southern Asia Division, national returning
Pacheco, Jose I (Andrews Univ, Int-Amer national)--Professor,
Antillian College, Puerto Rico, Inter-American Division

Calls and Transfers Between Divisions

dos Reis, Adair Gomes (So Amer Div)--Physician, Bongo Hospital,
Angola, Euro-Africa Division
dos Santos, Jose Luis (So Amer Div)--Maintenance, Bongo Hospital and
Printing Press, Angola, Euro-Africa Division, national returning
Fischdick, Gerhard (So Amer Div)--Physician, Bongo Hospital, Angola,
Euro-Africa Division

Releases

Nolin, Lloyd Eugene from appt to Middle East College and Division
office, Afro-Mideast Division. Declined

Permanent Returns

Pitts, John Clarence from Masanga Leprosarium, Sierra Leone, N
Europe-W Africa Division. Personal, effective January 1977.

GENERAL CALLS

VOTED, To pass on the following General calls:

Fish, Leroy (Oakwood College)--Associate professor, Biology Depart-
ment, Southwestern Union College
Taylor, David (Oakwood College)--Associate director, Youth Department,
Northern California Conference.

77-20

January 19, 1977

OVERSEAS TRAVEL

On the recommendation of the Overseas Travel Committee,

VOTED, To approve the following overseas travel:

Authorizations

Baasch, D H	Int-Am Div (Miami, Mexico) April 14-21, 1977
Brown, W J	Int-Am Div (Miami, Mexico) April 14-21, 1977
Pascoe, W L	Int-Am Div (Miami, Mexico) April 14-21, 1977
Thompson, G Ralph	Int-Am Div (Miami, Mexico) April 14-21, 1977
McKee, A C	Australasian Div, May 26-July 4, 1977.

(Specials)

Escandon, Ralph
(Pac Un Coll)

Int-Am Div (Montemorelos, Mexico) 2 weeks
between June 12 & July 30, 1977.
Travel and entertainment by Division.

Adjourned

Alf Lohne, Chairman
A Edwin Gibb, Secretary
Martha Horn, Recording Secretary

Minutes of Meeting

GENERAL CONFERENCE COMMITTEE

January 27, 1977, 10:00 a.m.

MEMBERS PRESENT

Richard Hammill, C E Bradford, W Melvin Adams, J W Bothe, W P Bradley, G Tom Carter, D A Delafield, G O Engen, A Edwin Gibb, Paul A Gordon, F E J Harder, R R Hegstad, R H Henning, Mazie A Herin, D W Holbrook, G M Hyde, H D Johnson, M E Loewen, S F Monnier, D F Neufeld, M S Nigri, R W Nixon, A J Patzer, A V Pinkney, L B Reynolds, R L Reynolds, A H Roth, A E Schmidt, B E Seton, F A Soper, E H J Steed, C R Taylor, K W Tilghman, F C Webster, K H Wood, F Donald Yost, Ethel Young.

OTHERS PRESENT

Orley Berg, L R Van Dolson, A V Wallenkampf.

DEVOTIONAL MESSAGE

Richard Hammill, Chairman, read Matthew 11:12--

"And from the days of John the Baptist until now the kingdom of heaven suffereth violence, and the violent take it by force."

We are to bring an earnestness to our daily prayer experience, such as Jacob manifested.

"With the great truth we have been privileged to receive, we should, and under the Holy Spirit's power we could, become living channels of light. We could then approach the mercy seat; and seeing the bow of promise, kneel with contrite hearts, and seek the kingdom of heaven with a spiritual violence that would bring its own reward. . . . The truth would be expressed by life and character, and by lips touched with the living coal from off God's altar. . . . We shall magnify the Lord, the God of all grace, who has magnified Christ. And He will reveal His power through us, making us as sharp sickles in the harvest field."

--Review and Herald, Feb 14, 1899.

K H Wood offered prayer.

MINUTES of the meeting held January 19, 1977, were approved.

77-22
January 27, 1977

COMMITTEE ADJUSTMENTS

VOTED, To approve the following adjustments in standing and ad hoc committees:

Ingathering Editorial and Planning Committee (standing)

George E Knowles, Vice-chairman replacing V W Schoen

(A-1351) Annual Medical Examination Committee (ad hoc)

Dale Beaulieu, member replacing A B Butler
Samuel L DeShay, member

(A-996 #23) HOSPITAL CHAPLAINCY COMMITTEE
RECONSTITUTED

VOTED, To approve the following reconstituted ad hoc Hospital Chaplaincy Committee, to meet in Washington, DC, February 8, 1977:

Wernick, F W (Chairman)	Herin, Mazie A
Bradford, C E (Secretary)	Marple, A C
Bothe, J W	McFarland, J Wayne
Brown, W J	Nicola, D A
Cleveland, E E	Pelton, R L
Creighton, Gordon	Smith, Clark
Delafield, Mrs D A	Spangler, J R
DeShay, S L	Thurber, Herbert
Dower, N R	Van Dolson, Leo
Eldridge, C O	Wilson, Neal C

(A-1987) FIRST WORLD CONGRESS ON RELIGIOUS
LIBERTY--ATTENDANCE, DIVISIONS

VOTED, To authorize administrators of divisions other than the Euro-Africa and Northern Europe-West Africa Divisions, to study the feasibility of sending the division Public Affairs and Religious Liberty Department directors to the First World Congress on Religious Liberty to be held in Amsterdam, Netherlands, March 21-25, 1977. The Public Affairs and Religious Liberty Department directors of the two European divisions are expected to attend this Congress.

(A-1792) ADMINISTRATIVE COUNCIL (NAD) - CANCELLED

On the recommendation of the President's Administrative Committee,

VOTED, To cancel the Administrative Council scheduled to be held prior to the 1977 Spring Meeting, thus amending GCC 76-320.

77-23
January 27, 1977

(A-1792) SPRING MEETING 1977 AND RELATED
MEETINGS

Inasmuch as the Administrative Council has been cancelled which was scheduled for April 1-4, 1977,

VOTED, To reschedule the Spring Meeting and other meetings as follows, thus amending GCC 76-320:

Officers and Union Presidents	April 1 (8:30 am)-April 4, 1977
Spring Meeting	April 5-7, 1977

COMMITTEE ON APPOINTEES

VOTED, To accept the following report of the Committee on Appointees:

Appointments

Clayburn, Josephine (Fletcher, NC)--Sister/Tutor, Kanye Hospital, Botswana, Trans-Africa Division
Gayao, Laurence Tabanao (Far East Div, Clyde, Texas)--Physician, Adventist Medical Center, Okinawa, Far Eastern Division, national returning
Gustin, Patricia (AVSC, Far Eastern Acad, Singapore)--Dean of Girls, Chiang Mai Academy, Thailand, Far Eastern Division
Wheeler, Milton Ellsworth (Mt View Acad)--Head of Music Department, Middle East College, Lebanon, Afro-Mideast Division

Releases

Dixon, Harold Romain III from appt to Middle East College, Afro-Mideast Division. Declined
Vaughan, Anna May from appt to Kanye Hospital, Botswana, Trans-Africa Division. Family problem.

Permanent Returns

Borton, Harvey Dale, Jr--Record effective date of permanent return August 1, 1976, from Inter-American Division
Brown, Judy Ellen from Pakistan Union, Southern Asia Division Personal, effective December 1976
Fenner, Wilfred Paul from Africa Herald Publishing House, Kenya, Afro-Mideast Division. Retirement, effective June 1977
Hertogs, Gillian (daughter of Errol D Hertogs, Div office, N Europe-W Africa Div) to Trans-Africa Division. Terminal date for division responsibility, April 1978
Hertogs, Keith (son of Errol D Hertogs, Div office, N Europe-W Africa Div) to Trans-Africa Division. Terminal date for division responsibility, April 1978

77-24

January 27, 1977

(Appointees - contd)

(Permanent Returns)

Hertogs, Marian (daughter of Errol D Hertogs, Div office, N Europe-
W Africa Div) to Trans-Africa Division. Terminal date for division
responsibility, April 1978

Lorenson, Reuben G from Arusha Seminary, Tanzania, Afro-Mideast Division.
Personal, effective August 1977

EXCHANGE RATE ADJUSTMENTS

VOTED, To approve the following adjustment in the fixed rate of
exchange in the Australasian Division, effective February 1, 1977:

<u>Country</u>	<u>Local Currency</u>	<u>US\$</u>
<u>Australasian Division</u>		
Papua, New Guinea Kina	.7936507	1.26

GERMAN HEALTH FOOD FACTORY--FINANCIAL PLAN APPROVED

On the recommendation of the Borrowing and Distribution of Funds
Committee,

VOTED, To approve the amended financial plan presented by the Euro-
Africa Division for the advance of funds for the relocation of the German
Health Food Factory, details on file with the Minutes. (See also GCC 75-12).

GENERAL CALL

VOTED, To pass on the following General call:

Winston, J P (Riverside Hospital)--Pastor, Southern California
Conference.

Adjourned

Richard Hammill, Chairman
C E Bradford, Secretary
Martha Horn, Recording Secretary

BORROWING AND DISTRIBUTION OF FUNDS COMMITTEE MINUTES

January 24, 1977

MEMBERS PRESENT: J C Kozel, J W Bothe, W J Hackett, Warren Johns, H D Johnson,
W L Pascoe, R M Reinhard

PRAYER: W J Hackett

EURO-AFRICA DIVISION--Hamburg Food Factory Advance

The Euro-Africa Division has requested further counsel regarding the financing of the move of the Hamburg Health Food Factory from the city into a rural location.

VOTED, To indicate to the Euro-Africa Division the concurrence of the General Conference with the proposal of an advance of \$420,000 from division funds to the Hamburg Food Factory for capital needs. It is understood that this amount is fully covered by a government grant which will be forthcoming within one year (see 75-1).

J C Kozel, Chairman

H D Johnson, Secretary