

1980 ANNUAL COUNCIL  
S T A N D I N G      C O M M I T T E E S

ADDITIONAL PERSONNEL TO STANDING COMMITTEES

Alf Lohne, Chairman  
R F Williams, Secretary  
J W Bothe

BUDGET

L L Butler, Chairman  
W L Murrill, Secretary

E W Amundson, B L Archbold, D H Baasch, W S Banfield, M T Battle,  
W D Blehm, L L Bock, J W Bothe, C E Bradford, F Bresee, G O Bruce,  
Robert Carter, J E Chase, D R Christman, W O Coe, L W Crooker, G Crumley,  
R R Drachenberg, W H Elder, K H Emmerson, W D Eva, R D Fearing, C O Franz,  
Charles Fry, Edwin Gibb, M D Gordon, W J Hackett, Richard Hammill,  
C D Henri, D P Huey, Mrs A K Jacobson, H D Johnson, Bruce Johnston,  
F L Jones, M E Kemmerer, C Keymer, C M Kretschmar, Harold Lance, B E Leach,  
W S Lee, P F Lemon, Alf Lohne, M Lopez, D M MacIvor, E L Marley, W R May,  
A C McClure, C J Nagele, M S Nigri, Enoch Oliveira, R E Osborn, A J Patzer,  
R H Pierson, Leo Ranzolin, E S Reile, L L Reile, R M Reinhard, H F Roll,  
D A Roth, D Russell, E F Sherrill, J R Spangler, E M Stiles, G R Thompson,  
M C Torkelsen, H H Voss, C D Watson, R S Watts Jr, F W Wernick,  
Major C White, Ruth White, R W Wilmot, R F Williams, J W Wilson,  
Neal C Wilson, L D Wood, Kenneth Wood, G Woodruff.

DISTRIBUTION OF MATERIALS

R F Mattison, Chairman  
Tom Carter, Vice-Chairman

Donald Crane, Norman Doss, J Espinosa, R H Henning, R E Klimes,  
T P Miller, Fred Stephan, Michael Stevenson, Owen Troy

FINANCE

L L Butler, Chairman  
E M Stiles, Secretary

Lee Allen, D R Ammon, E W Amundson, Alva Appel, G A Aufderhar,  
D H Baasch, W S Banfield, M T Battle, E C Beck, E Benavides, S D Bietz,  
W J Blacker, M J Blair, W D Blehm, L L Bock, J W Bothe, C E Bradford,  
George Brown, G O Bruce, H D Burbank, O R Caldwell, R B Caldwell,  
H L Calkins, Robert Carter, J W Cassell, D R Christman, G J Christo,  
W T Clark, W O Coe, L W Crooker, George Crumley, E E Cumbo, D D Dennis,  
R R Drachenberg, C E Dudley, J Espinosa, W D Eva, S Farag, R D Fearing,  
P Follett, R R Frame, C O Franz, C O Frederick, H Friesen, Charles Fry,

## Finance (continued)

Edwin Gibb, A R Goulbourne, H L Haas, W J Hackett, Richard Hammill,  
Irwin Hansen, W C Hatch, C D Henri, Bekele Heye, C B Hirsch, D W Holbrook, J.C. Kinder  
E W Howse, Dean Hubbard, D P Huey, B E Jacobs, Warren L Johns, H D Johnson,  
F L Jones, W C Jones, Charles Joseph, G Karst, M E Kemmerer, R J Kloosterhuis,  
Frank Knittel, Harold Lance, C M Laue, B E Leach, Leroy J Leiske, Larry Lewis,  
Alf Lohne, W A Loveless, E Ludescher, E H Mack, E L Marley, N O Matthews,  
R F Mattison, Mrs Delores Maupin, Donald McAdams, A C McClure, T P Miller,  
M L Mills, K J Mittleider, M J Murray, W L Murrill, C J Nagele, M S Nigri,  
E Oliveira, V N Olsen, R E Osborn, H F Otis Jr, L R Palmer Jr, K S Parmenter,  
A J Patzer, R L Pelton, L A Ramirez, E S Reile, L L Reile, R M Reinhard, Ariel Roth  
E J Remboldt, R L Reynolds, John Roberts, V L Roberts, C B Rock, D A Roth,  
Harvey Rudisaile, Donald Russell, M H Schaffner, Don Schneider, W R L Scragg,  
G E Shampo, J R Shawver, Vernon Siver, C W Skantz, Paul Smith, J G Smoot,  
N C Sorensen, F R Stephan, E M Stiles, L C Strickland, Frederick Strong,  
Don Sullivan, G R Thompson, J O Tompkins, M C Torkelsen, Max Trevino,  
A Trujillo, W D Wampler, C D Watson, D W Welch, F W Wernick, J H Whitehead,  
R F Williams, R W Wilmot, J W Wilson, Neal C Wilson, Joao Wolff, K H Wood,  
L D Wood, W Woodruff, F D Yost.

## MUSIC

C L Brooks, Chairman

Paul Gordon, Gordon Henderson, Charles Keymer, Ben Liebelt, Charles Martin.

## NOMINATIONS

Neal C Wilson, Chairman

G R Thompson, Secretary

Saleem Farag

D R Ammon, E W Amundson, W S Banfield, B B Beach, E Benavides,  
A Besenyi, W D Blehm, L L Bock, J W Bothe, C E Bradford, George Brown,  
Benjamin Browne, L L Butler, Robert Carter, G J Christo, W T Clark,  
W O Coe, S H Cox, K H Emmerson, R D Fearing, R R Frame, C O Franz,  
Edwin Gibb, Bekele Heye, C B Hirsch, B E Jacobs, Mrs A K Jacobson,  
O R Johnson, R J Kloosterhuis, B E Leach, Leroy J Leiske, Alf Lohne,  
E Ludescher, Mrs Delores Maupin, A C McClure, E L Marley, G Maxson,  
K J Mittleider, W L Murrill, E Oliveira, V N Olsen, H F Otis Jr,  
K S Parmenter, R H Pierson, L A Ramirez, H F Rampton, Leo Ranzolin,  
A G Ratcliffe, E S Reile, L L Reile, E J Remboldt, C B Rock, W R L Scragg,  
J G Smoot, J R Spangler, M C Torkelsen, F W Wernick, Ruth White,  
Melvin Wiese, Joao Wolff.

## PLANS

L L Bock, Chairman  
R F Williams, Secretary

W M Adams, J A Adeniji, J J Aitken, E W Amundson, Alva Appel,  
S Arakaki, B L Archbold, T M Ashlock, George Atiga, D H Baasch,  
George Babcock, W S Banfield, R E Barron, R W Bates, M T Battle,  
B B Beach, E Benavides, G J Bertochini, A Besenyei, W D Blehm, T H Blincoe,  
J W Bothe, C E Bradford, F Bresee, A N Brogden, C D Brooks, C L Brooks,  
George Brown, Benjamin Browne, W J Brown, G O Bruce, H D Burbank,  
L L Butler, Earl Canson, Eldon Carman, H J Carruba, G T Carter, R H Carter,  
J E Chase, D R Christman, G J Christo, W T Clark, H L Cleveland, W O Coe,  
C F Cook, Victor Cooper, S H Cox, D E Crane, R L Dale, D A Delafield, James Edgcombe,  
S L DeShay, N L Doss, N R Dower, R R Drachenberg, G R Earle, W H Elder,  
K H Emmerson, G O Engen, J Espinosa, W D Eva, S Farag, C R Farwell,  
R D Fearing, J W Fowler, R R Frame, C O Franz, C O Fredrick, Edwin Gibb,  
Elias Gomez, M D Gordon, Paul Gordon, V S Griffiths, W J Hackett,  
Richard Hammill, J H Hancock, H J Harris, M L Hartlein, Tulio Haylock,  
J L Hayward, R R Hegstad, Gordon Henderson, R H Henning, C D Henri,  
Bekele Heye, D B Hills, C B Hirsch, D W Holbrook, D E Holland, E W Howse,  
J N Hunt, G M Hyde, Mrs A K Jacobson, S R Jayne, Warren L Johns, D S Johnson,  
O R Johnson, William G Johnsson, Bruce Johnston, F L Jones, J C Kinder,  
R E Klimes, R J Kloosterhuis, G E Knowles, G M Kretschmar, H S Larsen,  
B E Leach, W S Lee, L J Leiske, P F Lemon, W R Leshner, B J Liebelt,  
G W Liscombe, Alf Lohne, Manuel Lopez, Alice Lowe, L G Lowe, E Ludescher,  
Mrs M Luxton, D MacIvor, E H Mack, E L Marley, C D Martin, D G Matthews,  
R F Mattison, G R Maxson, W R May, A C McClure, A C McKee, S D Meyers,  
C Miller, M L Mills, K J Mittleider, S F Monnier, G W Morgan, T J Mostert,  
M Murray, W L Murrill, Paul Nelson, M S Nigri, Enoch Oliveira, R W Olson,  
R E Osborn, H F Otis Jr, K S Parmenter, G Patterson, A J Patzer,  
P F Pedersen, R L Pelton, Elbio Pereyra, R H Pierson, W B Quigley,  
L A Ramirez, H F Rampton, Leo Ranzolin, A G Ratcliffe, M H Reeder,  
E S Reile, L L Reile, R C Remboldt, D G Reynolds, R L Reynolds,  
H M S Richards Jr, R H Rider, H F Roll, A H Roth, D A Roth, C Sabot,  
D J Sandstrom, Milo Sawvel, W C Scales Jr, Arturo Schmidt, W R L Scragg,  
M Seibel, E F Sherrill, P G Smith, F A Soper, J R Spangler, W M Starks,  
E H J Steed, F Stephan, M Stevenson, E M Stiles, A G Streifling, C R Taylor,  
G R Thompson, R A Thompson, W A Thompson, M C Torkelsen, Owen Troy,  
L R Van Dolson, George Vandeman, H H Voss, A V Wallenkampf, C D Watson,  
R S Watts Jr, F C Webster, F W Wernick, E A White, Major C White,  
Ruth White, A S Whiting, Bruce Wickwire, M Wiese, R A Wilcox, C M Willis,  
J W Wilson, Neal C Wilson, R M Wisbey, Joao Wolff, L D Wood, K H Wood,  
R L Woodfork, G Woodruff, F D Yost.

## PLATFORM

Paul Gordon, Chairman

E C Beck, C L Brooks, H J Harris, S R Jayne, L R Palmer Jr,  
W C Scales Jr.

STEERING

Neal C Wilson, Chairman  
Edwin Gibb, Secretary

D H Baasch, M T Battle, L L Bock, J W Bothe, C E Bradford, G O Bruce,  
L L Butler, D R Christman, R R Drachenberg, F L Jones, Alf Lohne,  
W L Murrill, Enoch Oliveira, R E Osborn, A J Patzer, D A Roth, E M Stiles,  
G R Thompson, M C Torkelsen, C D Watson, F W Wernick, R F Williams,  
J W Wilson, L D Wood

ANNOUNCEMENTS AND SCHEDULING OF MEETINGS

D A Roth

COMMUNICATION

F L Jones

TRANSPORTATION

G O Bruce

ADMINISTRATIVE COMMITTEE  
(ADCOM)

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- |  |  |
|--|--|
| 1. Channel business referred by:<br>Division Committees, N A Union<br>Committees, N A Union Presidents'.<br>Councils, GC Institutional Boards,<br>GC departmental and administrative<br>staffs, GC standing committees (except<br>matters in which they have power to<br>act), the President's Executive Advisory<br>(PREXAD), the President's Administrative<br>Council (PRADCO). | 1. Number and direct business to the<br>General Conference Committee or<br>refer to proper standing committee<br>for prior attention. Care for<br>routine items. Refer major study<br>items to PRADCO. |
| 2. Process and record NAD inter-union<br>calls.  | 2. Power to act.   |
| 3. Consider general calls.   | 3. Recommend to General Conference<br>Committee.   |
| 4. Determine and record homebase cases.  | 4. Power to act.   |
| 5. Record Independent Transfers.   | 5. Power to act.   |
| 6. Care for special NAD travel items<br>including campmeeting appointments<br>and combined union departmental<br>councils.   | 6. Power to act and/or recommend to<br>the General Conference Committee,<br>the North American Committee on<br>Administration (NADCA) or the<br>President's Administrative<br>Council (PRADCO).        |
| 7. Process membership of additional<br>standing committees and terms of<br>reference as may be required during<br>the quinquennium.  | 7. Recommend to the General Conference<br>Committee and/or counsel with PRADCO.  |
| 8. Adjust membership of standing com-<br>mittees and advisories and terms of<br>reference as needed during the<br>quinquennium.  | 8. Recommend to PRADCO.  |
| 9. Care for such matters as may be<br>referred to it by the president, the<br>vice-president for the NAD in counsel<br>with PREXAD.  | 9. Recommend to body concerned.  |
| 10. Record Treasury expenditures for<br>routine and emergency items under<br>the provision (up to \$2,500)<br>authorized by the General Conference<br>Committee (GCC 73-1599).   | 10. Power to act.  |

- |  |   |
|--|---|
| 11. Nominate division departmental directors/secretaries (between Sessions and Annual Councils) in counsel with the department concerned and the associate secretary responsible for the division affected. (PRADCO 73-49)       | 11. Recommend to PRADCO   |
| 12. Route N A Departmental Advisory recommendations intended for Annual Councils.  | 12. Refer to concerned Annual Council standing committees         |
| 13. Counsel on matters affecting Operation "Extra Lift."   | 13. Counsel with Treasury.  |
| 14. Establish salary rates of GC elective staff who take up duties between meetings of Annual Council auditing committees.   | 14. Refer to Treasury for recording.                              |
| 15. Process retirement applications from members of elected staff of General Conference and refer all applications (elected and non-elected GC staff and permanently returned missionaries) to the General Conference Committee. | 15. Recommend to GCC.   |
| 16. Approve issuance of press cards.   | 16. Power to act (in collaboration with Communication Department. |
| 17. Coordinate Communication Internship program and encourage participation in it.   | 17. Power to act.   |
| 18. Receive and study applications from qualified students who wish to enter careers in areas of communication.  | 18. Power to act.   |
| 19. Recommend to conferences and institutions an approved list of applicants from which Communication interns may be selected.   | 19. Power to act.   |
| 20. Consider requests from church organizations and conferences for participation in the Communication Internship program.   | 20. Recommend internships to NADCA for approval.                  |
| 21. Determine the number of internships that will be granted in any one year from the following fields of communication:   | 21. Power to act.   |
| a. Conference communication to be given priority consideration   |   |
| b. Institutional public relations and/or development   |   |
| c. Radio, TV or film communication   |   |
| 22. Receive reports from Communication Department on the progress of the Communication Internship program.   | 22. Power to act.   |

(more)

ADCOM (continued)

COMMITTEE:

LOHNE, Alf

Patzer, A J (v-ch)

Gibb, Edwin (sec)

Bothe, J W/Christman, D R

Stiles, EM/Drachenberg, RR

Wilson, J W

Wood, L Delmer/Murrill, W L

TERMS OF REFERENCE

1. Care for financial arrangements and allowances of missionaries under appointment, on furlough, or on permanent return.
2. Care for financial arrangements for those under appointment to or returning from service as:
  - Student Missionaries
  - Adventist Volunteer Service
  - Corps workers
  - Sustentation workers in overseas service
  - Special workers for temporary service overseas
3. Care for financial matters in connection with students sent to North America from other divisions.
4. Care for financial arrangements involving temporary service rendered by personnel between divisions.
5. Care for financial requests which are of an unusual nature or which are not specifically covered under the policy.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.
4. Power to act.
5. Power to act.

COMMITTEE:

BUTLER, L L	Jones, F L
Murrill, W L (v-ch)	Lohne, Alf
Bruce, G O (sec)	Osborn, R E
Scheller, O Kenneth (asst sec)	Patzer, A J
Baasch, D H	Roth, D A
Bahr, K H	Stiles, E M
Battle, M T	Thompson, G R
Bothe, J W	Watson, C D
Christman, D R	Whiting, A S
Drachenberg, R R	Williams, R F
Gibb, Edwin	Wood, L Delmer

TERMS OF REFERENCEAUTHORITY AND RESPONSIBILITY

- |   |   |
|---|---|
| 1. Recommend missionary appointments from North American Division, including assignment.                                      | 1. Recommend to GCC.                      |
| 2. Recommend calls and transfers between divisions.   | 2. Recommend to GCC.                      |
| 3. Recommend releases from appointment.   | 3. Recommend to GCC.                      |
| 4. Recommend permanent returns from mission service (all divisions).  | 4. Recommend to GCC.                      |
| 5. Make Adventist Volunteer Service Corps assignments and care for related matters.   | 5. Power to act.                          |
| 6. Make relief/special service assignments and care for related matters.  | 6. Power to act.                          |
| 7. Make Sustentation Overseas Service assignments and care for related matters.   | 7. Power to act.                          |
| 8. Make deferred appointments.  | 8. Power to act.                          |
| 9. Care for furloughs/leaves of absence cases.  | 9. Power to act.                          |
| 10. Care for temporary service requests involving personnel between divisions.  | 10. Recommend to GCC.                     |
| 11. Grant health clearance/missionaries.  | 11. Power to act.                         |
| 12. Process GC and division elected personnel data and health records (NAD personnel).  | 12. Power to act.<br>(following election) |
| 13. Approve residencies for regular or deferred medical appointees to overseas mission service (GC N 40, P 35 20, Z 25 35-2). | 13. Power to act.                         |

COMMITTEE:

THOMPSON, G R  
 Gibb, Edwin ((v-ch)  
 Rozema, Eunice (sec)  
 Baasch, D H  
 Banfield, W S  
 Battle, M T  
 Bothe, J W  
 Bradford, C E  
 Bruce, G O  
 Carman, E E  
 Chase, James E

Christman, D R  
 Farag, Saleem  
 Jones, F L  
 Knowles, George  
 Lohne, Alf  
 Murrill, W L  
 Oliveira, Enoch  
 Osborn, R E  
 Patzer, A J  
 Ramirez, L A  
 Rampton, H F

Ranzolin, Leo  
 Roth, D A  
 Scheller, O Kenneth  
 Spangler, J R  
 Watson, C D  
 Wernick F W  
 White, Ruth M  
 Whiting, A S  
 Williams, R F  
 Wilson, Neal C

COMMITTEE:

LOHNE, ALF  
Drachenberg, R R (sec)  
Butler, L L  
Murrill, W L  
Thompson, G Ralph

## APPROACH TO ISLAM

### TERMS OF REFERENCE

1. Serve as a standing committee in the General Conference to assess Adventist efforts in approaches to Islam and to counsel or guide in new approaches to Muslims by the divisions.
2. Cultivate Muslim awareness within the departments of the General Conference and also in divisions with Islamic populations.
3. Serve as an exchange for material or clearinghouse for ideas between divisions with Islamic populations.
4. Counsel on priorities and direct involvement of General Conference personnel and funds in approach to Islam.
5. Stimulate the publication of tracts, books, or other material especially designed for Muslims.
6. Involvement of Adventists abroad.
7. Arrange with organizations and institutions for the employment, loan, or exchange of specialized personnel with the qualifications for outreach to Islam.
8. Determine funds needed and expenditure on special projects.

### AUTHORITY AND RESPONSIBILITY

1. Power to act
2. Power to act
3. Power to act
4. Recommend to PREXAD
5. Power to act
6. Recommend to Secretariat
7. Recommend to PREXAD
8. Recommend to PREXAD

### COMMITTEE:

LOHNE, ALF  
Johnson, D S (sec)  
Butler, L L/Murrill, W L  
Espinosa, Joseph  
Keough, G Arthur  
Leshner, W R  
Thompson, G Ralph/Gibb, Edwin  
Watson, C D  
Wilson, Neal C

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- |   |                                      |
|---|--------------------------------------|
| 1. Consider the scope, functions and policies of the Office of Archives and Statistics.                                     | 1. Recommend to PRADCO.              |
| 2. Determine the extent and form of statistical records.  | 2. Power to act.                     |
| 3. Determine arrangement of materials, cost of advertising, price setting and mechanical details for the <u>Yearbook</u> .  | 3. Power to act.                     |
| 4. Counsel the Director in securing, preserving, and making available for use, materials of historic and/or cultural value. | 4. Power to act.                     |
| 5. Establish rules for the use of archival holdings.  | 5. Power to act.                     |
| 6. Counsel in the development and maintenance of a records management program for the General Conference.                   | 6. Major items: Recommend to PRADCO. |
| 7. Recommend <u>Working Policy</u> changes relating to records retention schedules.   | 7. Recommend to PRADCO.              |

COMMITTEE:

THOMPSON, G R  
 Drachenberg, R R (v-ch)  
 Yost, F Donald (sec)  
 Lohne, Alf  
 Olson, R W  
 Rozema, Eunice  
 Taylor, C R

TERMS OF REFERENCE

1. Study requests for meetings involving General Conference and NAD personnel. (The administrative assistant to the Vice-President for North America will prepare the list of meetings and dates for consideration of the committee.)

COMMITTEE:

BRADFORD, C E  
Bothe, J W (sec)  
Christman, D R  
Patzner, A J  
Stiles, E M  
Wilson, J W  
NAD Union Presidents

AUTHORITY AND RESPONSIBILITY

1. Recommend to Annual Council.

TERMS OF REFERENCE

1. Develop general policies for denominational aviation.
2. Consider aviation-related items which are referred to the General Conference by the divisions, by General Conference committees/departments/services, or by the Adventist Aviation Training and Service Center (AU).
3. Develop guidelines for interorganizational relationships and define organizational responsibilities in the area of denominational aviation.
4. Develop procedures for the servicing of denominational aviation programs, especially those overseas.
5. Assess on a continuing basis the safety and effectiveness of aviation programs operated by the denomination.
6. Assess on a continuing basis the effectiveness of services provided by the Adventist Aviation Training and Service Center (AU).

AUTHORITY AND RESPONSIBILITY

1. Recommend to the GCC through ADCOM.
2. Recommend directly to organization referring item, or through ADCOM/PRADCO and/or to General Conference Committee as may be indicated.
3. Power to act.
4. Power to act.
5. Recommend to divisions/GC organizations.
6. Recommend to Andrews University Board/Administration.

COMMITTEE:

BOCK, L L  
 Baasch, D H (sec)  
 Aitken, J J  
 Bruce, G O  
 Christman, D R  
 Conner, Harold

Engen, Gordon  
 Lantry, Kimber J  
 Osborn, R E  
 Siver, V H  
 Smith, William  
 Tucker, L E

AVIATION ADMINISTRATIVE SUBCOMMITTEE  
(Subcommittee of Aviation Committee)

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- |  |   |
|--|---|
| 1. Monitor the currency and application of denominational aviation policies.   | 1. Recommend/report to Aviation Committee.  |
| 2. Advise regarding needed modifications in the GC aviation policy, in the guidelines for interorganizational relationships and responsibilities in the area of denominational aviation and in the procedures for servicing of denominational aviation progress. | 2. Recommend to Aviation Committee.         |
| 3. Administer the approved guidelines governing interorganizational relationships and responsibilities in the area of denominational aviation.   | 3. Power to act.                            |
| 4. Coordinate and monitor the application of the approved procedures for the servicing of denominational aviation programs, especially those overseas.   | 4. Power to act.                            |
| 5. Channel and expedite communications and coordinate relationships between overseas division aviation programs and the Adventist Training and Service Center (AU).  | 5. Power to act.                            |
| 6. Monitor on a continuing basis the safety and effectiveness of aviation programs operated by the denomination.   | 6. Recommend/report to Aviation Committee.  |
| 7. Monitor on a continuing basis the effectiveness of the services provided by the Adventist Aviation Training and Service Center (AU).  | 7. Recommend/report to Aviation Committee.  |
| 8. Monitor the training and checkout of pilots assigned to overseas aviation programs.   | 8. Counsel Associate Secretaries concerned. |

COMMITTEE:

BOCK, L L  
Baasch, D H (sec)  
Aitken, J J  
Bruce, G O  
Osborn, R E

TERMS OF REFERENCE

1. Study and determine the routing of matters calling for biblical research as brought to its attention by PREXAD, PRADCO, by the directors of the Institute, or as originated within the committee.
2. Study and advise regarding BRI administrative matters
3. Consider issues of a divisive or dissident nature that may be brought to the attention of the BRI.
4. Arrange for and supply to the world field materials requested by PRADCO and the General Conference Committee.
5. Appoint or recommend study groups and research persons for specific projects of the BRI.

COMMITTEE:

WILSON, NEAL C  
Leshar, W R (v-ch, sec)  
Wallenkampf, A V (assoc sec)  
Bock, L L  
Bothe, J W  
Bradford, C E  
Drachenberg, R R  
Eva, W D  
Hyde, G M

AUTHORITY AND RESPONSIBILITY

1. Advise the directors of the Biblical Research Institute and recommend to PRADCO and the General Conference Committee.
2. Advise the directors of Biblical Research Institute.
3. Recommend to PRADCO and the General Conference Committee.
4. Power to act.
5. Power to act (where only General Conference personnel are involved); otherwise recommend to PRADCO and the General Conference Committee.

Lohne, Alf  
Oliveira, Enoch  
Olson, R W  
Spangler, J R  
Thompson, G Ralph  
Torkelsen, M C  
Wernick, R W  
Wood, K H  
Zinke, E E

- BIBLICAL RESEARCH INSTITUTE  
BIBLICAL RESEARCH INSTITUTE COMMITTEE  
(SUBCOMMITTEE)

TERMS OF REFERENCE

1. Plan and implement the biblical research of the Biblical Research Institute including recommendation of study groups and research persons for specific projects.
2. To make evaluation of matters referred to it by the BRI Administrative Committee.
3. Evaluate materials to be published under the auspices of the Biblical Research Institute.

COMMITTEE:

LESHER, W R  
Wallenkampf, A V (sec)  
Andreasen, Niels-Erik  
Bacchiocchi, Samuele  
Blazen, Ivan  
Blincoe, T H  
Bock, L L  
Bradford, C E  
Dederen, Raoul  
Douglass, H E  
Edwards, Rex  
Gladson, Jerry  
Guy, Fritz  
Haldeman, Madelynn  
Hasel, Gerhard  
Johnsson, William  
Lohne, Alf  
Neall, Beatrice

AUTHORITY AND RESPONSIBILITY

1. Recommend to BRI Administrative Committee and seek counsel of the BRI General and Science Councils.
2. Consult with the BRI Councils and/or recommend to the BRI Administrative Committee.
3. Consult with the BRI Councils and/or recommend to the BRI Administrative Committee.

Neall, Ralph  
Oliveira, Enoch  
Olson, R W  
Pitt, Clifford  
Provongha, Jack  
Reid, George  
Richards, Larry  
Roth, Ariel  
Spangler, J R  
Thompson, G Ralph  
Torkelsen, M C  
Trenchard, Warren  
Wernick, F W  
Wilson, Neal C  
Winslow, G R  
Wood, John  
Wood, K H  
Zinke, E E

BIBLICAL RESEARCH INSTITUTE  
BIBLICAL RESEARCH INSTITUTE SCIENCE COUNCIL  
(SUBCOMMITTEE)

TERMS OF REFERENCE

1. Study those matters which come within the purview of the Biblical Research Institute which deal with the inter-relationships of science and the Bible in the interpretation of each.
2. Consider such items initiated by members of the committee and those referred to it by the Biblical Research Institute Committee and/or the Biblical Research Administrative Committee.
3. Provide an avenue of interchange and counsel between the Biblical Research Institute and the Geoscience Research Institute.
4. Evaluate for publication, materials coming within its purview.
5. Recommend study groups and research persons for specific projects of Biblical Research Institute Science Council.

COMMITTEE:

ROTH, ARIEL  
Zinke, E E (sec)  
Brand, L R  
Brown, Robert  
Buchheim, H Paul  
Chadwick, A V  
Clark, Ervil D  
Coffin, H G  
Fisk, Lanny H  
Ford, Dwain L  
Graybill, Ron  
Hare, Peter E  
Hasel, G F

AUTHORITY AND RESPONSIBILITY

1. Recommend to Biblical Research Institute Administrative Committee.
2. Recommend to Biblical Research Institute Administrative Committee or Biblical Research Institute Committee.
3. Recommend to Biblical Research Institute Administrative Committee.
4. Recommend to Biblical Research Institute Administrative Committee and/or the Geoscience Research Institute.
5. Recommend to Biblical Research Institute Administrative Committee.

Hefferlin, Ray  
Holmes, Ivan G  
Hughes, W W  
Leshner, W R  
Shea, William H  
Stout, John F  
Tkachuk, Richard  
Torkelsen, M C  
Vine, K L  
Wallenkampf, A V  
Webster, C L  
Wernick, F W

TERMS OF REFERENCE

1. Review submitted books and determine whether or not church literature distribution facilities be made available to authors for circulation of their books produced by independent printers.

AUTHORITY AND RESPONSIBILITY

1. Power to act. (Notify authors, GC Departments, publishing houses, and Adventist Book Centers.)

COMMITTEE:

BOCK, L L  
Kinder, J C (sec)  
Ashlock, T M  
Chase, James E  
Christman, D R  
Coffen, Richard  
Espinosa, Joseph  
Gordon, Paul  
Hunt, J N

Hyde, G M  
Johns, Warren H  
Kinney, R J  
Knowles, George  
Ramirez, L A  
Scales, W C  
Wood, K H  
Yost, F Donald

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- |   |   |
|---|---|
| 1. Study requests for borrowing of funds.                                       | 1. Recommend to NADCA/General Conference. |
| 2. Study building financial plans.  | 2. Power to act and advise field.         |
| 3. Pass on all building plans referred to the General Conference as per policy. | 3. Power to act.                          |
| 4. Provide architectural and building counsel to the field.                     | 4. Power to act.                          |

COMMITTEE:

BUTLER, L L	Stiles, E M
Murrill, W L (v-ch)	Osborn, R E
Jones, F L (sec)	Pelton, R L
Bothe, J W	Scales, W C
Bradford, C E	Thompson, G Ralph
Christman, D R	Torkelsen, M C
Hirsch, C B	Wood, L Delmer
Bruce, G O	Wilson, J W
Drachenberg, R R	

TERMS OF REFERENCE

1. Plan the church calendar of dates and offerings.
2. Promote General Conference offerings and plan for supplies related to offerings.
3. Establish within the budgetary provision made for the promotion of General Conference offerings, the limit of expense which can be incurred for the promotional materials of each offering.

AUTHORITY AND RESPONSIBILITY

1. Recommend to Annual Councils.
2. Power to act.
3. Power to act.

COMMITTEE:

OLIVEIRA, ENOCH  
 Jones, F L (sec)  
 Beach, B B  
 Chase, J E  
 Christman, D R  
 Drachenberg, R R  
 Farag, Saleem  
 Kinder, J C

Knowles, George  
 Rampton, H F  
 Ranzolin, Leo  
 Smith, P G  
 Spangler, J R  
 Taylor, C R  
 Wood, K H

TERMS OF REFERENCE

1. Study matters relating to the work and planning of the Church on the China Mainland.
2. Recommend personnel for study of Chinese languages in line with policies.
3. Research and advise on matters referred to it by PRADCO.
4. Care for sustentation cases that concern China Division workers.

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO. (PRADCO serves as the China Division Committee.)
2. Recommend to PRADCO.
3. Recommend to PRADCO.
4. Power to act.

COMMITTEE

LOHNE, ALF  
Johnson, D S (sec)  
Bruce, G O  
Butler, L L  
Gibb, Edwin  
Murrill, W L  
Roth, D A  
Thompson, G R  
Wilson, Neal C

TERMS OF REFERENCE

1. Serve as editorial advisory committee for Church Manual revisions.

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO and prepare recommendations for Annual Councils and Sessions.

COMMITTEE

WERNICK, F W  
Torkelsen, M C (v-ch)  
Watson, C D (sec)  
Banfield, W S  
Battle, M T  
Bock, L L  
Bothe, J W  
Bradford, C E  
Christman, D R  
Espinosa, J  
Gibb, Edwin  
Hirsch, C B

Johnson, D S  
Jones, F L  
Leshner, W R  
Lohne, Alf  
Oliveira, Enoch  
Osborn, R E  
Patzner, A J  
Scales, W C  
Spangler, J R  
Wilson, J W  
Wilson, Neal C

Terms of Reference

1. Apply provisions of GC P 35 15-4  
Postgraduate study for physicians and dentists, time and financial provisions to the needs of the General Conference staff physicians for continuing medical education.
2. Study and approve applications of staff physicians for study programs under this policy.

Authority and Responsibility

1. Power to act on applications of staff physicians within the provisions of the policy.
2. Authorize the reporting of approved study to Treasury for reimbursement.

COMMITTEE:

WERNICK, F W  
DeShay, S L (sec)  
Farag, Saleem  
Whiting, A S  
Wood, L Delmer

TERMS OF REFERENCE

1. Coordinate General Conference departmental plans, programs, recommendations and materials.

COMMITTEE

OLIVEIRA, ENOCH  
Watson, D C (sec)  
Beach, B B  
Chase, J E  
Drachenberg, R R  
Farag, Saleem  
Hirsch, C B  
Knowles, George  
Patzner, A J  
Ramirez, L A  
Rampton, H F  
Spangler, J R

AUTHORITY AND RESPONSIBILITY

1. Power to act.

TERMS OF REFERENCEAUTHORITY AND RESPONSIBILITY

- |  |                  |
|--|------------------|
| 1. Consider requests for equipment purchases.                              | 1. Power to act. |
| 2. Consider requests for Power of Attorney.                                | 2. Power to act. |
| 3. Authorize Issuance of Annuities, Trusts,<br>and Life Income Agreements. | 3. Power to act. |
| 4. Transact property purchases and sales.                                  | 4. Power to act. |
| 5. Receive bequests of real and personal<br>property.                      | 5. Power to act. |
| 6. File applications for property tax exemptions.                          | 6. Power to act. |
| 7. Authorize major repairs on corporation<br>owned property.               | 7. Power to act. |
| 8. Administer General Conference owned<br>property and estates.            | 8. Power to act. |

COMMITTEE:

WILSON, NEAL C	Bothe, J W
Bock, L L (v-ch)	Bradford, C E
Butler, L L (v-ch,treas)	Carson, W E
Lohne, Alf (v-ch)	Carter, G R
Osborn, R E (sec, asst treas)	Gibb, Edwin
Appel, A R (asst sec)	Johns, Warren L
Jones, F L (asst sec)	Thompson, G Ralph
Murrill, W L (asst treas)	

TERMS OF REFERENCEAUTHORITY AND RESPONSIBILITY

Recommend appropriate credentials, licenses and other papers for:

- |   |  |
|---|--|
| 1. All workers under General Conference direction.  | 1. Recommend to General Conference Committee.      |
| 2. Ex-presidents of the General Conference.   | 2. Recommend to General Conference Committee.      |
| 3. Presidents of divisions.   | 3. Recommend to General Conference Committee.      |
| 4. General Conference Committee members (resident in North America) except union conference presidents.   | 4. Recommend to General Conference Committee.      |
| 5. Such workers and persons who, in the judgment of the committee, should receive credentials.  | 5. Recommend to General Conference Committee.      |
| 6. Missionaries newly assigned (to cover period of their preparation and travel to the field).  | 6. Power to act.                                   |
| 7. Missionaries permanently returned, in good standing (not employed by any conference or institution) for one year.  | 7. Power to act.                                   |
| 8. Honorary credentials to former elected members of the General Conference staff who end their denominational service with and retire directly from General Conference employment. | 8. Recommend to General Conference Committee.      |
| 9. Honorary credentials to division presidents who retire directly from a division presidency.  | 9. Recommend to the General Conference Committee.  |
| 10. Honorary credentials to such other General Conference personnel at the judgment of the committee.   | 10. Recommend to the General Conference Committee. |
| 11. Consider the withdrawing or changing of credentials granted.  | 11. Recommend to the General Conference Committee. |

COMMITTEE:

THOMPSON, G R  
 Lohne, Alf (v-ch)  
 Christman, D R (sec)  
 Bothe, J W (asst sec)  
 Bock, L L  
 Bradford, C E

Brooks, C D  
 Bruce, G O  
 Drachenberg, R R  
 Gibb, Edwin  
 Mills, M L  
 Patzer, A J

Spangler, J R  
 Torkelsen, M C  
 Wernick, F W  
 Wilson, J W  
 Yost, F Donald

TERMS OF REFERENCE

1. Study and plan for the curriculum needs in the North American Division from kindergarten to grade twelve. These are to be in harmony with the counsel and instruction found in the Bible and the writings of Ellen G White.
2. Articulate, reorganize, restructure and integrate areas of the school curriculum, K-12.
3. Initiate and recommend curriculum research projects

AUTHORITY AND RESPONSIBILITY

1. Recommend to the General Conference Department of Education.
2. Recommend to the General Conference Department of Education.
3. Recommend to the General Conference Department of Education.

COMMITTEE

STEPHAN, F R  
 Taylor, C R (v-ch)  
 Babcock, G P (sec)  
 Hartlein, Marion (asst sec)  
 Brantley, Paul  
 Christensen, V A  
 Clark, Frances  
 Dyer, Mercedes  
 Felton, C E  
 Fullerton, Victor  
 Gilliam, Delano  
 Graham, Malcolm

Hoffer, Frieda  
 Lee, Erma  
 Marshall, Norwida  
 Minder, Warren  
 Nelson, Else  
 Northrup, Melvin  
 Sauls, Helen  
 Thompson, Gerry  
 Weatherall, Don  
 Westney, A T  
 Willison, Clark

E G WHITE RESEARCH CENTERS--  
DEVELOPMENT AND MANAGEMENT COMMITTEE

TERMS OF REFERENCE

1. Develop and manage  
E G White Research Centers

AUTHORITY AND RESPONSIBILITY

1. Recommend to the White  
Estate Trustees

COMMITTEE:

WERNICK, F W  
Olson, R W (sec)  
Mansell, D E  
Murrill, W L  
Sox, Robert  
Stiles, Eugene M  
White, Arthur L  
Yost, F Donald

TERMS OF REFERENCE

1. Study all educational policy and other general educational interest matters affecting the North American
2. Study particular educational questions such as:
  - a) Textbook planning.
  - b) Financing Christian education.
  - c) University coordination.
  - d) Collegiate nursing education.
  - e) Coordination of education at all levels.
  - f) Educational Tours Abroad
  - g) Extension schools (including Seminary Extension Schools).

AUTHORITY AND RESPONSIBILITY

1. Recommend to the General Conference Committee through proper channels
2. Recommend to the General Conference Committee through proper channels. Items "C" and "G" to Annual Council.

COMMITTEE:

TORKELSEN, M C  
 Hirsch, C B (sec)  
 Babcock, G P  
 Bothe, J W/Christman, D R  
 Bradford, C E  
 Bruce, G O  
 Butler, L L  
 Griffiths, V S

Hartlein, Marion  
 Rampton, H F  
 Ranzolin, Leo  
 Reynolds, R L  
 Spangler, J R  
 Stephan, Fred  
 Taylor, C R  
 Thompson, G Ralph

GC BOARD OF REGENTS

1980-85

GC Director Education (Chairman)  
GC Assoc. Director Education (Secretary)  
GC Assoc. Director Education  
GC Assoc. Director Education  
GC Assoc. Director Education  
GC Assoc. Director Education  
GC Assoc. Director Education  
GC Vice-President  
GC Secretariat  
GC Treasury

C. B. Hirsch  
C. R. Taylor  
G. P. Babcock  
V. S. Griffiths  
M. L. Hartlein  
R. L. Reynolds  
F. R. Stephan  
M. C. Torkelsen  
M. T. Battle  
W. L. Murrill

Director Education, Afro-Mideast  
Director Education, Australasia  
Director Education, Euro-Africa  
Director Education, Far East  
Director Education, New Africa  
• Director Education, N. Europe-W. Africa  
Director Education, South America  
Director Education, Southern Asia  
Director Education, Trans-Africa

Ralph Bailey  
G. F. Clifford  
Pietro Copiz  
O. C. Edwards  
Joseph Nkou  
Jan Paulsen  
Nevil Gorski  
John Fowler  
T. Nkungula

GC University President  
GC University President  
Academic Dean  
Academic Dean

V. N. Olsen  
J. G. Smoot  
S. Berkeley (Antillian)  
D. O. Eichner (Mid.East)

Ex officio:

GC President  
GC Secretary  
GC Treasurer

N. C. Wilson  
G. R. Thompson  
L. L. Butler

TERMS OF REFERENCE

1. Guide in the development and preparation of Seventh-day Adventist textbooks.
2. Revise, correct, update elementary Bible textbooks as found necessary.
3. Develop supporting programs for denominational textbooks (audio-visual helps, workbooks, etc.)

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.

COMMITTEE

HARTLEIN, MARION  
 Babcock, G P (sec)  
 Engelkemier, J  
 Goodridge, Shirley  
 Gordon, Paul  
 Hoffer, Frieda  
 Miller, Lorraine  
 Morse, Joyce  
 Nelson, Else  
 Northrup, Melvin  
 Paytee, Phyllis  
 Robertson, Alica

TERMS OF REFERENCE

1. Guide in the development and preparation of Seventh-day Adventist textbooks.
2. Revise, correct, update elementary health-science textbooks as found necessary.
3. Develop supporting programs for denominational textbooks (audio-visual helps, workbooks, etc.)

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.

COMMITTEE

HARTLEIN, MARION  
 Babcock, G P (sec)  
 Berglund, Ruth  
 Coffin, Harold  
 Eroh, Agnes  
 Gilliam, Delano  
 Hopp, Joyce  
 Jones, E O  
 Ludeman, R R  
 Minder, Warren  
 Neilsen, Alice  
 Paulk, Loraine  
 Pudewell, Alyce

TERMS OF REFERENCE

1. Guide in the development and preparation of Seventh-day Adventist textbooks.
2. Revise, correct, update elementary reading textbooks as found necessary.
3. Develop supporting programs for denominational textbooks (audio-visual helps, workbooks, etc.)

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Recommend to Curriculum Committee (NAD).

COMMITTEE

BABCOCK, G P  
 Habada, Pat (sec)  
 Clark, Frances  
 Graham, Malcolm  
 Hartlein, Marion  
 Herndon, Sandra  
 Hudak, Elizabeth  
 Marshall, Norwida  
 Miller, Lorraine  
 Nelson, Else  
 Novak, Esther  
 Rice, Desmond  
 Schaeffer, Aleene  
 Willison, Clark

TERMS OF REFERENCE

1. Authorize and arrange for special guests to visit the church's headquarters in Washington DC and care for details concerning their entertainment.

COMMITTEE:

BEACH, B B  
Troy, O A (sec)  
Aitken, J J  
Bahr, Karl H

AUTHORITY AND RESPONSIBILITY

1. Power to act

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- |  |  |
|--|--|
| 1. Review and evaluate fulfillment of union and conference objectives  | 1. Recommend to administrations concerned. |
| 2. Suggest new approaches to evangelization.   | 2. Recommend to NAD administration.        |
| 3. Maintain emphasis on revival and evangelism.  | 3. Recommend to NAD administration.        |
| 4. Foster development of programs which provide special training for ministers and members in the art of following up existing and future interests awakened by all existing agencies of the church. | 4. Recommend to NAD administration.        |
| 5. Aid union and conference administrators in implementing programs which will facilitate speedy finishing of God's work.  | 5. Power to act.                           |
| 6. Screen and approve plans and programs for Annual Council.   | 6. Power to act.                           |

COMMITTEE:

BRADFORD, C E	Espinosa, Joseph	Reynolds, D G
Spangler, J R (Ex dir-sec)	Farag, Saleem	Reynolds, R L
Aitken, J J	Follett, Philip	Scales, W C
Ashlock, T M	Gomez, Elias G	Smith, P G
Banfield, W S	Guild, D R	Stephan, Fred
Benton, Jesephine	Hardy, Cyril	Stiles, E M
Blehm, W D	Jayne, S R	Thompson, G Ralph
Blincoe, T H	Jones, F L	Troy, O A
Bock, L L	Kinder, J C	Van Dolson, Leo
Bothe, J W	Knowles, George	Watts, R S Jr
Christman, D R	Miller, Cyril	Wernick, F W
Coe, W O	Murrill, W L	Wilson, J W
DeShay, S L	Palmer L R Jr	Wisbey, R M
Doss, N L	Pitton, L H	Woodfork, R L

ADMINISTRATIVE COMMITTEE:

BRADFORD, C E	Murrill, W L
Spangler, J R (Ex dir-sec)	Palmer L R, Jr
Benton, Jesephine	Reynolds, D G
Bothe, J W	Scales, W C
Christman, D R	Stiles, E M
Coe, W O	Wilson, J W
Doss, N L	Wisbey, R M
Hardy, Cyril	

TERMS OF REFERENCE

1. Consider financial policies involving the General Conference, the North American Division and the world field.
2. Counsel on debt control.
3. Suggest ministerial internship remuneration.
4. Care for tax and Social Security questions and related matters.
5. Counsel on building projects of the General Conference.
6. Guide in policies relating to fixed subsidies and allowances for elected and non-elected personnel in the Washington area.
7. Consider Bible Society matters.
8. Consider requests from General Conference entities for Hewitt Research Center projects.

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO and/or the General Conference Committee and/or NADCA and/or Annual Councils.
2. Recommend to PRADCO.
3. Recommend to PRADCO and/or General Conference Committee and/or NADCA.
4. Recommend to PRADCO and/or General Conference Committee and/or NADCA.
5. Recommend to PRADCO.
6. Power to act and/or recommend to PRADCO.
7. Power to act.
8. Recommend to PRADCO.

COMMITTEE:

BUTLER, L L  
 Murrill, W L (v-ch)  
 Stiles, E M (sec)  
 Wood, L Delmer (asst sec)  
 Baasch, D H  
 Bahr, Karl H  
 Battle, M T  
 Bock, L L  
 Bothe, J W  
 Bradford, C E  
 Bruce, G O  
 Drachenberg, R R  
 Farag, Saleem

Frederick, C O  
 Gibb, Edwin  
 Hirsch, C B  
 Johns, Warren L  
 Jones, F L  
 Osborn, R E  
 Patzer, A J  
 Pelton, R L  
 Thompson, G Ralph  
 Torkelsen, M C  
 Wernick, F W  
 Williams, R F  
 Wilson, J W

TERMS OF REFERENCE

1. Adjust fixed rates of exchange as needed between Annual Councils.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the General Conference Committee.

COMMITTEE :

BUTLER, L L  
Murrill, W L (v-ch)  
Drachenberg, R R (sec)  
Bahr, K H  
Bruce, G O  
Dennis, D D  
Jones, F L  
Osborn, R E  
Stiles, E M  
Wood, L Delmer

4. Provide for Miscellaneous Features.

- a. Bible Society Representation
- b. Booths for Divisions/Institutions  
(Authorization, Opening/Closing  
Times -- NOT SPACE)
- c. Bulletin for Session --(R&H)
- d. Deaf -- Arrangements for
- e. Delegates' Package -- Items to be  
Included (52)
- f. Division Attendance -- Estimate
- g. Observers, Official
- h. Organist -- Selection of
- i. Physical Examinations
- j. Song Books -- Selection
- k. Special Invitations to Opening Meeting

4. Power to act.

COMMITTEE:

WILSON, NEAL C  
Thompson, G R (sec)  
Bock, L L  
Bothe, J W  
Bradford, C E  
Butler, L L  
Chase, J E  
Drachenberg, R R  
Gibb, Edwin

Lohne, Alf  
Murrill, W L  
Oliveira, Enoch  
Patzner, A J  
Rampton, H R  
Spangler, J R  
Torkelsen, M C  
Wernick, F W

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

1. Appoint the following service committees for the Session:
  - a. Communication -- IMPACT
  - b. Ethnic Group Problems Committee
  - c. Music Committee
  - d. Platform Committee
  - e. Prayer Committee
  - f. Program Director and Associates
  - g. Session Offerings Committee
  - h. Translation Committee
  - i. World Work in Pictures Committee

1. Power to act.

2. Make necessary arrangements for the following features of the General Conference Session:

2. Power to act.

- a. Children and Youth Meetings
- b. Closing Meeting and Vespers
- c. Daily Program
- d. Departmental Reports -- Schedule
- e. Division Reports -- Time, Length, Program Schedule
- f. Ladies Meetings
- g. Mission Pageant
- h. Missionary Service (Sabbath a m)
- i. Non-Departmental Presentations
- j. Program Booklet
- k. Program Folder
- l. Sabbath School Program
- m. Soul-Winning Pageant
- n. Speakers -- Devotionals, Bible Studies, Special Services
- o. Spirit of Prophecy Presentation
- p. Student Missionary Report

3. Plan the Nature of the Session

3. Power to act.

- a. Agenda for Business Session
- b. Book Regarding Work of Church
- c. Business Session Priorities
- d. Day of Fasting and Prayer
- e. Motto and Logo
- f. Music Guidelines (for Music Committee)
- g. Nature and Tone of Session
- h. Nominating Committee -- Attendance at Devotional and Bible Study Periods
- i. Officer Message to Session
- j. Theme Song

TERMS OF REFERENCE

1. Appoint administrative and technical staffs and authorize attendance.
2. Assign responsibilities of administrative and technical staffs.
3. Arrange for convention hall
4. Assign hotels
5. Appoint subcommittees such as Distribution of Materials, Exhibit Space, First Aid, Food Service, Insurance, PA System, Registration, Stage and Decorations, Seating of Delegations, Transportation, Ushering and Security.
6. Approve purchases, rentals, printing, gifts.
7. Approve and authorize production of session slides, tapes and films.
8. Authorize budgets for advertising, programs, services and exhibits.
9. Establish guidelines for press passes, photography and recording.
10. Recommend travel and other allowances for all delegates.
11. Recommend travel authorization for General Conference personnel.

COMMITTEE:

BUTLER, L L  
Lohne, Alf (v-ch)  
Drachenberg, R R (sec)  
Baasch, D H  
Bahr, K H  
Bock, L L  
Bothe, J W  
Bruce, G O  
Chase, J E

Frederick, C O  
Gibb, Edwin  
Jones, F L  
Murrill, W L  
Oliveira, Enoch  
Osborn, R E  
Patzner, A J  
Rampton, H F

Stiles, E M  
Thompson, G Ralph  
Torkelsen, M C  
Wernick, F W  
Williams, R F  
Wilson, J W  
Wilson, Neal C  
Wood, L Delmer

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO
2. Power to act.
3. Power to act.
4. Power to act.
5. Power to act.
6. Power to act.
7. Power to act.
8. Power to act.
9. Power to act.
10. Recommend to PRADCO.
11. Recommend to PRADCO.

GENCOSUD

General Conference, Southern Asia Division Committee

COMMITTEE:

LOHNE, ALF  
Williams, R F (sec)  
Johnson, D S  
Robinson, D E  
Stiles, E M

Others:

Christo, G J  
Hetke, E A  
Ytreberg, F M  
  
McHenry, W J (Invitee)

Ex officio members:

TORKELSEN, M C  
Hirsch, C B (sec)  
Blincoe, T H  
Bock, L L  
Butler, L L  
Leshner, W R  
Murrill, W L  
Oliveira, Enoch  
Reynolds, R L  
Smoot, J G  
Spangler, J R  
Thompson, G Ralph  
Wernick, F W  
Wilson, Neal C  
All of the officers of the world divisions

Elective members:

Battle, M T  
Bradford, C E  
Carter, R H  
Coe, W O  
Griffiths, V S  
Taylor, C R

Overseas members: (for 2-year period ending 12/31/82)

Kubo, Sakae  
Roda, Alfonso P

TERMS OF REFERENCE

1. Study the problems and peculiar needs of the hearing and visually handicapped persons and give guidance and counsel on how to best reach them in the preaching of the gospel.
2. Encourage and assist in the development of methods and plans which will aid the church to reach these handicapped persons in its soul-winning outreach.
3. Approve of the expenditure of available funds for this purpose
4. Screen and coordinate programs that may be presented by:
  - a. Education
  - b. Health
  - c. Ministerial
  - d. Lay activity
5. Recommend personnel to implement the various functions and programs that are approved by the General Conference.
6. Care for such other matters as may be referred by the vice-president of the North American Division and the president of the General Conference.

COMMITTEE:

BRADFORD, C E  
 Bock, L L (v-ch)  
 Espinosa, J (sec)  
 Chase, J E  
 Cornforth, Lyle  
 Jacobs, B E  
 Pedersen, P R  
 Stiles, E M  
 Taylor, C R  
 Wilson, R A

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCA.
2. Recommend to NADCA.
3. Power to act.
4. Recommend to NADCA.
5. Recommend to NADCA and/or General Conference Committee.
6. Recommend to NADCA.

TERMS OF REFERENCE

1. Give counsel to the director in developing and carrying forward the activities of the Home/Family Service.
2. Guide the director in disseminating in the field the principles of successful Home/Family relations.
3. Plan with the director the yearly program of the activities of the Service.

COMMITTEE:

TORKELSEN, M C  
Holbrook, D W (sec)  
Barron, R E  
Bruce, G O  
Flowers, Ron  
Hannah, Dale

AUTHORITY AND RESPONSIBILITIES

1. Power to act.
2. Power to act.
3. Power to act.

Harris, Dan  
Holbrook, Betty  
Olson, Robert  
Scales, W C  
Taylor, Charles  
Westney, Ouida

TORKELSEN, M C  
Hirsch, C B (v-ch)  
Holbrook, D W (sec)  
Baasch, D H  
Dunbebin, Clarence  
Gurubatham, Joseph  
Hartlein, Marion  
Osborn, Richard  
Ranzolin Leo/Stevenson, Michael  
Reynolds, R L  
Stephan, F R  
Wood, L Delmer  
Business Manager, HSI

TERMS OF REFERENCE

1. Acquaint OHR with the various North American Division human and ethnic relations problems.
2. Serve as a human and ethnic relations advisory body to OHR.
3. Perform a communication service for OHR by serving as a liaison between the various church organizations and constituencies each represents

AUTHORITY AND RESPONSIBILITY

1. Report to OHR Administration or Executive Committee.
2. Recommend to OHR Administration or Executive Committee.
3. Power to act.

COMMITTEE

BANFIELD, W S  
 Bothe, J W (v-ch)  
 Gomez, E G (sec)  
 Alonso, Eradio  
 Anderson, Alan  
 Branson, Roy  
 Carey, Phillip  
 Coe, W O  
 Cople, Patricia  
 Dent, J F  
 DeShay, S L  
 Elick, J W  
 Graybill, R D  
 Hoston, Claire

Lee, D Y  
 Lee, L L  
 Loveless, William  
 Lucas, Archie  
 Olson, B E  
 Palmer, L R, Jr  
 Pereyra-Suarez, Charles .  
 Reaves, Benjamin  
 Smith, R C  
 Stirling, Betty  
 White, Major C  
 Wisbey, Ron  
 Woodfork, R L  
 Yost, F Donald

TERMS OF REFERENCE

1. Develop policies to govern the human and ethnic relations activities of the North American Division (NAD).
2. Plan, counsel, and guide in the implementation of various types of NAD human and ethnic relations programs.
3. Encourage and assist in the development of experimental human and ethnic relations projects that may be used as models throughout North America.
4. Create a method (s) for communicating to all levels of the NAD constituency the concerns, objectives, plans and progress of OHR.

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCA
2. Power to act.
3. Power to act.
4. Power to act.

COMMITTEE

BRADFORD, C E  
 Banfield, W S (v-ch)  
 Gomez, E G (sec)  
 Benton, Josephine  
 Bothe, J W  
 Brooks, C D  
 Espinosa, Joseph

Hirsch, C B  
 Ramirez, L A  
 Reynolds, R L  
 Spangler, J R  
 Stiles, E M  
 Wong, Dr Harry Y C  
 Woodfork, R L

LOHNE, ALF  
Bruce, G O (sec)  
Butler, L L  
Johnson, D S  
O'Ffill, R W  
Roth, D A

# INGATHERING EDITORIAL AND PLANNING COMMITTEE

## TERMS OF REFERENCE

1. Plan promotional aspects of Ingathering.
2. Suggest projects to be featured in the Ingathering magazines.
3. Authorize royalty payments as needed.
4. Make recommendations concerning articles, captions, pictures and layout of Ingathering magazines.

## AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.
4. Recommend to publishing house concerned.

## COMMITTEE:

KNOWLES, GEORGE  
Doss, Norman (sec)  
Abbot, W M  
Barber, L E  
Bates, R W  
Caslow, D E  
Chase, J E  
Engen, G O  
Espinosa, Joseph  
Holland, K J  
Jones, F L  
Jones, H L  
Kretz, R L

Liversidge, W I  
Monk, J Paul, Jr  
Monnier, S F  
Oliveira, Enoch  
Pedersen, P F  
Peeke, W E  
Scales, W C  
Shankel, C L  
Shipowick, L A  
Smith, Paul  
Thomas, Samuel  
Wood, L Delmer

TERMS OF REFERENCE

1. Develop policies to govern the inner city work of the church.
2. Plan, counsel and guide in the operation of various types of inner city services.
3. Encourage and assist in the development of experimental inner city programs that may be used as model activities.
4. Allocate funds made available to it on the basis of priority and need.

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCA.
2. Power to act.
3. Power to act.
4. Power to act.

COMMITTEE:

BRADFORD, C E  
 Banfield, W S  
 Bates, R W  
 Christman, D R  
 Espinosa, Joseph  
 Jones, F L

Murrill, W L  
 O'Ffill, Richard  
 Pedersen, P F  
 Reeder, M H  
 Scales, W C  
 Woodfork, R L

TERMS OF REFERENCE

1. Study the needs of the world field for visiting personnel whether from the General Conference, other divisions or from the North American unions, local conferences and institutions, and recommend authorization or request for such travel.
2. Receive and study requests from divisions for visits (through the division officers).
3. Receive and study suggestions from the General Conference Officers, the General Conference departments and services for overseas or inter-division travel.
4. Make record of travel and financial arrangements agreed upon when denominationally employed personnel from one division performs temporary service in another division.

AUTHORITY AND RESPONSIBILITY

1. Recommend to General Conference Committee.
2. Recommend to General Conference Committee.
3. Recommend to General Conference Committee.
4. Power to act.

COMMITTEE:

LOHNE, ALF	Fatzner, A J
Oliveira, Enoch (v-ch)	Thompson, G Ralph
Gibb, Edwin (sec)	Torkelsen, M C
Bock, L L	Wernick, F W
Bothe, J W	Wilson, Neal C
Butler, L L	Wood, L Delmer

TERMS OF REFERENCE

1. Care for all matters pertaining to investments made by
  - a) General Conference
  - b) General Conference Corporation
  - c) Sustentation and Retirement Funds
  - d) Utilized Funds (Investment, Income, and International Funds)
2. Care for investment items for the International Insurance Company.  
(Separate minutes to be maintained.)

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.

COMMITTEE:

BUTLER, L L  
Murrill, W L (v-ch)  
Osborn, R E (sec)  
Jennings, J H (asst sec)  
Appel, Alva  
Bahr, K H  
Bock, L L  
Bothe, J W  
Bradford, C E  
Bruce, G O  
Drachenberg, R R

Frederick, C O  
Gibb, Edwin  
Johns, Warren L  
Jones, F L  
Stiles, E M  
Thompson, G Ralph  
Torkelsen, M C  
Wernick, F W  
Wilson, Neal C  
Wood, L Delmer

BUTLER, L L  
Wood, L Delmer (v-ch)  
Mack, Erwin (sec)  
Bruce, G O  
Gibb, Edwin  
Jones, F L  
McKibbin, Rolland D

Murrill, W L  
Oliveira, Enoch  
Pitton, L H, Jr  
Stephan, Fred  
Stiles, E M  
Thompson, G Ralph  
Torkelsen, M C

TERMS OF REFERENCEAUTHORITY AND RESPONSIBILITY

- |  |  |
|--|--|
| <p>1. Develop legal plans and policy for denominational</p> <p>a) Corporate structures</p> <p>b) Real property title vesting procedures</p> <p>c) Tax status of institutions and agencies</p> <p>d) Insurance coverage for institutions, officers and directors</p> <p>e) Trust and securities rules and regulations</p> <p>f) Conciliation procedures for intra-church disputes</p> | <p>1. Power to act.</p>  |
| <p>2. Serve as liaison with SDA lawyers and law students</p>   | <p>2. Power to act.</p>  |
| <p>3. Counsele in pre-law training offered in SDA colleges and universities</p>  | <p>3. Recommend to institutional administrations.</p>  |
| <p>4. Develop ways and methods of utilizing the talents and professional services of SDA lawyers on behalf of the Church and its institutions</p>  | <p>4. Power to act.</p>  |
| <p>5. Review all judicial process matters in which the General Conference, its subsidiaries or individual members become involved, particularly as they may affect administrative proceedings or litigation cases in which the vital interests of the Church are concerned.</p>  | <p>5. Report/recommend to the standing Legal Affairs Committee</p>                                 |
| <p>6. Propose appropriate administrative procedures and legal remedies for cases brought to the committee.</p>   | <p>6. Recommend to the standing Legal Affairs Committee, or to PREXAD as the case may require.</p> |
| <p>7. Provide members of the Legal Affairs Committee with periodic progress reports, analyses and statements of case financial involvement.</p>  | <p>7. Power to act.</p>  |
| <p>8. Supervise and control budget for legal expenses.</p>   | <p>8. Power to act.</p>  |

COMMITTEE:

TORKELSEN, M C	Butler, L L	Nixon, R W
Wilson, Neal C (v-ch)	Carter, G T	Osborn, R E
Johns, Warren L (sec)	Engen, G O	Reynolds, R L
Carson, W E (asst sec)	Farag, Saleem	Roth, J E
Beach, B B	Gibb, Edwin	Stiles, E M
Bock, L L	Hegstad, R R	Thompson, G Ralph
Bothe, J W	Murrill, W L	Wetherell, W F
Bradford, C E		

MINORITY LANGUAGES PUBLICATIONS (NAD)  
NORTH AMERICAN MISSIONS SUBCOMMITTEE

TERMS OF REFERENCE

1. Deal with minority languages publications.
2. Screen and prepare recommendations from the small ethnic literature groups.

AUTHORITY AND RESPONSIBILITY

1. Recommend to NAMCO (North American Missions Committee).
2. Recommend to NAMCO (North American Missions Committee).

COMMITTEE:

BOCK, L L  
Espinosa, Joseph (sec)  
Atega, George L  
Bates, R W  
Benavides, Eliezer

Christman, D R  
Ingleton, Claudio  
Ramirez, L A  
Stiles, E M  
Rasi, Humberto

TERMS OF REFERENCE

1. Serve as a clearing house of ideas in the preparation of missionary and special purpose tracts. Study and suggest plans for the preparation, selection and distribution of tracts.
2. Study and recommend plans for mass distribution of missionary literature.
3. Cooperate with the publishing houses in the preparation of tracts and missionary booklets.
4. Devise ways and means to effectively promote and distribute missionary literature.

AUTHORITY AND RESPONSIBILITY

1. Recommend to entities concerned.
2. Recommend to entities concerned.
3. Recommend to publishing houses concerned.
4. Recommend to entities concerned.

COMMITTEE:

OLIVEIRA, ENOCH  
 Doss, Norman L (sec)  
 Abbot, W M  
 Banfield, W S  
 Bates, R W  
 Bock, L L  
 Caslow, D E  
 Christman, D R  
 Espinosa, Joseph

Holland, K J  
 Jones, F L  
 Kinder, J C  
 Kinney, R L  
 Knowles, George  
 Kretz, R L  
 Liversidge, W L  
 Monk, J P, Jr  
 Monnier, S F

Pacific Press -Cir Mgr  
 Peek W E  
 Petersen, P F  
 Shankel, C L  
 Shipowick, L A  
 Smith, Bob  
 Stiles, E M  
 Troy, O A  
 Turpel, W P

TERMS OF REFERENCE

1. Develop guidelines for the maintenance of high music standards in all areas of church music ministry, including worship services, evangelistic outreach and youth witness.
2. Counsel and serve as advisor to:
  - a. SDA organizations which publish song books and sheet music, produce records and tapes which are sold and distributed through denominational channels. When productions and published items do not meet denominational standards the committee shall recommend that such items not be published or produced.
  - b. The Seventh-day Adventist Church concerning the need for new hymnals and other song books for various age groups in the Church.
  - c. Church musicians.
3. Serve as advisor to:
  - a. SDA musicians who wish to submit original musical compositions to the Church for future publication.
  - b. Musicians or musical groups who make their services available in a general way.
  - c. SDA musicians or musical groups who wish to travel out of their countries.
4. Study ways in which suitable music and music education helps can be developed and made available to local churches.

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO.
2. Recommend to PRADCO.
3. Recommend to PRADCO.
4. Recommend to PRADCO.

COMMITTEE:

BROOKS, C L	Ruybalid, K M
Christman, D R (sec)	Scales, W C
Breach, Alan	Stevenson, Michael
Holt, R B	Taylor, C R
Kinney, Robert J	Wilkinson, Beverly
Knauss, Van	Woolsey, R H

TERMS OF REFERENCE

1. Assume initiative for advising, counseling, planning and developing policies which affect the Church in its relationship with the military establishments.
2. Select and counsel personnel who desire to serve as chaplains (Military and civilian) in the armed forces and government organizations and recommend them for ecclesiastical endorsement.
3. Develop and maintain effective working relationship with military and civilian officials concerned with Seventh-day Adventists in military service.
4. Assist Seventh-day Adventist service personnel with their problems.
5. Maintain a current mailing list of all Adventist service personnel on active duty and send regularly to each the Church papers and other supplies needful to maintain a strong spiritual link with the Church.
6. Promote the Servicemen's Fund offering and supervise its use.
7. Prepare youth of Adventist homes to more successfully face the issue of military service.
8. Counsel overseas divisions and assist nationals of other countries with military-related problems arising from varied forms of government.
9. Review the operations of the Servicemen's Centers by receiving reports from Servicemen's Center Boards and the finance committees.

COMMITTEE:

TORKELSEN, M C  
 Martin, C D (sec)  
 Bradford, C E  
 Christman, D R  
 Hirsch, C B

Johns, Warren L  
 Pitton, L H  
 Ranzolin, Leo  
 Smith, Clark  
 Stiles, E M

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO and General Conference Committee.
2. Recommend to PRADCO.
3. Power to act.
4. Power to act.
5. Power to act.
6. Power to act.
7. Power to act.
8. Counsel with concerned denominational organizations.
9. Counsel concerned organizations and boards.

Subcommittee: Servicemen's Centers

TERMS OF REFERENCE

1. Counsel, advise and make recommendations affecting plans and programs for the North American Division in areas such as:
  - a. Large city church projects.
  - b. North American Contingency requests.
  - c. Major Inner City programs.
  - d. Lay Evangelism research and planning items.
2. Supervise care of graves of pioneers.
3. Suggest division and release of funds available for large city evangelism in North America.
4. Concern itself about relationships with the National Council of Churches.

COMMITTEE:

BRADFORD, C E  
 Bothe, J W (v-ch)  
 Christman, D R (sec)  
 Espinosa, Jospeh  
 Jones, F L  
 Murrill, W L  
 Scales, W C  
 Stiles, E M  
 Wilson, J W  
 Woodfork, R L

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCA
2. Power to act.
3. Recommend to the General Conference Committee -- NADCA.
4. Recommend to NADCA/General Conference Committee

TERMS OF REFERENCEAUTHORITY AND RESPONSIBILITY

- |  |                                       |
|--|---------------------------------------|
| 1. Study opportunities and problems relating to the promotion of the Gospel among foreign language peoples living within the borders of the North American Division.   | 1. Recommend to NADCA.                |
| 2. Distribute North American Mission funds.  | 2. Recommend to NADCA.                |
| 3. Study and reevaluate response to Spirit of Prophecy counsel with reference to the evangelization of the Jewish people.  | 3. Recommend to NADCA.                |
| 4. Review periodically what is being attempted and accomplished by the Church and evaluate what other Christian bodies are doing to present Christianity to Jewish communities.  | 4. Power to act.                      |
| 5. Develop plans and methods for evangelizing the Jews of the North American Division and encourage conferences to put them into effect; e.g. prepare plans for presenting the total "Better Living" concepts to Jewish people.  | 5. Recommend to NADCA.                |
| 6. Study and determine the types of literature most suitable to lead Jewish people to Christ and evaluate the influence and spiritual impact of <u>Israelite</u> magazine with a view to determining how it could better communicate truth to Jewish readers and recommend writers to prepare and focus denominational literature for Jewish people. | 6. Recommend to NADCA                 |
| 7. Explore radio and TV avenues to communicate truth to the Jewish population of our great cities and recommend updating of Bible School lessons.  | 7. Recommend to committees concerned. |
| 8. Guide in and encourage preparation of specialized workers for Jewish evangelistic endeavor.   | 8. Recommend to committees concerned. |

COMMITTEE:

BRADFORD, C E  
 Espinosa, Joseph (sec)  
 Murrill, W L (treas)  
 Bothe, J W  
 Christman, D R

Doss, Norman  
 Gomez, E G  
 Moore, Leroy  
 Stiles, E M

TERMS OF REFERENCE

1. Establish guidelines for the routine work of the following subcommittees:
  - a. Central Departmental Services
  - b. Mail Service and Office Supplies
  - c. Printing, Duplicating & Micrographic
  - d. Plant Services
  - e. Civil Defense
2. Evaluate, authorize and assign non-routine work required by GC offices, departments and services.
3. Review periodically needs of GC offices, departments and services in order to maintain economy and efficiency.

COMMITTEE:

MURRILL, W L  
Jones, F L (sec)  
Baasch, D H  
Bahr, K H  
Bruce, G O  
Butler, L L  
Frederick, C O  
Gibb, Edwin

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.

Mills, M L  
Patzner, A J  
Pedersen, P F  
Rampton, H F  
Stephenson, John  
Tate, Walter  
Wood, L D  
Yost, F D

TERMS OF REFERENCE

1. Study office and other space needs of the General Conference staff and make assignments.

AUTHORITY AND RESPONSIBILITY

1. Power to act.

COMMITTEE:

BUTLER, L L  
Murrill, W L (v-ch)  
Jones, F L (sec)  
Bock, L L  
Frederick, C O

Gibb, Edwin  
Lohne, Alf  
Mills, Merle L  
Patzner, A J  
Thompson, G Ralph

TERMS OF REFERENCEAUTHORITY AND RESPONSIBILITY

- |   |   |
|---|---|
| 1. Recruit, employ, test, orient and assign non-elected personnel.  | 1. Power to act.                                    |
| 2. Apply to non-elected personnel salary rates, allowances and other benefits within the policies currently in effect.                              | 2. Power to act.                                    |
| 3. Develop personnel practices and office standards set forth in a continuous and updated office personnel manual.                                  | 3. Power to act.                                    |
| 4. Process retirement applications from members of the non-elected staff of the General Conference who request and qualify for retirement benefits. | 4. Recommend to ADCOM.                              |
| 5. Dismiss non-elected personnel found incompetent or undesirable.  | 5. Power to act.                                    |
| 6. Review and administer the wage scale in its application to General Conference personnel.   | 6. Power to act.                                    |
| 7. Issue employment cards to personnel.   | 7. Power to act.                                    |
| 8. Recommend licenses and credentials for non-elected staff.  | 8. Recommend to Credentials and Licenses Committee. |
| 9. Authorize modern basic personnel concepts within the limits of General Conference policy.  | 9. Power to act.                                    |

COMMITTEE:

WERNICK, F W  
 Thompson, G R (v-ch)  
 Murrill, W L (v-ch)  
 Mills, M L (sec)  
 Medvee, Hazel (asst sec)  
 Bahr, K H  
 Banfield, W S  
 Bothe, J W

Butler, L L  
 Carballal, M M/Frederick, C O  
 Gibb, Edwin  
 Jones, F L  
 Osborn, R E  
 Patzer, A J  
 Wilson, J W  
 Wood, L Delmer

PHILANTHROPIC SERVICE FOR INSTITUTIONS

MURRILL, W L  
Wernick, F W (v-ch)  
Murray, M J (sec)  
Bock, L L  
Bradford, C E  
Butler, L L  
Chase, J E  
Gibb, Edwin  
Reynolds, R L  
Roth, D A  
Wilson, Neal C  
Wilson, W H/Successor

PRESIDENT'S ADMINISTRATIVE COUNCIL  
(PRADCO)

TERMS OF REFERENCE

1. Originate recommendations for the General Conference Committee/NADCA.
2. Process recommendations referred to it for the attention of the General Conference Committee/NADCA.
3. Counsel on matters affecting operations at headquarters.
4. Counsel on matters referred to it by the president and/or the administrative officers.
5. Counsel on matters referred to it by the vice-president for the North American Division and/or the officers responsible for North American Division business.
6. Counsel on departmental activities.
7. Receive from ADCOM recommendations on terms of reference and membership adjustments of standing committees.
8. Authorize the extension of invitations to General Conference staff personnel who are not members of the General Conference Committee to attend on a continuing basis the committee meetings held at headquarters.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the General Conference Committee/NADCA.
2. Recommend to the General Conference Committee/NADCA.
3. Recommend to appropriate committees.
4. Recommend to entities or committees concerned.
5. Recommend to entities or committees concerned.
6. Recommend to departments or committees concerned.
7. Recommend to the General Conference Committee.
8. Power to act.

COMMITTEE:

Chairman -- President or Chairman of the Week

Secretary -- Coordinator of Secretariat (in his absence, Secretary of the Month)

Aitken, J J  
Baasch, D H  
Banfield, W S  
Battle, M T  
Beach, B B  
Bock, L L  
Bothe, J W  
Bradford, C E  
Brooks, C D  
Bruce, G O  
Butler, L L  
Chase, James  
Christman, D R  
Drachenberg, R R  
Espinosa, Joseph

Farag, Saleem  
Gibb, Edwin  
Hirsch, C B  
Johnson, D S  
Jones, F L  
Knowles, George  
Leshner, W R  
Lohne, Alf  
Mills, M L  
Murrill, W L  
Oliviera, Enoch  
Olson, R W  
Osborn, R E  
Patzner, A J  
Ramirez, L A

Rampton, H R  
Ranzolin, Leo  
Roth, D A  
Spangler, J R  
Stiles, E M  
Thompson, G Ralph  
Torkelsen, M C  
Wernick, F W  
Williams, R F  
Wilson, J W  
Wilson, Neal C  
Wood, K H  
Wood, L Delmer  
Woodfork, R L

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- |   |                         |
|---|-------------------------|
| 1. Serve as counseling group to the President -- not policy-making.   | 1. Power to act.        |
| 2. Study denominational trends.   | 2. Recommend to ADCOM.  |
| 3. Study theological trends (denominational, within the changing world context).  | 3. Recommend to ADCOM.  |
| 4. Study contemporary challenges to soul-winning endeavors.   | 4. Recommend to ADCOM.  |
| 5. Assign administrative responsibilities.  | 5. Power to act.        |
| 6. Review on continuing basis financial policies and trends in the world field, North America, and General Conference institutions. | 6. Recommend to ADCOM.  |
| 7. Review church structure and organizational effectiveness.  | 7. Recommend to ADCOM.  |
| 8. Study church-state relationships throughout the world.   | 8. Recommend to ADCOM.  |
| 9. Nominate (between Sessions and Annual Councils) division officers and General Conference elective staff.                         | 9. Recommend to PRADCO. |

COMMITTEE:

WILSON, NEAL C	Murrill, W L
Gibb, Edwin (sec)	Oliveira, Enoch
Bock, L L	*Patzner, A J
*Bothe, J W	Thompson, G Ralph
Bradford, C E	Torkelsen, M C
Butler, L L	Wernick, F W
Lohne, Alf	
*Chase, J E	
*Leshner, W R	
*Wilson, J W	

\*Invitees

TERMS OF REFERENCE

1. Determine languages and types of SDA literature most needed and best suited for the church and the general public.
2. Arrange interchange of titles, magazines, manuscripts, pictures and related items.
3. Discover ways and means of effecting greater efficiency and economy in the production program by the best use of facilities available.

AUTHORITY AND RESPONSIBILITY

1. Recommend to Division Committees concerned.
2. Report and recommend to General Conference Publishing Department.
3. Recommend to the Division Committees concerned.

COMMITTEE:

MILLS, M L  
 Ramirez, L A (sec)  
 Hunt, J N (asst sec)  
 Appenzeller, R E  
 Birch, Alf  
 Heye, Bekele  
 Kloosterhuis, R J  
 Ludescher, Edwin

Mittleider, Kenneth J  
 Naenny, Edouard  
 Nortey, J J  
 Schultz, L R  
 Swan, D C  
 Thomas, R C  
 Valleray, Guy S  
 Zehnocher, Maurice

Attendance at Publishing Coordinating Committee meetings usually will be determined by members available at General Conference Sessions and/or biennial meetings of the General Conference Committee.

Additional persons may be invited to sit with the Publishing Coordinating Committees if available in the area where the meeting is held.

PUBLICATIONS COORDINATING COMMITTEE  
--SPANISH & PORTUGUESE

TERMS OF REFERENCE

1. Determine type of Spanish and Portuguese SDA literature most needed for the church and the general public.
2. Coordinate the Spanish and Portuguese SDA literature program.
3. Discover ways and means of effecting greater efficiency and economy in the production program by the best use of facilities available.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the Division Committees concerned.
2. Power to act. Advise publishing houses and Division Committees concerned.
3. Recommend to the Division Committees and/or publishing houses concerned.

Attendance at Publishing Coordinating Committee meetings usually will be determined by members available at General Conference Sessions and/or Biennial meetings of the General Conference Committee.

Additional persons may be invited to sit with the Publishing Coordinating Committees if available in the area where the meeting is held.

COMMITTEE:

OLIVEIRA, ENOCH  
Ramirez, L A (sec)  
Bock, L L  
Brown, G W  
Leiske, L J  
Ludescher, Edwin

Naenny, Edouard  
Osborn, R E  
Tabuenca, Jose  
Tejel, Andres  
Viegas, Nelci  
Wolff, Joao

PUBLISHING REHABILITATION AND EXPANSION

TERMS OF REFERENCE

1. List appropriations from contributing publishing houses for rehabilitation and expansion purposes.
2. Receive requests from overseas publishing houses through Division Committees, assess and recommend disbursement of funds on a need-priority basis.

AUTHORITY AND RESPONSIBILITY

1. Report to the General Conference Committee.
2. Recommend to the General Conference Committee.

COMMITTEE :

RAMIREZ, L A  
Otis, H F, Jr (sec)  
Wood, L Delmer (treas)  
Beagles, Glenn  
Bock, L L  
Butler, L L  
Henning, R H  
Hunt, J N

Kinder, J C  
Leiske, L J  
Muir, W L  
Tatum, George  
Thompson, G Ralph  
Willis, C M  
Wilson, Neal C

TERMS OF REFERENCE

1. Coordinate and supervise audio-visual projects and facilities within the General Conference.
2. Check the treatment, script, and answer print of film productions.
3. Assign priorities and recommend funding of S S mission films.
4. Negotiate contract arrangements.
5. Approve duplication of films in languages other than English. (In consultation with division(s) concerned)
6. Consider questions involving use of audio-visual equipment by G C Departments, services and dependencies.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act or recommend to PRADCO.
4. Power to act or recommend to PRADCO.
5. Power to act.
6. Power to act.

COMMITTEE:

BOCK, L L  
 Chase, J E (sec)  
 Banfield, W S  
 Christman, D R  
 Cooper, V H  
 Murrill, W L  
 Oliveira, Enoch  
 Wood, L Delmer

# RELIGIOUS LIBERTY AND CHURCH-STATE RELATIONSHIPS

## TERMS OF REFERENCE

1. Evaluate church and state relationships primarily as they affect North American Division territory.
2. Receive and act on requests from organizations and institutions concerning matters of government and particularly situations not covered by policy.
3. Recommend needed changes in policies which outline the relationships of church and state.
4. Examine any policies that may arise in the field of calendar reform and other matters of legislation that would affect the church.

## AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCA.
2. Recommend to NADCA.
3. Recommend to NADCA.
4. Recommend to NADCA.

## COMMITTEE:

BOCK, L L  
Beach, B B (sec)  
Aitken, J J  
Bothe, J W  
Bradford, C E  
Brooks, C D  
Butler, L L  
Hegstad, R R

Hirsch, C B  
Johns, Warren L  
Reynolds, R L  
Thompson, G R  
Torkelsen, M C  
Wilson, Neal C  
Wood, K H  
Wood, L Delmer

REQUESTS FOR ADDITIONAL PERSONNEL

TERMS OF REFERENCE

1. Study requests for additional personnel for General Conference staff.

AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO.

COMMITTEE:

WILSON, NEAL C  
Gibb, Edwin (sec)  
Bock, L L  
Bradford, C E  
Butler, L L  
Lohne, Alf  
Murrill, W L  
Oliveira, Enoch  
Thompson, G Ralph  
Torkelsen, M C  
Wernick, F W

TERMS OF REFERENCE

1. Operate the Retirement Plan  
Funds of the General Conference  
and North American Division.
2. Care for:
  - a) Applications to the funds  
(permanent and temporary).
  - b) Allowances to beneficiaries  
(medical, education, special,  
death, etc).
  - c) Discontinuance of benefits.
3. Consider and recommend retirement  
policy matters.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Recommend to Annual Council  
(through channels).

COMMITTEE:

MURRILL, W L  
Stiles, E M (sec)  
Hold, W E (asst sec)  
Bock, L L  
Bothe, J W  
Bradford, C E  
Bruce, G O  
Butler, L L  
Christman, D R  
Drachenberg, R R  
Gibb, Edwin

Hirsch, C B  
Jones, F L  
Osborn, R E  
Patzner, A J  
Thompson, G Ralph  
Torkelsen, M C  
Wernick, F W  
Whiting, A S  
Wilson, J W  
Wilson, Neal C  
Wood, L Delmer

SABBATH SCHOOL 13TH SABBATH PROJECTS COMMITTEE

TERMS OF REFERENCE

1. Recommend the assignment of 13th Sabbath Overflow offering dates to divisions.
2. Screen and recommend for approval 13th Sabbath overflow projects.
3. Authorize any necessary changes in 13th Sabbath overflow projects
4. Establish guidelines for projects to be featured.
5. Study, evaluate and approve S S Investment projects for the NAD.

AUTHORITY AND RESPONSIBILITY

1. Recommend to Annual Council through the standing Calendar and Offerings Committee.
2. Recommend to General Conference Committee.
3. Recommend to General Conference Committee.
4. Power to act.
5. Recommend to General Conference Committee.

COMMITTEE:

BUTLER, L L  
Rampton, H F (sec)  
Drachenberg, R R  
Gibb, Edwin  
Johnson, Noelene  
Oliveira, Enoch  
Osborn, R E  
Thompson, G Ralph

EXECUTIVE COMMITTEE:

THOMPSON, G R  
Bock, L L (v-pres)  
Butler, L L (v-pres)  
Knowles, G E (v-pres)  
Murrill, W L (v-pres)  
Burbank, H D (sec/exec dir)  
Drachenberg, R R (treas)  
O'Ffill, R W (asst sec/dir)

BOARD OF DIRECTORS:

THOMPSON, G RALPH	Knowles, G E
Burbank, H D (sec)	Murrill, W L
Drachenberg, R R (treas)	O'Ffill, R W
Bock, L L	Oliveira, Enoch
Bothe, J W	Osborn, R E
Bradford, C E	Pedersen, P F
Bruce, G O	Whiting, A S
Butler, L L	Williams, R F
Chase, J E	

TERMS OF REFERENCE

1. Screen all items intended for Annual Council Plans Committee.

AUTHORIZATION AND RESPONSIBILITY

1. Recommend to Annual Council Plans Committee.

COMMITTEE :

CHAIRMAN -- AC Plans Committee Chairman - BOCK, L L  
Secretary -- AC Plans Committee Secretary - Williams, R F (sec)  
Bothe, J W  
Gibb, Edwin  
Wood, L Delmer  
Directors/Secretaries of GC Departments and Services  
NAD Departmental Representatives

TERMS OF REFERENCE

1. Represent the NAD in school product needs.
2. Determine areas of standardization in school equipment and supplies.
3. Determine acceptable and necessary manufacturing sources for school equipment and supplies.
4. Evaluate, select and accept national contracts.
5. Determine areas and timing for pooled bidding.
6. Determine in areas of need the realms of recommended mandatory participation by grades K-12.
7. Orient and promote committee decisions within the NAD unions and conferences.

AUTHORITY AND RESPONSIBILITY

1. Recommend to IS Board.
2. Power to act and/or recommend to IS Board.
3. Power to act and/or recommend to IS Board.
4. Power to act and/or recommend to IS Board.
5. Power to act and/or recommend to IS Board.
6. Power to act and/or recommend to IS Board.
7. Power to act.

COMMITTEE :

STEPHAN, FRED  
 Mack, Erwin (sec)  
 Anderson, E J  
 Bruce, G O  
 Cantrell, D R  
 Case, Charles C  
 Christman, D R  
 Fox, Randall H  
 Griffith, D K

James, Wilbur  
 Minder, Warren  
 Olson, Boyd  
 Rogers, J P  
 Stiles, E M  
 Westney, A T  
 Willison, C M  
 Wilmot, R W

SECONDARY BIBLE TEXTBOOKS STEERING COMMITTEE

TERMS OF REFERENCE

1. Guide in the development and preparation of Seventh-day Adventist textbooks.
2. Revise, correct, update secondary Bible textbooks as found necessary.
3. Develop supporting programs for denominational textbooks (audio-visual helps, workbooks, etc.)

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.

COMMITTEE;

BABCOCK, G P  
Hartlein, Marion (sec)  
Engelkemier, J H  
Fullerton, Victor  
Gillespie, Bailey  
Gordon, Paul

Griffiths, Victor  
Hoffer, Frieda  
Kainer, Gordon  
Lorenz, Kenneth  
Taylor, C R  
Thompson, Gerry

TERMS OF REFERENCE

1. Serve as focal point for Adventist opinion and attitude toward new translations and versions of the Bible in the Spanish language.
2. Manifest interest in the accuracy of new translations by receiving study reports from trustworthy sources.
3. Communicate Adventist positions on new translations to Bible Societies and Spanish-speaking church members.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act in consultation with administration.

COMMITTEE:

BAASCH, DAVID H  
 Pereyra, Elbio (sec)  
 Chavez, Daniel  
 Rasi, Humberto M  
 Vyhmeister, Werner

(Committee will do its work largely by correspondence.)

TERMS OF REFERENCE

1. Initiate and supervise planning and field promotion of the Spirit of Prophecy.
2. Initiate and give counsel on publication of E G White materials.
3. Encourage publication of E G White books and writings in overseas languages and recommend needed translation and publication subsidies.
4. Give counsel on Spirit of Prophecy exhibits, visual materials, illustrations, etc., for use in churches, institutions, general gatherings, etc.
5. Act on release of E G White manuscripts as recommended by trustees.

AUTHORITY AND RESPONSIBILITY

1. Recommend to administrative committees.
2. Recommend to the General Conference Committee.
3. Recommend to the General Conference Committee.
4. Power to act.
5. Power to act.

COMMITTEE:

MILLS, M L  
 Watson, D C (sec)  
 Bradley, W P  
 Delafield, D A  
 Leshar, W R  
 Lohne, Alf  
 Murrill, W L  
 Oliveira, Enoch

Olson, R W  
 Pereyra, Elbio  
 Ramirez, L A  
 Spangler, J R  
 Thompson, G Ralph  
 Wernick, F W  
 White, A L  
 Wood, K H

TERMS OF REFERENCE

1. Grant sponsorships.
2. Counsel on sponsorship matters.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Recommend to PRADCO.

COMMITTEE:

LOHNE, ALF  
Bruce, G O (sec).  
Hirsch, C B  
Jones, F L

Osborn, R E  
Roth, D A  
Thompson, G Ralph  
Wood, L Delmer

TERMS OF REFERENCE

1. Survey the audited statements and review the financial conditions of the divisions including their unions, conferences, missions and institutions.
2. Survey the audited statements and review the financial conditions of the union conferences in the North American Division and the North American institutions.

AUTHORITY AND RESPONSIBILITY

1. Power to act and communicate to the organizations audited the recommendations and suggestions deemed appropriate and necessary to their financial stability.
2. Power to act and communicate to the organizations audited the recommendations and suggestions deemed appropriate and necessary to their financial stability.

COMMITTEE:

WERNICK, F W  
Bruce, G O (v-ch)  
Drachenberg, R R (sec)  
Jones, F L (asst sec)  
Bahr, Karl H  
Banfield, W S  
Butler, L L  
Caldwell, R B  
Caldwell, O R  
Dennis, D D  
Hirsch, C B

Korenko, D D  
Murrill, W L  
Osborn, R E  
Pelton, R L  
Ramirez, L A  
Stiles, E M  
Strickland, L C  
Thompson, G Ralph  
Wood, L Delmer  
Yost, F Don

## TRUST SERVICES COUNSELING COMMITTEE

### TERMS OF REFERENCE

1. Study primary recommendations from the annual Trust Services Advisory and review current procedures and progress in the development and implementation of denominational Trust Services.
2. Give interim or emergency counsel to the Director of Trust Services between sessions of the annual Trust Services Advisory (such as, but not limited to, guidance in testifying before the House Ways and Means Committee on proposed Federal Tax Legislation).

### COMMITTEE:

BUTLER, L L  
Osborn, R E (v-ch)  
Appel, Alva (sec)  
Dennis, D D  
Johns, Warren L

### AUTHORITY AND RESPONSIBILITY

1. Recommend to PRADCO and/or NADCA and/or General Conference Committee and/or Annual Council.
2. Power to act or recommend to PRADCO and/or NADCA and/or General Conference Committee.

Murrill, W L  
Smith, Paul G  
Thompson, G Ralph  
Torkelsen, M C

TERMS OF REFERENCE

1. Study recommendations affecting the denominational wage scale in North America and overseas (within the framework of the wage scale adopted by the Annual Council).
2. Study matters affecting philosophy of remuneration and/or changes in the basic wage structure.

AUTHORITY AND RESPONSIBILITY

1. Recommend or report to authorized committees or administrative entities.
2. Recommend to PREXAD/PRADCO.

COMMITTEE:

MURRILL, W L  
Torkelsen, M C (v-ch)  
Wood, L Delmer (sec)  
Bruce, G O  
Bock, L L  
Bothe, J W  
Bradford, C E  
Butler, L L  
Hirsch, C B

Jones, F L  
Osborn, R E  
Patzner, A J  
Stiles, E M  
Thompson, G Ralph  
Wernick, F W  
Williams, R F  
Wilson, J W  
Wilson, Neal C

TERMS OF REFERENCE

1. Coordinate allowances to be paid workers of the different organizations in the Washington area in accordance with Annual Council action and General Conference policy.

AUTHORITY AND RESPONSIBILITY

1. Recommend to individual organizations.

COMMITTEE:

MURRILL, W L  
Wood, L Delmer (sec)  
Beagles, Glenn  
Bothe, J W  
Coe, W O  
Frederick, C O  
Holbrook, D W

Loveless, W A  
Moog, Hubert  
Osborn, R E  
Otis, Harold  
Russell, Don J  
Show, Larry  
Torkelsen, M C

WEEK OF PRAYER COMMITTEE

TERMS OF REFERENCE

1. Arrange and prepare for publication the annual Week of Prayer readings for both adult and children.
2. Serve as liaison with the Review and Herald Publishing Association for publishing the special Review and Herald issue which contains the Week of Prayer readings.
3. Provide overseas divisions with translation copies for publication in the different divisions and publishing houses.
4. Arrange for tapes to be made available for purchase by churches who desire them.
5. Choose theme and writers for the adult and children's annual Week of Prayer messages.
6. Suggest appropriate gratuity for series articles prepared by one writer.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.
4. Power to act.
5. Recommend to PRADCO.
6. Recommend to PRADCO.

COMMITTEE:

MILLS, M L  
Lohne, Alf (v-ch)  
Wilson, J W (sec)  
Bradford, C E  
Christman, D R

Jones, F L  
Lowe, Alice  
Patzner, A J  
Spangler, J R  
Wood, K H

TRUSTEES:

BRADLEY, W P (pres)	Ramirez, L A
Wernick, F W (v-pres)	Spangler, J R
Olson, R W (sec)	White, A L
Bradford, C E	Wilson, Neal C
Delafield, D A	Wood, K H
Eva, W D	Zurcher, Jean
Murdoch, W G C	

Special Invitees:

Graybill, Ron  
Gordon, Paul  
Jemison, Hedy  
Mansell, Don  
Pereyra, Elbio