

MIDDLE EAST DIVISION COMMITTEE MINUTESBeirut, LebanonJanuary 16, 19522:00 P. M.PRESENT

Geo. J. Appel, T. S. Geraty, Wadie Farag, A. R. Mazat, R. C. Dinning, George Keough, and C. C. Morris.

OPENING

Prayer by Geo. J. Appel.

APPROVAL OF MINUTESVOTED, That the minutes of December 30 be approved as read and amended.DAR EL SALAAM
HOSPITAL
318

The question was raised in regard to the exterior finish of the proposed hospital building, and the height of the ceilings.

VOTED, That the exterior finish be cement stucco, and the ceilings be twelve feet high.HOURLY SALARY RATE
319VOTED, That the hourly salary rate be set, up to a maximum of L.L. 1.00 per hour.TITHES AND OFFERINGS
ENVELOPES
320VOTED, To refer to the Middle East Press the preparation of tithe and offerings envelopes in English, Arabic and Armenian languages, and that the Press carry in stock a supply of these envelopes, to be sold to the fields on order.MINISTERIAL
BOOK CLUB
321

The question of ministerial workers in the Middle East Division taking membership in the ministerial book club was given study. The plan followed in America is that ministerial workers who join the ministerial book club pay one-half the cost of the selected books each year, the employing organization standing the other half. The reading course books for 1952 cost US\$ 20.00.

VOTED, That we offer this plan to our ministerial workers in the Middle East Division, half the expense to be paid by the individual and half by the employing organization.MIDDLE EAST COLLEGE
SUMMER SCHOOL
322

The College management asked for counsel in regard to the amount of fees for the 1952 summer school.

VOTED, That for tuition, room and laundry, a charge of L.L. 50.00 be made for each summer school student.ARMENIAN TYPEWRITER
323VOTED, To authorize the purchase of an Armenian Typewriter for use in translating work, at a cost of L.L. 390.

ARABIC TRACTS
324

Further study was given to the translation of the remaining numbers of 24 tracts.

VOTED, That this work be distributed to a number of our workers who are capable of doing translating work, and that Elder George Keough be asked to supervise the details of the assignment. Further,

VOTED, That the printing order for the remaining tracts of the 24 series, not as yet printed, be 5,000 each, the Division to subsidize half the cost of the printing and the fields concerned pay the other half.

MIDDLE EAST PRESS
BANK ACCOUNT
325

VOTED, To authorize the opening of a bank account for the Middle East Press, with the British Bank of Iran and the Middle East, and that R. C. Dinning and/or C. C. Morris be authorized to operate the account.

RETURN TRAVEL AND
CHARGES - KAFROUNI
GIRLS
326

The Kafrouni girls returned from America to Egypt at their own expense, and one of the girls is under appointment to serve at the Sultanabad Hospital; the question of their return travel was given consideration.

VOTED, That we assume responsibility for the return travel on the basis of refunding 25 per cent of the cost of travel for each year of service rendered our denomination in the Middle East. Thus over a period of four years of service the entire amount of travel would be refunded.

EAST MED. UNION
ARAM AGHASIAN SALARY
327

Brother Aram Aghasian has been assisting the Middle East Division in handling our mail and in taking care of passport visas and other help for the office.

VOTED, That we reimburse the East Mediterranean Union during 1951 for one-fourth of his salary and one-half of his travel expense.

WADIE SAATY
SETTLEMENT
328

VOTED, That in making settlement with Wadie Saaty for his expense in coming to the Middle East, that his salary begin one month before sailing, and that any unused amount of one thousand pounds baggage allowance be credited to his account.

ADJOURNMENT

VOTED, To adjourn.

Geo. J. Appel, Chairman

C. C. Morris, Secretary

MIDDLE EAST DIVISION COMMITTEE MINUTESBeirut, Lebanon January 23, 1952 10:00 A. M.PRESENT

Geo. J. Appel, R. H. Hartwell, George Keough, A. R. Mazat, R. C. Dinning, T. S. Geraty, and C. C. Morris.

OPENING

Prayer by R. H. Hartwell.

APPROVAL OF MINUTESVOTED, That the minutes of meeting held January 16, be approved as read.MIDDLE EAST COLLEGE
RECOGNITION AND
REGISTRATION

329

VOTED, To request the Middle East College management to investigate all that may be involved in the College applying for recognition and registration with the Lebanese Government.IRAN ACADEMIC
CREDITS

330

VOTED, To pass on to the Middle East College Board, the request of the Iran Mission for the extension division credits for their academic students.BOOKS FOR SUMMER
COLPORTEURS

331

VOTED, To authorize the printing of two books in Arabic for colporteur use during the summer of 1952,
(1. Our Children, and 2. Middle East Speaks)
each volume to approximate 140 pages. Further,VOTED, To authorize the printing of 3,000 copies of each book.SURVIVAL THROUGH
FAITH

332

1. Arabic Edition.VOTED, To authorize the printing of 25,000 copies of "Survival Through Faith" in Arabic, at an estimated cost of 12 Lebanese piasters per copy, the Division to subsidize the printing cost fifty per cent, and the edition to be sold to the fields at fifty per cent of cost.2. English Edition.VOTED, To authorize the Middle East Press to place an order for 2,000 copies of the English book, "Survival Through Faith" for use in the Middle East; same to be sold and subsidized as for the Arabic edition.A. E. ASHOD

333

Brother A. E. Ashod, according to previous arrangements through the East Mediterranean Union, is to go on sustentation beginning January 1, 1952. His December rate of salary was L£ 425.00. Brother Ashod is doing some translating work for the Middle East Division in Armenian.

VOTED, That Brother Ashod be paid on the basis of 80 per cent of his last salary rate, thus necessitating a subsidy from the Division in the amount of L£ 103.75. His sustentation rate was set at L£ 225.00, plus a five per cent increase, or L£ 236.25.

JULFA CHURCH PLANS

334

VOTED, To approve of the floor plans submitted by the Iran Mission for the Julfa Church and Worker's quarters building, and that building work proceed only as funds are available.

STUDIO ORGAN

335

VOTED, To authorize the purchase of a Hammond Organ, studio size, for use in the Middle East Division studio, the cost of the organ to be met from Radio Equipment Funds.

COMMITTEE AND BOARD MEETINGS

336

The desirability of having definite times for Division Committees and institutional board meetings, was considered.

- VOTED, 1. That the Middle East Division Committee be regularly called to meet on the second and fourth Thursday of each month, at 10:00 A. M.
2. That the Middle East College Board be called to meet regularly on the second Wednesday of each month at 2:00 P. M.
3. The Middle East Press Board for the present will be called to meet as necessary.

PURCHASE OF ADDITIONAL LAND

337

At the time of the November Meeting of the Full Committee, authorization was given to purchase a tract of land above and across the road from the Villa, (previously occupied by Middle East College Faculty members). This tract of land was authorized for future development by the Middle East Division. Since then it has seemed very desirable, in order to protect our immediate surroundings, that an additional tract of land bordering the first purchase be secured.

VOTED, To authorize the purchase of additional lots numbers 166 to 177 inclusive, adjoining the first purchase, and that the cost of these lots be met from Division available funds.

ADJOURNMENT

VOTED, To adjourn.

Geo. J. Appel, Chairman

C. C. Morris, Secretary