

## MIDDLE EAST DIVISION COMMITTEE COUNCIL MINUTES

Beirut, LebanonNovember 11, 19536:30 P.M.

The first meeting of the 1953 Division Committee Council convened in the Middle East College Chapel, Wednesday evening, November 11. Elder G. J. Appel, President of the Middle East Division rendered a report, pointing out many things of interest regarding the development of the work during the past year. He spoke of the needs of planning for greater evangelism, and stressed the need of a greater circulation of our literature in the fields of the Middle East. Elder D. E. Rebok, Secretary of the General Conference, had arrived in time for the opening meeting, and appreciation was expressed for his being present with us. An announcement was made that Elder Rebok would conduct the morning devotional meetings throughout the Council at the Division office building, and any of our workers residing in the Beirut area who could arrange to do so were invited to attend the morning devotional meeting beginning at 8:15.

## MIDDLE EAST DIVISION COMMITTEE COUNCIL MINUTES

Beirut, LebanonNovember 12, 19539:30 A.M.PRESENT

Geo. J. Appel, D. E. Rebok, T. S. Geraty, E. J. Green, A. E. Klein, A. W. Fund, M. C. Grin, Wadie Farag, Ramses Mina, Neal C. Wilson, M. V. Jacobson, Geo. D. Keough, M. J. McCulloch, A. R. Mazat, Selim Nougaim, R. H. Hartwell, C. C. Morris.

OPENING

Prayer was offered by Elder D. E. Rebok.

PROGRAM

848

The Chairman called attention to the program as outlined in the prepared agendas, and after consideration of the same, it was

VOTED, To adopt the program as outlined on the agenda sheet.

STANDING COMMITTEES

849

VOTED, That the standing committees for the session be adopted as listed in our minute action No. 837, except as follows:

- (1) A. R. Mazat was added to the Budget Committee in place of H. L. Rudy.
- (2) M. C. Grin was added to the Finance Committee in place of M. J. McCulloch.
- (3) D. E. Rebok was added to the Plans Committee.
- (4) M. C. Grin was added to the Plans Committee.



CHAIRMAN'S REMARKS  
850

Elder Appel spoke briefly of the need of looking on the fields and laying plans for advances into hither-to unentered areas, trusting that it will be possible to enter every village and home in the Middle East with our literature ministry. He solicited the co-operation of all of our leaders to the end that large plans be laid for an advance move in 1954.

TREASURER'S REPORT  
851

C. C. Morris rendered a report covering the statistical and financial phases of the work for the past year, following which the auditor's report for 1952 was read, and it was

VOTED, To accept the audited statement as submitted.

VOTE OF APPRECIATION  
852

Mention was made of the appropriations granted to the Middle East Division by the recent Autumn Council.

VOTED, To express our appreciation to the General Conference for the liberal provisions which were made at the recent Autumn Council for the financial needs of the Middle East Division for 1954.

RESERVE FUNDS FOR RE-APPROPRIATION  
853

The Treasurer pointed out that there were two items in our reserve funds, namely an accumulation of unused budgets in the amount of L.E. 84,089.00 during the past two years, which could be made available for re-appropriation, and also the spring in tithes and offerings for the year 1952 in the amount of L.E. 12,259.87, and it was

VOTED, To refer these two amounts to the Budget Committee for appropriation on special non-recurring items of expense in 1954.

CHURCH EXTENSION TRANSFER  
854

VOTED, To transfer a church extension amount of \$1,500 held for the Farshoot Church in Egypt to the Cairo City Church project.

1951-53 SPECIALS  
855

There are a number of special appropriations still held on the Division books, and a word of explanation was given in regard to why they have not been used, following which it was

VOTED, That the specials now being held by the Division for 1951 to 1953 continue to be held in reserve for the projects as listed.

At this juncture agenda items were considered and the leaders of the various fields and institutions were asked to explain to the full committee their various financial requests. The President of the East Mediterranean Union, the Manager of the Dar El Salaam Hospital, and the President of the Middle East College



spoke regarding their needs during the remaining time of the morning session, no action being taken.

ADJOURNMENT

VOTED, To adjourn.

Geo. J. Appel, Chairman

C. C. Morris, Secretary

The members of the committee reassembled at 2:00 P.M. and were led in prayer by G. D. Keough, following which the President of the Nile Union, the Manager of the Middle East Press, the Director of the Voice of Prophecy, and in the absence of Elder Skinner, Brother Appel spoke of the needs of the Iran Mission. Thus during the morning and afternoon sessions each field and institution had an opportunity to present its financial requests.

T. S. GERATY--NILE  
UNION COMMITTEE  
MEETING  
856

VOTED, That in response to an invitation from the Nile Union, Professor T. S. Geraty be authorized to attend their year-end committee meeting.

AGENDA ITEMS  
ASSIGNMENT

Items appearing on the agenda were assigned to the various standing committees for study and recommendation.

ADJOURNMENT

VOTED, To adjourn.

Geo. J. Appel, Chairman

C. C. Morris, Secretary



## MIDDLE EAST DIVISION COMMITTEE COUNCIL MINUTES

Beirut, LebanonNovember 13, 19539:30 A.M.OPENING

The Council session opened by singing, "Redeemed, How I Love to Proclaim It," following which prayer was offered by M. J. McCulloch.

TEMPERANCE MAGAZINES

857

A letter was received from the American Temperance Society offering a proposition on reduced subscription prices to Listen and Alert, in an endeavor to extend the circulation of these two journals.

VOTED, That in the Middle East Division a subscription to Listen and Alert be supplied to each local church leader who reads English, and one set to each school, the expense to be met from the Middle East Division Temperance Fund.

1955 SABBATH SCHOOL  
OVERFLOW

858

The General Conference has listed the Middle East Division as the field to receive the Thirteenth Sabbath Overflow for the first quarter of 1955, and in consideration of projects to be promoted for the offering, it was

VOTED, That from the East Mediterranean Union the evangelistic center at Beirut, and from the Nile Union the medical launch project for use on the Nile River, be listed as our projects.

SABBATH SCHOOL NEW  
WORK PROJECT, 1954

859

VOTED, That the opening of work in Aden be listed as our new work project for the Sabbath schools for 1954.

MISSIONS EXTENSION  
PROJECT, 1954

860

VOTED, To list as our Missions Extension project for 1954 the Voice of Prophecy building in Iran, and that we list \$10,000 as the amount.

GENERAL CONFERENCE  
HELP, 1954

861

VOTED, That this item be referred to the available members of the Division Committee in attendance at the General Conference Session next year for study and recommendation. However, inasmuch as Miss Burnett was unable to complete her trip in the Middle East last year, that we again list her name as one whom we would like to have visit the Dar El Salaam Hospital at Baghdad.

WHITE ESTATE  
BOOK SUBSIDIES

862

VOTED, That we place a request with the White Estate for book subsidies in the publication of Better Living in Arabic, Armenian, Turkish, and Farsee, and Steps to Christ in Turkish.

BIENNIAL COUNCIL 1954

863

VOTED, That the 1954 Biennial Council be held at Baghdad, Iraq, November 10 to 21. Further,



UNION AND LOCAL  
MISSION  
COMMITTEE MEETINGS  
864

VOTED, That a call be placed with the General Conference for one of the General Conference officers and a representative from the Treasury Department to attend our 1954 Biennial Session.

VOTED, That the 1953 year-end committee meetings be scheduled as follows:

East Mediterranean Union	November 22
Iran Mission	November 29
Nile Union	December 14

VOTED, That the dates for campmeetings for 1954 be referred to the available members of the committee.

DARTLEY MEMORIAL  
CLINIC  
865

Correspondence has been received from Brother and Sister Dartley regarding their desires to make available funds for the opening of a clinic somewhere in the Middle East, their preference being Beirut, Aleppo, or Cyprus. In view of the already adequate medical work in Beirut, it was felt that this offer could be used to better advantage in a place like Aleppo or Cyprus, and it was

VOTED, That we reply to Brother and Sister Dartley that our first choice would be to open work in Aleppo if it can be arranged for with the Syrian government, and that our second choice would be Cyprus.

SEMINARY  
EXTENSION COURSE  
866

VOTED, That Professor T. S. Geraty be requested to investigate the possibility of our holding an extension course in the Middle East in 1955, and report back.

PROPERTY TITLES  
867

VOTED, That in cases where property cannot be purchased in the name of the General Conference Corporation, approval be secured from the Middle East Division as to the title in which property should be held.

COLPORTEUR  
SUBSIDIES  
868

By a previous action of this committee authorization was given for the Division to bear 25% of the colporteur subsidies granted in 1953, with the understanding that provision would be made at this session for any subsequent help.

VOTED, To recommend to the Union and Local organizations that provision be made in their regular operating budgets for any future colporteur subsidy, and that any subsidies granted shall be in harmony with policies adopted by the Middle East Division covering the same.

CHARITY FUNDS  
FROM INGATHERING  
869

There is a growing need in our medical work for help to clinical charity patients, especially for medicine and supplies, and it was felt that this



would be a project which could be mentioned to advantage in Ingathering solicitation.

VOTED, That 10% of Ingathering funds (after Ingathering expenses have been met) be set aside to be used for clinical charity needs.

ADJOURNMENT

VOTED, To adjourn to 9:30 A.M., November 15.

Geo. J. Appel, Chairman

C. C. Morris, Secretary

November 15, 1953, 9:30 A.M.

OPENING

The Committee Council opened by singing, "The Call for Reapers," after which Wadie Farag offered prayer.

APPROVAL OF MINUTES

VOTED, That the Minutes of meetings held on November 12 be approved as read.

AUDITING COMMITTEE  
870

VOTED, That the following individuals be the auditing committee for the session: Geo. J. Appel, C. C. Morris, R. H. Hartwell, Neal C. Wilson, D. E. Rebok, Selim Nougaim, Ramses Mina, M. V. Jacobson, T. S. Geraty, M. J. McCulloch.

ADJOURNMENT

Sub-committees were called to meet and the council was adjourned to 9:30 A.M., Monday.

Geo. J. Appel, Chairman

C. C. Morris, Secretary



## MIDDLE EAST DIVISION COMMITTEE COUNCIL MINUTES

Beirut, LebanonNovember 16, 19539:30 A.M.OPENING

After singing, "My Jesus, I Love Thee," the council was lead in prayer by A. R. Mazat.

APPROVAL OF MINUTES

VOTED, That the Minutes of November 13 be approved as read.

FINANCE COMMITTEE  
REPORT

871

The Finance Committee rendered its report which was adopted as read and amended, as follows:

BIBLE SOCIETY  
DONATIONS

872

VOTED, That our local churches be encouraged to co-operate with the Bible Society in taking up a church offering once a year for their work. Whenever it is felt that the offering taken is insufficient, it may be supplemented by the mission, up to an appropriate amount, at their discretion.

MEDICAL JOURNALS

873

VOTED, That one each of four medical journals be supplied for staff members' use in our institutions. These journals are to be kept on permanent file and the controlling boards are to determine which journals shall be supplied for the institution concerned, but the following four are suggested:

1. A.M.A. Journal
2. Surgery, Obstetrics, and Gynecology
3. American Practitioner
4. Medical Economics

BIBLE COMMENTARY

874

VOTED, That the Division, Unions, and Local Mission organizations purchase and keep in their respective offices a set of the new Adventist Bible Commentary, for use by their employees, and that controlling committees give consideration to a 50% subsidy to workers and members desiring to purchase the pre-publication offer on reduced price.

MOTOR CAR  
INSURANCE

875

VOTED, That the Motor Car Insurance Policy on page 35 of the Division Policy Manual be edited so that the last line will read "75% will" instead of "75% may", and that the insurance policy shall be made in the name of the employing organization and the individual.

EXCHANGE POLICY

876

VOTED, To adopt the General Conference Exchange Policy as revised at the 1953 Autumn Council, as follows:

"We recommend, That Paragraphs 7 and 8 of the Exchange Policy (p. 201 of the Working Policy) be revised to read as follows, effective January 1, 1954:

"7. The fixed rates of exchange shall apply to the following transactions:



"a. Regular base appropriations and all special appropriations.

"b. Tithes, offerings, sustentation, and exchange items.

"c. Salaries and expense of workers under appointment, on furlough, or permanently returned to their homelands.

"d. Statistical reports.

"e. Transfer of funds for workers to the extent outlined in succeeding paragraphs of this policy.

"8. As outlined in Paragraph 7 a all appropriations granted to subsidiary organizations by the General Conference, divisions, unions, or local conferences or missions shall be handled at the fixed rates of exchange."

#### EXCHANGE RATES

877

VOTED, That a request be placed with the General Conference that the exchange rates for Iran be Rials at  $.01\frac{1}{2}\phi$ , and that ITq. be set at .25, for 1954.

#### PRESS DISCOUNTS

878

VOTED, To recommend to the Middle East Press Board that all denominational periodicals be supplied to our people at list price, no 10% handling charge being added.

#### SPIRIT OF PROPHECY BOOK SUBSIDY

879

VOTED, To recommend to the Union and Local Missions that a 50% subsidy on list price be granted workers and members on Spirit of Prophecy books.

#### MIDDLE EAST COLLEGE WEEK OF PRAYER

880

VOTED, To pass on to Elder R. H. Hartwell a request from the Middle East College for his services to lead out in the student Week of Prayer at the College, November 27 to December 5, 1953.

#### ADJOURNMENT

VOTED, To adjourn to 9:30 A.M., Tuesday.

Geo. J. Appel, Chairman

C. C. Morris, Secretary



## MIDDLE EAST DIVISION COMMITTEE COUNCIL MINUTES

Beirut, LebanonNovember 17, 19539:30 A.M.OPENING

The Council opened by singing, "Tis So Sweet to Trust in Jesus," following which prayer was offered by M. C. Grin.

APPROVAL OF MINUTES

VOTED, That the Minutes of November 15 and 16 be approved as read.

COMMITTEE ON  
CREDENTIALS AND  
LICENSES--REPORT  
881

MIDDLE EAST DIVISION

Ministerial Credentials	- G. D. Keough A. R. Mazat Dr. W. Lesovsky
Ministerial License	- Wadie Farag
Missionary Credentials	- Nora Atkins Naim Awais Marie Baart
Missionary License	- Mrs. G. J. Appel Mrs. C. C. Morris Mrs. G. D. Keough Mrs. A. R. Mazat
Honorary Ministerial Credentials	- Basta Bishai R. S. Greaves Shukri Nowfel
Honorary Ministerial License	- Samuel Farag
Honorary Missionary Credentials	- A. E. Ashod
Honorary Bible Instructor's Credentials	- Miss N. Badal
Honorary Missionary License	- Mrs. A. E. Ashod Mrs. R. S. Greaves Mrs. W. Lesovsky

DAR EL SALAAM HOSPITAL

Ministerial Credentials	- M. V. Jacobson
Missionary Credentials	- Dr. E. C. Frank Gladys Hurd Dr. Milena Simeckova Ruth Tobiassen Evangeline Voth Ruth Mitchell



## Missionary License

- Ayoub Azar
- Mrs. C. C. Crider
- Penna Dekalaita
- Zakia Fargo
- Mrs. E. C. Frank
- Mrs. Evelyn Gray
- Mrs. M. V. Jacobson
- Mrs. Salim Majeed
- Miss Lucy
- Mrs. Rose Narinian
- Louis Rice
- Wadie Saaty
- S. O. Sjoberg
- Mrs. S. O. Sjoberg
- Philip Srouer
- Angel Torosian
- Khalil Yared
- Mrs. K. Yared
- Sevart Yerganian
- Mary Balta

MIDDLE EAST COLLEGE

## Ministerial Credentials

- A. W. Fiedler
- T. S. Geraty
- G. A. Keough

## Ministerial License

- C. L. Gemmell
- R. K. Hasso

## Missionary Credentials

- Edith C. Davis
- E. J. Green
- A. J. Jones
- Shahin Ouzounian

## Teacher's Credentials

- Ibrahim Swaidan

Bible Instructor's  
Credentials

- A. Ruby Williams

## Missionary License

- Mrs. C. L. Gemmell
- Mrs. T. S. Geraty
- Mrs. E. J. Green
- Mrs. R. H. Hartwell
- Mrs. R. K. Hasso
- Mrs. A. J. Jones
- Mrs. G. A. Keough
- Michael Nabti
- Nourhan Ouzounian

## Teacher's License

- Mary Haddad
- Najwa Nabti



MIDDLE EAST PRESS

- |                         |   |
|-------------------------|---|
| Ministerial Credentials | - M. C. Grin                              |
| Missionary Credentials  | - M. J. McCulloch<br>Y. E. Berbawy        |
| Missionary License      | - Mrs. M. C. Grin<br>Mrs. M. J. McCulloch |

IRAN MISSION

- |                              |  |
|------------------------------|--|
| Ministerial Credentials      | - K. S. Oster<br>Haik Salakian<br>Y. O. Sangerloo<br>R. C. Skinner |
| Honorary Ministerial License | - O. Keshishzade   |
| Missionary Credentials       | - J. S. Gabriel<br>Melcom Gasparian                                |

EAST MEDITERRANEAN UNION

- |                         |                  |
|-------------------------|------------------|
| Ministerial Credentials | - R. H. Hartwell |
| Missionary Credentials  | - A. W. Fund     |

NILE UNION

- |                         |                  |
|-------------------------|------------------|
| Ministerial Credentials | - Neal C. Wilson |
| Missionary Credentials  | - A. E. Klein    |

COMMITTEE ON PLANS  
PARTIAL REPORT  
882

The Committee on Plans rendered its report and the first seven pages of recommendations were adopted.

ADJOURNMENT

VOTED, To adjourn to 2:00 P.M., even date.

Geo. J. Appel, Chairman  
C. C. Morris, Secretary

The Council reassembled at 2:00 P.M., and after singing, "Toiling On," was led in prayer by M. J. McCulloch.

The recommendations from the Plans Committee were considered through to page 16, when the time for adjournment arrived.

ADJOURNMENT

VOTED, To adjourn.

Geo. J. Appel, Chairman  
C. C. Morris, Secretary



## MIDDLE EAST DIVISION COMMITTEE COUNCIL MINUTES

Beirut, LebanonNovember 18, 19539:30 A.M.OPENING

The meeting of the Council came to order and after singing, "Wonderful Love of Jesus," was led in prayer by G. D. Keough.

PLANS COMMITTEE  
PARTIAL REPORT  
 883

The remaining items on the report of the Plans Committee were considered, and the report was adopted as follows:

RESOLUTION OF  
GRATITUDE  
 884

VOTED, That the following Resolution of Gratitude be adopted:

WHEREAS, God has been very good to us during the past year, both in fulfilling His promises and in answering our prayers; having given us increased baptisms and literature sales; helping us to establish the Middle East Press, the Division headquarters, and the Nile Union headquarters; and enabling us to reach thousands through the radio broadcasts and the Voice of Prophecy Bible Correspondence schools; and advancing our work in other departments, giving us the greatest enrollment our schools ever had and good patronage in the Dar El Salaam Hospital; as well as preserving the life and health of workers in the field; and has sent encouragement to our field by giving us several additions to the working force both of national and overseas workers; and

WHEREAS, God has not only kept the doors open for our work thus far even in difficult regions, but also providentially has opened new doors of opportunity and has held in check the winds of war to a large measure, and prevented strife from stopping the work, therefore it is

Resolved, That we give thanks and praise, and express gratitude to our Heavenly Father, and that we as workers and members of the Middle East Division assembled in council in Beirut reconsecrate and rededicate ourselves fully to Him, seeking whole-heartedly for His guidance and help and for the outpouring of the Holy Spirit, and that we determine to join together in one united effort to glorify God by endeavoring to do all that He shall enable us to do toward finishing His work throughout the year 1954, and that we ask His pardon for any failure and neglect in 1953, giving Him the honor and glory for every success we have had at any time or in any place.

EVANGELISM FOR WINTER  
OF 1953 AND SPRING  
OF 1954  
 885

WHEREAS, There is need for frequent short revival and evangelistic efforts to be held in our churches; and,



WHEREAS, Such combined short revival and evangelistic efforts are a mighty factor in establishing our members in the faith as well as in leading many to a definite decision who have been on the verge of the kingdom, but who have not taken a definite stand for Christ; and,

WHEREAS, Through this means many backsliders are reclaimed and hundreds of children of Adventists are gathered into the churches,

VOTED, To adopt the following resolutions:

1. That during the coming winter and spring a supreme effort be made to conduct revival and evangelistic meetings of seven to ten days duration in every Seventh-day Adventist church throughout the Division, in a mighty effort to gather as many as possible into the church during this period.
2. That as far as possible, these meetings be launched on Friday night, Dec. 4, 1953, and that this work be carried forward until every church is reached.
3. That wherever possible, church officers and qualified laymen be associated with the ministry to assist in home visitation, Bible work, etc.
4. That an effort be made to conduct a baptismal service in every church on December 26, before the close of the year.
5. That offerings be taken in the respective churches to defray the expense of these special meetings as far as possible.
6. That such subjects as the following be covered:
  - Righteousness by Faith
  - The New Birth
  - The Church Triumphant
  - The Judgment
  - The Perpetuity of the Law
  - The Sabbath and Its Meaning
  - The Spirit of Prophecy
  - The Second Advent
  - Signs of the Approaching End
  - The Hope of the Resurrection
  - The New Earth
7. That our entire office force in the respective fields, and as far as possible institutional workers, be urged to join our pastors, evangelists and laymen in conducting these meetings.
8. That public efforts be conducted wherever possible in every district during the winter and spring preceding the General Conference Session, as may be arranged by the respective committees involved.
9. That we set a goal of gathering 300 new members into our churches throughout the Division during the period between December 4, 1953 and May 1, 1954.



CORRECTION: On page 271 of the Minutes, please change the heading of action No. 886 from "Special Offer of Review and Herald" to DRAMA OF THE AGES. The action concerning the Review and Herald offer appears on page 291.



10. That beginning with the first Sunday in January, 1954, a supreme endeavor be made to have an evangelistic sermon preached in every Seventh-day Adventist church throughout the Division where it is possible to hold public meetings and on every Sunday night thereafter.

~~SPECIAL OFFER OF~~  
~~REVIEW AND HERALD~~  
886

✓  
DRAMA OF AGES

WHEREAS, The Spirit of Prophecy indicates that largely through the publishing work will be accomplished the work of that "other angel" of Revelation 18, and

WHEREAS, This can be done only by the whole body of Adventist believers giving their fullest support and heartiest endeavor to plans that will ensure the scattering of our message-filled literature as the leaves of autumn; and

WHEREAS, Drama of the Ages has been designated as the missionary book for 1953 and has already proved to be of real value when used by our evangelists and believers,

VOTED, 1. That we urge our local and union leaders to emphasize the use of Drama of the Ages by our workers and church members in connection with their soul-winning endeavors.

2. That on December 12 an announcement be made in all our churches drawing attention to Drama of the Ages and urging its extensive use by our English-speaking people in their missionary work. The price to the purchaser is \$1.00 (or its equivalent in local currency) plus the postage from the publishers in America to the purchaser.

HOME MISSIONARY  
INSTITUTES AND  
WORKSHOPS  
887

VOTED, That the two Unions and one Detached Mission comprising the Middle East Division arrange for Home Missionary workshops of at least three days duration to be conducted in their respective fields in 1954, the exact time to be arranged, at which plans and methods for conducting cottage meetings can be studied.

Y.P.M.V. ADVISORY  
COUNCIL  
888

VOTED, That the following be appointed to constitute a standing Division Y.P.M.V. Advisory Council to initiate department plans, to set up standards and policy for Division approval, and to solve M. V. problems within the Division, and to maintain regular departmental routine, activities and promotion:

Division YPMV Department Secretary, Chairman  
Union YPMV Department Secretaries  
Detached Mission YPMV Department Secretary  
Union Presidents  
Detached Mission President,

and further that this standing Council appoint its recording secretary.



HOME VISITATION  
889

WHEREAS, We are admonished to, "Let literature be distributed judiciously on the trains, in the street, on the great ships that ply the sea, and through the mails," G.W., 353,

WHEREAS, "Let the leaflets and tracts, the papers and books, go in every direction. Carry with you, wherever you go, a package of select tracts, which you can hand out as you have opportunity. Sell what you can, and lend or give them away as the case may seem to require. Important results will follow." Review and Herald, June 10, 1880

VOTED, That in 1954 four Home Visitation Days be observed throughout the division; that March 6, May 1, August 7, and November 6 be set aside for a concerted visitation crusade in which a special two-colored tract with Voice of Prophecy enrollment blank shall be distributed.

LITERATURE FOR  
HOME VISITATION  
890

VOTED, That the matter of literature for the four Home Visitation Days in 1954 be referred to the Division Literature Committee.

ARABIC AND  
ARMENIAN HYMNALS  
891

VOTED, To establish a Church Hymnal Committee with a working committee, appointed by the controlling committees in each field, in the various fields to search out hymns suitable for our own S. D. A. hymnal, passing their suggestions on to the central committee for editing and approval, and further

VOTED, To suggest the names of the following members of the S. D. A. hymnal committee: A. R. Mazat, (Chairman), G. D. Keough, Arthur Keough, S. Nougaim, Wadie Farag, Anees Haddad, Ibrahim Swaidan, M. J. McCulloch, Mrs. R. H. Hartwell, Mrs. R. K. Hasso, Mrs. A. Keough.

NEW LITERATURE  
892

VOTED, To recommend to the Literature Committee that they give study to expanding the Truth Series to include more tracts on (1) the Palestine question, and (2) the Sabbath.

DEPARTMENT OF  
EDUCATION POLICY  
893

VOTED, To adopt the following policy for the Division Department of Education:

DEPARTMENT OF EDUCATION, MIDDLE EAST DIVISION

POLICY

PURPOSE: The Master Teacher has clearly defined His purpose for our schools. "To restore in man the image of his Maker, to bring him back to the perfection in which he was created, to promote the development of body, mind, and soul, that the divine purpose in his creation might be realized,--this was to be the work of redemption. This is the object of education." Education, pp. 15,16. "It has to do with the whole being, and with the whole period of existence possible to man. It is the harmonious development of the physical,



The first educational commandment is restoration--salvation. The second is the joy of service--training laborers for the Lord's vineyard.

Like the schools of the prophets, our schools have a purpose:

"These schools were intended to serve as a barrier against the wide-spreading corruption, to provide for the mental and spiritual welfare of the youth, and to promote the prosperity of the nation by furnishing it with men qualified to act in the fear of God as leaders and counselors." Education, p.46

### Section I -- Organization

The Division Educational Board is the administrative body by whose authority the educational policies of the Division are established and administered after Division Committee approval. Membership of the board is composed of the Division Educational Secretary, Chairman; the officers of the Division; all union educational secretaries; the union presidents; secondary school principals; and others who may be appointed by the Division Committee at its Biennial Session. It is planned that this board shall meet once every two years, with an interim meeting being held by the members present at any intervening Division Council.

The Division Educational Committee, composed of the Division officers and the Educational Secretary, will give study to any routine educational problems arising during the interim between regular sessions of the Educational Board. The recommendations of this committee will be referred to the Division Committee in cases of special problems.

The Division Board of Regents, a seven-member executive body of the Middle East Association of S. D. A. Schools, shall constitute the final authority in the evaluation and execution of Division educational policies.

### Section II -- Activities

1. The Division Department of Education shall act in an advisory capacity in assisting the field in the establishing and maintaining of all kinds of schools; provided, moreover, that no school shall be raised above the elementary grades, nor shall the grade of work offered by any school above the elementary level be raised or lowered without first securing approval of the Division Board of Regents.

2. It shall formulate basic courses of study in general outlines within which instruction in all classes of schools shall be confined.

3. It shall lead out in the preparation, translation, and adoption of suitable textbooks and teaching material.

4. It shall establish standards for elementary schools, secondary schools, and colleges in equipment, teacher certification, buildings, and school factors in general upon which accrediting and the school rating shall be based.

5. The Board of Regents shall provide for the periodic inspection of schools and issue certificates for teachers.



6. It shall supervise the work of training teachers, and in standardizing the institutions and courses that give this training.

7. It shall give counsel on the interpretation of educational policies, and shall publish or exchange facts and ideas which will further the work of this department.

8. It shall arrange for the publication of school policies and miscellaneous actions bearing on educational work, and for the preparation of blanks necessary for an adequate reporting system.

9. It shall work in cooperation with the union secretaries in planning secondary and elementary teacher institutes.

10. The Division educational office shall record all final grades earned by students in schools for missionary children.

### Section III -- Control and Supervision of Schools

1. No new elementary school may be opened without mission, union, and Board of Regents approval.

2. All schools shall be conducted in harmony with regulations and policies adopted by the Division Educational Department as approved by the Division Executive Committee.

3. Subject to such recommendations as may be voted by the Division Committee, union committees are free to formulate in detail educational policies to regulate the schools within their fields. It is understood that all General Conference actions, and subsequent regulations shall be the guiding principles in the formation of all school policies.

4. The local educational secretary shall have supervision over the elementary schools of the mission, under the counsel of the mission committee and the union educational secretary.

5. The Division, Union, and Local Educational Secretaries shall have general supervision of all educational work within their respective fields.

### Section IV--Teachers

1. Teachers in our S. D. A. schools shall be members of the S. D. A. church in good and regular standing.

2. All teachers are to hold valid denominational credentials and teaching certifications.

3. Teachers are employed on a twelve-month basis, their summer employment programs being planned jointly by the school administration, mission, and/or union officers in cooperation with the local and/or union educational secretary. Teachers not wishing summer employment shall arrange with their employing organization at least thirty days before the end of the current school year.

4. S. D. A. teachers are recognized as mission workers in interpreting sustentation, medical, or other benefits approved for denominational workers of the mission.



5. Employment of all S. D. A. teachers is on the same basis as employment of other mission workers. In no case is a teacher employed directly by the local church or local school.

#### Section V -- Students

1. It is recommended that the number of students from non-Seventh-day Adventist homes be limited to a number not to exceed in regular elementary church schools, 50%, in secondary or training schools, 20%, and in colleges, 10% of the total enrollment.

2. Children who have not had their sixth birthday (European reckoning) by the date of the opening of the school are not to be admitted into our regular elementary first grade school program.

3. Students who are manifestly not in harmony with the purposes of our schools, and whose influence is harmful shall not be admitted or retained.

#### Section VI--Finance

1. All teachers are paid directly by the respective employing mission organization in which they teach.

2. The setting of teacher salaries and the auditing of their accounts shall be done in harmony with the policies adopted by the Middle East Division.

#### MEDIUM OF INSTRUCTION ELEMENTARY AND SECONDARY SCHOOLS

894

WHEREAS, The Spirit of Prophecy states that "more important than the acquirement of foreign languages, living or dead, is the ability to write and speak one's mother tongue with ease and accuracy," (Education, p. 234); and

WHEREAS, The student should early acquire the mastery of basic principles, skills, and appreciation of language as a communicative art; therefore it is

VOTED, That the medium of instruction of all elementary and secondary schools be the language of the country in which the school is located. And, further,

WHEREAS, In the Middle East a knowledge of the second language is considered beneficial and in some cases a necessity; and

WHEREAS, It is most desirable that all youth have a reading knowledge of English to enable him better to read and understand the Spirit of Prophecy; therefore, it is

VOTED, That the teaching of a second language, or English language and literature, be pursued with the object of having the students gain a sound theoretical and practical knowledge of the language, giving them proficiency for further education and source study.



MEDIUM OF INSTRUCTION  
COLLEGE  
895

WHEREAS, Basic principles of language should have been early acquired; and

WHEREAS, In higher education the emphasis may be on survey of language fundamentals, literary appreciation, rhetoric and composition, individualistic style, and creative composition both oral and written, therefore, it is

VOTED, That the medium of instruction on the college level shall be determined by the nature and objectives of the subject taught, the availability of teaching materials, the mother tongue of the students, and the talents and skill of the teaching staff; and further, that so far as practicable, the Bible classes be taught in the Arabic language.

TEACHERS OF ARABIC  
LANGUAGE AND  
LITERATURE  
896

In order to strengthen our work in the Arabic Language and Literature and to raise the quality of the spoken and written knowledge of the Arabic language,

VOTED, That controlling boards of our secondary schools and Middle East College carefully select their teachers of Arabic Language and Literature, and wherever necessary arrange their teaching schedules and loads so as to enable them to pursue further study in their field under the best Arabic scholars available. The amount of time to be given to such advanced study and the arrangements for it shall depend upon existing conditions.

ARABIC LANGUAGE  
WORKSHOP  
897

VOTED, That the Division appoint the following representative committee to conduct for at least six weeks at Middle East College during the summer of 1954 an Arabic Language Workshop to improve the teaching of the Arabic Language and Literature in our schools by providing a sequence of teaching materials for all teaching levels and a study of improved current methods of language teaching: G. A. Keough (Chairman), Miss Adeeba Isaac, Habib Ghali, I. Swaidan, Ibrahim Ayoub, Yacoub Nashed, Selim Nougaim, Naim Awais, George Esper.

CONSTITUTION FOR  
MIDDLE EAST ASSOCIATION  
OF S. D. A. SCHOOLS  
898

VOTED, To adopt the following Constitution:

CONSTITUTION  
of the  
MIDDLE EAST ASSOCIATION OF S. D. A. SCHOOLS

I. Name

The name of the Association shall be, "The Middle East Association of Seventh-day Adventist Schools."

II. Purpose

It shall be the purpose of the Association to:



1. Maintain in member schools the highest possible educational standards, assuring our students and constituency of an education meeting the full objectives of Christian Education, and a thorough training in basic learning.
2. Encourage continual improvement in teacher training, curricular development, and the physical facilities of the school plant.
3. Maintain an official educational body whose recognition, evaluation, and endorsement of scholastic credits will make possible an international exchange of credits among Seventh-day Adventist schools of the Middle East.

### III. Executive Body

A seven member Board of Regents shall constitute the executive body of the Association.

#### A. Membership of Board of Regents.

1. The Board of Regents shall be composed of the following permanent members:

Division Educational Secretary, chairman  
 Educational Secretary, East Mediterranean Union Mission  
 Educational Secretary, Nile Union Mission  
 President of Middle East College

2. And the following elected members: Three elected at large.

#### B. Election

The elective members are appointed by the Division Committee

#### C. Term of Office

1. The permanent members continue indefinitely by virtue of office.
2. The elective members are appointed for terms of two years.

#### D. Frequency of Meeting

1. The full Board of Regents shall meet each year at a time selected by the Division Committee.
2. Interim meetings of all available members shall convene at the call of the chair.

#### E. Duties of the Board of Regents

1. To set up criteria for the evaluation of schools and certification of teachers.
2. To rate member schools and to pass on applications for membership, basing decisions on reports from the inspection committees provided in the Division Educational Policy Manual.
3. To evaluate and certify teachers.
4. To sponsor educational surveys, projects, and to distribute statistical data, reports, etc., to member schools.
5. To make provision for endorsing the international exchange of credits of member schools.
6. To give counsel to schools in matters of academic policy.
7. To make a progressive study of academic and general school standards and needs in the consistent development and maintenance of a sound educational policy.

### IV. Membership of Association

- A. All schools operated by the church, mission, union, or division must be members of the association.



### V. Rating of Schools

The following provisions shall be the basis upon which the Board of Regents will rate schools:

A. Schools are classified either as Class A, Class B, Class C, probationary, or unaccredited.

B. Schools applying for membership and meeting the requirements will be given probationary accreditation for one year.

1. Any school failing to measure up to the requirements during this probationary period may be dropped at the end of the year.

C. Schools having successfully passed the probationary time will be given fully accredited standing and membership.

D. A school having established full membership may not be dropped without a warning notice of at least one year.

E. Delinquent schools are subject to any of the three following actions by the Board of Regents:

1. Warning--This is a statement of caution calling any deficiencies to the attention of the school administration and board.

2. Probation--This is a more severe notice of deficiency and will lead to loss of accreditation if not heeded.

3. Drop--This action may be taken only after the school has been either warned or put on probation for one year, and has failed to satisfy the Board of Regents that all possible steps have been taken to remedy the deficiencies specified.

SUGGESTIVE  
STANDARDS MANUAL  
899

VOTED, That we submit to the Division fields the "Suggestive Standards Manual for Institutions of the Middle East Association of Seventh-day Adventist Schools," to serve as guiding principles and study in all our schools by principals, teachers, and other workers, until the meeting of the Division Educational Board at the time of the Biennial Council to convene in November, 1954, at which time a standing operating policy will be adopted.

SPECIAL DATES  
1954 AND 1955  
900

VOTED, That the following special dates be adopted for the years 1954 and 1955:

<u>1954</u>	<u>Dates</u>	<u>Days</u>	<u>Offerings</u>
Jan 2	1	Home Missionary Local Church Evangelism	
Jan 9	8	Day of Fasting and Prayer	
Jan 23	22	Religious Liberty Day	Religious Liberty
Feb. 6	5	Christian Home & Family Altar Day	
Feb. 13-20	12-19	Hope Campaign	
Feb. 20	19		HOPE Subscriptions
Feb. 27	26	Christian Education	Middle East College



<u>1954</u>	<u>1955</u>	<u>Days</u>	<u>Offerings</u>
March 6	5	Home Visitation Day	
March 6-13	5-12	M. V. Week of Prayer	
March 13	12	Missionary Volunteer Day	Foreign Missions
April 3	2	Colporteur Rally	S. S. Expense
May 1	7	Home Visitation Day	
May 8	14	Medical Missionary Day	
June 5	4	Local Church Evangelism	
June 19	18	Sabbath School Rally	S. S. Expense
July 3	2	Local Church Evangelism	
July 10	9	Mid-Summer Offering	Mid-Summer Offering
Aug. 7	6	Home Visitation Day	
Aug. 14	13	Christian Education	Local Training School
Aug. 21	20	Christian Temperance	Temperance
Aug. 28 - Sept. 4	3-10	Missions Extension Week	
Sept. 4	10	Missions Extension Day	Missions Extension
Sept. 25 - Sept 24-			
Oct. 30	Oct 29	Ingathering Campaign	
Oct. 9-16	8-15	Voice of Prophecy Campaign	V.O.P. Offering
Oct. 30	29	Tithe Promotion Day	
Nov. 6	5	Home Visitation Day	
Nov. 13-20	12-19	Week of Prayer and Sacrifice	Week of Prayer & Sacrifice
Dec. 4	3	Home Missionary Day	
Dec. 11	10	Local Church Evangelism	

PUBLISHING DEPARTMENT  
RECOMMENDATIONS  
901

VOTED, To recommend to the Literature Committee:

(1) That the book Better Living by Mrs. E. G. White be prepared in the Farsee, Arabic, Armenian, and Turkish Languages, and if at all possible that it be ready for the student colporteurs in the summer of 1954.

(2) That Steps to Christ be translated into the Turkish language, and if at all possible that it be ready for the student colporteurs in the summer of 1954.

(3) That the book Colporteur Evangelist be translated into Arabic and supplied at a very low cost to colporteurs.

PUBLISHING DEPARTMENT  
POLICIES  
902

VOTED, To adopt the following as policies for the Publishing Department:

(1) That the freight on all books from the Book and Bible House to colporteurs be paid by the Book and Bible House.

(2) That Publishing Secretaries do not take their annual vacations during the summer months when student colporteurs are in the field.



(3) That from successful student colporteurs some be selected as might be needed for instructors and put on mission payroll to assist in training student colporteurs during the summer months.

(4) Realizing the great value of the colporteur ministry to the students in our college and to the work of God,

That we request our College Board and faculty to give earnest study to the incorporation of a student colporteur class into the school curriculum and that time be made available to the Publishing Department for the holding of a student colporteur institute in our college near the close of the school year, and further

That the college authorities stimulate and foster practical colporteur ministry by the students during the school year as may be arranged, and that time be given to train as many prospective student colporteurs as possible during the school year, to relieve the tension at the beginning of the summer.

(5) That Colporteur Beginner Licenses, Colporteur Licenses, and Colporteur Credentials be prepared by the Division Publishing Department and issued to the colporteurs by the local mission in the language used in their field.

(6) Whereas, The Voice of Prophecy Correspondence Schools can become a mighty auxiliary to every department,

That our Voice of Prophecy schools be advertised in all the books and magazines that we print and that application cards be inserted into each book or periodical sold by colporteurs. These application cards are to be inserted by the colporteur after he has stamped his number (assigned by the Union Publishing Secretary) on the card. The colporteur's number will be used by the local Bible school to notify the colporteur as to the progress of the students enrolled by him.

(7) That we implement the General Conference policy of having in each Union and in the larger Local Missions a Publishing Department Committee. The membership of this committee to consist of Mission or Union President (chairman), Treasurer, Publishing Department Secretary, and the manager of the local Book and Bible House (secretary), meeting at least once a month, and the Union or Division Publishing Secretary meet with this committee as frequently as possible. Three members to constitute a quorum.

(8) That the publishing secretaries give each student colporteur a minimum of three days help (24 hours)



and sell with each a minimum of L.F. 40.00 or EEg. 5. worth of literature during the summer months, and that no new recruit be permitted to report canvassing hours before he has spent at least eight hours in canvassing with a publishing secretary.

(9) That a student or prospective student of Middle East College, recommended by his local Mission or Union Mission, be granted as student aid by the Union and local Missions the sum of L.F. 400.00 to be applied on his college expenses for the following school year, provided he spends at least 400 hours spread over 11 weeks in the territory assigned to him by the Publishing Department Secretary in consultation with the controlling committee, and provided he sells at least L.F. 350.00 (or the equivalent in local currency) worth of literature.

COLPORTEUR EVANGELIST  
FUND POLICY  
903

VOTED, To adopt the following policy governing the Colporteur Evangelist Fund:

1. That three classes of colporteurs be recognized; namely, beginners, licensed colporteurs, and credentialed colporteurs.
2. That the following conditions govern the classifications of colporteurs:
  - a. A beginner is a new recruit who holds a card of identification.
  - b. To be eligible for a license, a beginner shall have worked 420 hours if a man and 360 hours if a woman, within the limits of three consecutive months, and shall have demonstrated success in salesmanship to the point of being able to earn a livelihood in the colporteur field. The account of the colporteur with the Book and Bible House shall be in balance or show a credit, and the general record of the worker shall be satisfactory. The renewal of the license shall be conditional upon the worker qualifying as a regular colporteur, working a minimum of 1,200 hours a year in the case of a man and 1,000 hours a year in the case of a woman.
  - c. To be eligible for credentials, a colporteur shall have held a license for at least 12 consecutive months. Within these limits of time before eligibility for credentials is established, there shall have been turned in at least 44 weekly reports, totaling at least 1,500 hours if a man, and at least 1,200 hours if a woman, with satisfactory results in sales. The general record must also be satisfactory. These standards shall also determine the renewal of credentials from year to year.
  - d. In the application of these standards due allowance shall be made for physical handicaps.
3. That colporteur licenses and credentials be issued by the mission committee.

Basis of Distribution

4. That the following courtesies be extended to the beginner, provided he qualifies for a license within six months of beginning work:



- a. Transportation to and from institute and maintenance while there.
  - b. Transportation to territory
5. That the following courtesies be extended to licensed colporteurs:
- a. Transportation to and from institute and maintenance while there.
  - b. Transportation and moving expenses when change of territory is ordered by the Publishing Department Committee.
  - c. That emergency assistance may be granted in sickness and accident; also such financial aid for time lost due to emergencies beyond his control as conditions may warrant.
6. That in addition to the courtesies granted the licensed colporteur, the credentialed colporteur receives the following courtesies on the condition that he currently qualifies on the basis of 1,500 working hours per year and a minimum in sales of L.F. 2,000 (or equivalent units in the currencies of other countries for items where L.F. are indicated below) worth of denominational literature per year in the case of a man; and 1,200 working hours per year and a minimum in sales of L.F. 1,700 worth of denominational literature per year in the case of a woman.
- a. Campmeeting travel and lodging.
  - b. Employment or daily allowance while at campmeeting.
  - c. Medical allowance on the same basis as that granted other mission workers.
  - d. An allowance of L.F. 3.00 a day while in attendance at annual institute for the heads of families, with a maximum of L.F. 15.00.
  - e. A vacation of two weeks a year on the following basis:
    - (1) The colporteur to have worked a full 12-month period, turning in at least 44 weekly reports, and who is currently qualifying on the minimum hourly and sales requirements as stipulated in No. 6. The year in which a colporteur establishes the record upon which he is granted credentials shall be the year upon which his eligibility to a vacation is determined, providing he has met the above financial requirements and his account is satisfactory to the mission Publishing Department Committee. A new colporteur is entitled under the provisions of this policy to receive his first vacation after 15 months of service if he has met the requirements all along the way of a three-month period of service for license, plus the twelve month period of service for credentials and vacation.
    - (2) The vacation allowance shall be based on the average net earnings of the colporteur over the 12 month period, with a ceiling of the maximum for a licensed minister for a man, and the ceiling of the maximum for a Bible instructor for a woman.
7. Where advisable licensed and credentialed colporteurs who are currently qualifying on the minimum hour and sales basis as stipulated in No. 6 be granted a rent subsidy not exceeding L.F. 30.00 per month.
8. That regardless of sales, all licensed and credentialed colporteurs be provided their transportation to and from the annual institute and maintenance while there.
9. That in the case of a qualifying colporteur who has bona fide travel expenses, he submit an itemized expense report monthly to his Book and Bible House manager for reimbursement, this not to exceed 5 per cent of the value of his sales in the period covered by the report, and not to exceed L.F. 25.00 per month.
10. That the Colporteur Evangelist Fund shall be held in the Book and Bible House and be administered by the mission Publishing Department Committee.



INGATHERING CAMPAIGN  
1954  
 904

VOTED, (1) That each Union and Detached Mission Committee determine the quantity of foreign supplies needed and forward the same to the division treasurer.

(2) To appoint a committee composed of A. R. Mazat, Henry Melki, S. Nougaim, Y. E. Berbawy, and M. J. McCulloch to study a pamphlet for Ingathering use.

(3) To recommend the use of a booklet instead of the calendar for Ingathering use.

(4) That the Ingathering goals be:

East Mediterranean Union	L.E. 10,000.00
Nile Union	L.E. 6,000.00
Iran Mission	L.E. 5,000.00
	<u>21,000.00</u>

(5) Whereas, during the past three years definite individual goals have proved a great blessing in gathering funds during the Ingathering campaign,

That the individual goal for members of the Middle East Division be set annually by the unions for their local missions, and in the case of the detached mission by the local committee in Tehran.

MINISTERIAL BOOK  
CLUB 1954  
 905

VOTED, That we grant the same privileges as previously to ministerial and departmental workers, namely 50% subsidy on the Ministerial Book Club.

Y.P.M.V. BOOK CLUB  
 906

VOTED, That the Division Y.P.M.V. Advisory Council select the annual M. V. Book Clubs to be used in the Middle East Division.

1954 YOUTH CONGRESS  
AND RALLIES  
 907

VOTED, To recommend to the Unions and detached Mission that local or regional rallies be held in 1954, building up to a Division-wide Youth Congress in 1955, and that the arrangements and plans for such a Congress be prepared by the standing Division Y.P.M.V. Advisory Council.

"HOPE" CIRCULATION  
 908

VOTED, That a HOPE campaign be put on in each field where the HOPE magazine can be used, in an effort to raise the mailing list to at least 10,000 names, the Publishing Secretaries and Church Home Missionary Secretaries to promote the campaign February 13-20, 1954.

YEARLY HOLIDAY  
SCHEDULE  
 909

VOTED, That the holidays for the Division be the same as previously voted, namely:

January 1  
 Easter  
 Martyr's Day, May 6  
 Day for Outing or Picnic, May or June  
 July 4  
 September (to be arranged)  
 Thanksgiving  
 Christmas



BAPTISM GOALS  
910

VOTED, That the baptism goals for 1954 be set as follows:

East Mediterranean Union	300
Nile Union	250
Iran	50

NATIONAL FURLOUGH POLICY  
911

VOTED, To adopt the following policy on national furloughs:

A national worker, if called from his home country, to serve in another country of the Middle East Division, shall, after a period of six years' service, be granted a leave of three months to visit his home, and the travel expense to his home will be paid by the employing organization. In this case, after a reasonable period of time for visiting relatives and close friends at home, he shall be available to assist the homeland mission in such lines of service as he may be able to do. Should he desire to visit his homeland before the six years are completed, he may do so after three years of faithful service outside his home country, taking only six weeks' leave, and in that case the travel expenses will be shared by the worker and the employing organization on a fifty-fifty basis. If for some special reason the leave cannot be taken at the end of the sixth year of service, then definite arrangements should be made with the employing organization as to when it will be taken. This policy applies only when a worker uses the furlough to visit his homeland.

BOOK CLUB FOR TEACHERS  
912

WHEREAS, There are many teachers who do not avail themselves of the Ministerial Book Club; and

WHEREAS, We desire to encourage professional efficiency and good reading habits in current literature; therefore,

VOTED, That the Division Department of Education recommend annually a Book Club for teachers in the Middle East Division, and that the employing mission organization subsidize the book and subscription charges up to fifty per cent of the costs, 50% of the books to be Arabic and 50% to be English.

ANNUAL JUNIOR CAMPS  
913

WHEREAS, The Union-sponsored Youth Leaders' Training Camps in 1953 were preparing the way for junior camps; therefore it was

VOTED, That each Union plan with their respective Missions the conducting each summer of as many junior camps as possible to meet the needs of their youth.



ARABIC FILM DISCS  
FOR HOME  
VISITATION  
914

WHEREAS, The laymen of the Middle East Division offer the largest untapped reservoir of strength among us, and

WHEREAS, "God is no respecter of persons. He will use humble devoted Christians, even if they have not received so thorough an education as some others. Let such ones engage in service for Him by doing house-to-house work. Sitting by the fireside, they can, if humble, discreet, and godly, do more to meet the real needs of families than could an ordained minister."  
7T 21.

VOTED, That we ask the Home Missionary Department of the Middle East Division to prepare illustrated Arabic Bible studies on discs, the same to be carried by the Middle East Division; and further

VOTED, That a request be made to the Nile Union Mission for the services of Brother Yacoub Nashed in the preparation of the Arabic Bible study discs.

VOICE OF PROPHECY  
FOLLOW-UP OF  
INTERESTS  
915

VOTED, That the East Mediterranean Union and the Nile Union endeavor to secure two full-time workers each, and the Iran Mission one full time worker, to follow up Voice of Prophecy interests in their fields.

VOTED, That a mission worker be encouraged to contact the Voice of Prophecy student before the student reaches the Sabbath lessons, to assist the student in completing the lessons.

VOTED, That the Educational and Y.P.M.V. Secretaries encourage students attending S. D. A. schools to enroll in the Voice of Prophecy, and that the teachers be encouraged to enroll the parents of the students in the Voice of Prophecy Bible Correspondence School.

VOICE OF PROPHECY  
RALLIES  
916

VOTED, (1) That Voice of Prophecy rallies be held once a quarter in each union, where diplomas will be given to graduates of the Bible course.

(2) That the Y.P.M.V. and Educational Secretaries of each Union and detached Mission cooperate in securing enrollments for the Voice of Prophecy Bible School.

LOAN FUNDS FOR  
WORTHY STUDENTS  
917

VOTED, That in our Union and Division training schools consideration be given by the respective Boards of Control to the maintenance of a loan fund for worthy students, the making of such loans to be implemented by a governing policy to be worked out and adopted by the Division Educational Board at the time of the next Division Biennial Session.



POLICY ON SUDAN  
VACATION TIME  
918

VOTED, That non-Sudanese workers located in the Sudan be given one month's annual vacation, and that rail transportation to Egypt be granted the worker every second year.

WIFE'S SALARY RATE  
919

VOTED, That a full-time married lady's rate, where her husband is employed in our work, be set at 75% of a full-time single ladies rate for workers of equal qualifications.

ADJOURNMENT

VOTED, To adjourn to 4:00 P.M., even date.

Geo. J. Appel, Chairman

C. C. Morris, Secretary

The Council reassembled at 4:00 P.M., November 18, and was led in prayer by T. S. Geraty.

DISTRIBUTION OF LABOR  
COMMITTEE REPORT  
920

The Committee on Distribution of Labor rendered its report, which was adopted as follows:

ASSIGNMENT OF  
O. K. ANDERSON  
921

VOTED, To request Elder O. K. Anderson to continue in Cairo for another six months, and then to proceed to the Protectorate of Aden to open evangelistic work, and also recommending that Pastor Chafic Srour accompany him.

A. G. ZYTKOSKEE  
CALL TO DIVISION  
DEPARTMENTAL WORK  
922

VOTED, To place a call with the Nile Union for Elder A. G. Zytoskee to come to Beirut as acting secretary of the Home Missionary and Voice of Prophecy Departments in the absence of the secretary while on furlough.

IRAN MISSION  
COMMITTEES  
923

VOTED, To appoint R. C. Skinner, Y. O. Sangerloo, H. Salakian, J. S. Gabriel, and Brother Sarrafian as members of the Armenian Committee for Iran, and to appoint R. C. Skinner, Y. O. Sangerloo, K. S. Oster, and M. H. Morovati as members of the Farsee Committee.

BOARD OF REGENTS  
ELECTIVE MEMBERS  
924

VOTED, To appoint C. L. Gemmell, G. Arthur Keough, and R. C. Skinner as the three elective members of the Board of Regents of the Middle East Association of S. D. A. Schools for the 1954-56 term.

FRED VELTMAN TO  
EAST MED. UNION  
COMMITTEE  
925

VOTED, To recommend Brother Fred Veltman as a member of the East Mediterranean Union Committee to fill a vacancy.

BUDGET COMMITTEE  
REPORT  
926

After a word of explanation in regard to the work which the Budget Committee had done, calling attention to the fact that the committee had received financial



requests much in excess of available funds with which to meet them, as well as calling attention to the features of the work of the Budget Committee, Elder D. E. Rebok, secretary of the committee, was called upon to read the report as follows:

CHURCH EXTENSION  
FUNDS  
927

WHEREAS, The General Conference in Autumn Council appropriated the sum of \$12,000.00 for use in building churches,

VOTED, That this amount be distributed as follows:

<u>East Mediterranean Union:</u>	
North Lebanon Chapel	\$1,500.00
<u>Iran Mission:</u>	
Rezaieh Church	3,000.00
Julfa Church	2,500.00
<u>Nile Union:</u>	
Cairo City Church	5,000.00
TOTAL	\$ 12,000.00

VOICE OF PROPHECY  
FUNDS  
928

WHEREAS, The Autumn Council has provided \$22,500.00 for the Voice of Prophecy,

VOTED, (1) That this sum of \$ 22,500.00 be referred to the Voice of Prophecy Board for them to bring to the Division Committee a recommendation as to the distribution of the regular base appropriation to the four schools operating in the Division.

(2) That the sum of L.E. 8,161.00 be allocated as an increase in the Voice of Prophecy base for 1954, and that the Board recommend to this Division Council a distribution of the same, which amount shall be matched by the two unions and the Iran Mission, from their Class I-A base so as to provide for additional funds for the Voice of Prophecy work. And further

VOTED, That 1952 Special Appropriation for Voice of Prophecy Furniture be distributed as follows:

Beirut School	L.E. 700.00
Egypt School	966.67

EVANGELISTIC FUNDS  
929

VOTED, That the following be appropriated from Division Evangelistic Funds:

(1) For Subsidy on Home Visitation Tracts	L.E. 600.00
(2) For Subsidy on Regular Doctrinal Tracts	4,500.00



- (3) For Arabic Film Strips and Discs-  
Master set and 3 complete sets  
of 30 lessons each L.E. 750.00

CAIRO EVANGELISTIC  
CENTER  
930

VOTED, That we appropriate to the Nile Union the  
\$25,000.00 granted by the General Conference Autumn  
Council for the Evangelistic Center in Cairo.

SPECIAL  
APPROPRIATIONS  
931

WHEREAS, The General Conference has granted us  
the sum of \$50,000.00 for special appropriations, to  
which amount this session of the Middle East Division  
Committee authorized to be transferred from reserves  
L.E. 96,300.00 @ .30 equals \$28,890.00, to which we  
recommend that \$ 8,000.00 be set aside from Division  
administrative funds, making a total of \$86,890.00 to  
be distributed as follows:

Dar El Salaam Hospital	\$	20,000.00
Middle East College		10,000.00
Voice of Prophecy		2,000.00
For Tehran School	250.00	
Cyprus School	250.00	
Beirut School	750.00	
Egypt School	<u>750.00</u>	
Middle East Press		6,000.00
Iran Mission		5,000.00
East Mediterranean Union		20,000.00
Cyprus Land	5,000.00	
Basrah Church & School	2,000.00	
Beirut Evangelistic Center or Mosul Church & School	11,500.00	
General	<u>1,500.00</u>	
Nile Union		23,890.00
Union School	14,000.00	
Union Office Building Extras	2,000.00	
Union Office Equipment	1,500.00	
Libya	5,000.00	
General	<u>1,390.00</u>	

GRAND TOTAL--SPECIAL APPROPRIATIONS \$ 86,890.00

BASE--CLASS I-A  
APPROPRIATIONS  
932

VOTED, The following distribution of Class I-A Approp-  
riations:

Division Office	L.E.	8,525.40
Middle East College	L.E.	77,559.01
Middle East Press	L.E.	40,805.14
Radio Studio	L.E.	18,000.00
East Mediterranean Union	L.E.	202,113.36
Dar El Salaam Hospital	ID	1,525.683
Iran Mission	Rials	1,761,675.46
Nile Union	EEg.	22,825.991



RECOMMENDATION FROM  
GENERAL CONFERENCE  
REGARDING BASE  
INCREASE FOR 1954  
933

"That in allocating funds for 1954, division committees give prior consideration to the needs of undeveloped areas in their division and not absorb the greater portion of their funds in places where the work has already been established."

In keeping with the spirit of this counsel,

VOTED, That there be set aside and held in the Division the following, to be drawn upon by the fields as may be requisitioned by controlling committees:

(1) Iran Mission	Rials	158,569.09
(2) East Mediterranean Union	L.f.	18,305.76
(3) Nile Union	££g.	1,969.827

BUDGET REQUESTS FOR  
1955--CLASS I-B, II,  
III, AND IV  
934

VOTED, That the items in these classifications be submitted by the unions, local missions, and institutions to the available members of the Division Committee in preparation for the 1955 budget, also items for the Church Extension and Voice of Prophecy requests.

SPECIAL MISSION  
OFFERING AT GENERAL  
CONFERENCE SESSION  
935

WHEREAS, At the time of the General Conference Session it is customary for Division and Union Conferences and Institutions to make a special missions offering for our world-wide work,

VOTED, That the Middle East Division contribute \$ 1,000.00 from its available funds toward this special offering to be made at the General Conference Session in San Francisco in May, 1954.

A number of our leading workers spoke words of appreciation for the consideration which had been given the various features of our work for 1954, and while several pressing needs were not adequately provided for, yet all expressed willingness to go forward with the work and use to the best possible advantage the funds that had been made available. The report of the Budget Committee was approved by a standing unanimous vote, following which the chairman offered prayer, asking God's blessing upon the use of the funds available for the work in the Middle East for the new year.

ADJOURNMENT

VOTED, To adjourn to 9:30 A.M., Thursday.

Geo. J. Appel, Chairman

C. C. Morris, Secretary



## MIDDLE EAST DIVISION COMMITTEE COUNCIL MINUTES

Beirut, LebanonNovember 19, 19539:30 A.M.OPENING

The Council was opened by singing "Does Jesus Care?", following which prayer was offered by T. S. Geraty.

APPROVAL OF MINUTES

VOTED, That the Minutes of November 18 be approved as read.

SUB-COMMITTEE ON  
RENT SUBSIDY

936

VOTED, That Brethren R. H. Hartwell, A. E. Klein, A. W. Fund, Ramses Mina, and E. J. Green constitute a committee to review the present rent policy and report back at 7:00 P.M., November 21.

ADJOURNMENT

VOTED, To adjourn.

Geo. J. Appel, Chairman

C. C. Morris, Secretary

November 21, 19537:00 P.M.OPENING

Prayer was offered by A. R. Mazat.

PRESS BILLING

937

VOTED, That the Middle East Press bill the fields for the HOPE magazine from the HOPE subscription order blanks sent to the press.

VOICE OF PROPHECY  
BOARD CALL FOR  
A. N. BARLAS

938

VOTED, That the call from the Voice of Prophecy Board for the services of Brother A. N. Barlass as Voice of Prophecy director in Cyprus be passed on to the East Mediterranean Union for consideration.

VOICE OF PROPHECY  
LESSONS IN ARABIC

939

VOTED, That we request the Nile Union for the services of Brother Hilal Doss to translate the new set of Voice of Prophecy lessons into the Arabic language.

VOICE OF PROPHECY  
BUDGET FOR 1954

940

VOTED, That the \$22,500.00 appropriated by the General Conference for the Voice of Prophecy Class I-A for 1954 be distributed as follows:

Beirut School	\$ 9,500
Heliopolis School	7,500
Tehran School	3,000
Cyprus School	<u>2,500</u>

TOTAL \$ 22,500



SPECIAL OFFER OF  
THE REVIEW AND  
HERALD  
941

WHEREAS, the Review and Herald Publishing Association has offered to provide the weekly edition of the Review and Herald to all English-reading national workers in overseas divisions for \$2.50 a year plus the usual overseas postage charge of fifty cents, provided that the employing organizations concerned pay one-half and the worker pay one-half on each subscription and that the subscription come to the publishers through the division office, and

WHEREAS, the weekly Review and Herald is certain to bring much inspiration to, and to be a unifying influence among, the English-speaking national workers throughout the division,

VOTED, To recommend that we accept this offer of the publishers of this journal, and that we ask that as far as possible these subscriptions be secured and turned in to the Division office before January 1, 1954, enabling our national workers who read English to have the benefits of the Review for the entire year.

APPRECIATION OF  
D. E. REBOK'S VISIT  
942

VOTED, That we hereby express our sincere appreciation to the General Conference for the services of Elder D. E. Rebok during our winter Council. His work on our committees and the messages he brought to our people were most helpful.

APPRECIATION FOR  
ENTERTAINMENT  
943

VOTED, That we extend a vote of thanks to our families in the Beirut area for their kind hospitality in entertaining the delegates attending the Council.

UNFINISHED BUSINESS  
944

VOTED, That any unfinished business be referred to the available members of the committee for consideration.

ADJOURNMENT

The Council was adjourned sine die, and Elder Rebok and the Chairman offered prayer, asking God's blessing on all that had been done.

Geo. J. Appel, Chairman

C. C. Morris, Secretary