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Minutes April 2, 23, and 30, 1951

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Officers' Meeting
NORTH AMERICAN DIVISION COMMITTEE ON ADMINISTRATION
April 1, 1951, 10:00 a.m.

PRESENT: W. E. Ochs, H. T. Elliott

PERMANENTLY RETURNED MISSIONARIES

The temporary employment of permanently returned missionaries is comparatively easy when it means only that they be assigned to a conference for evangelistic work. It is, however, more difficult in the case of teachers and accountants and other professional workers to assign them and then have them free for placement at any time that a call may come.

Agreed. To recommend to the Committee on Allowances and Adjustments that arrangements be made on recommendation from the officers of the North American Division Committee on Administration case by case as we are able to arrange work for them in the conference or institution nearest to the location of the missionary.

W. E. Ochs, Chairman
H. T. Elliott, Secretary

Fourteenth Meeting
 NORTH AMERICAN DIVISION COMMITTEE ON ADMINISTRATION
 Washington, D.C.
 April 2, 1951, 10:00 A.M.

PRESENT

W B Ochs, R H Adair, W H Berghera, F Brennwald, A W Cormack, E D Dick,
 N W Dunn, H T Elliott, T R Flaiz, E B Hare, W J Harris, C B Haynes,
 G A Huse, E J Johanson, L L Moffitt, H A Morrison, W E Nelson,
 F D Nichol, A V Olson, W E Phillips, E E Roenfelt, Carl Sundin,
 C L Torrey, H H Votaw, Arthur White

Prayer by E.J.Johanson. Minutes of meeting of March 26 were approved.

MELVIN JOHNSON - NORTH PACIFIC UNION

VOTED, To pass on to the Lake Union and Illinois Conference the call from the North Pacific Union for Melvin Johnson of Broadview Academy to connect with Walla Walla College as teacher of violin.

EARL STRUNK - NORTH PACIFIC UNION

VOTED, To pass on to the Pacific Union and Southeastern California Conference the call from the North Pacific Union for Earl Strunk of Loma Linda Academy to connect with Laurelwood Academy as store manager and purchasing agent.

MISS MARY NEUFELD - NORTH PACIFIC UNION

VOTED, To pass on to the Columbia Union and East Pennsylvania Conference the call from the North Pacific Union for Miss Mary Neufeld to connect with the Portland Sanitarium as assistant dean and Bible instructor.

O D WRIGHT - LAKE UNION

VOTED, To pass on to the Atlantic Union and New York Conference the call from the Lake Union for O.D.Wright to connect with the Illinois Conference as pastor of the South Side church in Chicago.

MR. MASON - LAKE UNION

VOTED, To pass on to the Central Union and Porter Sanitarium the call from the Lake Union for Mr. Mason to connect with the Michigan Conference as supervisor of conference building projects.

C J DORNBURG - SOUTHERN UNION

VOTED, To pass on to the Columbia Union and Ohio Conference the call from the Southern Union for C.J.Dornburg to connect with the Alabama-Mississippi Conference as pastor-evangelist in the Mobile District.

April 2, 1951

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PERMANENTLY RETURNED MISSIONARIES

The temporary employment of permanently returned missionaries is comparatively easy when it means only that they be assigned to a conference for evangelistic work. In the case of teachers and accountants and other professional workers it is, however, more difficult to assign them and then have them free for placement at any time a call may come.

VOTED, To recommend to the Committee on Allowances and Adjustments that arrangements be made on recommendation from the officers of the North American Division Committee on Administration case by case as it is possible to arrange work for the missionary in the conference or institution nearest to his location.

Adjourned.

W.B.Ochs, Chairman
H.T.Elliott, Secretary
Mary Paul, Recording Secretary

SPRING MEETING
of the
GENERAL CONFERENCE COMMITTEE

Held in
Takoma Park, Washington, D.C.
April 11-15, 1951

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Actions Pertaining to
THE NORTH AMERICAN DIVISION

- - -

Actions pertaining to the North American Division were taken by the 1951 Spring Meeting of the General Conference Committee (for list of those in attendance see Minutes of the General Conference Committee) as follows:

CALLS, TRANSFERS, AND INTERNSHIPS

Miss Evelyn Platt - Southern Union

VOTED, To pass on to the Lake Union and the Indiana Conference the call from the Southern Union for Miss Evelyn Platt to connect with the Florida Conference for secretarial work in the conference office.

Miss Cathleen Chilson - Pacific Union

VOTED, To pass on to the North Pacific Union and the Montana Conference the call from the Pacific Union for Miss Cathleen Chilson of Mt. Ellis Academy, to connect with the Newbury Park Academy in Southern California.

B R Ritz - Pacific Union

VOTED, To pass on to the North Pacific Union and the Oregon Conference the call from the Pacific Union for B.R.Ritz to connect with the Arizona Academy as teacher and baker.

A G Tappan - Pacific Union

VOTED, To pass on to the North Pacific Union and the Oregon Conference the call from the Pacific Union for A.G.Tappan of Laurelwood Academy, to connect with the Newbury Park Academy, as dean of men.

R L Kimble - Southern Union

VOTED, To pass on to R.L.Kimble, returned from India, the call from the Southern Union to connect with the work in the Kentucky-Tennessee Conference as pastor of the Madison College church.

Howard Anderson - Northern Union

VOTED, To pass on to the Canadian Union and the Ontario-Quebec Conference the call from the Northern Union for Howard Anderson to connect with the Minnesota Conference as publishing department secretary.

L L Murphy - Northern Union

Dyre Dyresen - Lake Union

VOTED, To pass on to the Lake Union and the Indiana Conference the call from the Northern Union for L.L.Murphy, of the Indiana Academy, to connect with Maplewood Academy in Minnesota; and to pass on to the Northern Union and the Minnesota Conference the call from the Lake Union for Dyre Dyresen of Maplewood Academy, to connect with the Indiana Conference.

Miss Leola Castle - North Pacific Union

VOTED, To pass on to the Central Union and the Colorado Conference the call from the North Pacific Union for Miss Leola Castle, of Campion Academy, to connect with the Upper Columbia Academy as home economics and Spanish teacher.

J R Spangler - Atlantic Union

VOTED, To pass on to the Southern Union and the Alabama-Mississippi Conference the call from the Atlantic Union for J.R.Spangler to connect with the R.A.Anderson evangelistic effort that is to be held in New York City.

Miss Nita Robbins - Southern Union

VOTED, To pass on to the Atlantic Union and the Southern New England Conference the call from the Southern Union for Miss Nita Robbins to connect with the Georgia-Cumberland Conference as Bible instructor.

Kenneth W Smith - Pacific Union

VOTED, To pass on to the North Pacific Union and the Idaho Conference the call from the Pacific Union for Kenneth W. Smith for colporteur work in the Nevada-Utah Conference.

Miss Pauline Hopkins - Columbia Union

VOTED, To pass on to the Pacific Union and the Arizona Conference the call from the Columbia Union for Miss Pauline Hopkins to connect with the Potomac Conference as teacher in the John Nevins Andrews church school.

Richard Rimmer - Southern Union

E E Olsen - Madison College

VOTED, To pass on to Madison College the call from the Southern Union for Richard Rimmer to connect with Forest Lake Academy in Florida; and to

pass on to the Southern Union and the Florida Conference the call for E.E.Olsen of Forest Lake Academy to connect with Madison College.

Freddie Bargas, Jr. - Ministerial Internship

VOTED, To approve the internship application of Freddie Bargas, Jr., on the Home-Foreign Bureau allotment.

ASSOCIATION OF SELF-SUPPORTING INSTITUTIONS

VOTED, That the Chair be asked to appoint a committee, of which he shall be a member, to give consideration to this item on the Agenda. Committee appointed: W.H.Williams, Dr. J.W.McFarland, V.G.Anderson, D.A.Ochs, Dr. T.R.Flaiz, K.J.Reynolds, W.B.Ochs, W.A.Butler.

UNION AND LOCAL CONFERENCE MEDICAL SECRETARIES
AND MEDICAL-MINISTERIAL COUNCILS

Dr. T.R.Flaiz stressed the importance of the appointment of Medical Secretaries in the union and local conferences. A number of the conferences have appointed to this position doctors who are in private practice, and these men are helping to make effective the work of Elder Sundin, the Medical Extension Secretary, in finding openings in fields outside of California for the graduates of the Medical College. Dr. Flaiz and others spoke also of the desirability of holding joint medical-ministerial councils in the conferences. The following recommendations were presented, and adopted:

WHEREAS, There has already come great strength to several conferences through the combined efforts of physicians, dentists, and conference workers joining in united evangelistic effort; and

WHEREAS, There are many medical men and women who under the right influence would join the conferences and churches in medically neglected areas in this same strong medical evangelistic effort;

We recommend, 1. That all our conferences where representative Adventist physicians are located appoint medical secretaries from among privately practicing physicians or dentists to give leadership to this plan.

2. That our conferences generally adopt the plan of calling in their physicians and dentists at least once a year to their regular workers' meetings and integrate this group of workers with the conference and church evangelistic program.

GRADUATE WORK IN THE COLLEGES

A committee that was appointed on Graduate Work in Our Colleges submitted their report, which was adopted as follows:

We recommend, 1. That graduate programs be assigned to existing liberal arts colleges according to criteria based upon the principles adopted by the 1950 Autumn Council, as they shall be developed by the standing Committee on Graduate Work. (a) An adequate demand on the part of students with a qualifying undergraduate major; (b) adequate library facilities; (c) an adequate faculty; (d) adequate laboratory and research facilities; (e) proved financial stability; (f) sustained approval by standard accrediting agencies.

2. That the allocation of subject areas be made to colleges by the General Conference Committee upon recommendation of the Committee on Graduate Work.

3. That the principal functions of the Committee on Graduate Work shall be: (a) To set up policies for allocating graduate work subject areas to colleges; (b) to set up policies for establishing and maintaining competence in graduate work in the colleges; (c) to recommend new programs of graduate study to the General Conference after need and competence have been demonstrated to the satisfaction of the Committee.

4. That the Department of Education of the General Conference undertake to co-ordinate the several authorized graduate programs, assisting the colleges in the evaluation and improvement of their programs, and in promotion and student recruitment.

5. That a Graduate Council be set up with membership as follows: the secretaries of the Department of Education of the General Conference, the presidents of the four-year colleges, the president of the Theological Seminary, the president of the College of Medical Evangelists. The chairman of the Council shall be the Secretary of the Department of Education, or another member of the Department designated by him.

That

6. / the principal functions of the Graduate Council shall be to interpret for the colleges the standards and criteria for graduate work issuing from the Committee on Graduate Work and from the accrediting agencies, and to serve as an exchange for organizational and teaching procedures.

INSURANCE

W.A. Benjamin reported changes made in the charter of the International Insurance Company, which will permit the Company to write all kinds of insurance, including doctors' and surgeons' liability insurance, and he urged all our medical institutions to take advantage of this service. He also called attention to the fact that very few of our employing organizations carry insurance covering injury to their workers. It was

VOTED, That we urge all our union and local conferences and institutions to carry Workmen's Compensation Insurance.

PHYSICIANS' SALARIES AND OPERATING OF MEDICAL INSTITUTIONS

The large committee on Physicians' Salaries and Operation of Medical Institutions, that met prior to the Council, submitted their report, which was amended and adopted as follows:

Physicians' Salaries

We recommend, 1. That for North America we reaffirm the action of the General Conference Committee approving of the Incentive Plan as set forth in the General Conference wage scale for physicians.

2. That the plan of paying a fixed salary on the basis now in effect at C.M.E. be confined to the College of Medical Evangelists and to other medical administrative personnel from whose services no professional fees are realized.

3. That we reaffirm our earlier wage plan of ministerial base rate plus 30 per cent as the basis of employment of physicians in all our mission fields.

Group Clinic Plan

WHEREAS, The existing denominational plan of staffing our sanitariums in North America seems not to meet the requirements of some of our medical institutions looking toward improvement of their training efforts,

We recommend, 1. That we approve the Group Clinic Plan of staffing our sanitariums where circumstances appear to the board to indicate the desirability of such an arrangement.

2. That this Group Clinic Plan be defined as follows:

a. The appointment by the board of a staff of Seventh-day Adventist physicians who mutually desire to be associated in a cooperative Group Clinic. The appointment to such a group requires the full-time service to the interests of the Group Clinic.

b. This clinic group shall be presided over by a chairman of the Group Clinic appointed by the board in counsel with the Group Clinic, whose services to the institution shall be:

(1) Direction of intern and resident training.

(2) Supervision of general professional services of the clinic group in the institution, and safeguarding of professional standards and ethics of this group.

(3) Leadership of the Group Clinic staff in the spiritual activities in the institution.

(4) Representing the staff as a regular member of the house administration committee, and functioning as a department head in directing the employed personnel of the group.

(5) Representing the professional interests of the institution and the Group Clinic staff as a regular member of the board of trustees.

(6) Presiding over the regular meetings of this clinic group.

c. The appointment annually of a Committee of Counsel of not more than six members, half to be chosen by the physicians of the Clinic group and half by the board, one of the latter to be secretary of the Committee of Counsel. This Committee of Counsel shall be presided over by the chairman of the Clinic group. The duties of this committee will be to advise on matters of mutual interest to the group and to the institution, with this understanding that all matters affecting the sanitarium shall be referred to the institutional management.

d. Group Clinic staff members shall be appointed by the board of trustees, in consultation with the Committee of Counsel.

e. It shall be recognized that the physicians on this Group Clinic staff are in private practice and that they will pay a monthly rent and service charge to the institution for the use of its facilities and services of personnel, which shall include the following:

(1) Office space and equipment within the limits of available facilities.

(2) Nursing, technical, and secretarial personnel.

(3) Office supplies exclusive of prescribed medications.

(4) The services of the business department in the issuance of statements and acceptance of payments in the name of the physicians for services rendered by the physicians, and the keeping of accurate accounts thereof.

f. The rent and service charge to be paid by the physician group shall be 50 per cent or such larger percentage of the gross receipt as may be mutually agreed upon.

g. Income of the group to be pooled and divided on an equitable basis by the doctors concerned, taking into account specialty board certification and/or its equivalent qualification or years of service.

h. The physicians of this Group Clinic will provide the following services:

(1) Professional care for all patients coming to the institution on the Group Clinic service at rates in harmony with fee schedules accepted by professional bodies in the local area.

(2) Give professional care, without charge, to properly classified charity cases accepted by the institution.

(3) Provide medical and surgical care to institutional and other denominational employees and to lay Seventh-day Adventists, according to accepted denominational discount schedules.

(4) Attend promptly to emergency cases brought to the Group Clinic Service.

(5) Participate actively in nursing and graduate medical teaching and training programs.

i. It is recognized that members of the Group Clinic are not eligible for rent allowance, postgraduate allowances, automobile allowance, professional journals-books-and-magazines for personal use, for institutional physician malpractice insurance, professional society dues, sustentation service credit, vacation allowance, or other benefits commonly provided to full-time physicians employed on salary basis.

j. Should the institutional board wish to terminate its arrangement with the group, or should the Group Clinic physicians desire to terminate their arrangement with the institution, such termination shall be effected

upon three months' written notice or at such other time as may be mutually agreed upon by the board and the clinic group.

k. Termination of association of individual members of the Group Clinic by resignation or by request of the majority of the group or by decision of the board, shall be upon three months' written notice by the initiating party, or as may be mutually agreed upon.

l. The setting up of this clinic group within the institution does not anticipate the exclusion of the courtesy staff.

DENTAL COLLEGE

The committee that had been appointed on the question of the establishment of a dental college reported that they had not been able to come to any decision in the matter, and they requested that a committee of seven members be appointed by the Minority Committee, to meet in California, to study the possibility of incorporating a dental school with the Medical College, make investigation as to what the cost would be, and what subsidy would probably be required for the operation of such a school. They asked that authorization be given for the members of the committee who may be appointed from the East to make one or two trips to California as may be necessary in order to obtain the information desired, and that the committee be prepared to report to the Autumn Council.

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Recommendations from the union conference presidents were presented, and adopted as follows:

CAMP PASTORS

WHEREAS, It is understood that the military training authorities are centering medical training in certain camps; and

WHEREAS, Seventh-day Adventists inducted into the army are usually assigned to medical service; and

WHEREAS, Our young men in military service should be given all possible spiritual aid and counsel in their problems;

We recommend, 1. That provision be made for camp pastors as follows:

- | | |
|--------------------|---|
| Columbia Union | 1 for Camp Meade |
| Pacific Union | 2 for Camp Ord and the San Diego and Los Angeles area |
| Southwestern Union | 1 for Camp Sam Houston |

2. That the General Conference bear one-half the salary in each case, except that full salary shall be paid in the Southwestern Union, the union meeting all other expenses, and that the remainder of the salary and all the expense be borne by the union and local conferences in which the camp is located.

3. That similar arrangements be made as need may arise at other concentration points affecting Seventh-day Adventists.

SPECIAL CHURCH SERVICES FOR YOUNG MEN
CALLED INTO MILITARY SERVICE

WHEREAS, The draft in the United States is taking many of our young men into military service, and it is of great importance that these men know that their churches and conferences are upholding them and desire to keep in touch with them;

We recommend, 1. That every effort be made by home churches to send these men to their military service with some ceremony calculated to make them feel they are going as representatives of their faith, and with the assurance that the home church will be often in prayer for them during their absence.

2. That the farewell ceremonies include the presentation to each soldier as a gift from the church and conference of a literature kit which shall include a copy of Steps to Christ, a copy of Seventh-day Adventists, Their Work and Teachings, the Morning Watch Calendar, and a set of War Service Commission leaflets.

LITERATURE FUND FOR ARMED SERVICES LIBRARIES

We recommend, That a fund be created for supplying to the libraries of the armed forces of the United States and other countries, including ship libraries of the Navy, carefully selected bound volumes of our faith as well as a supply of literature to our servicemen for missionary purposes, and that this fund be created, as a similar fund was during the war years, by contributions from local and union conferences, and that a date be fixed for a Sabbath offering in both 1951 and 1952 on which this offering shall be received, the proceeds to be divided equally between the North American War Service Commission and the International Medical Cadet Commission.

BIBLE CORRESPONDENCE SCHOOL LESSONS

VOTED, That a committee be appointed, with W.B.Ochs as chairman, to give study to the question as to whether or not a revision should be made of the Twentieth Century Bible Correspondence School Lessons. Committee appointed: W.B.Ochs, T.L.Oswald, E.R.Walde, E.L.Cardey, E.L.Branson, C.A.Scriven, M.L.Rice, J.D.Snider, I.E.Gillis, W.A.Fagal, V.G.Anderson, H.T.Elliott, J.L.McConaughey, J.E.Edwards.

SOCIAL SECURITY

The committee that was appointed on the question of Social Security submitted a report, which was adopted as follows:

WHEREAS, We do not have sufficient information to make recommendation that the denomination enter into the Social Security plan nor to outline a plan that would be a satisfactory substitute for Social Security benefits; therefore,

We recommend, 1. That a fact-finding committee be appointed to obtain all the facts from the organizations within the denomination in North America that would indicate whether or not the denomination should decide to apply for a waiver of its exemption from Social Security requirements.

2. That if it is deemed advisable for the denomination to retain its exemption and set up a plan as a substitute for Social Security that this committee carefully study the financial impact of the operating of such a plan on the finances of the organizations within the denomination and on the denomination as a whole.

3. That this fact-finding committee report to the 1951 Autumn Council.

VOTED, That the officers be asked to appoint the fact-finding committee called for in the foregoing recommendations.

ASSOCIATION OF SELF-SUPPORTING INSTITUTIONS

A Constitution and By-Laws of the Association of Seventh-day Adventist Self-Supporting Institutions, as revised at the second annual meeting of the Association, March 31, 1949, and reviewed by the committee appointed in our meeting of April 11, was submitted, and approved as follows:

C O N S T I T U T I O N

of

THE ASSOCIATION OF SEVENTH-DAY ADVENTIST

SELF-SUPPORTING INSTITUTIONS

Introduction:

Recognizing that God has called the laity of the Seventh-day Adventist Church to active self-supporting missionary service, and that this line of work is truly a part of the cause of God, and is in need of encouragement and development, with the fostering care of denominational leadership, the Association of Seventh-day Adventist Self-supporting Institutions, in counsel with the Commission on Rural Living [Commission on Self-supporting Missionary Enterprises] and the General Conference Committee, has adopted the following Constitution and By-Laws:

ARTICLE I

Name

The name of the Association shall be "The Association of Seventh-day Adventist Self-supporting Institutions."

ARTICLE II

Object

The object of the Association shall be to foster and promote the interests of self-supporting missionary institutional enterprises operated by Seventh-day Adventists throughout the North American Division.

ARTICLE III

Membership

Section 1. Charter membership is that held by self-supporting institutions operated by Seventh-day Adventists, which have united to form this Association.

Section 2. Other membership is that held by self-supporting institutions operated by Seventh-day Adventists which are admitted to membership by vote of the Association on recommendation of the Executive Committee after the adoption of this Constitution and By-Laws.

Section 3. All member institutions shall be subject to such tenure and review as are set forth in the Constitution and By-Laws.

Section 4. All officers of the Commission on Rural Living [later named Commission on Self-Supporting Missionary Enterprises] shall be fully accredited delegates to meetings of the Association.

Section 5. Each member institution shall be entitled to one delegate, and one additional delegate for the first 20 workers or major portion thereof, and one additional delegate for those institutions having over 20 workers. These delegates shall be duly appointed by the group which they represent.

Section 6. Institutions applying for membership in the Association are required to submit to the executive committee satisfactory evidence of qualifications for membership as set forth in the By-Laws.

ARTICLE IV

Executive Committee

Section 1. There shall be an executive committee of 11 members, including the officers of the Association.

Section 2. The Association shall elect 6 of the 11 members of the executive committee, who shall serve for two years. The General Conference Committee of Seventh-day Adventists shall elect 5 members of the executive committee. The president of the Association shall be the chairman of the Executive Committee, and shall be empowered to call it into session.

Section 3. Vacancies occurring between sessions in the executive committee, among members appointed by this Association, shall be filled by the executive committee from among the constituent membership of the Association.

Section 4. The 6 members of the executive committee elected by the Association shall be chosen as follows: At each annual meeting 3 representatives of the self-supporting institutions shall be elected to the executive committee for 2-year terms.

ARTICLE V

Officers

Section 1. Officers of the Association shall be a president, a vice-president, a secretary-treasurer, and an assistant secretary-treasurer.

Section 2. Officers of the Association shall be elected by the Association annually in a regular session. New officers shall take office at the close of the session in which they have been elected and shall serve until their successors appear to enter upon their duties.

ARTICLE VI

Organization

When six or more institutions have signified their intention to join the Association, the Commission on Rural Living [Commission on Self-supporting Missionary Enterprises] of the General Conference shall arrange for a meeting to organize, adopt the Constitution and By-Laws, and elect six representatives to serve on the executive committee, with five representatives appointed by the General Conference Committee.

ARTICLE VII

Meetings

Regular meetings of the Association shall be held annually after notice is given at least three weeks previous to the meeting in the Union Conference papers of the North American Division. Special meetings of the Association may be called by the executive committee at any time after notice at least three weeks in advance of the meeting in the Union Conference papers.

ARTICLE VIII

Withdrawal

Any institution may withdraw from membership in the Association at any time upon written notice to the secretary of the Association.

ARTICLE IX

Dropping of Members

A member institution that fails to maintain denominational principles and standards, or fails to keep its institutional work at least in a condition equivalent to what it was at the time of its acceptance, may be dropped from membership after reasonable notice of such consideration and opportunity has been given to meet standards. A two-thirds vote of those present and voting at a regularly called meeting of the Association shall be necessary to drop a member institution upon recommendation of the Executive Committee.

ARTICLE X

Amendments

Amendments to the Association Constitution and By-Laws may be made by a two-thirds vote of those present and voting at any regular meeting of the Association, or at any special meeting, provided the members are advised previously in the call for the meeting of the amendments to be considered.

BY - LAWS

ARTICLE I

Qualifications for Membership

Institutions applying for membership in the Association are required to submit satisfactory evidence of qualifications to the Executive Committee, as set forth in the By-Laws. If the evidence is found satisfactory, the Executive Committee of the Association will recommend their acceptance by the Association.

Section 1 -- Spiritual. Administrators of the institutions admitted to membership in the Association shall be Seventh-day Adventists in good and regular standing, and shall so conduct their work as to be in harmony with general denominational principles and standards.

Section 2 -- Educational. Such institutions shall be certified by the executive committee of the Association as maintaining standards representative of Seventh-day Adventist educational work.

Section 3 -- Medical. Such institutions shall be certified by the executive committee of the Association as maintaining standards of medical treatment and procedure representative of Seventh-day Adventist medical work.

Section 4 -- Miscellaneous. All other activities of such institutions shall be certified by the executive committee of the Association to be in keeping with the scope of the institution and the general aims of the Association.

Section 5 -- Financial. The financial condition of the institution shall be certified by the executive committee as being on a sound basis.

Section 6. Nothing in these By-Laws shall be construed as requiring accrediting of any member institution by any accrediting body. Institutions which are known as "accredited" and those which are not, are equally welcome as members of the Association as long as they maintain the standards called for in the By-Laws.

Section 7. Any institution held by a legal holding corporation or otherwise privately owned is eligible for membership in the Association, providing it meets the qualifications for membership under Article I of the By-Laws.

ARTICLE II

Selection of Committees

Section 1. At each annual meeting a large committee composed of one delegate from each member institution represented shall nominate the members of the several committees. These nominations shall be voted upon by the Association.

VOTED, To recommend to the Association of Self-Supporting Institutions, that amendments be made to their Constitution and By-Laws as follows:

1. That the five members of the executive committee to be elected by the General Conference Committee, as provided for in Article IV, Section 2, be elected at a General Conference Session or a Biennial Council.

2. Under Article X, Amendments, add the sentence, "Before becoming effective, all amendments must be submitted to the General Conference Committee for approval."

3. That in the By-Laws, Article I, Qualifications for Membership, Section 5, Financial, be amended to read: "The institution shall show that it is in a sound financial condition."

- - -

VOTED, That the question of the expenses of operation of the Association of Self-Supporting Institutions be referred to the General Conference officers for consideration.

THESE TIMES MAGAZINE

VOTED, To refer to a special committee a question raised relative to promotion of These Times Magazine, report to be made back to this Spring Meeting. Committee appointed: R.R.Figuhr, G.A.Huse, I.J.Woodman, R.J.Christian, T.L.Oswald, J.W.Turner, V.G.Anderson, H.P.Evens, H.T.Elliott, M.L.Rice, C.L.Bauer, J.D.Smith, W.H.Williams, A.L.Ham.

PUBLISHING SURVEY COMMITTEE

A report from the Publishing Survey Committee was presented, and adopted as follows:

We recommend, 1. That the percentage of publishing house payroll now being paid into the Sustentation Fund be referred to the General Conference Committee for study.

2. That the various percentages forming the source of income to both the Colporteur Courtesy and Colporteur Travel Funds remain as they are at present.

3. That the local conference publishing committees be authorized to transfer money, when necessary, between the Colporteur Courtesy and Colporteur Travel Funds.

4. That the following sentence be added to the policy under the title of PROMOTION EFFORTS, Section 8, Page 77, of the Publishing Department Policies (as revised March 1951):

"It is understood that arrangements for all calls for the services of publishing house representatives to fields outside of their own publishing house territory be cleared through union and institutional committees to the General Conference for approval."

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PROTESTANTS AND OTHERS UNITED

VOTED, To refer to the Autumn Council the question of an appropriation to Protestants and Others United for Separation of Church and State, for the year 1951.

THESE TIMES MAGAZINE

The committee on These Times Magazine promotion submitted their recommendation, which was adopted as follows:

WHEREAS, The action of the General Conference Committee taken immediately following the General Conference session in 1950 rescinded the former decision which limited the field for the circulation of These Times magazine to colporteur sales and also opened the way for the publishers of These Times to go to the churches for the promotion of the magazine,

We recommend, That in the calendar of Special Days and Offerings for 1951 the same two Sabbaths set aside for special promotion of the Message Magazine be designated also for the presentation of These Times magazine in the churches, for subscriptions for personal use.

RE STUDY DISTRIBUTION OF DENOMINATIONAL PERIODICALS

In connection with the adoption of the foregoing recommendation granting These Times Magazine the privilege of special promotion in 1951, there was considerable discussion concerning the policy that was established by the 1947 Autumn Council action, which designated the fields of promotion for the several magazines and periodicals, and it was felt that the whole question should be restudied in the light of developments as the result of that action. It was

VOTED, That this question be referred to the Publishing Department Advisory Committee for study in connection with the whole periodical situation, and that report be made to the next Autumn Council.

GOVERNMENT AID TO STUDENTS

W.P. Elliott spoke of the plan of the Government for the granting of financial aid in the matter of medical education, by which the student may be granted a sum of money toward his tuition, and the school a given amount for each student enrolled. He suggested that a committee of counsel be appointed to work with the Medical College on this matter of student aid grants. A.W. Johnson of the Religious Liberty Department, called attention to a bill pending before Congress involving practically the same situation with respect to nurses' training schools.

VOTED, That the officers be asked to appoint a committee to give consideration to this question of student aid grants from the Government.

MEDICAL EXTENSION SECRETARY

The following recommendations relative to the work of the Medical Extension Secretary were adopted:

We recommend, 1. That the office of the Medical Extension Secretary continue to be located in Los Angeles.

2. That this office, as early as facilities may be made available, be arranged in more adequate quarters to provide space for a more effective use of the services of the office, and that additional office help and equipment be provided.

3. That this office shall be kept in such condition as to constitute an invitation to physicians and students to use its facilities for the dissemination of information on mission field conditions and opportunities, professional openings in our conferences, and information regarding the activities of our medical graduates.

4. That the functions of the Medical Extension Secretary shall be defined as follows:

a. Promoting fellowship with our physicians in the more professionally crowded conferences with a view to interesting them in professionally needy areas.

b. Close fellowship with medical students, counseling them regarding prospective areas for medical practice, and directing their attention and interest toward the objectives of our denominational medical work; and encouraging the Medical College to arrange for internships as far afield as possible.

c. Counseling with conference administrators regarding medical practice openings in their fields, and promoting these opportunities among the physicians.

d. Counseling with conferences and with students, interns, physicians, and dentists, regarding conference or institutional loans.

e. Liaison work in contacting physicians and other medical personnel concerning mission calls and calls from our institutions in the home base.

f. Maintain a registry of all available medical personnel.

g. Maintain a listing of all professional openings and opportunities.

h. Visitation of conferences for closer physician contact, closer liaison with conference and district leaders, for better acquaintance with local opportunity for physician locations, and participating in Medical-Ministerial meetings.

5. Itinerary and appointments of the Medical Extension Secretary shall be submitted to the Secretarial Department and shall be planned sufficiently in advance to permit the usual authorization by the General Conference Committee.

6. Because the great majority of the physician contacts to be made by this office will be in California, that travel in California as far north as San Francisco and Sacramento be hereby authorized and be undertaken at the discretion of the Extension Secretary.

7. That to facilitate convenience of travel among physicians in distant parts of the States, the Secretary be authorized to report clergy fare plus Pullman for the center to center long distance runs, and that regular mileage be allowed to cover the travel in the local areas, visiting physicians and exploring openings for physician locations.

8. That total automobile mileage for the Medical Extension Secretary be limited to 15,000 miles per year.

BIBLE CORRESPONDENCE SCHOOL LESSONS

The committee that was appointed on the question of a revision of the Bible Correspondence School Lessons submitted their report, which was adopted as follows:

We recommend, 1. That each Conference Bible Correspondence School give careful study to a continuous mailing program of the Correspondence School Lessons.

2. That the Southern Union be granted the privilege of experimenting with a new series of Correspondence School Lessons for its own territory.

CALLS AND TRANSFERS OF WORKERS

H T Johnson - Lake Union

VOTED, To pass on to the Columbia Union and Washington Missionary College the call from the Lake Union for H.T.Johnson to become principal of Broadview Academy.

Fabian Meier - North Pacific Union

VOTED, To pass on to the Columbia Union and the Potomac Conference the call from the North Pacific Union for Fabian Meier of the Takoma Academy to connect with Walla Walla College as dean of men.

Miss Eleanor Priest - Columbia Union

VOTED, To pass on to the Atlantic Union and the Northern New England Conference the call from the Columbia Union for Miss Eleanor Priest to connect with the Chesapeake Conference as church school teacher.

Robert Warner - Southern Union

VOTED, To pass on to the Central Union and the Kansas Conference the call from the Southern Union for Robert Warner of Enterprise Academy to connect with the Music Department of Southern Missionary College.

Miss Irma Martin - Lake Union

VOTED, To pass on to the Columbia Union and the West Pennsylvania Conference the call from the Lake Union for Miss Irma Martin to connect with the Michigan Conference as teacher in Battle Creek.

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V.E.Garber - Central Union

VOTED, To pass on to the Lake Union and the Michigan Conference the call from the Central Union for V.E.Garber of Adelpian Academy to become principal of Campion Academy.

Benjamin Leach - Atlantic Union

VOTED, To pass on to the Columbia Union and the Ohio Conference the call from the Atlantic Union for Benjamin Leach to connect with the work in the Southern New England Conference.

Miss Charlene Baker - Southern Union

VOTED, To pass on to the Atlantic Union and the Greater New York Conference the call from the Southern Union for Miss Charlene Baker of the Greater New York Academy to connect with Southern Missionary College.

W.H.Branson
L.K.Dickson
W.B.Ochs
A.V.Olson
Chairmen

E.D.Dick
H.T.Elliott
J.I.Robison
Secretaries
Elizabeth Zeidler
Recording Secretary

Fifteenth Meeting
 NORTH AMERICAN DIVISION COMMITTEE ON ADMINISTRATION
 Washington, D.C.
 April 23, 1951, 10:00 A.M.

PRESENT

L K Dickson, R A Anderson, W A Benjamin, W A Butler, H T Elliott,
 E B Hare, C B Haynes, G A Huse, E J Johansen, A W Johnson, E J Lorntz,
 J W McFarland, H A Morrison, N R Nelson, F D Nichol, G E Peters,
 K J Reynolds, J I Robison, W A Scharffenberg, W H Teesdale

Prayer by W.A.Butler. Minutes of meeting of April 2 were approved.

MISS MARJORIE SILVERSTEIN - CENTRAL UNION

VOTED, To pass on to the Southern Union and Georgia-Cumberland Conference the call from the Central Union for Miss Marjorie Silverstein of the Atlanta Academy to connect with the Denver Junior Academy.

GERRY THOMPSON - SOUTHWESTERN UNION

VOTED, To pass on to the Central Union and Union College the call from the Southwestern Union for Gerry Thompson to connect with Tulsa Junior Academy in Oklahoma.

E C WINES - SOUTHWESTERN UNION

VOTED, To pass on to E.C.Wines, returned from Ethiopia, the call from the Southwestern Union for him to connect with the Tulsa Junior Academy as principal.

MR. AND MRS. C D GARRETT - NORTH PACIFIC UNION

VOTED, To pass on to the Southwestern Union and Texas Conference the call from the North Pacific Union for Mr. and Mrs. C.D.Garrett of the Valley Grande Academy to connect with the Yakima church school as teachers.

MISS KATHLEEN KACHUK - NORTH PACIFIC UNION

VOTED, To pass on to the Pacific Union and Southern California Conference the call from the North Pacific Union for Miss Kathleen Kachuk of the Glendale Union Academy to connect with the Washington Conference as elementary supervisor.

E F KOCH - SOUTHWESTERN UNION

VOTED, To pass on to the Columbia Union and Potomac Conference the call from the Southwestern Union for E.F.Koch to connect with the Texas Conference as evangelist.

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HARLYN ABEL - NORTH PACIFIC UNION

VOTED, To pass on to the Central Union and Union College the call from the North Pacific Union for Harlyn Abel to connect with the Portland Union Academy as voice teacher and choir leader beginning September 1, 1951.

MINISTERIAL INTERNSHIPS

VOTED, To approve ministerial internship applications as follows:

Oliver L. Libby to Ontario-Quebec Conference beginning April 1, 1951
Evert Earl Cumbo, to Greater New York Conference beginning September 1, 1951, to replace Ralph E. Neal as an Atlantic Union Conference intern
Henry Ward Hill to Ontario-Quebec Conference to begin April 1, 1951
John Velimir Bogdanovich to Greater New York Conference beginning June 1, 1951

FREDDIE BARGAS, JR. - MINISTERIAL INTERNSHIP COLORADO

VOTED, To approve the change of date from June 15 to July 1, 1951, for beginning the ministerial internship for Freddie Bargas, Jr., in the Colorado Conference.

Adjourned with prayer by G.A.Huse.

L.K.Dickson, Chairman
H.T.Elliott, Secretary
Mary Paul, Recording Secretary

Sixteenth Meeting
 NORTH AMERICAN DIVISION COMMITTEE ON ADMINISTRATION
 Washington, D.C.
 April 30, 1951, 10:00 A.M.

PRESENT

A V Olson, R A Anderson, W A Butler, E W Dunbar, J R Ferren, A L Ham,
 E B Hare, E J Johanson, H A Morrison, F D Nichol, J I Robison,
 W A Scharffenberg

Prayer by A.L.Ham. Minutes of meeting of April 23 were approved, and minutes of the Spring Meeting Actions Pertaining to the North American Division were approved as amended.

ARNOLD KURTZ - SOUTHWESTERN UNION

VOTED, To pass on to the Northern Union and Idaho Conference the call from the Southwestern Union for Arnold Kurtz to connect with the Oklahoma Conference for district work.

W O REYNOLDS - CENTRAL UNION

VOTED, To pass on to the Southern Union and Florida Conference the call from the Central Union for W.O.Reynolds to connect with the Nebraska Conference as pastor of the Lincoln, Nebr., church.

C W GUENTHER - COLUMBIA UNION

VOTED, To pass on to the Lake Union and Wisconsin Conference the call from the Columbia Union for C.W.Guenther to connect with the West Pennsylvania Conference as pastor-evangelist in Pittsburgh.

MISS AUDREY STOCKTON - COLUMBIA UNION

VOTED, To pass on to the North Pacific Union and Walla Walla College the call from the Columbia Union for Miss Audrey Stockton to connect with Washington Missionary College as assistant librarian.

MISS BETTY J GLEW - COLUMBIA UNION

VOTED, To pass on to the Northern Union and North Dakota Conference the call from the Columbia Union for Miss Betty J. Glew of Sheyenne River Academy to connect with Washington Missionary College as assistant dean of women.

LAWRENCE MAXWELL - SOUTHERN PUBLISHING ASSOCIATION

VOTED, To pass on to the Pacific Union and Northern California Conference the call from the Southern Publishing Association for Lawrence Maxwell to serve in the editorial department.

MR. AND MRS. ELMER STONE - SOUTHERN UNION

VOTED, To pass on to the Lake Union and Wisconsin Conference the call from the Southern Union for Mr. and Mrs. Elmer Stone to connect with the Georgia-Cumberland Conference to teach in the Graysville Intermediate School.

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JERRY LIEN - PACIFIC UNION

VOTED, To pass on to the Northern Union and Minnesota Conference the call from the Pacific Union for Jerry Lien to connect with the Southern California Conference as pastor-evangelist.

MISS VIRGINIA EAKLEY - LAKE UNION

VOTED, To pass on to the Columbia Union and Ohio Conference the call from the Lake Union for Miss Virginia Eakley to connect with the Indiana Conference to teach the Cicero church school.

LESLIE BROOKS - PACIFIC UNION

VOTED, To pass on to the Madison Food Company the call from the Pacific Union for Leslie Brooks to connect with the Loma Linda Food Company as foreman of the Milk Production Department of the Mt. Vernon Branch.

C A REEVES - CANADIAN UNION

VOTED, To pass on to C.A.Reeves the call from the Canadian Union and Ontario-Quebec Conference for his services as evangelist.

CHARLES KEYMER - ATLANTIC UNION

VOTED, To pass on to the Central Union and Missouri Conference the call from the Atlantic Union for Charles Keymer to serve as pastor-evangelist in the Greater New York Conference.

MRS. DOROTHY CONKLIN - ATLANTIC UNION

VOTED, To pass on to the Southwestern Union and Texas Conference the call from the Atlantic Union for Mrs. Dorothy Conklin to connect with the Greater New York Conference as Bible instructor.

M DALE HANNAH - ATLANTIC UNION

VOTED, To pass on to the Lake Union and Michigan Conference the call from the Atlantic Union for M. Dale Hannah of the Battle Creek Academy to connect with the New York Conference as Missionary Volunteer and Educational Secretary of the Conference.

MINISTERIAL INTERNSHIPS

VOTED, To grant ministerial internships as follows:

Rainey Hooper to Carolina Conference beginning June 1 or July 1, 1951,
as the Southern Union may decide
Douglas Bennett to Georgia-Cumberland beginning Sept. 1, 1951

Adjourned, with prayer by W.A.Butler.

A.V.Olson, Chairman
J.I.Robison, Secretary
Mary Paul, Recording Secretary