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Minutes of Meeting

NORTH AMERICAN DIVISION COMMITTEE ON ADMINISTRATION

February 7, 1980, 11:10 a.m.

MEMBERS PRESENT

Alf Lohne, J W Bothe, J J Aitken, T M Ashlock, R E Barron, M T Battle, W P Bradley, W J Brown, G O Bruce, H D Burbank, G T Carter, J E Chase, D A Delafield, N R Dower, Joseph Espinosa, C O Franz, A E Gibb, E G Gomez, P A Gordon, Richard Hammill, J H Hancock, E W Howse, H D Johnson, F L Jones, M E Kemmerer, M E Loewen, Alice Lowe, C D Martin, R F Mattison, R E Osborn, H F Otis, A J Patzer, R L Pelton, Elbio Pereyra, A V Pinkney, Leo Ranzolin, M H Reeder, R L Reynolds, A E Schmidt, H D Singleton, Clark Smith, F A Soper, J R Spangler, W M Starks, E H J Steed, G Ralph Thompson, L R Van Dolson, F C Webster, Bruce M Wickwire, R A Wilcox, B Jack Williams, Roy F Williams, C M Willis, K H Wood.

MINUTES of the meeting held January 31, 1980 were approved.

From Treasury/ADCOM/NADCA to MEK

A 3095 NORTHERN UNION--REALLOCATION OF LARGE CITY FUNDS

VOTED, To reallocate Large City Church Building Fund allocations made to the Northern Union in 1975 and 1976 for Sioux Falls, South Dakota, to Pierre, South Dakota.

From NAD Union Pres/Treasury/ADCOM/NADCA to MEK

A 3096 FAITH ACTION ADVANCE EVALUATION INSTRUMENT - APPROPRIATION

VOTED, To grant to Andrews University, an additional appropriation of \$7,000 from the North American Division Contingency Fund for additional work on the church growth study being made at that institution.

From Treasury/ADCOM/NADCA to MEK

A 3097 NORTHERN UNION REVOLVING FUND

VOTED, To approve the Northern Union Revolving Fund Policy which is in harmony with the policy for the North American Division. A copy of the policy is on file with the minutes.

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February 7, 1980

From Treasury/ADCOM/NADCA to MEK

A 3098 LAKE UNION--DETROIT CENTER, CONTINGENCY
APPROPRIATION

VOTED, To grant to the Lake Union, \$6,000 from the North American Division Contingency Fund to assist the Lake Region Conference in caring for the expense of repairing the roof at the Detroit Center. It is understood the Lake Union will contribute \$6,000 also for this project.

From PRADCO/NADCA/PRADCO/NADCA to JWB

P 2757 NEI-LISTEN--REVIEW STUDY - REPORT

VOTED, To amend the action taken by NADCA on June 28, 1979 (NADCA 79-82), the revised report now to read as follows:

VOTED, To approve the following cooperative program between Narcotics Education, Inc and the General Conference Publishing Department as the plan of operation for the Community Crusade Against Drugs in schools according to the following, commencing July 1, 1979:

1. The division of funds or monies contributed or provided the CCAD shall be allocated on the following basis:

Cost of 12-months sub (to PPPA)	28.0 %	\$ 4.50
LISTEN LE service allowance	25.0 %	4.00
LISTEN LE expense allowance to provide for lectures, film presentations, and visits to schools.	12.0 %	1.90
LISTEN LE benefits	10.0 %	1.60
Leadership	10.0 %	1.60
NEI materials	6.25%*	1.00
HHES servicing of accounts	6.25%	1.00
Advertising - printed leaflets, etc	2.5 %	.40
Total Retail Package Price	100.0 %	\$16.00

*This percentage of 6.25 for NEI materials is to be set up in the HHES office as a reserve for each Literature Evangelist to supply schools in his territory. This reserve is to be used only for the schools in the community in which the funds were given, unless otherwise specified by the donor. NEI is to stock the supplies needed by LISTEN LE's, as listed in the HHES - Narcotics Catalog and distributed through the HHES.

2. Respective unions shall provide to the General Conference publishing Department a semi-annual financial report from their HHES/FHES of such plans by January 15 (for July 1 to December 30) and July 15 (for January 1 to June 30) of each year.

3. Each union HHES/FHES Committee shall supervise this operation in cooperation with the Temperance Department director as a member of the committee.

February 7, 1980

(NEI-LISTEN Review Study - contd)

- a. To maintain the financial plan
- b. To maintain the objective for community benefit
- c. To maintain the church's image and involvement

4. Fulfillment of services to schools shall be the responsibility of the LISTEN literature evangelist as outlined in a specified report form, as provided. In the event the LISTEN representative is unable to provide the lecture services, the union HHES/FHES Committee, with the temperance director as a member, will recommend the service be provided by:

- a. The Temperance Department, or
- b. A qualified and interested local pastor or lay person.

5. No organization shall be established to implement this plan except the Publishing Department working cooperatively with Narcotis Education, Inc through the Publishing Department's established agencies as the only organizational approach in achieving these goals.

6. The CCAD representative shall be limited to securing of funds from the non-Seventh-day Adventist public for school programming.

7. This plan is concerned exclusively with supplying LISTEN and NEI aids and materials to schools, with NEI continuing to introduce LISTEN and its educational aids and material to other agencies and contacts, such as churches and temperance organizations.

8. A review of this plan shall be made by March 31, 1980, and at this date, consideration will be finalized as to the possibility of increasing NEI materials to 10 percent, effective January 1981.

From Inner City Comm/Treasury/NADCA to MEK

INNER CITY APPROPRIATIONS

VOTED, To provide the following inner city appropriations:

Atlantic Union

Greater New York Conference		
Medical van program	\$14,000	
Southern New England Conference		
Boston Mission	<u>6,000</u>	\$20,000
Atlantic Union Total		\$ 20,000

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February 7, 1980

(Inner City Funds - contd)

Lake Union

Union Center projects	\$28,000	
Indianapolis Center	8,000	
Lake Union Total		\$ 36,000

North Pacific Union

Oregon Conference		
Sharon Center	2,400	
Woodburn Spanish Center	<u>2,400</u>	\$ 4,800
Washington Conference		
Spruce Street Center		2,400
No Pacific Union Total		7,200

Pacific Union

Arizona Conference		
Tucson Spanish Center	675	
Beacon Light Center	<u>675</u>	1,350
Central California Conference		
Armona Day Camp	1,575	
Lemoore Day Camp	<u>1,575</u>	3,150
Northern California Conference		
Sacramento Center	2,500	
Market Street van program and		
West Oakland Center	1,500	
East Oakland and Elmhurst Ctrs	1,000	
Richmond, Vallejo, Marion Cities,		
Stockton and West Sacramento		
Centers	<u>2,650</u>	7,650
Southern California Conference		
Pacoima Center	2,000	
Tamarind Center	1,000	
El Segundo Center	1,000	
Watts Center	1,000	
Lincoln Heights Spanish Center	1,000	
Spanish-American Center	<u>1,200</u>	7,200

(Inner City Funds - contd)

(Pacific Union)

Southeastern California Conference		
Arlington Center	\$ 1,000	
Fontana Juniper Avenue Center	1,500	
Oak Park Center	1,000	
Oceanside Center	2,000	
San Diego Broadway Center	1,000	
Vista Spanish and Deaf- Handicapped Center	<u>1,600</u>	\$ 8,100
Pacific Union Total		\$ 27,450

Southern Union

Alabama-Mississippi Conference		
Friendship Camp		1,500
Carolina Conference		
Friendship Camp & van purchase		3,000
Florida Conference		
Interior van equipment		5,000
Georgia-Cumberland Conference		
Atlanta Metro Better Living Center		2,050
Kentucky-Tennessee Conference		
Friendship Camp		1,500
South Atlantic Conference		
Atlanta Center	9,000	
Medical van operation	2,000	
New medical van	2,000	
Friendship Camp	2,000	
Better Living Centers	<u>3,000</u>	18,000
South Central Conference		
Mobile feeding unit	3,000	
Mobile van operation	2,000	
Friendship Camp	1,500	
Better Living Centers	5,000	
Oakwood College Center and Tutorial program	4,000	
Youth Better Living Center	<u>2,950</u>	18,450
Southern Union Total		\$ 49,500
TOTAL		<u>\$140,150</u>

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February 7, 1980

Adjourned

Dismissal prayer by H D Burbank

Alf Lohne, Chairman

J W Bothe, Secretary

Martha Horn, Recording Secretary

Minutes of Meeting

NORTH AMERICAN DIVISION COMMITTEE ON ADMINISTRATION

February 14, 1980, 11:00 a.m.

MEMBERS PRESENT

F W Wernick, Roy F Williams, T M Ashlock, D H Baasch, R Curtis Barger, M T Battle, G J Bertochini, W P Bradley, C D Brooks, W J Brown, G O Bruce, J E Chase, D R Christman, V H Cooper, N R Dower, C O Franz, A E Gibb, W J Hackett, Richard Hammill, F E J Harder, Tulio Haylock, C B Hirsch, D S Johnson, H D Johnson, F L Jones, M E Kemmerer, J C Kinder, W R Leshner, M E Loewen, Alf Lohne, Alice Lowe, C D Martin, A C McKee, S F Monnier, M S Nigri, R E Osborn, R L Pelton, H F Rampton, A H Roth, W C Scales, H D Singleton, W M Starks, Ella May Stoneburner, G Ralph Thompson, L R Van Dolson, Ruth M White, R A Wilcox, C M Willis, W H Wilson, K H Wood, F Donald Yost.

MINUTES of the meeting held February 7, 1980 were approved.

From ADCOM/NADCA to JE

MINISTERIAL SCHOLARSHIP

VOTED, To grant the following Ministerial Scholarship:

Lake Union

Higgins, Douglas E--Illinois Conference

Beginning January 1, 1979. Union quota.

From Treasury/NADCA to MEK

METRO MINISTRIES--APPROPRIATION

VOTED, To grant \$8,000 from the North American Division Contingency Fund to match an equal amount provided from Metro Ministries to cover special budgetary needs.

From Treasury/ADCOM/Finance/NADCA to MEK

A 3077 SPECIAL MINISTERIAL SCHOLARSHIP STIPEND--
CANADA AND BERMUDA

VOTED, To authorize an additional stipend for ministerial students from Canada and Bermuda, whose wives cannot obtain a resident visa which

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February 14, 1980

(Special Ministerial Scholarship Stipend - cont)

will permit them to work, to be set at 50 percent of the ministerial subsidy, effective January 1, 1980.

Adjourned

Dismissal prayer by W P Bradley

F W Wernick, Chairman
Roy F Williams, Secretary
Martha Horn, Recording Secretary

Minutes of Meeting

NORTH AMERICAN DIVISION COMMITTEE ON ADMINISTRATION

February 21, 1980, 10:40 a.m.

MEMBERS PRESENT

M S Nigri, Roy F Williams, T M Ashlock, D H Baasch, G P Babcock,
 G J Bertochini, C D Brooks, W J Brown, G O Bruce, G T Carter, J E Chase,
 D R Christman, N R Dower, G O Engen, W Duncan Eva, C O Franz, C O Frederick,
 E G Gomez, V S Griffiths, Richard Hammill, R H Henning, C D Henri,
 C B Hirsch, D S Johnson, H D Johnson, F L Jones, M E Kemmerer, W R Leshner,
 N W Litchfield, M E Loewen, Alf Lohne, Alice Lowe, E H Mack, C D Martin,
 A C McKee, S F Monnier, W L Murrill, D F Neufeld, R E Osborn, H F Otis,
 R L Pelton, H F Rampton, Leo Ranzolin, A H Roth, H D Singleton, P G Smith,
 F A Soper, W M Starks, Ella May Stoneburner, C R Taylor, G Ralph Thompson,
 L R Van Dolson, Ruth M White, A S Whiting, Bruce M Wickwire, R A Wilcox,
 K H Wood.

MINUTES of the meeting held February 14, 1980 were approved.

From Retirement/ADCOM/NADCA to WLM

MOBERLY REGIONAL MEDICAL CENTER--DENOMINATIONAL
 STATUS

VOTED, To recognize the growing Moberly Regional Medical Center
 in the Central Union, as a bona fide denominational institution.

From ADCOM/NADCA to JE

MINISTERIAL SCHOLARSHIPS

VOTED, To grant the following Ministerial Scholarships:

Canadian Union

Nickel, Dennis M--Alberta Conference

Beginning September 1, 1979. Union quota.

Wilton, Larry N--SDA Church in Newfoundland

Beginning August 1, 1979. Union quota.

From BOFC/NADCA to FLJ

BORROWING OF FUNDS

VOTED, To approve the following:

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February 21, 1980

(Borrowing of Funds - contd)

Southwestern Union--Union office and HHES headquarters

Total cost \$2,025,618, borrowing up to \$500,000 (8 years)

Adjourned

Dismissal prayer by W M Starks

M S Nigri, Chairman

Roy F Williams, Secretary

Martha Horn, Recording Secretary

Minutes of Meeting

NORTH AMERICAN DIVISION COMMITTEE ON ADMINISTRATION

February 28, 1980, 11:45 a.m.

MEMBERS PRESENT

G Ralph Thompson, Joseph Espinosa, J J Aitken, T M Ashlock, D H Baasch, W J Brown, G O Bruce, G T Carter, J E Chase, D R Christman, V H Cooper, K H Emmerson, G O Engen, C O Franz, C O Frederick, E G Gomez, W J Hackett, R R Hegstad, D B Hills, H D Johnson, N W Litchfield, M E Loewen, E H Mack, C D Martin, R F Mattison, J W McFarland, A C McKee, S D Meyers, S F Monnier, M S Nigri, R L Pelton, A V Pinkney, H F Rampton, Leo Ranzolin, M H Reeder, R L Reynolds, D A Roth, H D Singleton, F A Soper, J R Spangler, W M Starks, C R Taylor, L R Van Dolson, A V Wallenkampf, F C Webster, Ruth M White, Bruce M Wickwire, Roy F Williams, Neal C Wilson, W H Wilson, K H Wood, F Donald Yost.

MINUTES of the meeting held February 21, 1980 were approved.

From Administration/NADCA to CEB

NORTH PACIFIC UNION--OFFICE OF REGIONAL AFFAIRS

In harmony with the request of the North Pacific Union,

VOTED, To grant authorization to the North Pacific Union to operate the Office of Regional Affairs.

From Reg Scholarship Comm/NADCA to MEK

REGIONAL FUND SCHOLARSHIP GRANTS

VOTED, To grant the following scholarships and loan:

Allegheny East Conference

Patrick Crarey - Sophomore, Medicine, Loma Linda Univ	\$ 1,500
Kenley B Davis - Senior, Medicine, Howard University	1,500
Carolyn Jones - Senior, MPH, Loma Linda University	1,000

Allegheny West Conference

Linda A Ammons - 2nd year, Ph.D, Communications, Ohio State	1,500
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North Pacific Union Conference

Nathan Forde - 2nd year, M. Hospital Admin, Loma Linda Univ	1,500
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February 28, 1980

(Regional Scholarships - contd)

Pacific Union Conference

Sheldon Brooks - Freshman, Dentistry, Loma Linda Univ	\$ 2,500
Kevin Davis - 1st year, MA Education, Loma Linda Univ	750
Caswall Harrigan - Junior, Medicine, Loma Linda Univ	2,500
Marilynn Jackson - 1st year, MPH, Loma Linda University	1,500
Ronald McCowan - Senior, Medicine, Loma Linda University	1,500
Artis Wagner - 4th year, Ph.D, Health Science, Loma Linda Univ	1,500
Darrell White - Sophomore, Dentistry, Loma Linda University	2,000

South Atlantic Conference

*Kathleen Woodfork - 2nd year, MPH, Loma Linda University 1,500

*Loan

NAD INTER-UNION CALLS

Record of the North American Division inter-union calls voted by the Administrative Committee, procedure as authorized by the North American Division Committee on Administration, June 6, 1974 (NADCA 74-63):

February 20, 1980

Ames, Yvonne (No Pac)--Trust Specialist, Southwest Estate Service, Inc, Southwestern Union
Brown, Alberta (Lake Un)--Accounting and tax consultant, Southwestern Union
Escobar, David (Cen Cal)--Teacher, Upper Columbia Conference
Fox, John M (So New Eng)--Associate evangelist, Florida Conference
Jones, Ted (No Cal)--Pastor, Oregon Conference
Lynn, Ed (Missouri)--District director, HHES, Kentucky-Tennessee Conference
Schroer, Thomas (Montana)--Pastor, Georgia-Cumberland Conference
Scott, Timothy (Hawaii)--Teacher, Upper Columbia Conference
Sellers, Dennis (Colorado)--Evangelist, Upper Columbia Conference
Williams, Charles (Cen Cal)--Pastor, Oregon Conference

Adjourned

Dismissal prayer by S D Meyers

G Ralph Thompson, Chairman
Joseph Espinosa
Martha Horn, Recording Secretary