

**NORTH AMERICAN DIVISION COMMITTEE**

January 2, 1996, 10:00 a.m.

**PRESENT**

Alfred C McClure (Ch), Harold W Baptiste (Sec), Rosa T Banks, R William Cash  
George H Crumley, Dwight L Hilderbrandt Jr, Clarence E Hodges, Donald G Jacobsen,  
Cyril Miller, Richard C Osborn, Gary Patterson, Donald R Pierson, Robert L Rawson,  
Jose V Rojas, Monte C Sahlin, Robert S Smith, Elizabeth A Sterndale, Kenneth M Turpen.

**PRAYER**

Prayer was offered by Dwight L Hilderbrandt Jr.

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**MINUTES** for the meeting of November 14, 1995 were approved.

SECN/NADCOM to HWB

**CENTER FOR VOLUNTEERISM—DISSOLUTION**

On February 23, 1995 NADCOM approved the establishment of a Center for Volunteerism subject to the acceptance and participation of the General Conference with funding and the transfer of personnel. In seeking to implement the plans as originally perceived it was determined that the unavailability of NAD funds for the proposal and certain administrative difficulties rendered the proposal inoperable.

VOTED, 1. To discontinue efforts to establish a Center for Volunteerism within the North American Division effective December 31, 1995.

2. To terminate the employment of Tony Finch as director of the Center for Volunteerism, effective Feb 29, 1996.

3. To dissolve the Center for Volunteerism Board of Directors (See NADCOM 95-2).



96-2

January 2, 1996 - NADCOM

YTHn/NADO/NADCOM to MCS

**ADVENTIST YOUTH SERVICE NETWORK PROPOSAL**

VOTED, To approve the Adventist Youth Service Network proposal by the North American Division Youth Ministries Department. (A copy of the Adventist Youth Service NetWork Proposal is attached to the minutes.)

TREn/NADCOA/NADCOM to GHC

**CITIZENS BANK OF MARYLAND, SILVER SPRING,  
MARYLAND—CHANGE OF SIGNATURES FOR  
DIVISION BANKING**

VOTED, Effective January 1, 1996, to authorize Citizens Bank of Maryland, Silver Spring, Maryland branch, to recognize the signatures of any one of the following: George H Crumley, Alfred C McClure, Juan R Prestol, or F Martin Ytreberg, to sign or make changes and order for the payment of money from the following accounts:

|           |   |
|-----------|---|
| #013-9913 | North American Division of the General Conference<br>of Seventh-day Adventists            |
| #020-1942 | North American Division of the General Conference<br>Of Seventh-day Adventists Plant Fund |

TREn/NADCOA/NADCOM to GHC

**CITIZENS BANK OF MARYLAND, SILVER SPRING,  
MARYLAND—CHANGE OF SIGNATURES FOR  
ADVENTIST COLLEGES ABROAD (ACA) BANKING**

VOTED, Effective January 1, 1996 to authorize Citizens Bank of Maryland, Silver Spring, Maryland branch to recognize the signatures of any one of the following: George H Crumley, Richard C Osborn, or Juan R Prestol to sign or make any changes and order for the payment of money for the following checking account:

|           |  |
|-----------|--|
| #053 5396 | Adventist Colleges Abroad, North American Division |
|-----------|--|



January 2, 1996 - NADCOM

TREN/NADCOA/NADCOA/NADCOA to GHC

**SEAFIRST BANK CHECKING ACCOUNT FOR NET '96—NAD**

VOTED, To approve the following resolution for opening account #10310-209 at Seattle First National Bank (Seafirst Bank), 528 NE 4th, Camas, Washington for NET '96:

It is resolved and agreed that Seattle First National Bank (hereafter "Bank") is selected as the Bank of deposit for the funds of NET '96 and that the terms of the Seafirst Customer Agreement, as now or hereafter in effect, shall be binding on this Business Unit with respect to any checking, savings or certificate of deposit account opened with Bank pursuant to the Business Resolution of Authority Account Contract.

The individuals authorized to act for and bind this Business Unit pursuant to this Resolution are Don Gray and George H Crumley. Any Authorized Signer may act on behalf of this Business Unit as provided in the Customer Agreement.

This is a continuing Resolution upon which the Bank may fully rely without inquiry, unless terminated in accordance with the Customer Agreement by Authorized Signers or by the Board of Directors or similar governing body of the Business Unit.

PREn/NADOUP/NADCOM to GHC

**LAKE REGION CONFERENCE—LOAN REQUEST**

The 1993 \$2.8 million loan made by the North American Division to the Lake Region Conference is being repaid from deductions to regular appropriations to the Lake Region Conference. Presently a buyer has been found for the Racine Street property which the Lake Region Conference has had for sale. It was their desire to reduce their loan with a portion of the \$1,000,000 from the proceeds of the sale of that property.

A wrecking crew representing the City of Chicago did \$360,000 worth of damage on the condemned property before they were stopped. Also, the City of Chicago says that \$850,000 is currently owed in back taxes but it appears as though \$600,000 of these back taxes will be refunded. There is also the matter of \$350,000, which may be reduced to \$315,000, owed to Loyola University.

The Lake Region Conference is requesting an additional loan from the North American Division to help make possible the sale of the Racine Street property by settling the outstanding charges currently held against the property.



VOTED, To approve an additional loan from the North American Division to the Lake Region Conference to help in expediting the sale of the Racine Street property by settling the outstanding charges currently held against the property with the understanding that the refund from the back taxes shall be applied to reduce the loan made by the North American Division to the Lake Union Conference.

SECn/NADCOA/NADCOM to HWB

**STANDING COMMITTEES 1996-2000—APPOINTMENT**

VOTED, To appoint the following standing committees for the quinquennium 1996-2000 with membership and terms of reference as indicated below:

**ADVENTIST COMMUNITY SERVICES (NAD-ADRA) COMMITTEE  
(ACS) (NAD-S)**

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

1. Provide oversight and direction for the disaster response program, ADRA Affiliates program, ACS centers program, refugee ministry, health screening and related van ministries, inner city program and other major programs of the compassionate ministry in North America.
2. Plan and coordinate the experimental pilot projects for a new program that may replace the Ingathering program in the future, as mandated by the 1993 Year-end Meeting.
3. Approve Memoranda of Understanding (MOUs) with government and nonprofit organizations as necessary to provide auspices and proper

1. Power to act.
2. Power to act.
3. Power to act.



arrangements for Seventh-day Adventist programs to meet major relief and development needs in North America.

- |    |  |    |               |
|----|--|----|---------------|
| 4. | Serve as the ADRA Committee for the NAD.   | 4. | Power to act. |
| 5. | Serve as the governing board for ACS, Inc. | 5. | Power to act. |

MEMBERS

McCLURE, ALFRED C, Chair  
Sahlin, Monte, Vice Chair  
Gavin, John, Secretary

Baptiste, Harold W  
Crumley, George H  
Hodges, Clarence E  
Howard, John (ADRA Canada)  
Humphrey, Auldwin T  
Jacobsen, Donald G  
Ochoa, Mario

Pittman, Sharon  
Prestol, Juan  
Rojas, Jose  
Sterndale, Elizabeth A  
Watts, Ralph S Jr  
Williams, DeWitt S

**ADVENTIST HEALTH NETWORK STEERING COMMITTEE  
(AHNSC) (NAD-S)**

TERMS OF REFERENCE

1. Develop guidelines for the seed-money grants from the 4th Quarter 1995 13th Sabbath Offering to the eleven targeted cities for the creation in each metropolitan area of an Adventist Health Network.

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCOA.

- |   |                         |
|---|-------------------------|
| <p>2. Review the strategic plans developed by the vision-to-action process and the organizing committee in each metropolitan area and approve the final release of seed money.</p>                                  | <p>2. Power to act.</p> |
| <p>3. Provide general oversight for the "Healthnet" satellite-linked health screening and education project that will make it possible for churches not in the eleven target areas to benefit from AHN program.</p> | <p>3. Power to act.</p> |
| <p>4. Develop a long-term strategy for the expansion of the AHN concept in major metropolitan areas throughout the NAD.</p>   | <p>4. Power to act.</p> |

MEMBERS

McCLURE, Alfred C, Chair  
Sahlin, Monte, Vice Chair  
Williams, DeWitt, Secretary

Blair, Mardian  
Dodds, Larry D  
Dupper, Frank  
Feldbush, Martin  
Foster, Gwen  
Gavin, John

Hart, Richard  
Hodges, Clarence E  
Humphrey, Auldwin T  
Lafferty, Douglas  
Ricks, Charles S  
Robles, Daniel

Shepperd, E Wayne  
Stocton, Karen C  
Wisbey, Ron  
Woolford, Robert

**ADVENTIST REVIEW NAD EDITION PLANNING COMMITTEE  
(ARnPI) (NAD-S)**

TERMS OF REFERENCE

1. Develop plans and ideas for the Monthly NAD issue of the Adventist Review.

AUTHORITY AND RESPONSIBILITY

1. Power to act.



January 2, 1996 - NADCOM

MEMBERS

McCLURE, Alfred C, Chair  
 Jacobsen, Donald, Vice-chair  
 Widmer, Myron, Vice-chair  
 Netteburg, Kermit L, Secretary

Banks, Rosa T  
 Hodges, Clarence E  
 Sahlin, Monte C

Vasquez, Manuel  
 Watts, Kit

ASIAN-PACIFIC ADVISORY (Asian-P) (NAD-Adv)TERMS OF REFERENCE

1. Articulate, discuss, and advise on Asian cultural needs and concerns.
2. Give direction to and develop strategy for the overall Asian work.
3. Review and give input to all Asian audio-visual and printed materials.
4. Support, work with, and assist all publishing entities.
5. Develop soul-winning and stewardship objectives for the Asian constituency.
6. Assist in resolving issues that develop with the increasing number of "independent transfers" who seek employment in the North American Division.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Recommend to Church Resources Consortium Board.
4. Power to act.
5. Recommend to NADO .
6. Recommend to NAD Secretariat.

MEMBERS

McCLURE, Alfred C, Chair  
Jacobsen, Donald, Vice-chair  
Widmer, Myron, Vice-chair  
Netteburg, Kermit L, Secretary

Banks, Rosa T  
Hodges, Clarence E  
Sahlin, Monte C

Vasquez, Manuel  
Watts, Kit

**ASIAN-PACIFIC ADVISORY (Asian-P) (NAD-Adv)**

TERMS OF REFERENCE

1. Articulate, discuss, and advise on Asian cultural needs and concerns.
2. Give direction to and develop strategy for the overall Asian work.
3. Review and give input to all Asian audio-visual and printed materials.
4. Support, work with, and assist all publishing entities.
5. Develop soul-winning and stewardship objectives for the Asian constituency.
6. Assist in resolving issues that develop with the increasing number of "independent transfers" who seek employment in the North American Division.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Recommend to Church Resources Consortium Board.
4. Power to act.
5. Recommend to NADO .
6. Recommend to NAD Secretariat.



MEMBERS

VASQUEZ, MANUEL, Chair

Atiga, George

Director, Asian-South Pac Affrs, Pacific Union

Aitken, Judy

AFM Coordinator, Michigan Conference

Baptiste, Harold W

Secretary, North American Division

Banks, Rosa T

Director, Office of Human Relations, NAD

Gorton, Robert

Pacific Press Publishing Association

Hodges, Clarence E

General Vice President, NAD

Rosete, Simeon

Field Director, Asian-Pacific Ministries, S Calif Conf

Young, Samuel

Executive Sec'y, Chan Shun International Foundation

**CALENDAR OF SPECIAL DAYS AND OFFERINGS COMMITTEE  
(Cal&Offn) (NAD-S )**

TERMS OF REFERENCE

1. Establish the official calendar of offering and special days for NAD churches.
2. Oversee the promotion of General Conference and Division offerings and plan for supplies related to offering promotion.
3. Establish a regular NAD portion of the budgetary provision made for the promotion of General Conference offering for use in producing materials which are to be distributed in the NAD.
4. Cooperate with the NAD Stewardship Strategic Planning Team in achieving a coordinated strategy for offering interpretation and stewardship education in the division.

AUTHORITY AND RESPONSIBILITY

1. Recommend to NAD Year-end Meeting.
2. Power to act.
3. Power to act.
4. Power and obligation to act.



MEMBERS

HODGES, CLARENCE E, Chair  
 Prestol, Juan, Vice Chair  
 Netteburg, Kermit, Secretary

Baptiste, Harold W  
 Crumley, George H  
 Feldbush, Martin  
 Jacobsen, Donald G  
 Reid, G Edward  
 Rojas, Jose

Sahlin, Monte C  
 Smith, Robert S  
 Sterndale, Elizabeth A  
 Vasquez, Manuel  
 Williams, DeWitt S

**COMMISSION ON THE PUBLIC IMAGE OF THE SEVENTH-DAY  
 ADVENTIST CHURCH (PICOM) (NAD-Comm)**

The 1993 Year-end Meeting (November 1, 1993 p 93-81) mandated the appointment of a special study commission on how to enhance the public image of the Seventh-day Adventist Church in North America. During 1994 the NAD Office of Information and Research conducted a study of public opinion in the United States and Canada with the assistance of Baby Boomer Research Center research services in preparation for the work of the study commission.

TERMS OF REFERENCE

1. Review the information available on the public awareness and attitudes toward the Seventh-day Adventist Church.
2. Review the impact of the Waco events and other public acts by groups claiming to be Seventh-day Adventists on the public image of the Seventh-day Adventist Church.
3. Evaluate the public relations, advertising, media ministries and community service activities of the Seventh-day Adventist Church in terms of their impact on public attitudes in North America.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.



- |   |   |
|---|---|
| 4. Conduct additional relevant studies as needed.   | 4. Recommend to NAD Office of Information and Research. |
| 5. Recommend specific short-term and long-term strategies to enhance the public image of the Seventh-day Adventist Church in North America. | 5. Recommend to NADCOM.                                 |

MEMBERS

MC CLURE, ALFRED C, Chair  
Hodges, Clarence E, Vice Chair,  
Jacobsen, Donald G, Vice Chair  
Kermit Netteburg, Secretary

Adventist Media Center  
available staff  
Union conference  
communication directors  
Editor, *Adventist Review*  
Editor, *Liberty*  
Editor, *Listen*  
Editor, *Message*  
Editor, *Signs of the Times*  
Baptiste, Harold W  
Buckner, Larry  
Cheatham, W Augustus  
Christensen, Bjarne  
Cooney, Elizabeth  
Coonley, Kenneth  
Corkum, Donald  
Crumley, George H  
Cummings, Des Jr

Dabrowski, Ray  
Denny, Sheri  
Gavin, John  
Hernandez, Ed  
Jones, Ted T  
Kilcher, Carole  
Medley, Carlos  
Mostert, Thomas J  
Murray, Clement  
Patterson, Gary B  
Phipps, Wintley  
Prall, Jay  
Richardson, Paul  
Sahlin, Monte C  
Schneider, Don  
Tetz, Raymond  
Wallack, Jere



**CONTINUING EDUCATION FOR MINISTRY ADVISORY  
(CEMA) (MTAC-Adv)**

TERMS OF REFERENCE

1. Provide continuing education for ministry in the NAD as directed by the Ministerial Training Advisory Committee (MTAC).
2. Provide continuing education activities through long-range and strategic planning.
3. Recommend policy for continuing education for ministry.
4. Provide program evaluations.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Recommend to MTAC.
3. Recommend to MTAC.
4. Recommend to MTAC.

MEMBERS

NAD President, Chair  
SDA Theological Sem Dean, Vice Chair  
NAD Ministerial Association Sec, Secretary

MC CLURE, ALFRED C  
Vyhmeister, Werner  
Scales Jr, William C

NAD Secretary  
NAD Treasurer  
Assistant to the NAD President  
NAD Vice President  
NAD Vice President/Dir Multilingual Min  
NAD Min Assoc Associate Secretary  
Vice President for Education  
Assistant to the President for Ministries  
NAD Union Presidents (9)

Baptiste, Harold W  
Crumley, George H  
Jacobsen, Donald G  
Hodges, Clarence E  
Vasquez, Manuel  
Alonso, Eradio  
Osborn, Richard C  
Sahlin, Monte C  
Schneider, Don C (Lake)  
Parchment, Orville D, (Canada)  
Jones, Theodore T (Atlantic)  
Gordon, M D (Southern)  
Johnston, Bruce (No Pac)  
Trevino, Max (SW Union)  
Mostert, T J Jr (Pacific)  
Sandefur, Charles (Mid-Am)  
Martin, Ralph W (Columbia)



96-12

January 2, 1996 - NADCOM

GC Vice Pres, Advisor to Ministerial Assn  
GC Ministerial Association Secretary  
GC Coord, Ministerial Continuing Ed  
Director, Shepherdess International  
Conference Presidents (4)

Chair, Andrews University Board  
President, Andrews University  
Dean, School of Religion, Loma Linda Univ  
Director, AUCCEM, SDA Theological Seminary  
Director, Doctor of Ministry Program, SDA  
Theological Seminary  
Director, Institute of Church Ministry, AU  
Director, Office of Human Relations  
Director, Institute of Hispanic Ministry,  
SDA Theological Seminary  
Director, NAD Evangelism Institute  
NAD Union Ministerial Association Sec (8)

Pastors

Lay Persons (2)

Ranzolin, Leo  
Cress, James  
Edwards, R D  
Cress, Sharon  
Graham, Obed O (Florida)  
Miles, Norman K (Lake Region)  
Gallimore, Jay (Michigan)  
Broeckel, Herbert H (Potomac)  
Kloosterhuis, Robert J  
Andreasen, Niels-Erik  
Winslow, Gerald R  
Kilcher, Douglas  
  
Bauer, Bruce L  
Dudley, Roger  
Banks, Rosa T  
  
Dupertuis, Atilio  
Burrill, Russell C  
Sabot, Claude (Canadian)  
Larsen, H S (Lake)  
Mallery, Lynn (Pacific)\*  
McKey, Duane (No Pac)  
Ottati, Frank (Columbia)  
Wyman, Lloyd (Pacific)\*  
McKinney, O J (Southern)  
  
Wilsey, Steve, (Spencerville)  
Hosten, Amos (Baltimore)  
Nelson, Dwight (Ber Spgs)  
Pollard, Leslie (Oakwood Col)  
Gudmundsson, Lourdes M  
Harris, Peggy

\*Both serve as codirectors of Pacific Union Ministerial Department as well as local conference Ministerial Association secretaries.



**DATA MANAGEMENT SERVICE COMMITTEE (DMS) (NAD-S)**

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- |   |                  |
|---|------------------|
| 1. Approve, within allotted budget, computer equipment, networking equipment, and software to meet the needs of the North American Division headquarters. | 1. Power to act. |
| 2. Design, implement, and maintain a networking system that will meet the needs of the North American Division headquarters.                              | 2. Power to act. |
| 3. Design, develop, and maintain systems to meet the needs of the North American Division in collection of financial, statistical, and personnel data.    | 3. Power to act. |
| 4. Design, develop, and maintain a computerized service record system for the North American Division.  | 4. Power to act. |
| 5. Develop a data collection process to conduct actuarial studies for the Seventh-day Adventist Retirement Plan of the North American Division.           | 5. Power to act. |
| 6. Design, develop, and maintain a statistic and reporting process for the Department of Education, including K-12 and the Higher Education Cabinet.      | 6. Power to act. |

MEMBERS

JACOBSEN, DONALD G, Chair  
Kindopp, Dallas, Secretary



Baptiste, Harold W  
Crumley, George H  
Horst, Patricia  
Johnsson, Noelene  
Macomber, Ron

Oliver, Willie  
Osborn, Richard C  
Pierson, Donald R  
Prestol, Juan R  
Vasquez, Manuel

**DATA MANAGEMENT STANDARDS COMMITTEE (DMSC) (NAD-S)**

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- |  |                         |
|--|-------------------------|
| 1. Oversee the development of a plan to implement a division-wide information system.  | 1. Power to act.        |
| 2. Oversee the management of the division-wide information system.   | 2. Power to act.        |
| 3. Oversee the development and/or implementation of software to support the information system in:<br><br>a. Accounting<br>b. Membership<br>c. Communication<br>d. Other as needed | 3. Power to act.        |
| 4. Appoint a technical standards subcommittee to meet as needed.   | 4. Power to act.        |
| 5. Develop policies which affect NAD's Information System.   | 5. Recommend to NADCOA. |

MEMBERS

JACOBSEN, DONALD G, Chair  
Kindopp, Dallas, Secretary

Assistant to the NAD President for Ministries  
NAD Treasurer



5 members from each union consisting of the following:<sup>1</sup>

Directors of Information Services

A financial administrator

3 others selected from the following:

Secretariat

Education

Academies

Colleges

Conferences

Local churches

#### FRANCOPHONE ADVISORY (Franco) (NAD-Adv)

##### TERMS OF REFERENCE

##### AUTHORITY AND RESPONSIBILITY

- |  |  |
|--|--|
| 1. Articulate, discuss, and advise on French cultural needs and concerns.  | 1. Power to act.                                   |
| 2. Give direction to and develop strategy for the overall French language work.  | 2. Power to act.                                   |
| 3. Determine what materials need to be translated into French for the NAD, select qualified translators, and make arrangements for printing. | 3. Recommend to Church Resources Consortium Board. |
| 4. Support, work with, and assist all publishing entities.   | 4. Power to act.                                   |
| 5. Develop soul-winning and stewardship objectives for the French speaking constituency.   | 5. Recommend to NADO.                              |

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<sup>1</sup>Each union will send in 5 names and 2 alternates which the NAD will approve in such a manner that representation from each area would occur on the committee. If an alternate was chosen, the union would be consulted with first.



- |  |                                  |
|--|----------------------------------|
| 6. Assist in resolving issues that develop with the increasing number of "independent transfers" who seek employment in the North American Division. | 6. Recommend to NAD Secretariat. |
|--|----------------------------------|

MEMBERS

NAD President, Chair  
NAD Vice President for Special Ministries, Vice Chair  
Francophone Coordinator of SDA Church in Canada, Secretary  
NAD Secretary  
NAD Treasurer  
NAD Assistant to the President for Ministries  
Representation for the Atlantic Union Conference  
Conference Francophone Coordinators  
Conference Representatives for Conferences without Coordinators  
President of Pacific Press (or his designee)  
One Francophone Translator  
Two Francophone Pastors

**HIGHER EDUCATION CABINET (HECb) (NAD-B)**

**PURPOSE**—1. *Membership*—The membership of the Higher Education Cabinet shall include the president, secretary, treasurer, and vice president for education of the North American Division; the chair of the board and the chief executive officer of each college and university operated by a denominational organization within the territory of the North American Division. The North American Division President shall serve as chair. A college president shall serve as vice chair. The North American Division Vice President for Education shall serve as secretary.

2. *Meetings*—The Higher Education Cabinet shall meet twice a year at a time and place determined by the chair. Usually, these meetings will be in conjunction with other meetings at which a majority of the members are present. The dates will be included in the North American Division Calendar of Authorized Meetings for approval by the North American Division Committee (NADCOM).



MEMBERS

MC CLURE, ALFRED C, Chair  
Kerbs, John, Vice Chair  
Osborn, Richard C, Secretary

Anderson, Marvin  
Andreasen, Neils-Erik  
Baptiste, Harold W  
Bath, Peter D H  
Behrens, Lyn  
Crumley, George H  
Fitch, J D Victor  
Geraty, Lawrence T  
Gordon, Malcolm  
Greenlaw, David  
Johnston, Bruce  
Jones, Theodore T  
Kloosterhuis, Robert J  
Londis, James J

Martin, Ralph W  
Maxwell, Malcolm  
Mostert, Thomas J, Jr  
Nelson, W G  
Parchment, Orville D  
Reaves, Benjamin F  
Rock, Calvin  
Sahly, Don  
Schneider, Don C  
Sandefur, Charles  
Scriven, Charles  
Trevino, Max  
Wisbey, Ron

**HISPANIC EDUCATION ADVISORY  
(HEA) (NAD-Adv)**

TERMS OF REFERENCE

1. Study and recommend effective ways of providing an Adventist education to Adventist Hispanic youth in the North American Division according to specific needs and concerns.
2. Study ways and means of marketing Christian education to the Hispanic youth and educating them in the church education system.
3. Address the Hispanic leadership needs for graduate studies and professional training.

AUTHORITY AND RESPONSIBILITY

1. Recommend to Hispanic Advisory.
2. Recommend to K-12 Board and Higher Education Cabinet.
3. Recommend to Higher Education Cabinet.



MEMBERS

VASQUEZ, MANUEL, Chair  
Osborn, Richard C, Vice Chair  
Rojas, Jose, Secretary

Alonso, Eradio  
Castillo, Sara  
Dupertuis, Atilio  
Greek, Ramona Perez  
Gudmundsson, Lourdes Morales  
Hernandez, Edwin  
Hernandez, Sergio  
Hodges, Clarence E  
Negrete, Mario

Piantini, Jose  
Ramirez, Johnny  
Rosado, Caleb  
Soria, Jorge

INVITEES:

Mastrapa, Selma  
Torres, Sergio

**HISPANIC ADVISORY (HisAdv) (NAD-Adv)**  
(Formerly Spanish Advisory)

TERMS OF REFERENCE

1. Articulate, discuss, and advise on Hispanic cultural needs and concerns.
2. Give direction to and develop strategy for the overall Hispanic work.
3. Review and give input to all Hispanic audio-visual and printed materials.
4. Support, work with, and assist all the Hispanic media and publishing entities.
5. Develop soul-winning and stewardship objectives for the Hispanic constituency.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Recommend to Church Resources Consortium Board.
4. Power to act.
5. Recommend to NADO.



6. Assist in resolving issues that develop with the increasing number of "independent transfers" who seek employment in the North American Division.

6. Recommend to NAD Secretariat.

MEMBERS

McCLURE, Alfred C, Chair  
Baptiste, Harold W, Vice Chair  
Vasquez, Manuel, Secretary

MEMBERS

Agosto, Saul  
Alonso, Eradio  
Banks, Rosa T  
Bohr, Steven  
Briseno, Eliseo  
Campos, Adly  
Castillo, Ernesto  
Cerna, Miguel  
Chanaga, Jaime  
Chavez, Steve  
Clouzet, Ron  
Crumley, G H  
De los Rios, Rolando  
Dupertuis, Atilio  
Escamilla, Daniel  
Greek, Ramona Perez  
Griffin, Charles  
Gudmundsson, Lourdes M  
Hernandez, Edwin  
Hodges, Clarence E  
Leonor, Luis  
Lopez, Frank  
Lozano, Eliseo  
Martinez, Ireneo  
Mayer, Jorge  
Ottati, Frank  
Pardeiro, Carlos  
Perez, Mario  
Peaverini, Milton

Peaverini, Tulio  
Piantini, Jose  
Prestol, Juan  
Rivera, Juan  
Robles, Dan  
Rojas, Jose  
Schulz, Victor  
Smith, R S  
Soria, Jorge  
Torres, Hector  
Trevino, Max  
Vento, Charles  
Weiss, Roger

INVITEES

Campos, Jose  
Chow, Dowell  
Collins, Eman  
Colon, Azael  
Colon, Samuel  
Cruz, Mario  
De La Pena, Carlos  
Escalante, Ruben  
Espinosa, Joseph  
Folkenberg, Robert S  
Gaona, Alfredo  
Gonzales, Frank  
Gonzalez, Carlos D  
Grayman, Arturo



Magana, Orlando  
Martin, Claudio  
Mercado, Carmelo  
Moore, Franklin  
Ramirez, Lou  
Rasi, Humberto  
Rodriguez, Angel  
Romero, Samuel  
Rosado, Caleb  
Torres, Sergio

Torres, Louis  
Valdivia, Miguel  
Valenquela, Alfonso  
Valenzuela, Denise  
Vasquez, Orlando  
Vega, Gilberto  
Velo, Mario  
Viera, Juan Carlos  
Hispanic Forum President

**INGATHERING EDITORIAL AND PLANNING (IEPln) (NAD-S)**

TERMS OF REFERENCE

1. Plan promotional aspects of Ingathering.
2. Suggest projects to be featured in the Ingathering magazines.
3. Authorize royalty payments as needed.
4. Make recommendations concerning articles, captions, pictures and layout of Ingathering magazines.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.
4. Recommend to publishing house concerned.

MEMBERS

BAPTISTE, Harold W, Chair  
Sahlin, Monte C, Secretary

Banks, Rosa T  
Crumley, George H  
Forbes, Brad  
Gavin, John  
Griffin, Charles  
Humphrey, Auldwin T  
Netteburg, Kermit L

Prestol, Juan R  
Reid, G Edward  
Scales, William C  
Smith, Robert S  
Stephenson, John  
Vasquez, Manuel  
Zachrisson, James



A representative from each union, editors of ingathering booklets, Review and Herald Association, and Pacific Press Publishing Association representatives.

**INNER CITY STEERING COMMITTEE (ICSC) (IC-SSub)**

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- |  |                                       |
|--|---------------------------------------|
| 1. Develop policies to govern the inner city work of the Church.   | 1. Recommend to Inner City Committee. |
| 2. Plan, counsel and guide in the operation of various types of inner city services.                                   | 2. Recommend to Inner City Committee. |
| 3. Provide input from the field and representation of those actually involved in inner city work across North America. | 3. Power to act.                      |
| 4. Set goals for the urban ministry of the Church in North America.  | 4. Power to act.                      |
| 5. Review proposed program guidelines and materials.   | 5. Power to act.                      |
| 6. Encourage networking among urban ministry specialists.  | 6. Power to act.                      |
| 7. Advise NAD Inner City Director on the needs and the priorities in NAD.  | 7. Power to act.                      |
| 8. Study and plan together for the improvement of the Inner City programs in the unions of the NAD.                    | 8. Power to act.                      |

MEMBERS

VASQUEZ, MANUEL, Chair  
Sahlin, Monte, Secretary



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Union Conference Inner City  
Coordinators  
Banks, Rosa T  
Cheatham, Charles  
Gavin, John

Hall, William, Pastor, North  
Philadelphia  
Moyer Bruce C  
Prestol, Juan R  
Scales, W C Jr

### MISSION STRATEGY COUNCIL (MISSTRAT) (NAD-S)

#### TERMS OF REFERENCE

1. To develop strategies and plans for an integrated approach to evangelism within the North American Division including plans for:
  - a. Unentered areas
  - b. Unreached people groups
  - c. Urban evangelism
  - e. Media evangelism
  - f. Volunteerism
  - g. Supporting local church evangelism
  - h. Reviving the dwindling congregation
  - i. Reclaiming backsliders.

#### AUTHORITY AND RESPONSIBILITY

1. Recommended to NADOUP.

#### MEMBERS

NAD President, Chair  
NAD Vice President for  
Evangelism/Global Mission, Vice Chair

NAD Officers  
NAD Ministerial Secretary  
NAD Associate Ministerial Secretary  
NAD Department Directors  
Adventist Media Center President

Adventist Evangelistic Assoc Director  
AdventSource General Manager  
AMC Ministry Speaker-Directors  
ASI President  
Christian Record Services President



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Leading Supportive Ministries  
 DirectorsNADEI Director  
 Pacific Press Association President  
 Reclaiming Resource Center Director  
 Review and Herald Pub Assoc President

To be selected by NADO:  
 (4) Full-time Evangelists  
 (9) Union Presidents  
 (4) Conference Presidents  
 (4) Pastors  
 (4) Laypersons

### TECHNICAL STANDARDS COMMITTEE (TechSt) (DMSC-SSub)

#### TERMS OF REFERENCE

1. Develop a plan which will implement a division-wide information system.
2. Develop a plan for maintaining the division-wide information system.
3. Coordinate the development of software for:
  - a. Accounting
  - b. Membership
  - c. Communication
  - d. Other as needed
4. Develop policies which effect the North American Division's Information System.

#### AUTHORITY AND RESPONSIBILITY

1. Recommend to Data Management Standards Committee.
2. Recommend to Data Management Standards Committee.
3. Power to act.
4. Recommend to Data Management Standards Committee.

#### MEMBERS

JACOBSEN, DONALD G, Chair  
 Kindopp, Dallas, Secretary



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9 union Directors of Information  
Systems  
1 Adventist Media Center

1 NADEI  
1 Pacific Press Publishing  
Association

INVITEES (nonvoting)

1 from each union selected at their discretion.

**NORTH AMERICAN DIVISION COMMITTEE FOR ADMINISTRATION  
(NADCOA) (NAD-S)**

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

A. Standing Committees

1. Appoint standing committees and develop, approve, and adjust their terms of reference.
2. Evaluate the work of standing committees on an annual basis.
3. Receive referrals from the subcommittees that report to it.

1. Recommend to NADCOM.
2. Power to act.
3. Power to act or refer to the North American Division Committee (NADCOM).

B. Financial Oversight

1. Approve the opening and closing of bank accounts with appropriate signatures.
2. Authorize expenditure of Emergency and Contingency Funds as provided for in the budget.

1. Recommend to NADCOM.
2. Power to act within limits established by the North American Division Committee (NADCOM).



C. Planning and Development

- |    |  |    |  |
|----|--|----|--|
| 1. | Direct in the formulation and publication of internal policies, protocols, and procedures. | 1. | Power to act.  |
| 2. | Develop North American Division Committee agendas.   | 2. | Recommend to the North American Division Committee (NADCOM). |

D. Personnel Matters

- |    |  |    |  |
|----|--|----|--|
| 1. | Recommend employment or discharge of all elected and appointed personnel.                                | 1. | Recommend to the North American Division Committee (NADCOM). |
| 2. | Approve and/or employ and /or discharge hourly employees.  | 2. | Power to act.  |
| 3. | Recommend employment or discharge of editors/ associate/assistant editors of NAD subscription magazines. | 3. | Recommend to the North American Division Committee (NADCOM). |

E. General Administrative Items

- |    |    |  |    |               |
|----|----|--|----|---------------|
| 1. | a. | Place division, general, and interunion calls for personnel for the North American Division headquarters and institutions personnel, and | 1. | Power to act. |
|----|----|--|----|---------------|



- b. Vote furloughs for employees from other divisions serving in the North American Division.
- |  |   |
|--|---|
| 2. Process ministerial scholarship applications.   | 2. Power to act.  |
| 3. Process ministerial internship applications.  | 3. Power to act.  |
| 4. Process communication internship applications.  | 4. Power to act.  |
| 5. Process interdivision travel involving North American Division employees or individuals traveling on Church business (i.e. volunteers). | 5. Power to act.  |
| 6. Process independent transfers.  | 6. Recommend to General Conference Appointees Committee.        |
| 7. Process denominational status for organizations which qualify under C47.  | 7. Recommend to the North American Division Committee (NADCOM). |
| 8. Direct in the formulation of policies, protocols, and procedures for the North American Division.                                       | 8. Recommend to the North American Division Committee (NADCOM). |
| 9. Encourage the development by departments and services of statements of purpose and codification of procedures.                          | 9. Power to act.  |
| 10. Direct in the development of job and position descriptions for all North American Division staff, including appointed staff.           | 10. Power to act.   |



- |  |  |
|--|--|
| 11. Oversee the process of evaluation and institute a regular program of accountability for the NAD staff.   | 11. Power to act.  |
| 12. Process items concerning office needs and space.   | 12. Power to act.  |
| 13. Process authorized NAD meetings changes.   | 13. Recommend to NADOUP and the North American Division Year-end Meeting (NADCOM). |
| 14. Process requests for adjustments in the membership or the terms of reference for North American Division Committee (NADCOM) standing committees (identified by NAD-S). | 14. Power to act.  |
| 15. Approve purchases of equipment which costs \$500 or less.  | 15. Power to act.  |
| 16. Record all ad hoc and sub-committees functioning within the North American Division headquarters.  | 16. Power to act.  |

### MEMBERS

JACOBSEN, DONALD, Chair  
 Baptiste, H W, Vice Chair  
 Banks, Rosa T, Secretary

Crumley, George H  
 Hodges, Clarence E  
 McClure, Alfred C  
 Miller, Cyril  
 Netteburg, Kermit L  
 Osborn, Richard C

Pierson, Donald R  
 Prestol, Juan R  
 Sahlin, Monte C  
 Sterndale, Elizabeth  
 Vasquez, Manuel



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INVITEES

(2) NAD Department Heads not otherwise represented to rotate annually in alphabetical order.

Adjourned.

Alfred C McClure, Chair  
H W Baptiste, Secretary  
Betty Pierson, Recording Secretary



