

NORTH AMERICAN DIVISION COMMITTEE

March 21, 1996, 8:50 a.m.

PRESENT

Alfred C McClure (Ch), Harold W Baptiste (Sec), Eradio Alonso, George H Crumley, Odette Ferreira, Dwight Hildebrandt Jr, Clarence E Hodges, Donald G Jacobsen, Cyril Miller, Kermit L Netteburg, Richard C Osborn, Donald R Pierson, William C Scales Jr, Elizabeth A Sterndale, G Ralph Thompson.

PRAYER G Ralph Thompson

MINUTES were approved for the meeting held on January 2, 1996.

ADVENTIST MEDIA CENTER TRANSFER TO NAD—REPORT

At the 1995 Annual Council, the General Conference Committee voted to transfer the control of the Adventist Media Center to the North American Division effective January 2, 1996. This action will be finalized at the 1996 Spring Meeting when the constituency of the Adventist Media Center will meet to approve the necessary changes to the bylaws so that the transfer would be legally effected.

Alfred C McClure reported on the progress that has been made in the task of restructuring the Adventist Media Center to play a major role in media evangelism and service in the North American Division. Using an organization flow chart, a copy of which is attached to these minutes, he described the organizational restructure of the Media Center, its relationship to the North American Division, and its role in evangelism. The boards and committees proposed in the reorganization were then presented to the Committee for consideration.

NADO/NADCOM to HWB

EVANGELISM AND MEDIA BOARD—APPOINTMENT

VOTED, To appoint the Evangelism and Media Board with terms of reference and membership as follows:

TERMS OF REFERENCE

1. Approve a strategic evangelistic plan in harmony with the goals of the North American Division.
2. Appoint an executive committee to function between meetings of the Board.
3. Process requests for services from ministries other than those resident at the Adventist Media Center.
4. Process requests for services from other organizations.
5. Assign a market niche to each ministry.
6. Evaluate and approve media ministry budgets.
7. Approve the level and type of shared services utilized by each in-house ministry.
8. Establish media standards and monitor compliance.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.
4. Power to act.
5. Power to act.
6. Power to act.
7. Power to act.
8. Power to act.

MEMBERS

MC CLURE, ALFRED C, Chair

Miller, Cyril, Vice Chair

_____, Secretary

(3) additional from NAD

NAD Union Presidents

(1) additional from each union

(2) from the General Conference

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INVITEES

Ministry Speaker/Directors
 NAD Associate Treasurer responsible for Media Center
 Assistant Vice President for Media Production
 AIM Manager
 NADEI Director
 Seminars Unlimited Director
 ACN General Manager

SECn/NADCOM to HWB

**MISSION STRATEGY COUNCIL (MSCo) (NAD-Co)—
 APPOINTMENT**

VOTED, To appoint the Mission Strategy Council (MSCo) (NAD-Co) with terms of reference and membership as follows:

TERMS OF REFERENCEAUTHORITY AND RESPONSIBILITY

- | | |
|---|---|
| 1. Provide strategic planning and leadership in all aspects of the evangelistic mission of the North American Division. | 1. Power to act. |
| 2. Identify unentered areas and unreached people groups and develop strategic plans to reach them with the Gospel. | 2. Power to act and to refer to appropriate ministries. |
| 3. Develop strategies to effectively implement modalities of urban evangelism in the cities of the NAD. | 3. Power to act. |
| 4. Develop strategies to utilize modern technology and the media for successful evangelism. | 4. Power to act. |
| 5. Devise methodologies by which full-time volunteers can participate in the evangelistic outreach of the Church. | 5. Power to act. |

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| 6. Consider and recommend programs that encourage and support evangelism in the local church. | 6. Power to act. |
| 7. Embark on a quest for new methods and programs for reviving dwindling congregations. | 7. Power to act. |
| 8. Consider reclaiming inactive and former members to be a high evangelistic priority and develop and encourage successful reclaiming processes. | 8. Power to act. |

MEMBERS

MC CLURE, ALFRED C, Chair
Miller, Cyril, Vice Chair
_____, Secretary

NAD Officers
NAD Ministerial Director and
Associate Director
NAD Departmental Directors
Media Ministries Speaker/
Directors
NAD Associate Treasurer for the
Media Center
AEA Director
AIM Director
NADEI Director
Seminars Unlimited Director

Publishing House Presidents NAD
Union Presidents
(4) Conference Presidents
(4) Pastors
(4) Laypersons
(3) Leading NAD Evangelists
Manager, AdventSource
Director, NAD Reclaiming
Resource Center
Selected Supporting Ministries
Presidents/Directors

NADO/NADCOM to HWB

**ADVENTIST MEDIA PRODUCTIONS EXECUTIVE
COMMITTEE (AMPE_x) (NAD-S)—APPOINTMENT**

VOTED, To appoint the Adventist Media Productions Executive Committee with terms of reference and membership as follows:

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TERMS OF REFERENCE

1. Provide television and radio production services to the ministries.
2. Provide studio services to the ministries.
3. Provide creative services to the ministries.
4. Provide technology management services to the Adventist Communication Network.
5. Provide media services to other clients not inconsistent with the mission of the Seventh-day Adventist Church.
6. Provide communication technology consultant services to the NAD Evangelism and Media Board.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to act.
4. Power to act.
5. Power to act.
6. Power to act.

MEMBERS:

NAD President or his designee - Chair
 Assistant to the President for Communication - Vice-chair
 Assistant Vice President for Media Production - Secretary

NAD Treasurer or his/her designee
 NAD Associate Treasurer responsible for Media Center

NADO/NADCOM to HWB

**ADVENTIST MEDIA CENTER SUPPORT SERVICES
EXECUTIVE COMMITTEE (AMCSSE_x) (NAD-S)—APPOINTMENT**

VOTED, To appoint the Adventist Media Ministry Support Services Executive Committee (MMSEC) (NAD-S) with terms of reference and membership as follows:

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- | | |
|--|-------------------|
| 1. Provide money management services for the ministries, including pooled funds and lines of credit. | 1. Power to act. |
| 2. Provide accounting, payroll and related business services for the ministries. | 2. Power to act. |
| 3. Provide a trust management service for deferred giving to the ministries. | 3. Power to act. |
| 4. Provide mail room services for the ministries. | 4. Power to act. |
| 5. Provide viewer/listener services for the ministries. | 5. Power to act. |
| 6. Provide media agency services to the ministries. | 5. Power to act. |
| 7. Maintain physical plant, equipment, and related services for facility on Media Center campus. | 7. Power to act. |
| 8. Provide computer services for the ministries. | 8. Power to act. |
| 9. Provide human resource services for the ministries. | 9. Power to act. |
| 10. Provide library services for books and tapes for the ministries. | 10. Power to act. |

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| 11. Provide other support services as contracted by one or more of the ministries or directed by the Evangelism and Media Board. | 11. Power to act. |
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MEMBERS:

NAD Vice President for Evangelism - Chair
 NAD Associate Treasurer with responsibility for Media Center - Secretary

2 persons appointed by each ministry
 NAD Treasurer or his/her designee
 NAD Assistant to the President for Communication
 Assistant Vice President for Media Production
 Media Services Manager

Permanent Invitee
 Media Support Services Treasurer

ORGPlanEv/NADCOM to HWB

_____ **MINISTRY EXECUTIVE COMMITTEE (ME_x)—**
APPOINTMENT

VOTED, To approve the model for _____ Ministry Executive Committee with membership and terms of reference as follows:

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- | | |
|--|---|
| 1. Establish goals for the _____ ministry within the framework of the North American Division strategic plan for evangelism and media. | 1. Power to act. |
| 2. Conduct ministry in other divisions. | 2. Recommend to the General Conference through NAD. |

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| 3. | Develop operational plans and programs to implement the goals of the _____ ministry. | 3. | Power to act. |
| 4. | Appoint and establish terms of reference for subcommittees as needed. | 4. | Power to act. |
| 5. | Appoint staff personnel as needed to conduct the _____ ministry, except for the Speaker/Director who shall be appointed by NADCOM. | 5. | Power to act. |
| 6. | Approve an annual budget. | 6. | Recommend to the Evangelism and Media Board. |
| 7. | Formulate fund-raising plans and a development strategy for the _____ ministry. | 7. | Power to act. |
| 8. | Other management decision-making not reserved to NADCOM or the Evangelism and Media Board. | 8. | Power to act. |

MEMBERS:

NAD Vice President for Evangelism - Chair
Person selected by the operating board - Vice Chair
Ministry Speaker/Director - Secretary

Suggested Additional Members:

Selected persons who are not denominational employees
Selected union president(s)
Selected conference president(s)
Selected pastor(s)

PERMANENT INVITEES:

NAD President
NAD Treasurer
Ministry Treasurer

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NAD Assistant Vice President for Media Production
NAD Associate Treasurer responsible for Adventist Media Center

NADOUP/NADCOA/NADCOM to DGJ

**AUFDERHAR, GLENN—SPECIAL ASSISTANT TO THE
PRESIDENT FOR SPECIAL PROJECTS—APPOINTMENT
(ADVENTIST MEDIA CENTER)**

VOTED, To appoint Glenn Aufderhar to serve as Special Assistant to the President for Special Projects. This position will be funded from monies available from the operation of the Adventist Media Center.

ORGPlanEv/NADCOM to HWB

**JUDD, WARREN, ASSISTANT VICE PRESIDENT OF NAD—
APPOINTMENT**

VOTED, To appoint Warren Judd as Assistant Vice President of the North American Division for Media Productions.

ORGPlanEv/NADCOM To HWB

**LINDSEY, RONALD, ASSOCIATE TREASURER OF NAD—
ELECTION**

VOTED, To elect Ronald Lindsey as Associate Treasurer of the North American Division, with responsibility for the Adventist Media Center.

PREn/NADCOM to HWB

FIELD SECRETARIES—ELECTION

VOTED, To elect the following major ministries speaker/directors as Field Secretaries of the North American Division as follows:

Brooks, Charles D, Breath of Life
Finley, Mark A, It is Written

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Matthews, Daniel G, Faith for Today
Moore, Paul, LifeTalk Radio
Peaverini, Milton, La Voz de la Esperanza
Melashenko, Lonnie, Voice of Prophecy

PREn/NADCOA/NADCOM to DGJ

**FERREIRA, ODETTE—DIRECTOR, ADVENTIST COLLEGES
ABROAD—CHANGE OF STATUS**

VOTED, To change the status of Odette Ferreira from Associate Director of Adventist Colleges Abroad (ACA) to Director of ACA, at the rank of Associate Director of Higher Education, retroactive to February 6, 1996. Ferreira was appointed as Director of ACA by the ACA Board under the terms of an agreement with the North American Division.

PREn/NADCOA/NADCOM to DGJ

HARDY, FRANK W—APPOINTMENT

VOTED, To appoint Frank W Hardy as a Programmer/Analyst in Data Management Service effective March 10, 1996.

NADOUP/NADCOA/NADCOM to DGJ

WEATHERALL, DON—APPOINTMENT

VOTED, 1. To appoint Don L Weatherall to serve as an Assistant for Secondary Education at the time of his retirement.

2. To employ his services on a stipend basis after his retirement.

NADO/NADCOM to ACM

**CENTER FOR YOUTH EVANGELISM MEMORANDUM OF
UNDERSTANDING—APPROVAL**

VOTED, To approve the adoption of the Center for Youth Evangelism Memorandum of Understanding as presented:

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Memorandum of Understanding

Center for Youth Evangelism, Andrews University
and North American Division Youth Ministries

For more than a decade the Seventh-day Adventist Theological Seminary at Andrews University has operated the Youth Resource Center, which is recognized by the North American Division and works in collaboration with the NAD Youth Ministries Department and the NAD Church Resource Consortium to deliver information, training and consultant services to seminary students, alumni, youth professionals, and lay youth workers across the division. The seminary wishes to enhance the function of the Resource Center under the new name "The Center for Youth Evangelism."

Purpose

The purpose of this Memorandum of Understanding (MOU) is to specify the arrangements under which the NAD Youth Ministries Department and the Adventist Youth Service Network (YouthNet) will purchase training services from the Center for Youth Evangelism.

Responsibilities of Andrews University

1. Provide a basic orientation and training experience for YouthNet student missionaries, both those assigned overseas in the world divisions and those participating in domestic projects. The curriculum for this basic orientation and training should be developed in collaboration with the YouthNet director and include a theological basis for Christian service, a vision for youth ministry, friendship evangelism skills, cross-cultural understanding and skills, human relations skills, and other material foundational to all YouthNet assignments.
2. Select a director for the Center for Youth Evangelism to oversee the training services and other functions of the Center.
3. Appoint a Center for Youth Evangelism advisory council and operating board, both to include appropriate representation from the NAD.
4. Utilize masters degree students and the training program so as to provide these graduate students with applied theory and clinical experiences in the field of youth evangelism that are prescribed in the degree requirements.

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Responsibilities of the North American Division

1. Consult with the Center for Youth Evangelism and appropriate personnel from Andrews University in the planning and administration of YouthNet training to be provided under the terms of this Memorandum of Understanding.

2. Allocate \$35,000 per year to cover the professional services necessary to deliver the training program specified in this MOU and provide a per trainee fee (to be determined later) to cover operating expenses of said training.

3. The Director of the North American Division Youth Ministries Department will serve as the chief contact person between the North American Division and Andrews University regarding the training program specified in this Memorandum of Understanding.

Amendments and Termination

1. One year's written notice shall be tendered by either party before this Memorandum of Understanding may be terminated.

2. Six months written notice shall be given before any amendments to this Memorandum of Understanding shall become effective.

North American Division

Alfred C McClure, President

Date

José V Rojas, Director, Youth Ministries

Date

Andrews University

Niels-Erik Andreasen, President

Date

Werner K Vyhmeister, Dean
Seventh-day Adventist Theological Seminary

Date

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NADO/NADCOM to ACM

WHITEHEAD, RONALD H—APPOINTMENT

VOTED, To appoint Ronald H Whitehead to serve as Associate Director of the North American Division Youth Department subject to his appointment by Andrews University as Director of the new Center for Youth Evangelism which will be based at Andrews University, Berrien Springs, Michigan and associated with the Institute of World Mission.

TREN/NADCOA/NADCOM to GHC

REMUNERATION SCALE FOR PARALEGALS

VOTED, To approve the remuneration scale percentage for paralegals according to education, experience, responsibility, and licensure as follows:

Percentage
Min Max

125 145 Paralegals

SECn/OGC/NADCOM to HWB

**ADVENTIST RISK MANAGEMENT, INC—
DENOMINATIONAL STATUS**

VOTED, To approve denominational status for Adventist Risk Management, Inc, 12501 Old Columbia Pike, Silver Spring, MD 20904, effective May 17, 1995. Adventist Risk Management, Inc will be tax exempt as a subsidiary of the General Conference under 501 (c)(3) of the United States Internal Revenue Code in Harmony with the provisions of NAD C 47 and included in the *Seventh-day Adventist Yearbook*.

This organization will participate in a retirement plan administered by the North American Division and will assume all financial obligations to the Seventh-day Adventist Retirement Plan of the North American Division and the North American Division Retiree Health Care Plan and Funeral Fund, formerly borne by Risk Management Services including its share of any unfunded liability (subject to approval by OGC). (See NADCOM 95-99 for 551-95N Risk Management Services—New Name)

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SECn/OGC/NADCOM to HWB

**CENTER FOR GLOBAL LEADERSHIP, INC—
DENOMINATIONAL STATUS**

VOTED, To approve denominational status for Center for Global Leadership, Inc, 12501 Old Columbia Pike, Silver Spring, MD 20904, effective May 10, 1995. Center for Global Leadership, Inc will be tax exempt as a subsidiary of the General Conference under 501 (c)(3) of the United States Internal Revenue Code in Harmony with the provisions of NAD C 47 and included in the *Seventh-day Adventist Yearbook*.

This organization will participate in a retirement plan administered by the North American Division.

SECn/OGC/NADCOA/NADCOM to HWB

**PACIFIC INTEGRATED HEALTHCARE—
DENOMINATIONAL STATUS**

VOTED, To approve denominational status for Pacific Integrated Healthcare, 11175 Mountain View, Suit A, Loma Linda CA 92354, effective November 8, 1993. Pacific Integrated Healthcare will be tax exempt within the group exemption of the General Conference under 501 (c)(3) of the United States Internal Revenue Code in Harmony with the provisions of NAD C 47 and included in the *Seventh-day Adventist Yearbook*.

This organization will not participate in a retirement plan administered by the North American Division.

RMC/SECn/NADCOM to HWB

**ROCKY MOUNTAIN CONFERENCE—REGIONAL
MINISTRY MODEL—PROPOSAL**

The 1995 Year-end Meeting of the North American Division Committee approved the recommendations of the NAD Commission on Mission and Organization which gave conferences and missions the option to pilot modifications to the present organizational structure in consultation with the NAD for a period of three years. The Rocky Mountain Conference has submitted a proposal for a modification of its structure (a copy is attached to these minutes) including a proposal to pay its district leaders at 152% on the remuneration scale.

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VOTED, To the approve recommendation of the Rocky Mountain Conference to pilot the Regional Ministry Model modified conference structure for a period of three years in harmony with the action (575-95N) of the 1995 Year-end Meeting, including the salary rate of 152% for the Regional Leaders.

ATLANTIC UNION COLLEGE UPDATE

Alfred C McClure reported that the Atlantic Union College Board and the Atlantic Union College Constituency have each met within recent weeks to consider the situation at Atlantic Union College. The Board recommended that the concept of a "merger" proposed by Andrews University at the request of Atlantic Union College should be pursued. However, the college constituency decided to simultaneously pursue a parallel plan that would seek to keep the college operating independently. Because it is perceived that the two plans are not in harmony, Andrews University has at this time withdrawn its plan from active consideration.

A union constituency is scheduled for March 31 at which time the full extent of the emergency will be discussed. The constituency must consider the large and growing debt, the severe lack of operating funds, a decision to continue operation for another year, and the viability of a plan to continue operation. The situation has reached crisis proportions and our prayers are needed.

SECn/NADCOA/NADCOM to HWB

STANDING COMMITTEES, ADVISORIES, BOARDS, AND COMMISSIONS 1996-2000 QUINQUENNIAL— APPOINTMENT

VOTED, To appoint the following advisories, commissions, and standing committees, and also to record the appointment of boards for the quinquennium 1996-2000 with membership and terms of reference as indicated.

ADVENTIST INFORMATION MINISTRIES BOARD (AIM) (NAD-B)

TERMS OF REFERENCE

1. Direct the mission and ministry of AIM by the establishment of policy and procedure for its operation.

AUTHORITY AND RESPONSIBILITY

1. Power to act.

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| 2. | Oversee the budget and management plans for the operation of the Adventist Information Ministry. | 2. | Power to act. |
| 3. | Assist in raising funds to support the Adventist Information Ministry. | 3. | Power to act. |
| 4. | Develop creative strategies for cooperative efforts of follow-up, including the various information ministries of the Seventh-day Adventist Church (radio, television, publishing, lay endeavors, etc). | 4. | Power to act. |
| 5. | Initiate the implementation of those ideas which receive support. | 5. | Recommend to NADO. |
| 6. | Make recommendations to the Church Resources Consortium Board concerning material and related strategies which are needed to support follow-up activities of the information ministries of the Church. | 6. | Recommend to Church Resources Consortium Board. |
| 7. | Study and formulate research strategies to find the most effective use of Church resources in the area of information ministries. | 7. | Power to act. |
| 8. | Monitor the balance that exists between the use of resources for information presentation and follow-up activities. | 8. | Power to act. |

MEMBERS

MILLER, CYRIL, Chair
Netteburg, Kermit L, Vice Chair
Moon, Robert D, Secretary, Director, AIM

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Aufderhar, Glenn
 Crumley, George H
 Hodges, Clarence E
 Humphrey, Auldwin T
 Jacobsen, Donald G
 Prestol, Juan R

Sahlin, Monte C
 Schneider, Don
 Sheppard, E Wayne
 Vasquez, Manuel
 (1) woman to be selected

**ADVENTIST MINISTRIES ASSOCIATED SERVICES
 (AMAS) (NAD-S)**

TERMS OF REFERENCE

1. To foster and support programs and institutions that emphasize uniting the gospel and medical ministries of the Seventh-day Adventist Church.
2. To augment the gospel, medical and evangelistic outreach of the Seventh-day Adventist Church by helping to unite its physical, mental, and spiritual ministries.
3. To assist the training and facilitating of lay workers, according to their spiritual gifts, but especially in fields related to medical evangelism.
4. To foster the establishment and operation of institutions and programs, publications and seminars, and other activities which emphasize the uniting of physical, mental, and spiritual ministries, making man "every whit whole" (John 7:23).

AUTHORITY AND RESPONSIBILITY

1. Power to act or refer, if it is necessary.
2. Power to act.
3. Power to act.
4. Power to act or refer where applicable.

MEMBERS

DALE, ROBERT L, Chair
Carter, G Tom, Secretary

Boccheciamp, Elias
Bogges, Robert W
Bendall, Richard W
Delafield, D Arthur
Foster, Gwendolyn
Neil, J Lee

Neil, Lois
Neil, Richard L MD
Scales, William C Jr
Vasquez, Manuel
Williams, DeWitt S

**ADVENTIST YOUTH SERVICE NETWORK BOARD
(YouthNet) (NAD-B)**

TERMS OF REFERENCE

1. Coordinate the interdepartmental relationships necessary to the operation of the Adventist Youth Service Network (YouthNet).
2. Establish interdepartmental objectives to accomplish the goals of the YouthNet.
3. Provide management oversight for the YouthNet.
4. Develop working policies for the YouthNet.
5. Oversee evaluation of progress of the YouthNet.
6. Advance the goal of participation by every Seventh-day Adventist youth in the YouthNet.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Recommend to NADCOA.
3. Power to act.
4. Recommend to NADCOM.
5. Power to act.
6. Power to act.

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MEMBERS

DIVISION PRESIDENT OR DESIGNEE, Chair
 Director of Youth Ministries, Secretary

Risk Management Committee Representative
 Vice President for Education, NAD
 Director, Department of Children's Ministries
 Director, Adventist Chaplaincy Ministries
 Director, Adventist Community Services
 Director of Volunteers, ADRA International
 GC Associate Secretary representative responsible for volunteers
 3 Adventist Youth Service Network (YouthNet) volunteers
 1 union conference youth director

AUDIT REVIEW COMMITTEE (ARCn) (NAD-S)TERMS OF REFERENCE

1. Review and approve the annual audited financial statements of the North American Division.

AUTHORITY AND RESPONSIBILITY

1. Power to act.

MEMBERS

MC CLURE, ALFRED C, Chair
 Crumley, George H, Secretary

General Conference Officers
 North American Division Officers
 North American Division Union Presidents
 General Conference Committee Lay Members and
 Pastoral Representative Members from NAD

INVITEES

General Conference Auditing Service auditors
 Other Auditors participating in the current year audit process

This committee meets once a year at the same time as the General Conference Spring Meeting.

AVIATION COMMITTEE (AVn) (NAD-S)

TERMS OF REFERENCE

1. Develop general policies for denominational aviation in the North American Division.
2. Consider aviation-related items which are referred to the NAD from the General Conference Aviation Committee and Adventist Risk Management Inc.
3. Assess on a continuing basis the safety and effectiveness of aviation programs operated in the territory of the division.

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCOM.
2. Recommend to NADCOM and union conferences for appropriate action.
3. Recommend to unions.

MEMBERS

- *HODGES, CLARENCE E, Chair
- *Crumley, George H, Vice Chair
- *Prestol, Juan R, Secretary

- *Adams, Patricia
- *Baptiste, Harold W
Engen, Gordon
Larsen, Herbert S
Lloyd, Harry (By phone as needed)

- *Osborn, Richard C
Parchment, Orville D
Peters, Clyde
- *Sweezey, Robert L
Union Presidents

*Aviation Executive Committee Members

The Aviation Executive Committee is composed of those members available at the North American Division headquarters/by phone as necessary to deal with urgent/emergency issues between regular meetings of the North American Division Aviation Committee.

NAD BOARD OF EDUCATION, K-12 (K12) (NAD-B)

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

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| 1. Initiate and develop the system of education (K-12), establish general guidelines, coordinate the activities, and maintain general overview of the system of education, K-12. | 1. Power to act. |
| 2. Conduct research on the needs and outcomes of education, K-12. | 2. Power to act. |
| 3. Develop and maintain a comprehensive long-range master plan subject to regular updating and revision. | 3. Power to act. |
| 4. Recommend or approve and implement the establishment or discontinuance of secondary schools, programs, institutes, workshops, and other units as may be indicated by the master plan. | 4. Power to act. |
| 5. Recommend standards applicable to all institutions. | 5. Power to act. |
| 6. Arrange visits to conferences and unions to ascertain their implementation of the Board of Education, K-12, recommendations. | 6. Power to act. |
| 7. Implement any approved financial program to assist the school system. | 7. Power to act. |
| 8. Supervise the application of salary and perquisite schedules in accordance with policy and recommend personnel policies for the institutions. | 8. Power to act. |

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| 9. | Encourage harmonious and cooperative relationships between and among the various units within the system. | 9. | Power to act. |
| 10. | Review periodically existing programs of instruction, research and training for denominational service in the schools, and advise regarding desirable change. | 10. | Power to act. |
| 11. | Keep the Division informed of the needs and accomplishments, both qualitative and quantitative, of education through periodic reports, releases, conferences, and other means. | 11. | Power to act. |
| 12. | Require from institutions through conferences and unions such reports as will enable the Board to perform its duties and functions. | 12. | Power to act. |
| 13. | Adopt and implement existing policies dealing with K-12 and implement the recommendations of NADCOM regarding salaries, allowances, and church/state affairs. | 13. | Power to act. |

MEMBERS

MC CLURE, ALFRED C, Chair
Baptiste, Harold W, Vice Chair
Osborn, Richard C, Executive Secretary

Ex officio positions

President of the North American Division
Vice President of the GC, Education Advisor
Director, GC Dept of Education and/or department liaison for NAD
Executive Secretary of the Board of Education, K-12

Secretary of the North American Division
Treasurer of the North American Division
Associate Secretary of the North American Division
Associate Treasurer(s) of the North American Division
Assistant(s) to the President of the North American Division
Vice Presidents of the North American Division
Field Secretaries of the North American Division
Associate Director(s), Office of Education, NAD, K-12
Union Conference Presidents or Designees
Union Conference Directors of Education

Center, Richard P, Treasurer, Southern Union Conference
Fisher, Peggy, Superintendent, Rocky Mountain Conference
Griffin, Richard, Collegedale, Tennessee
Gurubatham, Joseph E, President, Griggs University
McKinstry, Charles, Superintendent, Southeastern California Conference
Miles, Norman, President, Lake Region Conference
Patzner, Jerry, President, Upper Columbia Conference
Strike, Donita, North Pacific Union Conference

**BUILDING, BORROWING, AND BLUEPRINTS COMMITTEE
(BBBCn) (NAD-S)**

TERMS OF REFERENCE

1. Review all building and financial plans for church and institutional projects in the North American Division exceeding \$750,000.

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCOA and NADCOM.

MEMBERS

CRUMLEY, GEORGE H, Chair
Jacobsen, Donald G, Vice-Chair
Prestol, Juan R, Secretary

Banks, Rosa T
Davis, Charles E
Hodges, Clarence E
Johnsson, Noelene

Lee, Erma J
Scales, William C Jr
Vasquez, Manuel
Williams, DeWitt S

CHURCH RESOURCES CONSORTIUM BOARD (CRC) (NAD-B)TERMS OF REFERENCEAUTHORITY AND RESPONSIBILITY

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| 1. Coordinate a Needs Assessment process to identify the needs of the local church and pastoral and lay leaders within the division for resource materials. | 1. Power to act. |
| 2. Establish priorities among the various proposals for specific products. | 2. Power to act. |
| 3. Assign specific needs and product ideas to publishing houses and resource centers that serve the division. | 3. Recommend to appropriate boards and committees. |
| 4. Oversee the publication, distribution and marketing of all resource materials published for the local churches and pastors and lay leaders in the division. | 4. Power to act with policy and budget; recommend policy changes to NADCOM through NADCOA. |
| 5. Act as the management board for the North American Church Resources Consortium, providing co-products together with the union conferences and selected resource centers. | 5. Power to act within budget. |
| 6. See that materials are provided to support the curriculum plans adopted by the NAD Curriculum Committee. | 6. Power to act. |
| 7. Form subcommittees as needed to achieve efficient management of plans. | 7. Power to act. |

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MEMBERS

HODGES, CLARENCE E, Chair
 Baptiste, Harold W, Vice Chair
 Sahlin, Monte C, Executive Secretary
 Webster, Meredith, Recording Secretary

Banks, Rosa T
 Calkins, John R (Jack)
 Forbes, Brad
 Gavin, John
 Humphrey, Auldwin T
 Jacobsen, Donald G
 Johnsson, Noelene
 Middag, Norman
 Netteburg, Kermit L
 Oliver, Willie
 Reid, G Edward
 Richardson, Paul
 Rojas, Jose

Scales, William C Jr
 Smith, Robert S
 Speegle, Michael
 Sterndale, Elizabeth
 Valenzuela, Denise
 Vasquez, Manuel
 Williams, DeWitt S Jr
 One representative from each union
 conference.
 Two additional representatives from
 each union conference that
 participate in supplemental
 funding of the consortium.

COMMISSION ON ACCREDITATION (COA) (NAD-Comm)TERMS OF REFERENCE

1. Evaluate the effectiveness of existing educational programs.
2. Consider requests for accreditation for secondary schools as approved by the NAD Board of Education, K-12.

AUTHORITY AND RESPONSIBILITY

1. Report to the General Conference Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities.
2. Present findings and make recommendations to the NAD Office of Education and/or the General Conference Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities for action.

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| <p>3. Be responsible for the appointment of visiting evaluation committees for secondary schools and colleges.</p> <p>4. Establish guidelines for the following:</p> <p style="margin-left: 20px;">a. Criteria and standards for denominational accreditation of all schools.</p> <p style="margin-left: 20px;">b. Procedures for evaluation visits of schools.</p> <p style="margin-left: 20px;">c. Others as may be necessary.</p> <p>5. Receive and appraise evaluation committee reports.</p> <p>6. Receive and record reports of the evaluation status of elementary schools and junior academies.</p> | <p>3. Obtain authorization from the North American Division Committee on Administration on the policy to be followed concerning expenses.</p> <p>4. Recommend to the General Conference Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities for its consideration and approval.</p> <p>5. Report and recommend to the General Conference Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities.</p> <p>6. Recommend to the General Conference Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities for approval.</p> |
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MEMBERS

OSBORN, RICHARD C, Chair
 Weatherall, Don L, Vice Chair
 Lee, Erma J, Secretary

Babcock, George	College Education Dept Chair - Southern	(Term ends 9-97)
Bovell, Esmee	Superintendent of Schools - NE Conf	(Term ends 9-96)
Bronson, George	Union Secondary Associate - Pacific	(Term ends 9-97)
Gill, Conrad	Supt of Schools, S Atlantic Conf	(Term ends 9-98)
Hurlbert, Alan	Union Secondary Associate - No Pacific	(Term ends 9-97)

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Marsh, Larry	Principal - Upper Columbia	(Term ends 9-98)
Rouse, Stan	Principal, Blue Mountain Academy	(Term ends 9-96)
Russell, Ronald	Union Secondary Associate - Mid-Amer	(Term ends 9-96)
Saliba, Janice	Union Director of Education - Canada	(Term ends 9-96)
Sudds, Garry	Union Secondary Associate - Lake	(Term ends 9-98)
Thomas, Thambi	Principal - San Gabriel	(Term ends 9-97)
Walker, Douglas	Union Director of Education - SoWest	(Term ends 9-98)

Ex officio Members:

Ganson, Reo Associate Director of Education, General Conference

CONCILIATION ISSUES COMMITTEE (ConIssue) (NAD-S)TERMS OF REFERENCE

1. Review conciliation requests of a nonroutine nature and guide the Office of Human Relations (OHR) in processing these issues.
2. Review on a periodic (quarterly) basis the reports of conciliation issues that are currently being addressed by the local churches, conferences, and unions.
3. Hear OHR strategies for addressing specific types of conciliation issues.
4. Consider adaptations of the conciliation process as necessitated by on-going experience with it.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.
3. Power to recommend.
4. Power to recommend.

MEMBERS

JACOBSEN, DONALD G, Chair
Banks, Rosa T, Secretary

Carson, Walter
Baptiste, Harold W
Hodges, Clarence E

Oliver, Willie
Stenbakken, Dick
Vasquez, Manuel

CURRICULUM COMMITTEE (CCOM) (NAD-S)

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- | | |
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| 1. Be responsible for the development, articulation, and revision of the K-12 curriculum throughout the North American Division. | 1. Recommend to NAD Office of Education. |
| 2. Review recommendations, proposals, projects, and practices received from union curriculum committees and union offices of education. | 2. Recommend to NAD Office of Education. |
| 3. Provide for North American Division Office of Education initiated curriculum development through summer workshops staffed by personnel based on the North American Division Office of Education summer workshops formula. | 3. Recommend to NAD Office of Education. |
| 4. Survey the North American Division educational personnel to determine the needs for curriculum materials. | 4. Recommend to NAD Office of Education. |
| 5. Initiate, review, and recommend the development of textbooks. | 5. Recommend to NAD Office of Education. |
| 6. Outline the timetable for development of curriculum guides, textbooks and other curriculum materials. | 6. Recommend to NAD Office of Education. |
| 7. Coordinate division wide selection and adoption of textbooks. | 7. Recommend to NAD Office of Education. |
| 8. Assign special tasks to union curriculum committees. | 8. Recommend to NAD Office of Education. |

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| 9. Encourage and coordinate the exchange and sharing of curriculum materials developed by the various unions. | 9. Recommend to NAD Office of Education. |
| 10. Evaluate and classify educational materials to be used in NAD Seventh-day Adventist schools. | 10. Recommend to NAD Office of Education. |

MEMBERS

OSBORN, RICHARD C, Chair

Lee, Erma J, Secretary

One Representative from each college in North America.

(To be appointed by each NAD Union Director of Education)

NAD Union Directors of Education

NAD Union Associate Directors of Education

**EDITORIAL COMMITTEE FOR SHARING BOOK
OF THE YEAR (SBY) (NAD-S)**

TERMS OF REFERENCE

1. Oversee the market research and planning for the yearly book published on a rotation basis by the two NAD publishing houses for the purposes of mass usage in outreach by local churches and personal witnessing by church members.
2. Establish a multi-year plan for topics, manuscript development, authors, and overall promotion.
3. Recommend manuscripts for each year.
4. Approve the finished manuscript and marketing plan for each year.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Recommend to NADCOA.
3. Recommend to appropriate publishing house book committee.
4. Power to act.

- 5. Evaluate the program and report yearly on its overall usage, circulation, impact, effectiveness, and the ethnic and gender mix of authors, and subject material.

- 5. Report to NADCOA.

MEMBERS

SAHLIN, Monte C, Chair
Humphrey, Auldwin T, Secretary

Alonso, Eradio
Banks, Rosa T,
Manspeaker, Barbara
Scales, William C Jr

NAD Ministerial
Office of Human Relations
Church Ministries, Columbia Union
NAD Ministerial

Editorial and marketing vice presidents of the publishing houses or their designees.

ELEMENTARY CURRICULUM (ElemCur) (NAD-S)

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- 1. Implement assignments from the Curriculum Committee.
- 2. Plan for the implementation of approved curriculum.
- 3. Plan for the monitoring of approved curriculum materials.
- 4. Plan division-wide in-service activities.
- 5. Identify curriculum needs.
- 6. Foster communication between union offices of education.

- 1. Power to act and/or recommend to NAD Office of Education.
- 2. Power to act and/or recommend to NAD Office of Education.
- 3. Power to act and/or recommend to NAD Office of Education.
- 4. Power to act and/or recommend to NAD Office of Education.
- 5. Power to act and/or recommend to NAD Office of Education.
- 6. Power to act and/or recommend to NAD Office of Education.

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| 7. | Foster communication between the division and union offices of education. | 7. | Power to act and/or recommend to NAD Office of Education. |
| 8. | Design aids to facilitate the implementation of curriculum materials. | 8. | Power to act and/or recommend to NAD Office of Education. |
| 9. | Evaluate the effectiveness of adopted programs and materials. | 9. | Power to act and/or recommend to NAD Office of Education. |

MEMBERS

LEE, ERMA J, Chair
 NAD Union Directors of Education
 NAD Associate Directors responsible for elementary education

**EMPLOYEE REMUNERATION AND ALLOWANCE REVIEW
 COMMITTEE (ER&ARC) (NAD-S)**

TERMS OF REFERENCE

1. Review and approve the annual North American Division employee salary and benefit accounts.
2. Review and approve the annual North American Division employee travel accounts.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.

MEMBERS

NAD Treasurer
 NAD Secretary
 NAD Union Presidents
 Laymembers of NADCOM
 Pastor members of NADCOM

**FINANCIAL STATEMENT REVIEW COMMITTEE
(FinSRev) (NAD-S)**

TERMS OF REFERENCE

1. To survey the audited statements together with F-50 forms and financial summaries and review the financial condition of organizations reportable to the North American Division.

2. Through the secretary of the Statement Review Committee, to urge each union to appoint a Statement Review Committee and to monitor the work of these committees as follows:
 - a. To receive minutes of all meetings of union review committees.

 - b. To work with each union in a cooperative effort to ensure that annual financial statements of all denominational organizations are reviewed effectively.

 - c. To review major financial problem areas in any division as necessary.

AUTHORITY AND RESPONSIBILITY

1. Power to act and communicate to the respective organizations the recommendations and suggestions deemed appropriate and necessary to ensure their financial stability.

2. Power to act and communicate to the respective organizations the recommendations and suggestions deemed appropriate and necessary to ensure their financial stability.

MEMBERS:

MC CLURE, ALFRED C, Chair
Hodges, Clarence E, Vice Chair
Crumley, George H, Secretary

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Cash, R William
 Herzel, Daniel E
 Korff, Eric A
 Osborn, Evelyn

Prestol, Juan R
 Sahlin, Monte C
 Smith, Robert S
 Ytreberg, F M

**GREATER WASHINGTON REMUNERATION SCALE
 COMMITTEE (GWRS) (NAD-S)**

TERMS OF REFERENCE

1. Set the annual remuneration factor for Greater Washington area.
2. Set the rent ceiling for the Greater Washington area.
3. Set the parsonage exclusion ceiling for the Greater Washington area.

AUTHORITY AND RESPONSIBILITY

1. Recommend to organizational controlling committees.
2. Recommend to organizational controlling committees.
3. Recommend to organizational controlling committees.

MEMBERS:

CRUMLEY, George H, Chair
 Lee, Harold L, Secretary

Downing, Laurence
 Greene, James
 Griffin, Marvin
 Harcombe, Neville
 Jacobsen, Donald
 Mann, Bennie
 Parish, Ruth
 Russell, D J
 Russell, Richard
 Ytreberg, Martin

VP Finance, Adventist Risk Management, Inc.
 Financial Administration, Columbia Union College
 Treasurer, Potomac Conference
 President, Chesapeake Conference
 Assistant to the NAD President
 Treasurer, Allegheny East Conference
 Director, Human Resource Services, General Conference
 Treasurer, Columbia Union
 Treasurer, Chesapeake Conference
 Undertreasurer, General Conference

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**HEALTH CARE ASSISTANCE PLAN ADMINISTRATIVE COMMITTEE
(HCAP) (NAD-S)**

TERMS OF REFERENCE

1. Approve health care assistance for exceptions that reflect unique local or regional situations to the regular Health Care Assistance Plan.

MEMBERS:

CRUMLEY, GEORGE H, Chair
Platt, Donald L, Secretary

Hodges, Clarence E
Hold, William
Osborn, Richard C
Parish, Ruth

AUTHORITY AND RESPONSIBILITY

1. Power to act.

NOTE: *NAD Working Policy X 22 20 Deviations From the Plan*—Denominational organizations are required to strictly follow the provisions of the Health Care Assistance Plan for Employees of Seventh-day Adventist Organizations. Deviations from the Plan, for exceptional reasons that reflect unique local or regional situations, shall be approved prior to implementation by the North American Division Health Care Assistance Plan Administrative Committee.

INNER CITY COMMITTEE (IC) (NAD-S)

TERMS OF REFERENCE

1. Develop policies to govern the inner city work of the Church.
2. Plan, counsel, and guide in the operation of various types of inner city services.

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCOM.
2. Power to act.

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| 3. | Encourage and assist in the development of experimental inner city programs that may be used as model activities. | 3. | Power to act. |
| 4. | Allocate funds made available to it on the basis of priority and need. | 4. | Power to act. |

MEMBERS

PRESTOL, JUAN R, Chair
Sahlin, Monte C, Secretary

Banks, Rosa T
Crumley, George H
Gavin, John

Humphrey, Auldwin T
Scales, William C Jr
Vasquez, Manuel

K-12 BIBLE TEXTBOOK STEERING (K12BibTx) (NAD-S)TERMS OF REFERENCE

1. Guide in the development and preparation of Seventh-day Adventist Bible textbooks.
2. Revise, correct, update, and develop new Bible textbooks as necessary.
3. Develop supporting programs for denominational textbooks (audio-visual helps, workbooks, etc.).

AUTHORITY AND RESPONSIBILITY

1. Power to act and/or recommend to NAD Office of Education.
2. Power to act and/or recommend to NAD Office of Education.
3. Power to act and/or recommend to NAD Office of Education.

MEMBERS

LEE, ERMA J, Chair
Thompson, Gerry, Vice-chair - Secondary
Weatherall, Don, Secretary - Secondary

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Boyer, DeWayne	Secondary	Juarros, Betty	Elementary
Brower, Randy	Elementary	Kainer, Gordon	Secondary
Habenicht, Cherry	Secondary	Russell, Glenn	Secondary
Hayford, Susan	Elementary	York, Suzette	Elementary
Hevener, Don	Elementary		

***LIBERTY* EDITORIAL BOARD (Liberty) (NAD-B)**

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- | | |
|---|-------------------------|
| 1. To recommend editorial staff changes. | 1. Recommend to NADCOM. |
| 2. To screen editorial candidates and recommend hirings, including the editor, to the North American Division Committee. | 2. Recommend to NADCOM. |
| 3. To set editorial policy and periodically review its implementation, with special attention to Ellen White's counsel in the Salamanca vision and her subsequent comments regarding the policy of <i>Liberty's</i> predecessor, the <i>American Sentinel</i> . | 3. Power to act. |
| 4. To discuss content and long-range planning for <i>Liberty</i> . | 4. Power to act. |
| 5. To monitor editorial relationships with the publishers and design firm as the editorial staff deems desirable. | 5. Power to act. |
| 6. To recommend changes in publishers, designers, and other service agencies. | 6. Power to act. |

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| 7. | To recommend and approve contract terms negotiated by the business manager with the <i>Liberty</i> publishers, designers, and other service agencies. In consultation with the NAD PARL Committee to set the subscription price and campaign rate. | 7. | Power to act. |
| 8. | To approve general operating policies. | 8. | Power to act. |
| 9. | To oversee the annual <i>Liberty</i> campaign; to solicit suggestions for campaign themes and media from the advisory board and, when feasible, to share preliminary editorial/design materials with board members. | 9. | Power to act. |
| 10. | To approve the purchase of major items of equipment for <i>Liberty</i> production/publication needs. | 10. | Power to act. |

MEMBERS:

HODGES, CLARENCE E, Chair
Jacobsen, Donald, Vice Chair
Goldstein, Clifford, Secretary
Bailey, Loleta T, Recording Secretary

Baptiste, Harold W
Beach, Bert B
Eva, Willmore
Osborn, Richard C
Rodriguez, Angel
Ruff, Stephen
Sahlin, Monte C
Vasquez, Manuel
Widmer, Myron K

MINISTERIAL TRAINING ADVISORY COMMITTEE (MTAC) (NAD-S)

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

- | | | | |
|----|--|----|---|
| 1. | Provide counsel on policies relating to the ministry and ministerial training. | 1. | Recommend to NADCOM. |
| 2. | Plan for all phases of ministerial training in NAD, collegiate, postgraduate/Seminary, internship, and continuing education for the ministry. | 2. | Recommend to NAD unions, colleges, SDA Theological Seminary, conferences, and Ministerial Association as appropriate. |
| 3. | Provide consultation for pastoral training in the following educational entities: | 3. | |
| a. | SDA colleges in NAD and the part they play in the first stage of ministerial training in regard to the undergraduate ministerial training curricula. | a. | Recommend to college boards. |
| b. | SDA Theological Seminary, Andrews University, and its on-campus and off-campus ministerial training curricula. | b. | Recommend to SDA Theological Seminary Board. |
| c. | North American Division Evangelism Institute (NADEI) and its part in hands-on ministerial training. | c. | Recommend to NADEI Board. |

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| <p>d. NAD colleges and SDA Theological Seminary as regards articulation between collegiate and Seminary-level ministerial training, avoiding unreasonable overlapping and/or duplication, and mutually reinforcing church growth, soul-winning, and evangelism in all forms.</p> | <p>d. Recommend to colleges and Seminary boards.</p> |
| <p>4. Provide counsel to conference entities:</p> | <p>4.</p> |
| <p>a. Study plans for ministerial needs for a 10- to 15- year period.</p> | <p>a. Recommend to local and union conferences.</p> |
| <p>b. Support collegiate and Seminary training for all SDA ministers.</p> | <p>b. Recommend to local and union conferences.</p> |
| <p>c. Internship and its proper supervision for pastors having completed college before entering Seminary.</p> | <p>c. Recommend to unions and their conferences.</p> |
| <p>d. Internship and its proper supervision after Seminary.</p> | <p>d. Recommend to unions and their conferences.</p> |
| <p>e. Continuing education for conference administrators and local pastors on all levels through the Center of Continuing Education for Ministry (CCEM) and the SDA Theological Seminary.</p> | <p>e. Recommend to NADCOM.</p> |

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5. Provide counsel on financial matters:
 - a. Study the financing of the MDiv program.
 - b. Study the financing of all phases of continuing education in degree programs and nondegree levels.
 - c. Support sponsorship (ministerial scholarship) programs.

5.
 - a. Recommend to NADCOM.
 - b. Recommend to union and local conferences.
 - c. Recommend to local conferences.

MEMBERS

NAD PRESIDENT, Chair
NAD Vice President, Vice Chair
Dean, SDA Theological Sem, Secr

Director, GC Education Department (1)
Assoc Director, GC Education Dept (1)

NAD Local Conference (15)
Presidents

MC CLURE, ALFRED C
Miller, Cyril
Vyhmeister, Werner

Becerra, Enrique
Segovia, Agripino

Bietz, Gordon (Georgia-Cumberland)
Brooks, Stennett H (Northeastern)
Christensen, Bjarne (Southern California)
Coonley, Kenneth R (Carolina)
Farwell, Clayton R (Indiana)
Gallimore, Jay (Michigan)
Gifford, L Stephen (Texas)
Jaecks, Lenard D (Washington)
Kibble, Alvin M (Allegheny E)
Malcolm, Elmer L (Northern New Eng)
McCoy, Joseph W (South Central)
Miles, Norman K (Lake Region)
Motschiedler, Ed (Ohio)
Peay, Ralph P (South Atlantic)
Retzer, Darold J (Northern California)
Watts, D Ronald (British Columbia)

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NAD Union Presidents (9)	Gordon, Malcolm D (Southern) Johnston, Bruce (North Pacific) Jones, Theodore (Atlantic) Martin, Ralph (Columbia) Trevino, Max A (Southwestern) Mostert, Thomas J Jr (Pacific) Parchment, Orville D (Canada) Schneider, Don C (Lake) Sandefur, Charles (Mid-America)
NAD <u>Union</u> VP for Admin	Shepperd, E W (Pacific)
NAD Officers (4) (5)	Baptiste, Harold W Crumley, George H Hodges, Clarence E Prestol, Juan R Vasquez, Manual
NAD Administrative Assistant (1)	Jacobsen, Donald G
NAD Ministerial Assoc Sec (1)	Scales, William C Jr
NAD Ministerial Department (1)	Alonso, Eradio
Union Ministerial Assoc Sec (9)	Larsen, Herbert S (Lake) Lowman, Marvin (Mid-America) McKee, Duane (N Pacific) McKinney, O J (Southern) McNeil, William (Atlantic) Ottati, Frank (Columbia) Sabot, Claude (Canada) _____ (SoWest) Wyman, C Lloyd, (Pacific)
NAD VP for Education	Osborn, Richard C
NAD Union Secretary (1)	_____
NAD Union Hispanic Reps (3)	Castillo, R Ernest Leonor, Luis Piantini, Jose
Director of NADEI (1)	Burrill, Russell C

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GC VP for AU, Min and Educ (3)	Kloosterhuis, Robert J Paulsen, Jan Rock, Calvin B
General Conf President (1)	Folkenberg, Robert L
General Conf Secretary (1)	Thompson, G Ralph
General Conf Treasurer (1)	Rawson, Robert L
GC Min Assoc Secretary (1)	Pearson, Walter
GC Min Assoc Field Rep (1)	Edwards, Rex D
Sec, EGW Est (1)	Viera, Juan Carlos
President, Andrews Univ (1)	Andreasen, Niels-Erik
Instr, Church and Min Dept AU (1)	Jones, R Clifford
President, Loma Linda Univ (1)	Behrens, B Lyn
Chair, Dept of Public Health & Preventive Medicine (1)	Hart, Richard
College Presidents (2)	Reaves, B F (Oakwood) Anderson, Marvin
Pastor (1)	Pollard, Leslie (Oakwood)
Religion Department Chairs (12)	Blanco, Jack (Southern) Clark, Douglas (Walla W) Davis, R Dean (Atlantic) Dunn, Robert (Kettering) Jones, John R (La Sierra) Kilgore, William (Southwestern) McVay, John, (PUC) Melbourne, Bert (Columbia) Nelson, Deane (Canadian) Richardson, Wm E (Andrews) Roeske, Siegfried (Union) Warren, M A (Oakwood)
Women (3)	Christiansen, Ruth Gudmundsson, Lourdes M Shell, Penny

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**MISSION INVESTMENT, 13TH SABBATH, AND MISSION EXTENSION
FUNDS PROJECT REVIEW COMMITTEE (PRC) (NAD-S)**

TERMS OF REFERENCEAUTHORITY AND RESPONSIBILITY

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| 1. Provide guidelines for project and proposal development. | 1. Recommend to NADCOM. |
| 2. Provide a rotating schedule for unions. | 2. Recommend to NADCOM. |
| 3. Select projects to receive funds. | 3. Power to act. |
| 4. Provide oversight to the interpretation of activities, including information and promotional materials. | 4. Power to act. |
| 5. Provide project evaluation and monitoring for funded projects. | 5. Power to act. |

MEMBERS:

PRESTOL, JUAN R, Chair
Reid, G Edward, Secretary

Afanador, Isabel
Crumbly, Faith
Crumley, George H
Danley, William Terrell
Gavin, John
Holbert, Zella
Humphrey, Auldwin T
Johnsson, Noelene

Lee, Harold L
Patterson, Gary B
Rojas, Jose
Ryan, Celeste
Sahlin, Monte C
Turpen, Kenneth
Vasquez, Manuel

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**NET '96 EVANGELISM STEERING COMMITTEE
(NET'96) (NAD-S)**

TERMS OF REFERENCE

1. Plan for the satellite evangelism campaign.
2. Implement plans for the satellite evangelism campaign.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act.

MEMBERS

MILLER, CYRIL, Chair
Aufderhar, Glenn, Vice Chair, President, Adventist Media Center
Gray, Don, Secretary

Burrill, Russell
Corwin, Duane
Finley, Ernestine
Finley, Mark
Houghton, Daniel F
Jacobsen, Donald G
Johnston, Carl

Judd, Warren
Netteburg, Kermit L
Ringer, Ralph
Rojas, Jose
Scales, William C Jr
Schneider, Don C
Vasquez, Manuel

NORTH AMERICAN DIVISION OFFICERS (NADO) (NAD-S)

TERMS OF REFERENCE

1. Serve as an advisory committee to the President of the North American Division.
2. Administer the work of the North American Division.

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCOM.
2. Administer by consensus. If necessary, recommend to the North American Division Committee/ Year-end Meeting for action.

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| 3. | Develop the North American Division budget in harmony with established procedures. | 3. | Recommend to the Year-end Meeting for approval. |
| 4. | Review the operations of the North American Division in relation to the budget. | 4. | Power to act in counsel with the responsible officers. |
| 5. | Direct in the development of long-range planning for the staffing and operation of the North American Division headquarters. | 5. | Recommend to the North American Division Committee (NADCOM). |
| 6. | Initiate an evaluation process for departmental directors. | 6. | Power to act. |
| 7. | Consider other administrative issues as they arise and give general counsel to the North American Division entities as requested. | 7. | Power to act. |

MEMBERS

MC CLURE, Alfred C, Chair
 Jacobsen, Donald, Vice-chair
 Vasquez, Manuel, Vice-chair
 Baptiste, Harold W, Secretary

Banks, Rosa T
 Crumley, George H
 Hodges, Clarence E
 Miller, Cyril
 Netteburg, Kermit

Osborn, Richard C
 Pierson, Donald R
 Prestol, Juan R
 Sahlin, Monte C
 Sterndale, Elizabeth A

**PHILANTHROPIC SERVICE FOR INSTITUTIONS
OPERATING BOARD (PSIOp) (NAD-B)**

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

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|--|-------------------------------------|
| 1. Hire, evaluate, and terminate the managing director. | 1. Recommend to NADCOA. |
| 2. Develop guidelines and programs for PSI in harmony with the PSI mission. | 2. Power to act. |
| 3. Develop the annual operating plan to be administered by the managing director. | 3. Power to act. |
| 4. Develop the annual operating budget. | 4. Recommend to NAD Administration. |
| 5. Commission and review statistical reports and determine how and where the data is distributed. | 5. Power to act. |
| 6. Facilitate planned giving activities. | 6. Power to act. |
| 7. Foster and maintain close relationships with NAD, health care, and educational leadership. | 7. Power to act. |
| 8. Develop plans to maintain and enhance optimum relationships with wealthy and influential individuals, and involving them in projects important to themselves and to the church. | 8. Power to act. |
| 9. Develop, review and manage programs such as AAA Challenge, Triennial Philanthropy Conference, STEP/UP, Philanthropic GIFT, etc. | 9. Power to act. |

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| 10. | Maintain a network of communication including personal contacts, publications, conferences, recognition dinners, etc. | 10. | Power to act. |
| 11. | Provide services to Seventh-day Adventist institutions including lending library, purchasing contracts, consulting, etc. | 11. | Power to act. |
| 12. | Maintain continuing contacts with and be a part of national philanthropic organizations so as to give Adventism a national projection in the Third Sector. | 12. | Power to act. |

MEMBERS:

NEUFELD, BERNEY, Chair
 Sadler, Brooke, Vice Chair
 Turpen, Kenneth M, Secretary

Crumley, George H
 Davis, LuAnn Wolfe
 Hodges, Clarence E (See above)
 Johnson, Karen Ballard
 Nudd, Sheree Parris
 Wise, Jean Spradley

Academy development
 representative
 Wagner, Patsy
 Donor representatives
 Feldcamp, Pam
 Slikkers, Dolores

**PUBLIC AFFAIRS AND RELIGIOUS LIBERTY COMMITTEE
 (PARLn) (NAD-S)**

TERMS OF REFERENCE

1. Establish subcommittees to handle specialty areas.

AUTHORITY AND RESPONSIBILITY

1. Power to act.

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| 2. | Develop overall strategies for communicating the principle of religious liberty and the practice of church-state separation to church members and the general public. | 2. | Power to act. |
| 3. | Develop guidelines for assisting church members where legal procedures are deemed advisable. | 3. | Power to act. |
| 4. | Analyze national legislative issues. | 4. | Power to act on matters that come within established policy. |
| 5. | Approve prepared public statements on major issues. | 5. | Power to act. Counsel with GC PARL on especially sensitive issues. |
| 6. | Give counsel to union conferences regarding legislative matters at state or provincial levels. | 6. | Power to act. |
| 7. | Give counsel in the area of religious liberty and church-state relationships when problems arise that are not covered by denominational policy. | 7. | Recommend to NADO. |
| 8. | Coordinate the handling of religious liberty issues impacting on departments and institutions of the SDA Church in North America. | 8. | Power to act. |
| 9. | Direct the marketing of <i>Liberty</i> magazine within the NAD unions and conferences. | 9. | Power to act. |
| 10. | Develop guidelines, policies, and procedures for handling religious liberty litigation arising in the conferences and unions. | 10. | Recommend to NADO and NADCOM. |

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| 11. | Approve court participation by the PARL Department as amicus in the United States and as intervener in Canada. | 11. | Power to act. |
| 12. | Give overall direction to <i>Liberty</i> through its editorial board. | 12. | Power to act. |

MEMBERS:

*MC CLURE, Alfred C, Chair

*Jacobsen, Donald G, Vice Chair

*Hodges, Clarence E, Secretary

Alger, Vernon, *Banks, Rosa T, *Baptiste, Harold W, *Carter, G Tom, *Crumley, George H, Doukmetzian, Karnik, *Elliot, Victor Eusey, Charles Fenn, Richard L, *Graz, John Green, Samuel L *Goldstein, Clifford R *Hilderbrandt, Dwight L Huenergardt, Darrel J, *Johnsson, William G *Johnston, David E *Netteburg, Kermit L *Osborn, Richard C Patterson, Robert *Phipps, Wintley *Pierson, Donald R *Prestol, Juan R *Reid, G Edward, Reinach, Alan *Sahlin, Monte C, *Smith, Robert S, *Sterndale, Elizabeth,	Director, PARL, Lake Union Conference NAD Assoc Sec'y, NAD Human Relations Director Secretary, NAD Trust Services Director Treasurer, NAD PARL Director, Canadian Union Conference Adventist Risk Management Inc. PARL Director, N Pacific U Conference Director, GC PARL Editor, <i>Liberty</i> ASI PARL Director, Mid-America U Conf Editor, <i>Adventist Review</i> Assoc Dir, Trust Services Assistant to the President, Communications Vice President for Education, NAD Assoc GC PARL Dir NAD Associate Treasurer Assoc Treasurer, NAD Director, Stewardship, NAD PARL Dir, Pacific Union Conference Assistant to NAD President for Ministries NAD Publishing Director NAD Field Secretary
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Stout, Lewis A,	PARL Director, Southern Union Conference
*Thomas-Bailey, Loleta	Assoc Editor, <i>Liberty</i>
*Vasquez, Manuel	NAD Vice President for Multicultural Ministries
Westney, Adrian T,	PARL Director, Columbia U Conference
*Williams, DeWitt S	NAD Health/Temperance Director

*Executive Committee is composed of members who reside at or near the division headquarters. It meets between regular meetings of the committee to consider those issues of an urgent nature.

PUBLISHING BOARD (PUB) (NAD-B)

MEMBERS:

MC CLURE, Alfred C, Chair
Smith, Robert S, Secretary

Beckworth, William	Union Publishing Director
Brooks, Stennett	Regional Conference President
Jones, Ted T	President, Atlantic Union Conference
Hamblin, Ray	Layperson
Pitcher, Larry	President, Christian Record Service
Jensen, Stan	Adventist Book Center Manager
Kinney, Robert	R&H President
Kyte, Robert	PPPA President
*Martin, Ralph	Columbia Union Conference President
*Mostert, Thomas J Jr	Pacific Union Conference President
Smith, Robert T Jr	Director, FHES
Smith, T R	FHES Union Representative
Wilks, Gilbert	Layperson

ADVISORS:

Appenzeller, Ronald E	General Conference Publishing Director
Crumley, George H	Treasurer, North American Division
Harris, Nellie	Greater New York ABC Manager
Kloosterhuis, Robert J	General Conference Vice President Publishing Advisor
Miller, Cyril	Vice President for Evangelism and Global Mission
Otis, Harold F Jr	Family Enrichment Resources President
Prestol, Juan R	Associate Treasurer, North American Division
Schneider, Don	Union President
Vasquez, Manuel	NAD VP - Multilingual Ministries

*Alternates—One or both of these members should attend all meetings of the board.

REGIONAL SCHOLARSHIP COMMITTEE (RegS) (NAD-S)

TERMS OF REFERENCE

1. Review the Regional Scholarship applications submitted by the NAD Regional Conferences and the Regional Departments of the North Pacific and Pacific Unions.
2. Make determinations regarding grant amounts to be awarded to each eligible applicant based upon financial need, school of attendance, field of study and amounts available for each conference or Regional Department in accordance with the guidelines set forth.
3. Make recommendations for final action.

RESPONSIBILITY AND AUTHORITY

1. Power to act.
2. Power to act.
3. Recommend to NADCOA.

MEMBERS:

CRUMLEY, George H, Chair
Prestol, Juan R, Secretary

Banks, Rosa T
Brewer, Marjorie
Hodges, Clarence E
Jacobsen, Donald G

Oliver, Willie
Osborn, Richard C
Scales, William C Jr
Vasquez, Manuel

REMUNERATION RATE COMMITTEE (RemRate) (NAD-S)

TERMS OF REFERENCE

1. Set remuneration rates for the North American Division staff.

AUTHORITY AND RESPONSIBILITY

1. Recommend to North American Division Committee (NADCOM).

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MEMBERS:

JACOBSEN, DONALD G, Chair
Crumley, George H, Secretary

Hodges, Clarence E
Baptiste, Harold W
McClure, Alfred C

Parish, Ruth
Prestol, Juan R

RISK MANAGEMENT COMMITTEE (RMCn) (NAD-S)

TERMS OF REFERENCE

1. Consider risk management insurance and self-insurance programs for all General Conference and church-operated organizations in the North American Division except health care organizations.
2. Receive, review and consider recommendations from the Risk Management Committee of union conferences in North American Division.
3. Review General Conference/North American Division *Working Policy* related to risk management and insurance.
4. Encourage and assist in the development of a coordinated, integrated, uniform insurance program to achieve maximum coverage and protection for all General Conference and church-operated organizations in the North American Division except health care organizations.

AUTHORITY AND RESPONSIBILITY

1. Recommend programs to General Conference institutions and union conferences in the North American Division.
2. Recommend to the General Conference Adventist Risk Management Inc (ARM) or other appropriate committee.
3. Recommend new policies for the General Conference/North American Division or modifications of the General Conference/North American Division *Working Policy* to Finance Committee.
4. Recommend to General Conference and union conferences in the North American Division.

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| <p>5. Assist the General Conference Adventist Risk Management Inc (ARM) in distribution of blanket insurance premiums to all General Conference and church-operated organizations in the North American Division except health care organizations.</p> | <p>5. Power to act on programs authorized by the General Conference Adventist Risk Management Inc.</p> |
| <p>6. Encourage and assist the General Conference Adventist Risk Management Inc (ARM) in the development and operation of a sound self-insurance program for the Church, when such programs are needed to provide maximum protection while being cost-effective for the Church collectively.</p> | <p>6. Recommend to General Conference Adventist Risk Management Inc (ARM).</p> |
| <p>7. Serve as governing board for the Medical Catastrophe Assistance Plan (MCAT).</p> | <p>7. Power to act.</p> |

MEMBERS

North American Division Treasurer, Chair
ARM Director of North American Division Field Services, Secretary

Chair, General Conference Insurance Review Committee
Chair, Adventist Risk Management Inc Board
NAD Vice President for Education
Two (2) Other North American Division Vice Presidents
(Clarence E Hodges and Manual Vasquez)
Chair of Risk Management Committee of Higher Education
Vice-chair of Regional Conference Risk Management Committee
Executive Director of General Conference Adventist Risk Management Inc
Associate Executive Director of General Conference Adventist Risk Management Inc
Financial Officers of General Conference Institutions in the
North America Division
Union Treasurers, North American Division
One (1) Local Conference Treasurer from each Union Conference

SECONDARY EDUCATION CURRICULUM (SECurr) (NAD-S)

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

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| 1. Implement assignments from the Curriculum Committee. | 1. Power to act and/or recommend to NAD Office of Education. |
| 2. Plan for the implementation of approved curriculum. | 2. Power to act and/or recommend to NAD Office of Education. |
| 3. Plan for the monitoring of approved curriculum materials. | 3. Power to act and/or recommend to NAD Office of Education. |
| 4. Plan division-wide in-service activities. | 4. Power to act and/or recommend to NAD Office of Education. |
| 5. Identify curriculum needs. | 5. Power to act and/or recommend to NAD Office of Education. |
| 6. Foster communication between union offices of education. | 6. Power to act and/or recommend to NAD Office of Education. |
| 7. Foster communication between the division and union offices of education. | 7. Power to act and/or recommend to NAD Office of Education. |
| 8. Design aids to facilitate the implementation of curriculum materials. | 8. Power to act and/or recommend to NAD Office of Education. |
| 9. Evaluate the effectiveness of adopted programs and materials. | 9. Power to act and/or recommend to NAD Office of Education. |

MEMBERS

WEATHERALL, DON, Chair

NAD Union Directors of Education

NAD Union Associate Directors of Education responsible for secondary education

SEXUAL ETHICS COMMISSION (SEC) (NAD-Comm)

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

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| 1. Refine guidelines and tasks that address sexual abuse, sexual harassment, and sexual misconduct in the workplace and in the church environment of the North American Division. | 1. Recommend to NADCOM. |
| 2. Implement policies and guidelines which convey the consistent language that: there will be prompt and serious treatment of accusations; negative sexual behavior will not be tolerated; complainants will be protected from reprisal; and offenders will be disciplined. | 2. Recommend to NADCOM. |
| 3. Develop a procedure for receiving and handling complaints that will clarify how to conduct initial meetings with the complainant, alleged offender, local church or calling body and include follow up and follow through. | 3. Recommend to NADCOM. |
| 4. Develop a training program that educates employees about what constitutes sexual abuse, sexual harassment, and sexual misconduct; what members/employees should or should not do; what these abuses cost the Church; and that it is God's intent that all men, women, and children have worth and dignity in all relationships with God and others. | 4. Recommend to NADCOA. |

MEMBERS:

*HODGES, CLARENCE E, Chair

*Banks, Rosa T, Secretary

*Anders, Jack

Banfield, Warren S

*Blinci, Arthur

*Campbell, S Peter

*Chaij-Mastrapa, Selma

Castillo, Ernest

Dickens, Isabel

*Duerksen, Richard

*Elliot, J Victor

*Fritz, Jerrold

Estrada, Sharon

*Harris, Peggy

Howard, Roscoe

Imai, Dennis

Johnston, Thesba

King, Donald

*Knott, Esther

*Lee, Harold

*Middag, Norman

Mutch, Patricia

Nash, Patricia

*Schwindt, Lynne

*Scales, William C Jr

*Shea, William H

*Stenbakken, Richard

*Sterndale, Elizabeth A

*Trimarchi, John

*Vasquez, Manuel

Willoughby, Susan

*These individuals compose the Executive Committee which meets between the regularly schedule meetings of the commission to consider urgent issues.

SMALL SCHOOLS STEERING COMMITTEE (SSSteer) (NAD-S)

TERMS OF REFERENCE

AUTHORITY AND RESPONSIBILITY

1. Survey the North American Division to determine curriculum needs of small schools.

1. Power to act and/or recommend to NAD Office of Education.

2. Make recommendations for the development of special materials for one and two teacher schools.

2. Power to act and/or recommend to NAD Office of Education.

3. Supervise the preparation of materials being developed for small schools.

3. Power to act and/or recommend to NAD Office of Education.

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MEMBERS

TYRRELL, ROSEMARY, Chair
Lee, Erma J, Secretary

Hoffer, Frieda
Marshall, Norwida
Northrup, Melvin
Pudewell, Alyce
Randolph, Gary

Revolinski, Patti
Saliba, Janice
Stepanski, Jeanette, College
Representative
Walker, Douglas

STEWARDSHIP PLANNING COMMITTEE (Stew) (NAD-S)

STATEMENT OF PURPOSE: The Stewardship Planning Committee, North American Division, is charged with the responsibility to assist the administration of the Church in the accomplishment of its mission through servant leadership. In addition to the Biblical emphasis on total life stewardship, the Planning Committee has as its primary objective the education regarding the management of the temporal means that God entrusted to us and is assigned the responsibility for educating the total church membership and ministry regarding the Biblical principles of money management. This includes emphasis on the Biblical system of church support with tithe and offerings.

The monitoring and review of trends in tithe and offering faithfulness is also the responsibility of this Planning Committee. The Stewardship Planning Committee will also encourage fiscal responsibility for those with the responsibility of handling funds to ensure confidence on the part of church families. Objectives include the professional growth of leaders and organizations through training and certification, preparation of materials, promotional endeavors, and curriculum selection.

TERMS OF REFERENCE

1. Provide structure for leadership and resource development.
2. Develop and implement curriculum and materials to be used for stewardship training and certification of Stewardship Directors and Pastors.

AUTHORITY AND RESPONSIBILITY

1. Power to act
2. Recommend to Church Resources Consortium Board.

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| 3. | Approve content of manuals and other core materials. | 3. | Recommend to the Church Resources Consortium Board. |
| 4. | Serve as consultants for the Calendar of Special Days and Offerings. | 4. | Recommend to Calendar of Special Days and Offerings Committee. |
| 5. | Provide models for monitoring congregational giving patterns. | 5. | Power to act. |
| 6. | Report to the North American Division Year-end Meeting on the progress of the Planning Committee's work. | 6. | Power to act. |
| 7. | Develop and implement personal finance seminars. | 7. | Power to act. |
| 8. | Encourage and assist pastors, evangelists, educators, and conference administrators in teaching stewardship principles and the Seventh-day Adventist giving system to all students and church members. | 8. | Power to act. |

MEMBERS

JACOBSEN, DONALD G, Chair
Reid, G Edward, Secretary

A Union President (to be chosen)
Associate GC Stewardship Director

Baptiste, Harold W
Carter, G Tom
Crane, Don
Crumley, George H
Hanson, Dick
Huff, C Lee
Humphrey, Auldwin T
Johnsson, Noelene

Maxson, Ben
McClure, Alfred C
McKinney, O J
Miller, Sam
Netteburg, Kermit L
Parchment, Orville A
Scales, William C Jr
Turpen, Kenneth

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**TRUST SERVICES CERTIFICATION AND ACCREDITATION
(TRSCert) (NAD-S)**

TERMS OF REFERENCE

1. Issue, renew, and withdraw individual certification and organizational accreditation.
2. Establish and institute the procedures for certification and accreditation within guidelines established by the NAD Trust Services (Standing) Committee.

AUTHORITY AND RESPONSIBILITY

1. Power to act.
2. Power to act within guidelines established by NAD Trust Services (Standing) Committee.

MEMBERS:

CRUMLEY, GEORGE H, Chair
Carter G Tom, Secretary

Alger, Vernon
Cullpepper, Glenn
Hare, Pamela

Thomas, David
Winston, Eunice

OTHERS

Caldwell, Richard O, Legal Advisor
Johnston, David E

Nixon, Ellen
White, Alan W

TRUST SERVICES COMMITTEE (TRSn) (NAD-S)

TERMS OF REFERENCE

1. Recommend changes in NAD Policy regarding Trust Services.
2. Clarify and/or formulate guidelines for Trust Services in NAD which do not require a NAD policy or policy amendment.

AUTHORITY AND RESPONSIBILITY

1. Recommend to appropriate NAD committee for action at the Year-end Meeting.
2. Power to act.

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| 3. | Coordinate the development of materials, films, videos, and other products/methods which are useful in marketing the work of Trust Services. | 3. | Power to act. |
| 4. | Appoint subcommittee, such as the NAD Trust Services Materials Committee, which report to and act under its direction. | 4. | Power to act. |

MEMBERS:

North American Division Treasurer, Chair
General Conference Trust Services Director, Secretary

North American Division

Managing Director, Philanthropic Service for Institutions
North American Division Secretary
Union Conference Treasurers
Union Conference Association Secretaries/Directors
Union Conference Association Treasurers

General Conference Offices and Entities

Adventist Media Center Director of Trust Services
Adventist Media Center Vice President for Finance
Andrews University Director of Development
Christian Record Services, Inc Treasurer
General Conference Associate Trust Services Directors
General Conference Treasurer
General Conference Undertreasurer
General Conference Associate Treasurer for Investment
General Conference Corporation Secretary
General Conference Auditing Services Director
Legal Advisor: General Conference Office of General Counsel Representative
Loma Linda University Director of Trust Development
Loma Linda University Director of Trust Management
Oakwood College Director of Trust Services
Oakwood College Vice President for Finance

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OTHERS:

James, Richard, Loma Linda University

Matthews, Betsy, Pacific Union

Franklin, Ralph, S Atlantic Conference Director of Trust Services

Goulbourne, DeWitt S, Asst Director, GC Auditing Service

Adjourned.

Alfred McClure, Chair

Harold W Baptiste, Secretary

Betty Pierson, Recording Secretary

North American Division Organizational Plan for Coordinated Evangelism

