

PACIFIC UNION RECORDER

"Then They that Feared the Lord Spake Often One to Another."

Vol. 10

Mountain View, Cal., February 2, 1911

No. 27

Pacific Union Conference S. D. A. Directory

Office.—Mountain View, California, P. O. Box 172.

President.—G. A. Irwin, office address.

Secretary and Treasurer.—J. J. Ireland, office address.

Missionary Secretary.—J. R. Ferren, office address.

Educational Secretary.—C. C. Lewis, care Pacific Union College, St. Helena, Cal.

Religious Liberty Secretary.—J. O. Corliss, office address.

Medical Secretary.—Dr. Maria L. Edwards, Sanitarium, Cal.

General Agent.—A. A. Cone, office address.

Executive Committee: G. A. Irwin, S. N. Haskell, E. E. Andross, S. G. Huntington, H. G. Thurston, J. J. Ireland, C. H. Jones, J. O. Corliss, M. L. Edwards, C. W. Irwin, J. A. Burden, W. C. White.

The Field

Annual Meeting of the Pacific Press Publishing Association

The seventh annual meeting of the members of the Pacific Press Publishing Association was held at the office of the association in Mountain View, California, Monday, Jan. 23, 1911, at ten o'clock A. M. There was a large attendance, and everything passed off pleasantly and harmoniously, several stating that this was one of the best and most interesting meetings of the kind they ever attended.

The report from the treasurer showed the past fiscal year to have been one of the most prosperous in the history of the institution, the volume of business amounting to over \$388,000, and the net gain of the association \$21,977.62. During the past year the indebtedness of the institution has been reduced about \$15,000, and at the same time the assets have been increased over \$19,000. At the present time the assets amount to \$263,255.40; the net worth \$116,556.95.

This association operates three branch offices—one at Kansas City, Missouri; one at Portland, Oregon; and one at Calgary, Alberta, Canada—all of which are in a prosperous condition.

The following-named persons were elected to act as a board of directors for the ensuing year:

H. W. Cottrell, C. H. Jones, H. G. Childs, M. C. Wilcox, H. H. Hall, G. A. Irwin, R. A. Underwood, E. T. Russell, C. W. Flaiz, E. E. Andross, J. O. Corliss, A. O. Tait, B. M. Shull.

At a meeting of the newly elected board of directors, they organized as follows:

H. W. Cottrell, president; C. H. Jones, vice-president and general manager; H. G. Childs, secretary and treasurer; J. J. Ireland, auditor.

Other appointments were made as follows:

H. H. Hall, manager Book Department; James Cochran, manager Kansas City Branch; J. F. Beatty, manager Portland Branch; W. V. Sample, manager Canadian Branch; M. C. Wilcox, editor *Signs of the Times* weekly; L. A. Reed, associate editor; L. A. Reed, editor *Signs of the Times Monthly*; M. C. Wilcox, associate editor; Kathrina B. Wilcox, editor *Our Little Friend*; M. C. Wilcox, associate editor.

The manager's report, giving a detailed account of the workings of the institution during the past fiscal year, will be found on another page of this paper.

The following resolutions were adopted:

"1. Resolved, That we deem it eminently fitting that we as a body publicly express our gratitude to the Father of all mercies for the spiritual blessing

and light He has bestowed upon us during the last year; for the preservation of the health and strength of the workers in the Pacific Press; and for the abundant blessings He has given in the sale of our publications, not alone in the home field, but also in the hitherto almost untried Spanish field; and that we hereby consecrate ourselves anew to Him and His cause for better service in the year to come.

"Whereas, There is such a great demand for the extension of Gospel truth in the Oriental field; and

"Whereas, We are anxious to do all we can to extend to them a knowledge of the divine Redeemer; therefore,

"2. Resolved, That we purchase with one tenth of our net profits a suitable printing press, or some other machinery equivalent in value, to be decided by the incoming board, for use in that densely populated country.

"3. Resolved, That Article 10, Section 1, paragraph 2 of the By-Laws be amended so as to include the Western Canadian Union Conference immediately after the North Pacific Union Conference.

"Whereas, The present make-up of our pioneer paper, the *Signs of the Times*, with its variety of message-filled articles, and the covering of the message in a limited series, especially adapts it to missionary work, with our neighbors as well as for a teacher in the home; and,

"Whereas, There is greater need than ever that we endeavor to reach our neighbors and humanity in general while it is called to day; therefore,

"4. Resolved, That we earnestly ask our state tract societies and churches to

extend the circulation of this paper as far as consistent

"(a) By clubs taken by churches and individuals;

"(b) By placing it in free public libraries and reading rooms wherever such opportunity offers;

"(c) By encouraging individuals to send it to their neighbors and friends during the time of a series or longer.

"5. *Resolved*, That we ask our state tract societies to aid us in increasing the individual subscription list of the *Signs of the Times* by the use of the premium book 'Questions and Answers,' at the price of \$2.00 per year for book and paper.

"6. *Resolved*, That we hereby express to the General Conference Committee and the brethren assembled in the late council at Washington, D. C., our appreciation of their action in selecting the *Signs of the Times* as the medium to be used in the next Harvest Ingathering Campaign, and that we promise the committee our hearty co-operation.

"Whereas, it is now incumbent upon us as a people to reach those in the highways and hedges who know not the truth, to say to those who stand at the turning of the way the words of wisdom that shall compel them to come in; and,

"Whereas, The *Signs of the Times Monthly*, with its message-filled pages, offers special means of reaching many of these who otherwise will not receive the truth, at the same time giving opportunity to our people to do self-supporting work, and work that shall water their own souls; therefore,

"7. *Resolved*, That we urgently request our conference tract societies to continue their earnest endeavors to secure agents for the monthly *Signs*; and that our people everywhere be invited to engage in the work of selling this periodical.

"Whereas, Our message-filled tracts have been conveniently arranged in assorted one-dollar and five-dollar packages for the use of our workers at reduced prices; and,

"Whereas, A booklet has been prepared giving our entire list of tracts as well as convenient topical lists, with clear and helpful instruction as to their practical use; therefore,

"8. *Resolved*, That we urge their wider circulation, that they may be indeed

scattered like the leaves of autumn in soul-saving work.

"9. *Resolved*, That we approve of the action taken by the board of directors, in the removal of our Canadian branch office from Regina, Saskatchewan, to Calgary, Alberta, Canada, the purchase of a lot, and the erection of a warehouse.

"Whereas, There seems to be an urgent demand for a place in which to store bound books, tracts, pamphlets, etc., as they come from the factory; therefore,

"10. *Resolved*, That the board of directors be authorized to erect a building in which to store this stock, at a cost not to exceed one thousand dollars.

"11. *Resolved*, That the board of directors give careful consideration to the question of purchasing a lot and the erection of a warehouse, both in Kansas City, Missouri, and Portland, Oregon; and that they be authorized to purchase and build in one or both of the above-named places, if they deem it advisable to do so.

"12. *Resolved*, That we approve of the recommendations adopted by the General Conference Committee at its last session concerning the publishing work, the payment of royalty, etc." C. H. J.

Annual Report from the Manager of the Pacific Press Publishing Association

Dear Brethren and Sisters,

Friends and Fellow Workers:

It is with a heart filled with gratitude and praise to God that we present to you our annual report of the workings of this institution during the past fiscal year. For over a quarter of a century I have been connected with the Pacific Press, and have seen it grow from a very small plant to its present large proportions. I have seen it pass through many a crisis when, if the Lord had not worked marvelously, we should have been forced to suspend. But in every time of need we have found Him a present help; and so to the Lord be all the glory for whatever success has attended the work.

You will be glad to learn that the past year has been one of the most prosperous in the history of the institution, the volume of business amounting to over \$388,000, with a net gain, including the

main office and its branches, of over \$20,000.

Finances

Our finances were never in a more satisfactory condition than at the present time. Earnest efforts have been put forth to economize, and reduce our indebtedness; and it is a source of encouragement to know that during the past year our interest-bearing debt has been reduced about \$7,000, and other accounts nearly \$8,000, making a total reduction in our indebtedness of about \$15,000. At the same time our assets have been increased over \$10,000.

At the present time our assets, including plant, books, machinery, etc., amount to \$263,255.40; our liabilities to \$146,698.45; leaving our present worth \$116,556.95.

All bills due the first of January have been paid, thus leaving a clear sheet with which to begin the new year.

Book Department

Brother H. H. Hall, the manager of our Book Department, and his associates, have put forth untiring efforts during the past year to organize the work more thoroughly, and increase the sale of our publications. The results are very encouraging. We are sorry that Brother Hall is not here to present his report in person, but he is now attending a bookmen's convention in College View, Neb.

The territory in which the Pacific Press operates embraces the Pacific, North Pacific, Central, Northern, and West Canadian Union Conferences; stretching from the Mississippi River on the east to the Pacific Ocean on the west, and from Alaska on the north to Mexico on the south, embracing territory over 2,000 miles' square.

We have three branch offices — one at Kansas City, Missouri, in charge of Brother James Cochran; one at Portland, Oregon, in charge of Brother J. F. Beatty; and one at Calgary, Alberta, Canada, in charge of Brother W. V. Sample.

There has been quite a falling off in the subscription book work in the home field, due largely to sickness among the workers, severe droughts in certain sections, and the calling away of some of our best men to mission fields. But this loss has been made up, and more too, by

the rapid increase in our foreign book business.

Spanish Literature

During the past year our Spanish work has had a most remarkable growth. The total sales for 1908 amounted to \$15,992, for 1909 \$27,219, and for the last year (1910) to \$67,801; and the prospect is that 1911 will show still better results. We have given special attention to this branch of our business, with very satisfactory results, as above noted.

The total amount of sales from the Book Department for year ending December 31, 1910, retail value, is as follows:

Subscription books, including forty per cent books	\$197,482.95
Trade books, including Bibles	22,924.80
Tracts, including Sabbath-School Quarterly	20,743.45
Relief books ("Ministry of Healing" and "Christ's Object Lessons")	20,211.25

Total amount of sales in Book

Department, retail value \$261,362.45

Our field is now well organized. We have a general agent in every union conference in our territory, and a state agent in nearly every local conference.

Three bookmen's conventions have recently been held — one here in Mountain View; one in College Place, Washington; and one in College View, Nebraska, now in session. These conventions have been well attended, and the prospect for our book work was never brighter. Of course we are aware that we are living in strange times, and we know not what a day may bring forth; but our trust is in God; and we hope for the best.

Before this meeting closes we wish to place before you some charts showing the progress of our book work during the past few years.

New Publications

The following new books have been published during the past year:

- Bible Nature Series, No. 2
- Bible Lessons, No. 3
- True Education Reader, No. 4
- Ministry of Healing (Relief edition)
- Vegetarian Cook Book (revised edition)
- Out-of-Doors

Council at Washington

Last October the representatives of our leading publishing houses of America met in Washington, D. C., for the purpose of studying the question of costs, prices, discounts, etc., of our various publications. The results were really startling. It was found that on several of our books we were losing money, and that others were being published on too close a margin for safety.

Accordingly, a memorial was drawn up, giving facts and figures, and this was presented to the General Conference Committee at its last session, asking for counsel.

Careful consideration was given to this question by the committee, and a series of recommendations drawn up and adopted, which, if carried out, will bring relief to our publishing houses to a certain extent.

The Signs of the Times Weekly

This is our pioneer missionary journal. Special efforts have been made during the past year to improve the paper and increase its circulation. We feel very grateful for the hearty response to the appeals that have been sent out. The total number of copies printed during the year is 885,875; the average circulation weekly, 17,717 copies. The subscription list at the present time stands at about 23,000.

Letters are constantly being received from persons who have embraced the truth, or have become interested in it, through the reading of the *Signs*. Here is an extract from one of these:

"I wish to say that a lady friend of mine was about to join the Christian Scientists. She had written me several times about it, and I had done all I could to oppose such a move. When I saw that you were going to publish those articles from Elder Underwood on Christian Science, I sent in a six months' subscription for her, and the result is that she and her daughter are now ready to be baptized into the Adventist faith."

Last year (1909) we recorded a loss on the *Signs* of over \$5,000. This year (1910) the weekly shows a net gain of \$2,305.19.

We are pleased to say that at the last meeting of the General Conference Committee, held in Washington, D. C., November 23 to December 4, it was

voted to use the *Signs of the Times* weekly for the Missionary Ingathering Campaign this year.

Signs of the Times Monthly Magazine

This magazine was started about three years ago, on the recommendation of the General Conference Committee. It fills an important field, and seems to be giving general satisfaction. Here is what one of our missionary secretaries says of the January number:

"Herewith I enclose orders for 100 copies of the January *Monthly*, which strikes me as being about the finest specimen of a magazine that your house has put out. I think it brimful of excellent matter, that merits very wide circulation, and hope we can send in still other orders before the January issue is exhausted."

A conference president writes as follows:

"In looking over the monthly *Signs* for January, I was compelled to say that it is the best magazine that we publish."

These are only samples of letters that are coming to us right along.

338,963 copies of this magazine have been sold during the year, making an average monthly circulation of 28,247.

Our Little Friend

Our Little Friend is, to the children, all that its name implies. Thousands look forward to its weekly visits with longing anticipation. The total number of copies printed during the year 1910 was 762,732, an average weekly circulation of 14,668. The net gain this year was \$1,465.92 against a loss last year of \$21.96.

Photo-Engraving Department

This department of our work was installed just at the very beginning of last year, and, taking all things into consideration, makes a very satisfactory showing, the balance being on the right side of the ledger. We find this department not only a great convenience and a money-saver, but we obtain a much better grade of work than can be secured elsewhere on the Coast. Our three-color half-tone illustrations have been favorably commented on by Eastern critics.

Boarding-House and Restaurant

Mrs. Viola Miller has had charge of

our boarding-house during the past year. Her management of the place has been very satisfactory to our patrons, as well as to ourselves. Early in the year a change was made in the manner of serving meals, from the old way to that of the cafeteria plan; and this, too, has given general satisfaction. As the result of this change, the house shows a gain this year of \$14.53, against a loss last year of \$446.96.

Branch Offices

Reports from the managers of all our branch offices will be presented at this meeting, hence it will not be necessary for us to go into details concerning them; but we would call your attention to the fact that our Canadian branch office has been moved from Regina to Calgary, a lot purchased at the corner of 14th Avenue and 14th Street West, and a warehouse erected, the total cost of the lot and warehouse being \$3,445.88. The reasons for making this change were in order to have the office more nearly in the center of our Canadian territory, and also to secure better shipping facilities.

Spiritual Interests

We are pleased to report a growing interest in spiritual things among our employees. Several have been baptized during the year and have united with the church. Nearly all are now earnest, devoted Christians, ready and willing to sacrifice for the good of the cause.

Brother T. F. Culhane, one of our most valued and trusted employees, has recently been called to take the trusteeship of the China Mission Field. He has accepted the call, and, in company with his wife, expects to sail for the Orient soon.

Recommendations

For your special consideration at this time, we suggest the following:

1. Approving the action of the General Conference Committee in selecting the *Signs of the Times* as the medium to be used in the Missionary Ingathering Campaign this year.

2. Considering the recommendations adopted by the General Conference Committee at its last session, concerning the matter of royalty, etc.

3. The advisability of purchasing a lot and erecting a warehouse in Kansas City, Missouri.

4. The advisability of purchasing a lot and erecting a warehouse in Portland, Oregon.

5. The demand for a stock-room for our bound books here at the home office.

6. The creating of a fund for the care of aged and disabled employees.

7. The disposition to be made of the tenth of our income, which has been set apart in harmony with our usual custom.

In closing this report, we desire once more to express our gratitude to God for His fostering care which has been over the institution and the employees during the past year; for the good degree of success that has attended the work in our factory; for the spirit of union and harmony that has prevailed; for the success that has attended the work in the field; and for the hearty co-operation of our brethren and sisters generally, in our efforts to spread abroad a knowledge of its truth.

We trust that wise plans may be laid at this meeting, and that still greater prosperity may attend the work during the coming year.

Respectfully submitted,

C. H. Jones,
General Manager.

Notes from Sacramento

The first stage of our Sunday battle has been passed, and we are now quietly awaiting the next move. On the 24th of January a barbers' Sunday bill, that had been in the keeping of the Public Morals Committee, was at the request of the author of the measure transferred to the Committee on Capital and Labor, of which he himself was a member, presumably to relieve it of the religious tint it might carry in a committee on morals, and give it more the appearance of a labor measure.

Arrangements had already been perfected for a hearing before the first-named committee; but upon learning of the recommitment of the bill, the chairman of the new committee was at once sought, and a hearing solicited. The information was conveyed by him in a few minutes that the bill would be considered that day at five o'clock in the afternoon — about seven hours later — and therefore due preparation on our part was

made for the event. It was not then known who would appear to speak in behalf of the bill, or whether any one would do so.

To our surprise Elder Healey and I were the only ones expected to speak, and we were to have but ten minutes. The committee was told that each of us had matter enough to cover more than that amount of time, and we were therefore accorded half an hour, or fifteen minutes apiece.

The principal part of my speech was to cite decisions of the supreme court, declaring such laws unconstitutional as class legislation. Being interrupted somewhat with questions by the author of the bill, my time consumed the half hour allotted; but Elder Healey was accorded another half hour, in which he showed the resultant effect of such legislation upon local communities, and society at large.

The best of attention was given by the committee and newspaper representatives present to all that was said, and at the close of the hearing the entire committee, except the author of the bill, desired the measure to be sent to the Judiciary Committee to be declared unconstitutional. Out of courtesy, however, to the feelings of the author, and at his pleading, the hearing was continued for a week, that he might bring forward evidence of the usefulness of such a measure.

If another hearing is permitted, it will but afford another opportunity to present the principles of true liberty. But such a chance may not be given, since the committee have all expressed themselves unfavorably toward the measure. One member, has since said that the bill is sure to die in committee. Peace to its ashes. More anon.

January 26.

J. O. Corliss,

The Present Religious Liberty Campaign

Our people throughout California have responded so nobly to our last appeal for signatures to the Sunday law protest, that we feel emboldened to speak once more to them.

The present campaign has cost upwards of two thousand dollars. It has doubtless been a campaign of education that will be far-reaching in its influence. Nearly the entire state has been covered

with some of the best points on religious liberty that could be produced, and the result has been that in about three weeks' time since our brethren took hold of the work in response to the appeal for signatures to the petitions, more than fifty thousand names were secured. We now have nearly seventy thousand names in escrow waiting for the proper time to present them to the legislature.

But the object of this note is to counsel with our brethren regarding the expense that we have already incurred. We are still under expense in Sacramento, which will probably run up to two hundred dollars in the aggregate. So the entire campaign expense will have been considerably over two thousand dollars this year.

We know that the people of California have always been noted for their generosity. They have never failed to meet our appeals for funds when it was known that the work was in need, and we do not believe that our people will now allow this matter to go by default.

Sabbath, February 4, has been set apart as the day on which the religious liberty contributions shall be taken. We shall look for a liberal amount to be paid in by our churches in California on the day set apart for this purpose.

We do not believe that anybody will regret at the close of the campaign any amount they shall have contributed toward the expense. We believe you will feel glad for a part in so noble a work as the education of the people concerning religious liberty, which is a fundamental of the third angel's message.

We are satisfied beforehand that we shall not be disappointed in the amount that will be forwarded to meet these expenses.

We feel practically as certain in this matter as though the funds were already in hand, and we believe our people everywhere will be glad to respond heartily to this call.

As the campaign progresses in Sacramento, we shall continue from week to week to give our people the full amount of news that is due them, and we are certain there will be a reciprocation on their part.

We look for lively times yet before the legislature closes, and we hope that every one will read carefully each item that passes through our valuable little paper the PACIFIC UNION RECORDER.

Please forward your contributions as early as you can to the treasurer of your conference.

J. O. Corliss,
Field Director,
Pacific Religious Liberty Assn.

Humboldt County

We have just received interesting news from the workers in Humboldt County. Elder Hare and Brother Hutchinson are holding meetings in Shively, and Brother Bressie is holding meetings in Pepperwood. I quote a few words from Brother Bressie's letter:

"The attendance is increasing, and we now have from fifty to seventy-five out each evening. This is about all the people there are to come. The Pepperwood saloon-keeper, his family and bartender, close the saloon during our service and come to church. Pray for Pepperwood, that the Master's name may be glorified, and the church built up and strengthened."

We earnestly trust that the workers in Humboldt County — Elder S. T. Hare, and Brethren J. R. Patterson, J. W. Bressie, L. L. Hutchinson, and Brother August Glatt as Bible worker — will be remembered in prayer, that God will richly bless the work in that county.

January 27. S. N. Haskell.

EDUCATION

and Young People's Work

Conducted by C. C. Lewis

Educational Secretary Pacific Union Conference

Lodi Normal Academy Notes

Professional reviews class began its work in grammar this week with Prof. I. C. Colecord as instructor.

Our visitors this week have been Mrs. E. Swift, B. E. Baldwin, J. J. Ireland, W. E. Whalin, L. M. Bowen, and Elder and Mrs. S. N. Haskell.

Much appreciated was the little talk given in chapel on Monday morning by Brother B. E. Baldwin. Brother Baldwin seems like one of the normal family, and his talks are not only practical, but most interesting and instructive.

The simple treatment class was organized with a good enrolment. We feel that we have able directors of this work in Mr. and Mrs. George Carlsen.

The Reading Circle Band has just begun its study of "Successful Careers." Miss Irma Olsen gave us a beautiful presentation of the first few pages.

Last Saturday night we listened to a very interesting and profitable discussion at the Student's Literary Society; namely, "Resolved, That California should have a Sunday law." The affair was carried on in such a way as to represent proceedings at Sacramento. The vote from the assemblymen decided in favor of the negative.

The teachers' conference was conducted by Prof. J. A. L. Derby, who took the time in discussing the subject "Finishing Up on a Tension." Professor Colcord spoke to the academic students upon "Reading," and the writer met the children in their assembly, talking for a few minutes upon "How to Be Happy." Thus each Tuesday morning the school finds itself resolved into three large divisions, each hearing the subject or themes in which it is most interested.

Lotta E. Bell.

KING'S MESSENGERS

Report of Book Work in Arizona Conference

For Week Ending Dec. 31, 1910

"Practical Guide" and Spanish "Home and Health"

	Hrs. Ords. Value
Belle W. Findlay*a	22¼ 20 \$83.50

aHelps, \$6.85.

*Delivery, \$2.75.

Mrs. Belle Waterman-Findlay. (Tucson, Ariz., Jan. 1, 1911): "Happy New Year. May it be indeed a happy new year for those preparing the King's highway. I praise God for my good report this week. Our good Sabbath-school lessons, with the 'Desire of Ages,' makes the 'all power' ours, if we will receive it by faith; and so praying and relying upon the One all-powerful. I took my four-dollar copy of Spanish 'Home and Health' in one pocket and my prospectus of 'Practical Guide' in another, sometimes carrying 'Best Stories'."

'Friend in the Kitchen,' or Spanish 'Gospel Primer,' and in only 22¼ hours my orders amounted to \$90.35. Last evening I ordered one hundred pounds of Spanish 'Home and Health' for the January 19 delivery. I pray for you"all."

Report of Book Sales in California Conference

For Week Ending January 20, 1911
"Daniel and the Revelation"

	Hrs.	Ords.	Value
J. V. Pierson*	26	7	\$19.75
W. D. Fleming	36	15	23.50
"Practical Guide"			
Mr. and Mrs. Truesdell	12	6	23.00
	74	28	\$66.25

* Helps, \$7.10

Obituaries

ELDER.—H. H. Elder was born in Johnson County, Indiana, Oct. 3, 1833, and died of Bright's disease at his home in Centralia, Wash., Jan. 15, 1911, after being confined to his bed only four days. He has been a lover of present truth for more than fifty years. For several months he has been preparing himself seemingly for this change; and if we are faithful, we feel sure we shall meet him in the first resurrection.

Sarah E. Elder.

The Church

Duties of the Church Officers

Upon the election of new officers at the beginning of each year, numerous inquiries are received at conference headquarters regarding the duties and privileges of those chosen to serve the church in different capacities. For the benefit of such the suggestions following are given.

No effort is made to develop any new theories. "The Church, Its Organization, Order, and Discipline," by Elder J. N. Loughborough, and "Duties of Church Officers," by Signs Publishing Company of Melbourne, Australia, as well as written outlines and revisions by leaflet workers, form the basis of this brief sketch.

The customary officers in the Seventh-day Adventist Church are the elder, the

deacon and deaconess, the clerk, the treasurer, and the librarian or missionary secretary. Their tenure of office is one year, and they should be elected from the best material available, by the church, not later than the last Sabbath of December. If a vacancy occurs during the year, it should be filled by special election, and never by appointment of a board, and thus retain the voice of the church. The number of elders, deacons, and deaconesses for any church may be determined by its size. As many should be chosen as will insure good service without unduly burdening any one.

The Elder

As leader and spiritual overseer, the elder should have general supervision of the church work. He should conduct the Sabbath service, or provide a substitute. However, if a minister is present, the meeting should be given into his charge. The prayer-meeting should be under the elder's direction, and he should act as chairman of church business meetings and councils.

The selection by the church in this capacity is to the leadership, and when set apart by prayer and the laying on of hands by a properly credentialed minister, the one chosen is ordained to the eldership. He may then administer the ordinances of the Lord's house and the rite of baptism in the church of which he is elder, but in no other. However, when an ordained minister is present, he should officiate in these sacred rites. Local elders can not solemnize marriage.

As shepherd of the flock, the elder must see that spiritual food is dispensed to all under his care. This can not be done altogether at the public service on the Sabbath or at the mid-week prayer-meeting, but requires visiting in the homes in order that he may become thoroughly acquainted with the needs of every member of his flock.

The elder should render any assistance necessary to the other officers in the proper performance of their duties. He is qualified to serve in the capacity of deacon, or to act in the place of any other officer as occasion demands. The elder should plan with the other officers for the church meetings, and arrange for the necessary collections. He should encourage the members in missionary

work and in every good way, and be himself an example to the flock.

Where there is more than one elder, the duties and responsibilities of the church should be divided among them.

For Bible qualifications of elders see 1 Tim. 3:1-7 and Titus 1:5-9.

The Deacon and Deaconess

The origin of the office of deacon is found in Acts 6:1-6. As there stated, his chief duty is to "serve tables," or look after the temporal needs of the church. He should be ordained before entering upon his work. 1 Tim. 3:8-13 states the qualifications for this position of service.

Among the duties which fall to the lot of the deacon are the searching out of the poor, the unfortunate, and the needy, and assisting them as circumstances demand from the church poor fund, of which he should be the custodian, also interesting his brethren in this work; the care of the house of worship and soliciting funds for its expenses, and looking in detail after the business affairs; providing the necessary equipment for the ordinances, and serving the people with the sacrament at the hands of the elder or minister.

The deacon is not qualified to administer the Lord's Supper, to baptize, or to solemnize marriage. Reports of the work done and funds collected and expended should be given at council meetings, church business meetings, and to the clerk when requested for her statements to the conference officers. Where several deacons are chosen, the work may be shared among them.

Deaconesses are to supplement the work of the deacons. Among their duties are the preparation of the emblems for the sacrament and spreading the table on such occasions; also, with the deacons, assisting candidates on baptismal occasions; visiting and caring for the needy. There is no Scriptural evidence for their ordination; hence it has not been the practise among us as a people.

The Clerk

As secretary of the church, the clerk should keep a faithful minute of all business transacted at the regular meetings. A special book for this purpose known as "Church Record" may be secured through the conference office, in which also should be kept a correct list of the church members. Names should

never be crossed off the roll, but if a member is dropped, a record of the manner and date should be made in the proper column; also the particulars of such action entered in the minutes of the meeting at which the same was taken. The clerk should act as secretary of church council meetings, notify committees of their work, and conduct the business correspondence of the church.

When church letters have been voted to parties transferring membership, those should be made out promptly by the clerk and sent to the corresponding officer in the church which the member wished to join. A list of the church clerks in the local conference is furnished early in the year, so that these transfers may be made without delay. Also names and addresses of clerks in other conferences can usually be furnished on short notice from the conference office. When church letters are received from individuals desiring to join, they should be handed to the elder, who presents them to the church for action.

Another important duty is the keeping in touch through correspondence with absent members, giving information as to progress in church affairs, and encouraging them to report. This should be done at least once a quarter. The clerk may be the elder's chief assistant in keeping up the church membership.

The furnishing of quarterly, annual, and other reports to the conference headquarters also comes under the clerk's duties. Data for these may be obtained from the deacon, treasurer, librarian, church school teacher, and Sabbath-school and Young People's Society secretaries. Every requirement in the blank forms for these several reports should be answered, including the supplemental reports on the back of the blank which call for names and information pertaining to church members added and dropped. These items are all necessary for the conference reports to the union conference, and from it to the General Conference. The clerk should also fill out the credentials for delegates to the state conference after they have been voted by the church, and forward same to the secretary.

All report blanks are furnished free by the conference, as also are church letter and credential blanks.

The Treasurer

The treasurer is the custodian of all church funds for remittance through the conference office, such as tithe, mission and special offerings. All tithe and general funds should be remitted monthly. Money-orders or drafts should be made payable to the conference instead of to the individual who is acting as conference treasurer. All money paid in should be carefully receipted. A strict account should be kept in the "Financial Record" of all receipts and disbursements, as well as a list of those from whom tithe and other moneys are received. Directions for keeping this book are given in the same. Receipt books and remittance blanks are furnished free by the conference.

Reports to the conference office direct or through the clerk should be given promptly when requested. Also reports of funds received and remitted are to be made to the church officers and at the business meetings. In reporting the number paying tithe, the wife and children who are members of the church, but do not receive an independent income, should be counted if the head of the family is a tithe payer.

The church treasurer's books and record may be called for and inspected at any time by the elder, the conference president or treasurer, or any officer whom they may appoint. Besides the regular church funds, it is well to have also the Sabbath-school donations and the Young People's Society offerings pass through the treasurer's hands, that his records may show a complete account of all funds raised for the general work.

The Librarian

The librarian is secretary and business agent of the church missionary society, and should order from the state tract society all supplies of papers, magazines, tracts, and books for the church and individuals. The librarian's accounts with the state society should be balanced every month, to do which it is necessary to collect all individual debts promptly. A cash basis is by far the best one to adopt from the beginning.

To keep in touch with all advance movements in missionary lines by frequent correspondence with the main office, and to urge their adoption; to

encourage members in missionary correspondence and other work; to keep record of same and report promptly at the close of each quarter, are among the duties of the librarian.

The "Librarian's Record" contains instruction necessary for its keeping. Quarterly report blanks are furnished free by the state society; also individual report slips and order books at a small cost.

The librarian, as the name indicates, also has charge of the church library, which should be kept in a manner most convenient for the members. In some cases an assistant may be necessary for this work.

In larger churches, a missionary committee of three or more members may be associated with the librarian to plan for general missionary work, weekly meetings, and special campaigns.

Claude Conard.

(To be continued)

Notice

The next class in the St. Helena Sanitarium and Hospital Training School for medical missionary nurses will be organized Tuesday, April 4, 1911.

Owing to the large number and great variety of cases that flock to this institution for relief, and the wide experience thus offered the students both in surgical and general hospital nursing, the course is especially strong, from a practical missionary standpoint. In addition to the opportunities for missionary work at the sanitarium, the San Francisco Dispensary, which the institution has taken over, affords training in city mission work. The institution has also undertaken to open up mission work in China the present year, thus giving those who desire a definite foreign mission field for which to prepare and upon which to enter when their course is completed.

Twenty-five consecrated young men and women, whose desire is to enter the work for the sake of fallen humanity and not for profit, are wanted to join this class.

Send for the Training School Calendar, by addressing Dr. H. F. Rand, superintendent, or Mrs. S. J. Whitney, secretary, Sanitarium, Napa Co., Cal.

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THURSDAY, FEBRUARY 2, 1911

Northwestern Pacific Railroad

The Northwestern Pacific Railroad has made provision for reduced rates on the certificate plan over its line for all who wish to attend the Fresno session of the California Conference, February 9 to 19. Let all who go over this line be sure to ask for a certificate from the agent.

Claude Conard.

Wanted

Thoroughly competent middle-aged woman, capable of taking complete charge of general housework. Vegetarian cooking preferred. Good home. No entertaining. Two in family. Call mornings or write to

L. L. R.,
269 Mather Street,
Oakland, Cal.

California Conference Association of the Seventh-Day Adventists

Notice of Annual Meeting

The fifteenth annual meeting of the California Conference Association of the Seventh-day Adventists, a corporation, will be held in connection with the fortieth annual session of the California Conference of Seventh-day Adventists, at Fresno, California, February 9 to 19, 1911, for the purpose of electing a board of seven directors, and transacting such other business as may properly come before the meeting. The first meeting will be held at 9:00 A.M., February 13, 1911.

G. A. Irwin, *President.*
J. J. Ireland, *Secretary.*

California Conference Seventh-Day Adventist Annual Meeting

The fortieth annual meeting of the California Conference of Seventh-day Adventists will be held at Fresno, California, February 9 to 19, 1911, for the purpose of electing the officers for the ensuing year and the transaction of such other business as may come before it for consideration.

The first business meeting of the session will be held at 9:00 A.M., Friday, February 10.

The following sections from the constitution of the California Conference give the basis of representation of the churches:

"Each local church shall be entitled to one delegate in the sessions of this conference, without regard to numbers, and one additional delegate for every twenty church members.

"Unorganized companies of Sabbath-keepers shall be represented by the delegates at large."

S. N. Haskell, *President.*
Claude Conard, *Secretary.*

Notice

It is expected that the attendance at the California Conference this year will be large. In order to accommodate all it will be necessary for those coming to bring bedding. Your room will be furnished free, but it could not be expected of the Fresno church to board such a large delegation. Men who have bicycles can have excellent rooms that are a little ways from the street cars. Wheels can be checked as baggage. Your bedding will be transferred to your rooms free of charge. The reception committee of young men, wearing badges, will meet you at the train or at the church at the corner of O and Mariposa Streets. Any one wishing further information will address the writer, 2855 McKenzie Ave., Fresno, Cal.

C. L. Taggart.

Railroad Rates to Fresno Conference

Word has just been received from the Southern Pacific and Santa Fe railway companies that the usual convention rates of one and one third round trip fare will be granted to those attending the annual conference session at Fresno, California, February 9-19, 1911.

The reduction in rates will be given on the receipt certificate plan, the same as has been previously followed in our conference sessions and camp-meetings. At the time of securing ticket to Fresno, the purchaser should ask the railway agent for a receipt for the amount paid, stating at the time that he is going to attend the annual conference of the Seventh-day Adventists. When signed at Fresno by the secretary of the meeting, this receipt will serve as a certificate, upon presentation of which to the ticket agent at Fresno, a return ticket will be sold at one third of the rate paid in coming. This, of course, is with the understanding that there are more than fifty persons in attendance holding receipts for full fare paid in coming to the meeting.

Receipts entitling the holder to the reduction may be secured upon tickets purchased at any time between January 30 and February 19, and are good for the reduced rates in returning February 9-21.

Stopover privileges may be secured on the going trip provided the same are requested and paid for at the stopover rate when the ticket is purchased. Receipt should be taken the same as in the case of the limited ticket. No stopover will be allowed on the return trip.

It is understood that if through any fault of the one attending the meeting receipt has not been secured for the fare paid, or he is unable to secure the benefit of the reduced rate, the railway companies will not consider any claims for refund. The rates mentioned herein are good from all stations on these lines in California and including Reno, Nevada.

Claude Conard,

Sec. California Conference.

Help Wanted

An experienced forelady for steam laundry, nurses, stenographer, chambermaids, dining-room help, ironers, and call-boys.

Permanent employment. Good wages. Also wish to correspond with those who desire a training as sanitarium clerks, stewards, cooks, and matrons.

Address —

L. M. Bowen,
Sanitarium, Napa Co., Cal.