

WAGE SCALE

*of the General Conference of
Seventh-day Adventists*



Revised
Spring Meeting, 1937

PRINTED IN U.S.A.

INTRODUCTORY

"IN order that there may be a uniform basis for the remuneration of various classes of workers, a denominational wage scale has been adopted, which applies in principle in all the world.

"Minimum and maximum rates have been set for different classes of workers, with the suggestion that men of long experience and tried service be rated at or near the maximum, while those of less experience receive during their early terms of service, more nearly the minimum rates.

"Besides the regular wage, provision is made for meeting hotel room rates, with a fixed allowance for incidental expenses where workers are traveling; for rent subsidies where necessary; and for a supplementary rate to medical superintendents of sanitariums and assistant physicians."—*General Conference Working Policy*, p. 141.

WAGE SCALE

THE General Conference Committee in its Spring Meeting in 1934 adopted a Wage Scale, and in the Spring Meeting held in March, 1937, this Wage Scale was revised by increasing the minimum and maximum rates ten per cent, effective as of January 1, 1937. The following rates are the result of this revision. Employing organizations should set the wages of all workers within the minimum and maximum rates given below.

	MIN.	MAX.
General Conference President		\$39.00
General Conference Secretary		
General Conference Treasurer		37.75
General Conference Vice-Presidents		
General Conference Associate Secretaries		
General Conference Undertreasurer	\$34.25	— 37.75
General Conference and Division Field Secretaries		
General Conference Office Secretary		
General Conference Assistant Treasurers		
General Conference Auditor		
General Conference Department Secretaries and Associates		
Division Secretaries and Treasurers		
Union Conference Presidents		
Senior College Presidents		
Sanitarium Superintendents		
General Managers large Publishing Houses		
Chief Editors Major Periodicals	30.75	— 37.00

	MIN.	MAX.
General Conference and Division Assistant Auditors		
Division Department Secretaries		
Union Conference Secretary-Treasurers		
Union Conference Department Secretaries		
Local Conference Presidents		
Sanitarium Business Managers		
Senior College Business Managers		
Assistant Physicians		
Publishing House Managers		
Publishing House Treasurers		
Publishing House Factory Super- intendents		
Publishing House Book Department Managers		
Publishing House Periodical De- partment Managers		
Junior College Presidents		
Senior College Department Heads (Men)		
Branch Publishing House Managers	27.00	— 35.00
Ordained Ministers		
Senior College Assistant Business Managers and Treasurers		
Academy Principals	25.25	— 33.50
Local Conference Treasurers		
Local Conference Book and Bible House Secretaries		
Local Conference Department Sec- retaries (Men)		
Publishing House Foremen	18.00	— 33.50
Junior College Department Heads (Men)		
Junior College Assistant Business Managers		
Sanitarium Assistant Business and Credit Managers	16.25	— 30.75

	MIN.	MAX.
Licensed Ministers		
Bible Workers (Men)		
Sanitarium Superintendents of Training Schools (Women)	16.25	27.00
Bible Workers (Women)		
Sanitarium Superintendents of Nurses (Women)		
Sanitarium Head Nurses (Women)		
Sanitarium Matrons		
Sanitarium Preceptresses		
College Matrons		
College Preceptresses		
Senior College Department Heads (Women)		
Local Conference Department Sec- retaries (Women)	13.50	25.25

The following Groups of Workers are referred to their respective committees and boards for audit within the limit of the given rates, according to experience, ability, responsibilities:

Stenographers and Clerks of all Organizations		
Publishing House Factory Workers		
Proofreaders		
Sanitarium Nurses and Helpers		
Assistant Editors		
School Teachers		
Miscellaneous Workers	9.25	31.50
		or hour rate
		19c — 68c

2. This wage scale applies in principle in all the world, it being understood that the committee of each division field will make a wage scale for its territory in terms of local currency, and in harmony with the living costs and standards of the people of their respective territories.

3. In placing the wage of officers and other leaders at a low rate, we recognize our inability, in justice to the rank and file of workers, to give more than nominal reward in remuneration to those who carry responsibility of leadership.

4. The wage scale should be strictly adhered to, and no special holiday allowances, year-end, or other special appropriations of any kind be made, except in cases of extreme emergency or serious illness.

MINIMUM AND MAXIMUM RATES

5. In view of the wide range in training and experience of men and women in many of the classifications listed in this schedule, and inasmuch as minimum and maximum rates have been stated for these different classes,

It is recommended, a. That men and women beginning their service be rated at or near the minimum and gradually advanced in harmony with the responsibility involved and efficiency developed, and that workers be not regarded as eligible to a maximum rating until they have had successful experience in their specific work over a period of years.

b. That the wages of young men starting in the work as secretaries of departments be audited the same as young men starting in the ministry, and that they be advanced according to their development, about equally.

SUPPLEMENTARY RATE TO PHYSICIANS

6. *It is recommended, a.* That in view of the heavy expense incurred in their education, and the necessity of keeping in touch with latest methods of operating practice, the rate for sanitarium superintendents and assistant physicians be supple-

mented, according to the experience and service of the physician, by an amount not less than 10 per cent and not more than 30 per cent of the rate named in the wage scale for their respective classes.

b. That in interpreting this provision for supplementary rate, our sanitarium boards shall set the rate of assistant physicians for the first year after internship at a base rate of \$27.00, plus a supplementary rate of from 10 to 15 per cent, according to environment.

c. That the rate for second-year assistant physicians be a base rate of \$29.25, and a supplementary rate of from 10 to 15 per cent, according to environment.

d. That for the first-year medical superintendents the base rate be \$30.75, plus 10 to 15 per cent, according to environment.

e. That second-year medical superintendents' base rate be \$34.25 plus a supplementary rate of from 10 to 15 per cent, according to environment.

f. That the boards in holding to this schedule for first and second-year assistant physicians and medical superintendents, take into consideration any previous experience in the service of the cause that these classes of medical workers have had prior to their qualifying as physicians.

g. That in the years of service beyond these first two years it be left with the boards to set the compensation on a graduated scale according to the years of service and efficiency, the maximum base rate of \$37.00 plus 30 per cent supplementary rate, making a net rate of \$48.00 in the case of medical superintendents, and a base rate of \$35.00 plus 30 per cent supplementary rate, making a net rate of \$45.50 in the case of assistant physicians to be paid only in exceptional cases of experience and need.

BOARD AND HOTEL ALLOWANCE

7. It is recommended, *a.* That hotel room rates be allowed our workers when traveling.

b. That a traveling allowance of from \$1.00 to \$1.50 a day be made to the General Conference, and division workers, whenever a laborer is on his personal expense, it being understood that this allowance shall not apply when a worker is entertained without charge.

c. That (*a*) and (*b*) of section seven apply in union and local conferences as their respective committees may deem just.

OTHER ALLOWANCES

NOTE.—See General Conference Working Policy for information relative to Rent Subsidies, Medical and Dental Allowances, Automobile Expense, etc.

MINISTERIAL INTERNS

In harmony with the internship principle, the salary rate per week shall be on the basis of a limited wage.

	<i>First Year</i>	<i>Second Year</i>
<i>a.</i> Married men	\$16.50 to \$20.00	\$20.00 to \$24.25
<i>b.</i> Unmarried men	\$13.25 to \$16.50	\$16.50 to \$20.00
<i>c.</i> Bible workers	\$11.00 to \$14.50	\$14.50 to \$16.50

It is recommended that interns who have been graduated from our senior college ministerial courses and who have had field laboratory experience in evangelism during their college work, be paid at or near the maximum set for interns in the respective years, and that upon completion of their intern period they be placed at or near the maximum for licensed preachers.

When these ministerial interns are placed in cities where rents and other expenses are high, the principle of rent subsidy operative in the General Conference Working Policy shall apply.