

MIDDLE EAST DIVISION COMMITTEE

December 24, 1968 8:00 A.M.

MEMBERS PRESENT:

F. C. Webster, R. E. Anderson, Salim Japas, Maurice Katrib, George Khoury, Herschel Lamp, L. C. Miller, R. C. Mills, Manoug Nazirian, Chafic Srour, K. L. Vine, Ray L. Jacobs

DEVOTIONAL SERVICE:

Prayer was offered by Maurice Katrib and R. C. Mills.

68/260 WELFARE SHIPMENTS - REQUESTS

VOTED, To pass on to the General Conference requests for welfare shipments, as follows:

Egypt Section	Used Clothing	300 bales
	CARE Food	2,000 units
Turkey Section	CARE Food	2,000 units

FCW

68/261 TURKEY SECTION - ASSISTANCE FOR CAMP

Whereas, Manuk Benzatyan will be attending the Andrews Extension School during the summer of 1969, and no local help is available for the direction of the Turkey Section youth's camp, it was

VOTED, To authorize Elder L. C. Miller to travel to Turkey for the purpose of giving direction to the youth camp scheduled for the summer of 1969.

RLJ

68/262 NATHAN RATIB - ESTABLISH HOME IN JORDAN

Nathan Ratib, a credentialed colporteur from Egypt, has been doing successful colporteur work in various countries of the Middle East. The Jordan Section has requested counsel regarding his desire to establish his home in Amman and to continue to canvass in Jordan and other fields as may be arranged. It was

VOTED, To approve the plan for Nathan Ratib to establish his home in Jordan so long as he is permitted to work, it being understood that

1641
December 24, 1968

courtesies extended to him (house rent subsidy, medical and utility allowances, etc.) be paid by the Jordan Section and that the expense be shared by the fields in which he works in proportion to the amount of sales in each Section, and further, that the service record be maintained by the Jordan Section and that books for his work be provided by the Section in which he labors. Effective January 1, 1969.

RLJ

68/263 CLEO JOHNSON - FURLOUGH

Cleo Johnson began service in the Benghazi Hospital January 18, 1965. In harmony with his request and on recommendation of the Benghazi Hospital Board, it was

VOTED, That Cleo Johnson be granted an extended furlough from August 15, 1969 to June 30, 1970, and that during that time he work toward an MA degree in the field of business administration. RLJ

68/264 DALE HEPKER - FURLOUGH

Dale Hepker, Head of the Department of English in Middle East College, arrived in the Middle East Division September 1, 1966. It is preferable that he take his furlough during the summer of 1969. In harmony with his request and on recommendation of the Middle East College Board (MEC 68/109), it was

VOTED, To grant Dale Hepker a furlough from June 23 to September 22, 1969. RLJ

68/265 HARLEY BRESEE - FURLOUGH

Harley Bresee will complete a three-year term of service in the Lebanon Section January 24, 1969, and has requested authorization to take his furlough during the summer of 1969. It was

VOTED, To grant Harley Bresee a three-month furlough beginning June 1, 1969. RLJ

68/266 NATHAN DAWOOD - CALL TO LEBANON

VOTED, To pass on to the Iraq Section the call of the Lebanon Section for Nathan Dawood to serve as pastor/evangelist, effective July 1, 1969. RLJ

1642
December 24, 1968

68/267 IRAN SECTION - CALL FOR PHYSICAL THERAPIST

In harmony with the recommendation of the Iran Section, it was

VOTED, To pass on to the General Conference the call of the Iran Section for a physical therapist to serve in the Teheran physical therapy clinic. RLJ

68/268 BENHAZI HOSPITAL - CALL FOR VILLARDO L. ALMONTE

VOTED, To pass on to the General Conference the call of the Benghazi Hospital for Villardo L. Almonte of Philippine Union College to serve in the business department. It is understood that Mr. Almonte's wife, Dr. Aldine Capobres Almonte, is a qualified OB-gyn physician and will fill our pending call for this speciality (MED 63/66). RLJ

68/269 BENHAZI HOSPITAL - CALL FOR EXECUTIVE HOUSEKEEPER

VOTED, To pass on to the General Conference the call of the Benghazi Hospital for an executive housekeeper. In order to provide a budget for this worker the call for one of the two nurses requested in action 66/152 is hereby cancelled. RLJ

68/270 DIVISION MEDICAL SECRETARY

VOTED, To pass on to the General Conference a call for a physician to serve as medical secretary for the Middle East Division. RLJ

68/271 BENHAZI HOSPITAL - CALL FOR GENERAL PRACTITIONER

VOTED, To pass on to the General Conference the call of the Benghazi Hospital for a general practitioner. RLJ

68/272 VACATION TIME - HUGH COWLES, MAURICE KATRIB, AND GEORGE YARED

VOTED, To approve the request of Hugh Cowles, Maurice Katrib, and George Yared to take one week of their 1968 vacation in the year 1969. RCM

1643
December 24, 1968

68/273 NAJIB AYOUB - FINAL SETTLEMENT

Najib Ayoub has served as cashier of the Jordan Section and upon his own request has discontinued his work in order to pursue a study program in the United States. It was

VOTED, To approve the request of the Jordan Section to grant Najib Ayoub a final settlement allowance of JD 62.000. RCM

68/274 HELMY BARBAWY - EMPLOYMENT

Helmy Barbawy and his wife have been living separately for a number of years. During the summer of 1968, Mrs. Barbawy and her three children (one son was already at Middle East College) came to Lebanon where she was employed by the Lebanon Section as a teacher. Mr. Barbawy alleges that since his wife has been employed, the Egypt Section is obligated to offer him employment. Counsel has been requested by the Egypt Section. It was

AGREED, To advise the Egypt Section that we do not consider that the employment of Mrs. Barbawy by the Lebanon Section in any way obligates the Egypt Section to employ Mr. Barbawy, neither does it prohibit such employment, but that the subject of his employment rests entirely on its own merits. FCW

68/275 AUTOMOBILE DEPRECIATION ADVANCES

VOTED, To grant a two-year advance on automobile depreciation to the following workers to assist them in the purchase of automobiles:

Robert Nickell
Dale Perry
Leroy Sauder

RCM

68/276 MARLENE GILLEROTH - PIANO LESSONS

In harmony with the request of Middle East College, it was

VOTED, That Marlene Gilleroth be authorized to continue taking piano lessons with Miss Z. Sarkissian in Beirut during the 1968/69 school year. RCM

68/277 BENGHAZI HOSPITAL - REASSIGNMENT OF FUNDS

In harmony with the request of the Benghazi Hospital Board, it was

VOTED, To reassign the 1967 Special Appropriation for Benghazi Hospital Housing of LL 108,000.00 (Lif 12,500.000) to Purchase of Equipment for the new hospital. RCM

1644
December 24, 1968

68/278 ANDREWS EXTENSION SCHOOL - FINANCIAL PLAN

VOTED, That the cost of room and board for Andrews Extension School attendants be supplied and that the cost of books and study materials be a personal expense which may be reported by the workers on the regular Equipment and Book Allowance Policy for 1969. LCM

68/279 FURLOUGH AND MISSIONARY APPOINTEES RESERVES - OVERDRAFT

VOTED, To charge the deficit in the 1968 Furlough and Missionary Appointees Reserves to the Emergency Reserve. RCM

68/280 JOHN STRAIN - EMPLOYMENT

Mr. and Mrs. John Strain came to Libya without receiving a regular call processed by the General Conference. They had planned only to come for a short visit to Mrs. Strain's parents, the Russell Nolins. When the administration of the Benghazi Hospital learned that Mr. Strain would be willing to work in the maintenance department and she to teach in the overseas school, it advised the General Conference to suspend the call for a teacher and to assist this couple in securing a work permit for Libya and in making the move to Benghazi. Mr. Strain left his work and spent time in preparing an ambulance for the hospital and in driving it to the East coast for shipment. The Strains have filled a definite need in Benghazi and have been surprised to learn that they were not on a regular missionary basis. They are willing to continue to serve in Benghazi, where he can be of service during the time Russell Nolin is on furlough.

In harmony with the recommendation of the Benghazi Hospital Board, it was

VOTED, To approve the employment of John Strain on location and that he be granted the regular allowances for workers in the field until the end of 1969. The salary rate for Mr. and Mrs. John Strain for 1968-1969 will be 90% and 65% respectively. RCM

68/281 NICOLAS YOUSSEF - SPECIAL ASSISTANCE

Nicolas Youssef has incurred extraordinary expense connected with the sickness and decease of his son above and beyond the assistance given by policy, and also due to cost of education of his family, is deeply involved in debt. It was

VOTED, To grant to Nicolas Youssef a special aid of LL 250.00 and an advance of LL 500.00 to be returned at the rate of LL 50.00 per month, and further

To request the Lebanon Section to extend an aid of LL 250.00 for Brother Youssef. RCM

1645
December 24, 1968

68/282 GEORGE SAAD - SPECIAL ASSISTANCE

George Saad has been required to pay customs taxes of more than LL 1,200 in connection with his move to Lebanon a number of years ago.
It was

VOTED, To grant to George Saad a special aid of LL 250.00, and an advance of LL 500.00 to be returned at the rate of LL 50.00 per month.
RCM

The meeting was adjourned with prayer.

F. C. Webster, Chairman

R. L. Jacobs, Secretary

MIDDLE EAST DIVISION COMMITTEE MINUTES

1968 INDEX

Abdel-Malak, Hanna -- Call to Benghazi Hospital.....	68/23	1535
Advance - A. N. Barlas, on sustentation	68/66	1549
Advanced Study		
Keshishzade, Anoosh, Iran Section.....	68/143	1579
Oliverio, M. T., Benghazi Hospital.....	68/16	1534
Advertisements -- "Pine Echoes", 1968.....	68/65	1549
Affiliation Agreement -- Revision, Loma Linda Univ- ersity & Middle East College.....	68/249	1625
Akar, Jehad -- Call to Benghazi Hospital.....	68/63	1548
Amman School Property -- Rescind action authorizing sale.....	68/81	1554
Anderson, R. E.		
Chairmn, Division Committee, during absence of Division officers.....	68/190	1593
Permanent return.....	68/232	1618
Andrews Extension School		
1969, Middle East College.....	68/220	1609
Financial plan.....	68/278	1644
Appointments		
Biennial Sessions.....	68/31	1538
Campmeetings.....	68/31	1538
Syria Section president, Gabriel Katrib.....	68/170	1586
"Art of Obtaining Decisions" -- Publication.....	68/102	1563
Ashkar, Fuad -- Worker In-service Training.....	68/26	1536
Automobile		
Depreciation Advance, George Khoury.....	68/160	1583
Depreciation Advance, Robert Nickell.....	68/275	1643
Depreciation Advance, Dale Perry.....	68/275	1643
Depreciation Advance, Leroy Sauder.....	68/275	1643
Ayoub, Najib -- Final settlement, Jordan.....	68/273	1643
Azar, Sabry -- Call cancelled, Egypt Section.....	68/17	1534
Banna, Habib -- Vacation in Europe.....	68/177	1587
Barbawy, Helmy -- Employment.....	68/274	1643
Barlas, A. N. -- Advance on sustentation.....	68/66	1549
Base rates -- Salary, modification of.....	68/34	1539
Beirut Physiotherapy Clinic -- Equipment request.....	68/134	1574
Benghazi Hospital		
Akar, Jehad -- Call to Benghazi.....	68/63	1548
Assistant Business Manager.....	68/240	1620
Beirut Clinic Equipment, request.....	68/134	1574
Brown, Rae Anna, Furlough.....	68/79	1553
Calls		
Abdel-Malek, Hanna.....	68/23	1535
Almonte, Villardo L.....	68/268	1642
Chung, Ruth.....	68/21	1535
Dental Laboratory Technician.....	68/183	1590
Elementary Teacher.....	68/20	1535
Executive Housekeeper.....	68/269	1642
General Practitioner.....	68/271	1642

Laboratory Technician.....	68/38	1541
Laboratory Technician.....	68/152	1582
Laboratory Technician, renewed.....	68/166	1585
Nurses, from Indonesia.....	68/236	1619
Pharmacist.....	68/237	1619
Physiotherapist.....	68/38	1541
X-ray Technician.....	68/124	1571
Chang, Soon Cha, Missionary license.....	68/151	1581
Cho, Chung Cha, Missionary license.....	68/151	1581
Committee Meetings.....	68/177	1587
Construction, School/Church (Temporary).....	68/173	1586
Credentials and Licenses, 1969.....	68/247	1622
Dennis, Aaron, Extended furlough.....	68/25	1535
Green, Jon, Future service.....	68/43	1542
Green, Jon, Ministerial credentials.....	68/151	1581
Green, Mrs. Jon, Missionary license.....	68/151	1581
Lamb, Virginia, Missionary license.....	68/138	1578
Ludington, D. C., Travel authorization.....	68/42	1541
Masloub, Munir, Furlough.....	68/78	1553
Oliverio, M. T., Advanced study.....	68/16	1534
Perry, Dale, Automobile depreciation advance.....	68/275	1643
Reassignment of funds to purchase equipment.....	68/277	1643
Rent ceiling suspended.....	68/37	1540
Salary adjustments, Deborah and Helga.....	68/172	1586
Sauder, Leroy, Automobile depreciation advance... ..	68/275	1643
Sines, J. A., Ministerial license.....	68/151	1581
Sines, Mrs. J. A., Missionary license.....	68/36	1540
Sines, Mrs. J. A., Missionary license.....	68/151	1581
Strain, John, Employment.....	68/280	1644
Tripoli Fair Project, appropriation.....	68/241	1620
Yacoub, Antar, Missionary credentials.....	68/151	1581
Better Life Picture Rolls--Subsidy.....	68/100	1562
Biennial Sessions		
Iraq and Jordan.....	68/31	1538
Syria, April 12, 1968.....	68/44	1542
Bishai, Basta -- Reconsideration of sustentation rate.....	68/113	1568
Bishai, Sami -- Furlough to Egypt.....	68/155	1582
Bishmezzine School -- Missions Extension offering.....	68/61	1548
Bland, F. L. -- Itinerary, Nov. 7-26.....	68/178	1587
Bosharia Church -- Plans.....	68/60	1548
Bourj-Hammoud -- Five-Day Plan	68/182	1589
Bresee, Harley -- Furlough.....	68/265	1641
Bresee, Mrs. Harley -- Call to Lebanon Section.....	68/162	1583
Brown, Rae Anna -- Furlough.....	68/79	1553
Budget -- Report for 1969.....	68/256	1634

Calls

Abdel-Malek, Hanna, to Benghazi Hospital.....	68/23	1535
Affiliate Professor, Middle East College.....	68/126	1571
Akar, Jihad, to Benghazi Hospital.....	68/63	1548
Almonte, Villardo L., Benghazi.....	68/268	1642
Azar, Sabry, cancelled.....	68/17	1534
Chung, Ruth, to Benghazi Hospital.....	68/21	1535
Cyprus Section.....	68/221	1612
Dawood, Nathan, from Iraq to Lebanon.....	68/266	1641
Dental Laboratory Technician, Benghazi.....	68/183	1590
Elementary Teacher, Benghazi.....	68/20	1535
Evangelist, Iran Section.....	68/19	1534
Evangelist, Jerusalem, cancelled.....	68/18	1534
Executive Housekeeper, Benghazi.....	68/269	1642
General Practitioner, Benghazi.....	68/271	1642
Khoury, Najm, Middle East College.....	68/189	1593
Khoury, Nasim, Middle East College.....	68/127	1571
Khoury, Nasim, Cancelled.....	68/139	1578
Laboratory Technician, Benghazi.....	68/40	1541
Laboratory Technician, from Far Eastern Division.	68/152	1582
Malaka, Hanna, to Jordan.....	68/22	1535
Manager, Middle East Press.....	68/235	1618
Medical Secretary, Division.....	68/270	1642
Music Department head, Middle East College.....	68/73	1550
Nurses, from Indonesia.....	68/236	1619
Pharmacist, Benghazi.....	68/237	1619
Physiotherapist, Benghazi.....	68/38	1541
Physiotherapist, Iran Section.....	68/267	1642
Professor in Islamics, Middle East College.....	68/132	1573
Williams, Ruby, to Middle East College.....	68/122	1570
Williams, Ruby, Reconsideration.....	68/142	1578
Wong, James, to Benghazi.....	68/166	1585
X-ray Technician, Benghazi.....	68/124	1571
Campaigns -- Evangelistic.....	68/90	1557
Campmeetings -- Iran.....	68/31	1538
Car Authorization -- Policy revision.....	68/93	1559
Casella, Danai -- Approve appointment, Cyprus.....	68/154	1582
Chung, Ruth -- Call to Benghazi Hospital.....	68/21	1535
Church Calendar		
1969, Revised.....	68/230	1614
1970	68/231	1616
Colporteurs		
Ratib, Nathan, home in Amman, Jordan.....	68/262	1640
Summer, 1968.....	68/118	1570
Committees		
Audit, yearend meetings.....	68/193	1595
Budget, yearend meetings.....	68/193	1595
Credentials and Licenses.....	68/219	1609
Disaster & Famine Relief, policies.....	68/104	1563
Division, membership.....	68/228	1613

Greek Literature.....	68/227	1613
Housing Subsidy Evaluation committee.....	68/30	1537
Literature Planning & Reading, additions.....	68/115	1569
Local Section dates.....	68/177	1587
Midyear, 1969.....	68/224	1613
Ministerial Training.....	68/202	1600
Radio-TV Advisory.....	68/83	1554
Congress -- World Youth.....	68/84	1555
Constructions -- Benghazi Hospital School/Church.....	68/173	1586
Councils -- Lay Activities, May 13, 14.....	68/33	1539
Cowles, L. H.		
Request for part-time service.....	68/140	1578
Vacation time.....	68/272	1642
Credentials		
Chang, Soon Cha, Missionary license.....	68/151	1581
Cho, Chung Cha, Missionary license.....	68/151	1581
Committee.....	68/219	1609
Gharib, Kamly, Missionary license.....	68/151	1581
Green, Jon, Ministerial credentials.....	68/151	1581
Green, Mrs. Jon, Missionary license.....	68/151	1581
Lamb, Virginia, Missionary license.....	68/139	1578
Sines, J. A., Ministerial license.....	68/151	1581
Sines, Mrs. J. A., Missionary license.....	68/151	1581
Valid to December 31, 1969.....	68/247	1621
Yacoub, Antar, Missionary credentials.....	68/151	1581
Cyprus Section		
Approval for purchases.....	68/47	1543
Call for workers (Pastor/evangelist).....	68/221	1612
Cassella, Danai, VOP worker.....	68/154	1582
Committee meetings.....	68/177	1587
Dragatsi, George, Ministerial scholarship.....	68/117	1569
Elmadjian, Moses, to study at Middle East College	68/2	1531
Jones, J. S., Permanent return.....	68/70	1550
McDaniel, Dean, Assist in Greek MV Camps.....	68/146	1579
Nigeria War Relief offering goal.....	68/257	1637
Request for services of Nick Germanis.....	68/15	1534
Salary rates, 1969.....	68/255	1633
Sustentation beneficiaries.....	68/252	1629
Treasurer & Book and Bible House manager.....	68/153	1582
Daily Program		
Adopted for midyear meeting.....	68/75	1552
Adopted for yearend meeting.....	68/192	1594
Darnell, R. C. -- Furlough extension.....	68/77	1553
Dawood, Nathan -- Call to Lebanon.....	68/266	1641
Decision Filmstrips -- "In His Steps".....	68/99	1562
Dennis, Aaron -- Furlough and study plans.....	68/25	1535
Depreciation & Mileage Rates -- Motorcycle.....	68/27	1536
Disaster & Famine Relief -- committee, policies.....	68/104	1563

Division		
Call, Medical Secretary	68/270	1642
Credentials and Licenses, 1969.....	68/247	1621
Gharib, Kamly, call from Lebanon.....	68/3	1531
Gharib, Kamly, Missionary license.....	68/151	1581
Hammond Organ to Middle East College, donated...	68/1	1531
Loan request, Middle East College bakery.....	68/251	1629
Missionary Book-of-the-Year, 1969.....	68/130	1573
Operating Budget, 1968.....	68/52	1544
Division Committee		
Anderson, R. E., Chairman, absence of officers..	68/190	1593
Membership.....	68/228	1613
Dragatsi, George -- Ministerial scholarship, Cyprus..	68/117	1569
Educational Assistance		
Egyptian SDA students.....	68/96	1560
Youssef, Nicola, for children.....	68/67	1549
Educational Department		
Curriculum, Nile Union Academy.....	68/51	1544
Iran Adventist Academy, Missions Extension Offer.	68/55	1546
"Journal of True Education".....	68/95	1560
Teachers' Wage Scale, revised.....	68/35	1540
Vacation Policy, education workers.....	68/87	1556
Edwards, J. E. -- Middle East College Week of Prayer.	68/32	1539
Egypt Section		
Employment, Barbawy, Helmy.....	68/274	1643
Nigeria War Relief offering goal.....	68/257	1637
Salary Rates, 1969.....	68/255	1633
Sustentation Beneficiaries.....	68/252	1629
Welfare shipment request.....	68/260	1640
Elmadjian, Moses		
Permission to attend Lebanon MV Camp.....	68/174	1587
Study, Middle East College.....	68/2	1531
Emergency Reserve		
Furlough & Missionary Appointees - overdraft....	68/279	1644
Employment		
Barbawy, Helmy, Egypt.....	68/274	1643
Haddad, Wadie, Jordan.....	68/119	1570
Karim, M. Abdul, Middle East College.....	68/125	1571
Mousa, Minerva, Middle East College.....	68/120	1570
Nolin, Mrs. Lloyd.....	68/168	1585
Razzouk, Naji, Middle East College.....	68/121	1570
Strain, John.....	68/280	1644
Wives of Workers, Policy revision.....	68/92	1558
Equipment --Photocopy machine for Division office....	68/180	1589
Evangelism		
Campaigns.....	68/90	1557
Exchange of evangelists.....	68/243	1621
Gift Bible.....	68/195	1596
Gift Bible, goal for Bibles.....	68/101	1562
Plan for intensive training.....	68/89	1557
Evangelism Training Course -- Modification of date...	68/149	1580

Faimann, Herbert -- Furlough postponed.....	68/176	1587
Fair Booth -- Tripoli, appropriation to Benghazi.....	68/241	1620
Fenn, R. L.		
Itinerary, Oct. 9 - 28.....	68/191	1593
Nile Union Academy, Week of Prayer.....	68/242	1620
Permanent return.....	68/234	1618
"Pine Echoes" ad, prepare copy.....	68/65	1549
Film		
Lay Activities department, "In His Steps".....	68/99	1562
Purchases authorized, "Count Down", "Family Plan.".....	68/169	1586
Religious Liberty.....	68/88	1556
Final Settlements		
Ayoub, Najib, Jordan Section.....	68/273	1643
Hanna, Ibrahim.....	68/239	1619
Policy.....	68/218	1608
Finance		
Andrews Extension School.....	68/278	1644
Appropriations, Evangelistic Campaigns.....	68/90	1557
Appropriations, Tripoli Fair Booth.....	68/241	1620
Assistance for Offset Press, Middle East Press..	68/131	1573
Auto Depreciation Advance, George Khoury.....	68/160	1583
Bishai, Basta, Reconsideration, Sustentation rate	68/113	1568
Bosharia Church.....	68/60	1548
Budget Report, 1968.....	68/256	1634
Car Authorization, Policy revision.....	68/93	1559
Educational Fund, Egyptian SDAs.....	68/96	1560
Employment, Wives of workers.....	68/92	1558
Exit tax, student colporteurs, Iran.....	68/97	1561
Funeral Expense, Youssef, Fuad.....	68/159	1583
Furlough & Missionary Appointees Reserves, over-		
draft.....	68/279	1644
Haddadin, Wail, sponsorship by Division.....	68/161	1583
Khoury, George, assistance for theft.....	68/49	1543
Loan to Middle East College, "Verigoud" industry	68/8	1532
Loan request, Middle East College bakery.....	68/251	1629
Motorcycle, depreciation & mileage rate.....	68/27	1536
New plan for payment overseas workers.....	68/253	1630
Obeid, Hamed, special allowance.....	68/112	1567
Operating Budget, Middle East Division, 1968....	68/52	1544
Purchase, Religious Liberty film.....	68/88	1556
Reallocation of funds, Middle East College.....	68/10	1532
Reassignment of funds, Middle East Press.....	68/135	1575
Reassignment of reserves, Iran Section.....	68/6	1532
Rent Allowance Policy, revised.....	68/91	1558
Salary Rates, 1969.....	68/255	1633
Salary Rates, Modification of Base.....	68/34	1539
Sustentation Policy.....	68/94	1559
Teachers' Wage Scale, revised.....	68/35	1540
Week of Prayer Readings, 1968.....	68/136	1575
Youssef, Nicola, educational assistance.....	68/67	1549
Five-Day Plans -- January, February, 1969.....	68/258	1638
Funeral Expense -- Fuad Youssef.....	68/159	1583

Furlough

Bishai, Sami.....	68/155	1582
Bresee, Harley.....	68/265	1641
Brown, Rae Anna.....	68/79	1553
Darnell, R. C., Extension.....	68/77	1553
Dennis, Aaron, Extension.....	68/25	1535
Faimann, Herbert, Postponed.....	68/176	1587
Hepker, Dale.....	68/245	1621
Hepker, Dale.....	68/264	1641
Hyde, R. D.....	68/24	1535
Hyde, R. D., Extension.....	68/46	1543
Jacobs, R. L.....	68/71	1550
Johnson, Cleo.....	68/263	1641
Masloub, Munir.....	68/78	1553
McConnell, Darel W.....	68/244	1621
Oliverio, Eliseo, Extension.....	68/41	1541
Vine, Dr. Kenneth.....	68/5	1532
Webster, F. C.....	68/246	1621
Williams, Ruby.....	68/4	1531
Furlough & Missionary Appointees Reserves - Overdraft..	68/279	1644

General Conference

Call for Professor in Islamics, Middle East College	68/132	1573
Financial Assistance for Middle East Press.....	68/131	1573
Request for used clothing, Iraq.....	68/222	1612
Germanis, Nick -- Request for services in Cyprus.....	68/15	1534
Ghali, Habib -- Ordination approval.....	68/248	1625
Gharib, Kamly -- Call to Middle East Division.....	68/3	1531
Gift Bible Evangelism -- Goal for Bibles.....	68/101	1562
Gilleroth, Bert		
Travel outside Division.....	68/167	1585
Ordination approval.....	68/248	1625
Gilleroth, Marlene -- Piano lessons.....	68/276	1643
Goals		
Ingathering.....	68/198	1599
Sabbath School department, 1969.....	68/204	1601
Sabbath School offerings.....	68/203	1600
Gratitude -- To God, yearend meetings.....	68/259	1639
Gray, Elder & Mrs. H. L. -- Travel to Europe.....	68/147	1580
Green, Jon -- Work in Benghazi for present.....	68/43	1542

Haddad, Wadie -- Employment, Jordan Section.....	68/119	1570
Haddadin, Wail		
Sponsorship.....	68/68	1549
Sponsorship by Division.....	68/161	1583
Hagopian, Dr. Moses Der -- Letter of Guarantee.....	68/64	1549
Halabi, Shahada -- Vacation & Travel outside Division..	68/141	1578
Hanna, Ibrahim -- Final settpeement approval.....	68/239	1619
Hepker, Dale		
Furlough.....	68/245	1621
Furlough.....	68/264	1641
Heppenstall, Dr. E. -- Call to Middle East College.....	68/59	1547
Heshbon Archeological Expedition -- George Unger.....	68/144	1579
Hyde, R. D.		
Furlough.....	68/24	1535
Furlough.....	68/46	1543

Income Tax Policy -- Jordan Section.....	68/28	1536
Ingathering		
Funds, policy.....	68/105	1565
Goals.....	68/109	1566
Goals.....	68/198	1599
Helps for Ingathering solicitors, translation....	68/107	1566
Leaflet, translation.....	68/106	1565
Objectives.....	68/198	1598
Iran Academy -- Missions Extension Project, 1968.....	68/61	1548
Iran Section		
Call for Pastor-Evangelist.....	68/19	1534
Call for Physical Therapist.....	68/267	1642
Cancel call for T. W. Thomas.....	68/123	1570
Committee meetings.....	68/177	1587
Exit Tax for student colporteurs.....	68/97	1561
Furlough, R. D. Hyde.....	68/24	1535
Furlough, R. D. Hyde, extension.....	68/46	1543
Iran Academy, Mission Extension Project, 1968....	68/61	1548
Keshishzade, Anoosh, advanced study.....	68/143	1579
Mission Extension Project, 1968.....	68/55	1546
Nickell, Robert, Automobile Depreciation Advance.	68/275	1643
Nigeria War Relief Offering goal.....	68/257	1637
Reassignment of Reserves.....	68/5	1531
Salary Rates, 1969.....	68/255	1633
Sustentation Beneficiaries.....	68/252	1629
Iraq Section		
Ashkar, Fuad, Worker In-Service Training.....	68/26	1536
Call for Nathan Dawood to Lebanon.....	68/266	1641
Committee meetings.....	68/177	1587
Green, Jon, temporarily in Benghazi.....	68/43	1542
Nigeria War Relief offering, goal.....	68/257	1637
Request for used clothing.....	68/11	1533
Request for used clothing.....	68/222	1612
Salary rates, 1969.....	68/255	1633
Student colporteurs, 1968.....	68/118	1570
Sustentation beneficiaries.....	68/252	1629
Jacobs, R. L.		
Itinerary, February through March.....	68/31	1538
Itinerary, April 5 - 28.....	68/56	1546
Itinerary, June - September.....	68/129	1572
Itinerary, November 18 - December 12.....	68/178	1588
Itinerary, November through December.....	68/258	1637
Furlough.....	68/71	1550
Writer's Contest, chairman.....	68/137	1575
Jacobs, Mrs. R. L. - Travel to Europe.....	68/147	1580

Japas, Salim		
Itinerary, April 12 - 20.....	68/56	1546
Itinerary, November through December.....	68/258	1637
Itinerary, January through December, 1969.....	68/258	1637
Jensen, Leif -- Permanent return.....	68/39	1541
Jerusalem -- Call for evangelist cancelled.....	68/18	1534
Johnson, Cleo -- Furlough.....	68/264	1641
Johnson, Harold S. -- Ordination approval.....	68/248	1625
Jones, J. S.		
Acting Secretary-Treasurer, Cyprus Section.....	68/153	1582
Permanent return.....	68/70	1550
Jordan Section		
Amman School property, rescind action, sale.....	68/81	1554
Bishai, Sami, Furlough.....	68/155	1582
Call for Hanna Malaka.....	68/22	1535
Committee meetings.....	68/177	1587
Final Settlement, Najib Ayoub.....	68/273	1643
Income Tax Policy.....	68/28	1536
Nigeria War Relief offering goal.....	68/257	1637
Ratib, Nathan, establish home, Amman.....	68/262	1640
Renewed call for Hanna Malaka.....	68/214	1604
Request for used clothing.....	68/82	1554
Salary rates, 1969.....	68/255	1633
Sustentation Beneficiaries.....	68/252	1629
"Journal of True Education" -- Policy.....	68/95	1560
Katrib, Gabriel -- Appointment, President Syria Section	68/170	1586
Katrib, Jad -- Travel outside division.....	68/167	1585
Katrib, Maurice -- Vacation time, 1969.....	68/272	1642
Katrib, Mr. & Mrs. Michael -- Travel, Europe.....	68/158	1583
Kemmerer, Martin -- Itinerary, Nov. 5 - 26.....	68/178	1588
Keshishzade, Anoosh -- Advanced study.....	68/143	1579
Khoury, George		
Assistance for theft.....	68/49	1543
Automobile Depreciation advance.....	68/160	1583
Itinerary, April 12 - 20.....	68/56	1546
Itinerary, June through September.....	68/129	1572
Itinerary, June through December.....	68/165	1584
Itinerary, November - December, 1968, Jan.-June, '69	68/258	1638
Khoury, Dr. Joseph		
Request for services, Lebanon Section.....	68/14	1533
Travel outside Division.....	68/53	1545
Khoury, Najm -- Call to Middle East Press.....	68/189	1593
Khoury, Nassim -- Cancel call to Mousseitbeh School...	68/139	1578
Kintanar-Sittingdown, Irma -- Permanent return.....	68/187	1591
Kolta, Farial -- Vacation in Europe.....	68/177	1587
Kolta, Nadie Wadie -- Vacation in Europe.....	68/177	1587
Kolta, Nawal -- Vacation in Europe.....	68/177	1587
Kuwait -- Student colporteurs, 1968.....	68/118	1570

Laboratory Technician -- Call, from Far East.Div.....	68/152	1582
Lamb, Virginia -- Missionary License.....	68/138	1578
Lamp, David -- Furlough.....	68/156	1582
Lamp, Dr. H. C.		
Five-Day Plan, Bourj-Hammoud Church.....	68/182	1589
Itinerary, March 24-28.....	68/45	1542
Itinerary, June through September.....	68/129	1572
Itinerary, Dec., 1968 through March, 1969.....	68/258	1638
Permanent Return.....	68/86	1556
Lamp, Mrs. H. C. -- Employment Division office.....	68/69	1549
Lay Activities		
Better Life Picture Rolls, subsidy.....	68/100	1562
Council, May 13 and 14.....	68/33	1539
Decision filmstrips, "In His Steps".....	68/99	1562
Disaster & Famine Relief Committee, policies.....	68/104	1563
"Doorway to Discovery", film purchase.....	68/108	1566
Gift Bible Evangelism.....	68/195	1596
Gift Bible Evangelism, goal for Bibles.....	68/101	1562
Helps for Ingathering Solicitors, translation....	68/107	1566
Ingathering funds, policy.....	68/105	1565
Ingathering, goals.....	68/109	1566
Ingathering leaflet, translation.....	68/106	1565
Ingathering objectives.....	68/198	1598
Lay Activities Institutes.....	68/111	1566
Laymen's Year.....	68/110	1566
Literature distribution.....	68/197	1597
Penetration tract.....	68/98	1562
Welfare centers, establishment.....	68/103	1563
Worldwide Laymen's Year, 1971.....	68/196	1596
Lebanon Section		
Aboujawda, F., vacation to Europe.....	68/181	1589
Akar, Jehad, call to Benghazi Hospital.....	68/63	1548
Benghazi, request for clinic equipment.....	68/134	1574
Bishmezzine School, Mission Extension offering...	68/61	1548
Bosharia church, plan.....	68/60	1548
Call, Mrs. Harley Bresee, part-time work.....	68/162	1583
Call, Nathan Dawood, Iraq.....	68/266	1641
Call, Najm Khoury, to Middle East Press.....	68/189	1593
Call, Nasim Khoury, to Middle East College.....	68/127	1571
Committee meetings.....	68/177	1587
Dragatsi, George, Ministerial Scholarship.....	68/117	1569
Elmadjian, Moses, to attend MV Camp.....	68/174	1587
Gharib, Kamly, call to Middle East Division.....	68/3	1531
Housing Subsidy Evaluation Committee.....	68/30	1537
Khoury, Dr. Joseph, request for.....	68/14	1533
Katrib, Mr. & Mrs. Michael, to Europe.....	68/158	1583
Lamp, Dr. H. C., Assist Five-Day Plan.....	68/182	1589
Missions Extension offering.....	68/61	1548
Nigeria War Relief offering, goal.....	68/257	1637
Plan, Bosharia Church.....	68/60	1548

Reallocation of Funds, VW bus, Bishmezzine.....	68/170	1589
Rent Ceiling, Zahle.....	68/163	1583
Salary Rates, 1969.....	68/255	1633
Social Security Allowances.....	68/29	1536
Special assistance for Nicolas Youssef.....	68/281	1644
Sustentation beneficiaries.....	68/252	1630
Teachers' Wage Scale, Jan.1, 1968.....	68/35	1540
Williams, Ruby, call to Middle East College.....	68/122	1570
Williams, Ruby, furlough.....	68/4	1531
Williams, Ruby, reconsideration of call.....	68/142	1578
Youssef, Nicola, Educational assistance.....	68/67	1549
Letter of Guarantee -- Dr. Moses Der Hagopian.....	68/64	1549
Libya		
Nigeria War Relief offering, goal.....	68/257	1637
Salary rates, 1969.....	68/255	1633
Student colporteurs, 1968.....	68/118	1570
Literature -- Enlarging our missionary service.....	68/197	1597
Loma Linda University		
Affiliation with Middle East College.....	68/249	1625
Middle East College, calling representative.....	68/59	1547
Representative, 1968-69, Middle East College.....	68/250	1628
Ludington, Dr. D. C. -- Travel authorization to USA...	68/42	1541
Malaka, Hanna		
Call to Jordan	68/22	1535
Call to Jordan, renewed.....	68/214	1604
Manaserian, George -- Ordination approval.....	68/248	1625
Marriage -- Workers to non-Adventists.....	68/80	1553
Martin, C. D. -- Itinerary, December 2 - 7.....	68/258	1638
Masloub, Munir -- Furlough.....	68/78	1553
McDaniel, Dean -- Assist in Greek MV Camps.....	68/146	1579
Medical Aid -- For near of kin, guideline policy.....	68/114	1568
Medical Department -- Purchase film "Family Planning"	68/169	1586
Medical Expense -- Assistance, Victoria Haddad.....	68/9	1532
Melki, Henry -- Modification of study plan.....	68/133	1574
Mercy Home -- Building Reserve reassignment.....	68/164	1584
"Messenger"		
Registration.....	68/212	1604
Responsible Editor.....	68/213	1604
Special 13th Sabbath number, publication.....	68/171	1586
McConnel, Darel W.--Furlough.....	68/244	1621
Middle East College		
Affiliation agreement, revision.....	68/249	1625
Call, affiliate professor.....	68/126	1571
Call, Business Administration Dept. head.....	68/57	1547
Call, Khoury, Nasim.....	68/127	1571
Call, Music Department head.....	68/73	1550
Call, Professor in Islamics.....	68/132	1573
Call, Williams, Ruby.....	68/122	1570
Credentials and Licenses, 1969.....	68/247	1623
Edwards, J. E., Week of Prayer.....	68/32	1539

Egypt requests summer school.....	68/13	1533
Elmadjian, Moses, to study.....	68/2	1531
Employment, Karim, M. Abdul.....	68/125	1571
Employment, Mousa, Minerva.....	68/120	1570
Employment, Mrs. Lloyd Nolin.....	68/126	1585
Employment, Naji Razzouk.....	68/121	1570
Faimann, Herbert, furlough.....	68/176	1587
Gilleroth, Marlene, piano lessons.....	68/276	1643
Haddad, Victoria, medical expense assistance.....	68/9	1532
Hammond organ, donated by Middle East Division.....	68/1	1531
Hanna, Ibrahim, final settlement.....	68/239	1619
Khoury, Dr. Joseph, request Lebanon Section.....	68/14	1533
Khoury, Dr. Joseph, Travel outside Div. territory..	68/53	1545
Khoury, Nasim, cancel call for.....	68/139	1578
Loan request, bakery.....	68/251	1629
Loma Linda representative, 1968-69.....	68/250	1628
Melki, Henry, study plan.....	68/133	1574
Reallocation of funds.....	68/10	1532
Representative from Loma Linda University.....	68/59	1547
Schwantes, Dr. S., Travel to Europe.....	68/53	1545
Sewer system.....	68/58	1547
"Verigoud" Industry.....	68/8	1532
Vine, Dr. Kenneth, furlough.....	68/5	1532
Williams, Ruby, reconsideration of call.....	68/142	1578
Yacoub, Ignatius, invitation to Div. Com. meetings.	68/150	1581
Middle East Press		
Call, Khoury, Najm.....	68/189	1593
Call, Manager.....	68/235	1618
Credentials and Licenses, 1969.....	68/247	1624
Financial assistance, offset press.....	68/131	1573
Housing Subsidy Evaluation Committee.....	68/30	1537
Missionary Book of the Year, 1969.....	68/130	1573
Reassignment funds for calculator.....	68/135	1575
Temperance tracts.....	68/238	1619
Week of Prayer readings, distribution.....	68/136	1575
Midyear Committee Meetings		
Daily Program.....	68/75	1552
Dates, 1969.....	68/224	1613
Standing Committees.....	68/76	1552
Miller, Elder L. C.		
Direct camp in Turkey, 1969.....	68/261	1640
Itinerary, Iran and Turkey, April.....	68/74	1550
Itinerary, May through October.....	68/129	1572
Itinerary, Dec., 1968 - June, 1969.....	68/261	1640
Miller, Mrs. L. C. -- Secretary, Division office.....	68/69	1549
Mills, R. C.		
Itinerary, March 11 - April 28.....	68/56	1546
Itinerary, August through October.....	68/129	1572
Itinerary, November 15 - December 22.....	68/178	1588

Ministerial		
Reading Course, 1969.....	68/201	1600
Scholarships.....	68/117	1569
Training Committee.....	68/202	1600
Missionary Book of the Year		
"Christ Object Lessons".....	68/130	1573
"Thoughts From the Mount of Blessings".....	68/130	1573
Missionary Volunteer Department		
Arabic Reading Course books, 1968.....	68/50	1544
Missionary Volunteer "Target" goals.....	68/217	1608
Morning Watch Calendar subsidy.....	68/175	1587
World Youth Congress, 1969.....	68/84	1555
World Youth Congress, plans.....	68/216	1606
Missions Extension		
Project, 1968.....	68/55	1546
Project, 1968.....	68/61	1548
Morning Watch Calendar -- Subsidy.....	68/175	1587
Motorcycle -- Depreciation and mileage rate.....	68/27	1536
Mousa, Minerva -- Employment, Middle East College.....	68/120	1570
Nakhle, Najeeb -- Ministerial Scholarship, Lebanon....	68/117	1569
Nazirian, Manoug		
Itinerary, August through October.....	68/129	1572
Itinerary, April through July, 1969.....	68/258	1638
Missionary Volunteer camp, Turkey.....	68/148	1580
Nickell, Robert -- Automobile Depreciation advances...	68/275	1643
Nigeria War Relief offering -- goals.....	68/257	1637
Nile Union Academy -- Curriculum.....	68/51	1544
Nolin, Judith -- Permanent return.....	68/145	1579
Nolin, Mrs. Lloyd		
Employment.....	68/168	1585
To United States, 1968-69 school year.....	68/145	1579
Offerings		
Nigeria Civil War Relief.....	68/225	1613
Nigeria War Relief offering, goal.....	68/257	1637
Oliverio, Eliseo -- Furlough.....	68/41	1541
Oliverio, M. T. -- Advanced study.....	68/16	1534
Ordination		
Approval.....	68/248	1625
Bible teachers.....	68/199	1599
Overseas Workers -- Plan for payment, etc.....	68/253	1630
Peacock, I. C. -- Permanent return.....	68/233	1618
Penetration Tract -- Lay Activities Dept. to prepare..	68/98	1562
Permanent Returns		
Anderson, R. E.....	68/232	1618
Fenn, R. L.....	68/234	1618
Jensen, Leif.....	68/39	1541

Jones, J. Sherwood.....	68/70	1550
Kintanar-Sittingdown, Irma.....	68/187	1591
Lamp, David.....	68/156	1582
Lamp, Dr. H. C.....	68/86	1556
Nolin, Judith.....	68/145	1579
Peacock, I. C.....	68/233	1618
Stephan, James R.....	68/72	1550
Tobiasson, Ruth.....	68/185	1590
Voth, Evangeline.....	68/184	1590
Perry, Dale -- Automobile Depreciation advance.....	68/275	1643
"Pine Echoes" -- Advertisement for 1968.....	68/65	1549
Policy		
Building Control.....	68/209	1603
Car Authorization.....	68/93	1559
Child Allowance.....	68/207	1603
Disaster & Famine Relief committee.....	68/104	1563
Employment, Wives of Workers.....	68/92	1558
Final Settlements.....	68/218	1608
Guideline, Medical Aid For Near of Kin.....	68/114	1568
Income Tax, Jordan.....	68/28	1536
Ingathering Funds.....	68/105	1565
"Journal of True Education".....	68/95	1560
Marriage of Workers to non-Adventists.....	68/80	1553
Medical Students.....	68/211	1604
National Workers Returning to Home Division.....	68/210	1604
Remuneration of Employed Sustentees.....	68/208	1603
Rent Allowance on Heated Apartment.....	68/91	1558
Sustentation.....	68/94	1559
Vacation.....	68/87	1556
Vacation, revision.....	68/215	1605
Workers Transferred Within Division -- Salary Bonus	68/254	1632
Publications		
Arabic Songbook for children.....	68/48	1543
"Helps for Ingathering Solicitors".....	68/107	1566
Ingathering leaflet, translation.....	68/106	1565
"The Art of Obtaining Decisions".....	68/102	1563
Purchases		
Cyprus Section, equipment.....	68/47	1543
"Doorway to Discovery", film.....	68/108	1566
Painting for General Conference offices.....	68/54	1546
Photocopy machine for Division office.....	68/180	1589
Radio-TV -- Advisory committee.....	68/83	1554
Ratib, Nathan -- Establish home in Jordan.....	68/262	1640
Razzouk, Naji -- Employment, Middle East College.....	68/121	1570
Reading Course Books		
Arabic, 1968.....	68/50	1544
Ministerial, 1969.....	68/201	1600
Reallocation of Funds -- From Bishmezzine bldg. to bus	68/179	1589
Reassignment of Funds -- Benghazi Hospital.....	68/277	1643

Religious Liberty -- Film.....	68/88	1556
Rent		
Allowance on heated apartment, policy revision....	68/91	1558
Ceiling suspended, Benghazi Hospital.....	68/37	1540
Ceiling, Zahle, Lebanon.....	68/163	1583
Reports -- Housing Subsidy Evaluation committee.....	68/30	1537
Request -- Used clothing for Jordan.....	68/82	1554
Review & Herald		
Circulation.....	68/205	1602
News stories.....	68/206	1603
Saad, George -- Special assistance.....	68/282	1645
Sabbath School Department		
Arabic Quarterlies, enlargement.....	68/85	1555
Arabic Quarterlies, for children.....	68/229	1613
Goals, 1969.....	68/204	1601
Publication, Arabic Songbook for children.....	68/48	1543
Publication, "Messenger" 13th Sabbath special num.	68/171	1586
Salary Bonus Policy -- Workers transferred in Div.....	68/254	1632
Salary Rates		
Adjustment, Benghazi Hospital.....	68/172	1586
For 1969.....	68/255	1633
Modification of base.....	68/34	1539
Samuel, Youssef -- Invitation to Beirut.....	68/62	1548
Sauder, Leroy -- Automobile Depreciation advance.....	68/275	1643
Schwantes, Dr. Siegfried -- Travel outside Division...	68/53	1545
Secretaries -- Employment.....	68/69	1549
Service Request		
Germanis, Elder Nick, for Cyprus.....	68/15	1534
Khoury, Dr. Joseph, for Lebanon.....	68/14	1533
Shahin, Samir -- Ordination approval.....	68/248	1625
Sines, Mrs. J. A. -- Missionary License.....	68/36	1540
Social Security Allowances -- Lebanon workers.....	68/29	1536
Soper, Francis A. -- Itinerary, Jan.-March, 1969.....	68/258	1638
South America -- Sustentation beneficiaries.....	68/252	1630
Southern European Division -- Exchange of evangelists.	68/243	1621
Special Appropriation -- Transfer for VW bus.....	68/179	1589
Special Assistance		
Saad, George.....	68/282	1645
Youssef, Nicola.....	68/281	1644
Specials -- Advance of 1969 to Middle East College....	68/58	1547
Special Sustenance Allowance -- Hamed Obeid.....	68/112	1567
Spirit of Prophecy -- Books in English, special offer.	68/200	1600
Sponsorship		
Haddadin, Wail.....	68/68	1549
Haddadin, Wail, by Division.....	68/161	1583
Srour, Sami -- Medical student loan.....	68/186	1591
Standing Committees		
Midyear meetings.....	68/76	1552
Yearend meetings.....	68/193	1595

Strain, John -- Employment, Benghazi.....	68/280	1644
Stephan, James R. -- Permanent return.....	68/72	1550
Student Colporteurs -- Summer, 1968.....	68/118	1570
Student Loan		
Srour, Sami, Medical.....	68/186	1591
Zahlane, Antoine, Pharmaceutical course.....	68/188	1592
Study Plans -- Aaron Dennis 15-mo. furlough ext....	68/25	1535
Subsidies		
Better Life Picture Rolls.....	68/100	1562
Morning Watch Calendar.....	68/175	1587
Sustentation		
Barlas, A. N., 6-months advance.....	68/66	1549
Bishai, Basta, Reconsideration of rate.....	68/113	1568
Fargo, Najeeba, Request.....	68/226	1613
Policy revision.....	68/94	1559
Sustentation beneficiaries.....	68/252	1629
Syria Section		
Appointment of President.....	68/170	1586
Biennial Session.....	68/44	1542
Committee meetings.....	68/177	1587
Nigeria War Relief offering, goal.....	68/257	1637
Salary rates, 1969.....	68/255	1633
Temperance Department		
Five-Day Plans.....	68/258	1638
Purchase of "Count Down" film, authorized.....	68/169	1586
Secretaries' Council.....	68/223	1613
Tracts.....	68/238	1619
Thomas, T. W. -- Call cancelled.....	68/123	1570
Thompson, Mr. & Mrs. Jack -- Travel to Europe.....	68/147	1580
Tobiasson, Ruth -- Permanent return.....	68/185	1590
Transfer of Funds -- Workers transferred within Div.	68/254	1632
Travel Authorization		
Ghazal, Boutros.....	68/128	1571
Gilleroth, Bert.....	68/167	1585
Gray, Elder & Mrs. H. L.....	68/147	1580
Halabi, Shahada.....	68/141	1578
Hanna, Ibrahim.....	68/128	1571
Jacobs, Mrs. R. L.....	68/147	1580
Katrib, Jad.....	68/167	1585
Katrib, Mr. & Mrs. Michael.....	68/158	1583
Khoury, Joseph, Dr.....	68/53	1545
Ludington, Dr. D. C.....	68/42	1541
McDaniel, Dean, Greek MV Camps.....	68/146	1580
Nolin, Mrs. Lloyd.....	68/145	1579
Samaan, Ahed.....	68/128	1571
Schwantes, Siegfried.....	68/53	1545
Thompson, Mr. & Mrs. Jack.....	68/147	1580

Turkey Section		
Assistance for camp.....	68/261	1640
Committee Meetings.....	68/177	1587
Departmental secretaries and committee.....	68/116	1569
Nazirian, Manoug, MV Camp.....	68/148	1580
Nigerian War Relief Offering, goal.....	68/257	1637
Request for used clothing.....	68/7	1532
Salary Rates, 1969.....	68/255	1633
Welfare shipments, request.....	68/260	1640
Unger, George -- Heshbon Archeological Expedition.....	68/144	1579
United States -- Sustentation Beneficiaries.....	68/252	1630
Vacations Outside Division Territory		
Aboujawda, F., to Europe.....	68/181	1589
Banna, Habib.....	68/181	1589
Kolta, Farial.....	68/181	1589
Kolta, Nadie Wadie.....	68/181	1589
Kolta, Nawal.....	68/181	1589
Yacoub, Antar.....	68/181	1589
Vacation Policy -- Educational workers.....	68/87	1556
Vacation Time		
Cowles, Hugh.....	68/272	1642
Katrib, Maurice.....	68/272	1642
Yared, George.....	68/272	1642
Vine, Dr. Kenneth -- Furlough.....	68/5	1532
Voth, Evangeline -- Permanent return.....	68/184	1590
Wage Scales -- Teachers', revised.....	68/35	1540
Webster, F. C.		
Furlough.....	68/246	1621
Itinerary, February through June.....	68/31	1537
Itinerary, April through May.....	68/56	1546
Itinerary, May through October.....	68/129	1572
Itinerary, July through December.....	68/178	1588
Itinerary, August 25 - September 16.....	68/191	1593
Itinerary, November through December.....	68/258	1637
Week of Prayer -- Reading, 1968.....	68/136	1575
Welfare Centers -- Establishment.....	68/103	1563
Welfare Shipments, Requests, Egypt and Turkey.....	68/260	1640
White, Herbert -- Itinerary, June.....	68/31	1538
Williams, Ruby		
Call to Middle East College.....	68/122	1570
Furlough, June, 1968.....	68/4	1531
Reconsideration of call to Middle East College....	68/142	1578
Wong, James -- Renew call to Benghazi.....	68/166	1585
Worker In-Service Training -- Fuad Ashkar.....	68/26	1536
Workers -- New plan for payment, etc.....	68/253	1630

Workers Transferred -- Within Division.....	68/254	1632
Worldwide Laymen's Year -- 1971.....	68/196	1596
World Youth Congress		
Delegates to.....	68/84	1555
Plans.....	68/216	1606
Writers' Contest		
July 1 through December 31, 1968.....	68/137	1575
Payment for news stories.....	68/157	1582
Yacoub, Antar -- Vacation in Europe.....	68/177	1587
Yacoub, Ignatius		
Itinerary, September 15, 16.....	68/191	1593
Invitation to Division Committee.....	68/150	1581
Ordination approval.....	68/248	1625
Yared, George		
Responsible editor, "Messenger".....	68/213	1604
Vacation time, 1969.....	68/272	1642
Youssef, Nicola		
Educational assistance for children.....	68/67	1549
Help with funeral expense of son Fuad.....	68/159	1583
Special Assistance.....	68/281	1644
Youth Camps -- Assistance in Turkey, 1969.....	68/261	1640
Zahlane, Antoine -- Educational loan.....	68/188	1592