

YEAR-END MEETING
NORTH AMERICAN DIVISION COMMITTEE
The McCamly Plaza Hotel, Battle Creek, Michigan
October 29, 2004, 3:00 p.m.

PRESENT:

Eradio Alonso, Nilton D Amorim, George T Atiga, Raj Attiken,

Delbert W Baker, Trevor H C Baker, Rosa T Banks, Debra Barrath-MacLaughlin,
Steven R Bascom, Ed Belton, Dale J Bidwell, Gordon Bietz, James Black, Larry D Blackmer, Del Blake,
Kelly Bock, Heidi Boggs, Helen Boskind, Bob Brauer, James Brauer, Debra C Brill, George I Brill,
Walter E Brown, G A (Alex) Bryant, Russell C Burrill,

Eduardo Canales, Ramon Canals, Dennis N Carlson, R Ernest Castillo, Michael F Cauley,
Larry L Caviness, Richard P Center, Marshall L Chase, Charles L Cheatham, Dowell W Chow,
Ronald M Christman, Monte Church, Donald W Corkum, Ken Corkum, Kevin K Costello, Ruth Counts,
Ken Crawford, Thaine Creitz, David C Cress, Manuel Cruz, Orlie Curtis,

Kenneth Denslow, Victor Dingman, Maitland A DiPinto, Charles W Drake III, Roger L Dudley,
Elwin Dunn,

Melvin Eisele, Rennae Elliott, G Thomas Evans,

Mumtaz A Fargo, Robert Fawke, Martin W Feldbush, Odette R Ferreira, LeRoy Finck, Gary Fogelquist,
Brad Forbes, Judy Fowler, John C Freedman, Pablo Frias-Mota,

Lawrence T Geraty, Marianne Gilbert, Conrad L Gill, James W Gilley, Frank M Gonzalez,
Ricardo B Graham, Gordon Gray, Samuel L Green, Buford Griffith, Rodney A Grove,
Joseph E Gurubatham, Patricia Gustin,

Janet Hall, Richard Hall, Richard R Hallock, Brian W Hamilton, J Neville Harcombe
Raymond C Hartwell, Daniel E Herzel, Gary Hodder, Jim Hoehn, Trudy Hoffman,
Leighton Holley, Luc Homicile, Paul Hopkins, Dean Horinouchi, Patricia L Horst,
Roscoe J Howard III, Timothy Hullquist, Alan Hurlbert, Van G Hurst,

Denise Isaac, Ruth Izquierdo,

Daniel R Jackson, Keith Jacobson, Michael Jamieson, Delbert L Johnson, George Johnson Jr,
Noelene M Johnsson, William G Johnsson, Bruce Juhl,

Gerry D Karst, Dennis C Keith Sr, Alvin M Kibble, Donald G King, Norman W Klam,
Lorinda Knowlton, J Deryl Knutson, Gerald N Kovalski, Sung K Kwon, Robert E Kyte,

Alice Laabs, Nancy A Lamoreaux, Erma J Lee, Harold L Lee, Mike M Lekic, Robert E Lemon,
Don Livesay, Calvin Lloyd, John Loor, Jr, Abel Lopez, David Lopez,

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Julihana Madison, Allen Martin, Gerald Martin, Mary H Maxson, Jorge Mayer,
Alphonso McCarthy, Joseph W McCoy, Duane McKey, Stephen L McPherson, John K McVay,
Lonnie E Melashenko, V J Mendinghall, Carmelo Mercado Jr, Norman K Miles,
William K Miller, Bobby J Mitchell, Robert D Moon, Marvin L Moore, Patrick Morrison,
Thomas J Mostert, Jr, Edward Motschiedler, John H Moyer, Jim Murray,

Bradford C Newton, Lyn Nicolay, John S Nixon, Dennis Nooner, Jacob J Nortey,

Willie Oliver, Dionisio Olivo, Naomi Olson, William M Olson, Stephen Orion,
Michael Ortel, Kenneth W Osborn, Richard C Osborn,

Jerry N Page, James Palmer, C Michael Park, Bryce Pascoe, Robert Patterson, Jere D Patzer,
Robert Paulsen, Gerald D Penick, Gerson Perla, Larry Pitcher, Juan R Prestol,

John Ramsay, Gary Randolph, G Edward Reid, Gordon L Retzer, Roberto Reyna,
Delores Richardson, Roberto Reyna, Marcellus Robinson, Jose V Rojas, Steven G Rose,
Stanley Rouse, Ronald Russell,

Claude Sabot, Donald R Sahly, Charles E Sanders, Leon F Sanders, Don C Schneider,
Marti Schneider, Du'ane Schoonard, Glynn C Scott, Dan Serns, E Wayne Shepperd,
Dean Sigsworth, Carlyle C Simmons, Hepsiba S Singh, David C Smith, Robert S Smith,
Ron C Smith, Jorge Soria, Aaron Spencer, Lincoln E Steed, James L Stevens, Pat Stock,
Ward D Sumpster, Robert L Swezey,

W L Taylor, Leon D Thomassian, Halvard B Thomsen, Gary Thurber, Frank Tochterman,
Mary-Lou Toop, Max C Torkelsen II, Max A Trevino, Arnold Trujillo, Michael Tucker,
Kenneth M Turpen, Rosemary Tyrrell,

Ulrich Unruh,

Douglas Walker, Jere Wallack, Linda P Walton, David Weigley, Rita Weisz, Ron Whitehead,
Kingsley Whitsett, Lyn R Wick, Kenneth Wiebe, DeWitt S Williams, Walton A Williams, Edward E
Wines, Randal R Wisbey, Marvin Wray, Billy E Wright, Edward E Wright,

Naomi Yamashiro, Margie Yanez, F Martin Ytreberg.

PRAYER

Gerald N Kovalski

MISSION STATEMENT

The North American Division Mission Statement was read by Roscoe J Howard, III.

QUORUM

Roscoe J Howard, III, Secretary of the North American Division, verified the presence of a quorum.

CALL TO ORDER

VOTED, To call to order the first business session of the 2004 Year-end Meeting.

SECRETARY'S REPORT

Roscoe Howard, III, North American Division secretary, presented an encouraging report of Adventist church growth.

World church membership, as of mid-year 2004, is 13,663,497. The number of accessions (baptisms and professions of faith) during the past four quarters was 1,006,492, the second time in Adventist history that the number has exceeded one million. This breaks down to 2,756 accessions every day, or one baptism every 31 seconds. This time last year, one Adventist for every 480 people was reported, compared to this year's figure of one for every 468. One Adventist for every 299 people is projected for 2014.

North American Division membership has passed the one million mark-1,000,407 as of October 21, 2004! The total number of NAD church plants for 2000-2003 is 596, and 30,000 is the average number of baptisms per year.

NAD challenges for the future include congregationalism, unity in diversity, and global church growth (NAD's influence on the world church and its mission focus). He described the church's future charge as taking the gospel message to all North Americans, preparing for Christ's second coming, and reaching out to a dying world in tangible ways that show Jesus' love for humanity.

VOTED, To receive the report of the secretary.

TREASURER'S REPORT

To highlight church growth during the last 100 years, NAD treasurer Juan Prestol informed delegates that in 1904, total church membership was 81,721, with a tithe income of \$691,819. These figures contrasted today's world membership of more than 13 million, and NAD's 2003 tithe income of \$727,180,606. The church experienced a tithe increase of 2.7%, or \$19,375,457, over 2002 income, with the

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highest per capita increase occurring in Bermuda. Currently, there is a five percent increase in tithes in 2004 compared to this time last year.

He presented graphs that illustrated the following tithes-expense breakdown:

- General Conference expenses to missionaries-1.89%
- Net amount retained by unions-2.59%
- Retirement defined benefit-9%
- GC institution appropriations-.44%
- GC operations-3.13%
- GC appropriations-1.02%
- GC appropriations to overseas divisions-2.52%
- NAD operating-1%
- Retirement defined contributions-3%
- Amount retained or spent on behalf of local conferences-75.41%

The projected NAD tithes income for 2010 is \$1,011,081,295. Every Sabbath about \$22 million is put into the offering plate.

He expressed gratitude to God for His abundant blessings during this past year and ended his presentation with the following quotation:

“In the service of God there need be no despondency, no wavering, no fear. The Lord will fulfill the highest expectations of those who put their trust in Him. He will give them the wisdom their varied necessities demand.” Patriarchs and Prophets, p 387.

VOTED, To receive the report of the Treasurer.

NADOUP/NAD&UnSec/NADCOA/NADOUP/NAD&UnSec02YE/NADUn&GCO02YE/
02YE/NADOUP/NAD&UnSec/NADOUP/NAD&UnSec03YE/NADUn&GCO03YE/03YE/
NAD&UnSec/NADOUP/NAD&UnSec04YE/NADUn&GCO04YE/04YE to RJH

501-04Na AUTHORIZED MEETINGS NAD 2004—REVISION

VOTED, To revise the list of Authorized Meetings 2004 with the understanding that attendance at these meetings must also be approved by the administration of each entity, as follows:

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>October 2004</u>			
Oct 26,27(am)	Tue	NAD Union Treasurers Council	Battle Creek MI
Oct 27(am)	Wed	NAD Union Presidents Council	Battle Creek MI
Oct 27(am)	Wed	NAD Union Secretaries Council	Battle Creek MI
Oct 28(am)	Thu	NAD, Union & GC Officers	Battle Creek MI
Oct 29	Fri	Board of Education, K-12	Battle Creek MI
Oct 29	Fri	Higher Education Cabinet	Battle Creek MI
Oct 29	Fri	Message Advisory	Battle Creek MI
Oct 29	Fri	NAD Single Adult Ministries Committee	Battle Creek MI
Oct 29-Nov1	Fri	NAD Year-end Meeting	Battle Creek MI
Oct 31	Sun	NAD Hispanic Evangelism Committee	Battle Creek MI
<u>November 2004</u>			
Nov 1,2	Mon	Adventist Assoc of Colleges & Univ (AACU)	Battle Creek MI
Nov 3-5	Wed	PARL Conf Relig Lib & Last Day Events	Silver Spring MD
Nov 5-7	Fri	SEEDS Canada	Montreal CAN
Nov 8-12	Mon	Bible Steering Committee	
Nov 11	Thu	Breath of Life Executive Committee	Simi Valley CA
<u>December 2004</u>			
Dec 1,2	Wed	Education Advisory	Southern Union
Dec 1-4	Wed	Association of Adventist Camping Profess	Liberty Hill SC
Dec 2	Thu	<i>Adventist Risk Management Board</i>	<i>Silver Spring MD</i>
Dec 3-7	Fri	Curriculum Committee	Southern Union
Dec 5-8	Mon	Annual Pastoral & Evangelism Council	Huntsville AL
Dec 9	Thu	<i>Loma Linda Boards</i>	<i>Loma Linda CA</i>
Dec 9(pm)	Thu	Adventist Community Services Board	Silver Spring MD
Dec 29-Jan 2	Tue	FHES Convention & Workshop	FLORIDA

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NAD&UnSec/NADOUP/NAD&UnSec03YE/NADUn&GCO03YE/03YE/NAD&UnSec/
NADOUP/NAD&UnSec04YE/NADUn&GCO04YE/04YE to RJH

501-04Nb AUTHORIZED MEETINGS NAD 2005—REVISION

VOTED, To revise the list of Authorized Meetings NAD 2005 with the understanding that attendance at these meetings must also be approved by the administration of each entity, as follows:

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>January 2005</u>			
Jan 4-6	Tue	Reading Steering Committee	Orlando FL
Jan 4-7	Tue	Youth & Pathfinder Ministries Committee	Orlando FL
Jan 7	Fri	Adventist Association of Family Life Prof	Orlando FL
Jan 7	Fri	NAD Family Ministries Committee	Orlando FL
Jan 9-13	Sun	NAD Ministries Convention	Orlando FL
Jan 10-14	Mon	Bible Steering Committee	San Diego CA
Jan 12	Wed	NAD Asian-Pacific Advisory	_____
Jan 24	Mon	Trust Services Certification & Accred Com	Silver Spring MD
Jan 24-26	Mon	Regional Officers Council Meeting	Austin TX
Jan 30-Feb 2	Sun	College & Univ Pastors Meeting	San Diego CA
Jan 30-Feb 5	Sun	Health Summit IV	Orlando FL
Jan 31-Feb 3	Mon	Conference President's Council	Pine Springs CA
<u>February 2005</u>			
Feb 2-4	Wed	NAD Union Directors of Education	Loma Linda CA
Feb 7	Mon	Assoc of Adv Col & Univ Pres (AACUP)	Loma Linda CA
Feb 8	Tue	Higher Education Cabinet	Loma Linda CA
Feb 9(pm)	Wed	Adventist Information Ministry	_____
Feb 9-14	Wed	El Centinela Seminar	_____
Feb 15	Tue	Loma Linda Boards	Loma Linda CA
Feb 16	Wed	Presidents Cabinet	Loma Linda CA
Feb 21 (am)	Mon	ABC Subcommittee	San Francisco CA
Feb 21(eve)	Mon	NAD Aviation Committee	Berrien Springs MI
Feb 21-23	Mon	NAD Adventurer Ministries Committee	Portland OR
Feb 22(pm)-23	Tue	ABC Marketing Seminar	San Francisco CA
Feb 24	Thu	ASI Missions Inc Board	_____
Feb 24-27	Thu	NAD Adventurer Ministries Convention	Portland OR
Feb 25-27	Fri	ASI Board	_____
Feb 28	Mon	NADEI Board	Berrien Springs MI

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>March 2005</u>			
Mar 3	Thu	Adventist Risk Management Board	Silver Spring MD
Mar 7	Mon	Andrews University Board	Berrien Springs MI
Mar 7	Mon	NAD Hispanic Union Leaders Advisory	Silver Spring MD
Mar 9	Wed	Human Relations Advisory	Silver Spring MD
Mar 9-11	Wed	NAD Campus Ministries	
Mar 9-11	Wed	NAD Collegiate Adventists Better Living	<u>Huntsville AL</u>
Mar 10	Thu	Human Relations Directors	Silver Spring MD
Mar 10	Thu	Jewish Advisory	Hollywood FL
Mar 14	Mon	NAD Portuguese Advisory	Silver Spring MD
Mar 14-16	Mon	FHES Leadership Advisory Workshop	Huntsville AL
Mar 21-26	Mon	Spiritual Emphasis Week	Silver Spring MD
Mar 28	Mon	Breath of Life Executive Committee	Silver Spring MD
Mar 29	Tue	It Is Written Executive Committee	Simi Valley CA
Mar 29-31	Tue	Reading Steering Committee	Orlando FL
Mar 30	Wed	Trust Services Manual Committee	Victoria BC
Mar 31	Thu	Trust Services Material Committee	Victoria BC
Mar 31	Thu	PPPA Board	Nampa ID
<u>April 2005</u>			
Apr 1	Fri	Trust Services Standing Committee	Victoria BC
Apr 3	Sun	Adv Retirement Plan Board	Victoria BC
Apr 3&6	Sun	NAD & Union Treasurers Council	Victoria BC
Apr 4,5	Mon	NAD & Union Secretaries Council	Victoria BC
Apr 4,5	Mon	NAD, Un, Local Conf Tre Council	Victoria BC
April 4-8	Mon	Bible Textbook Steering Committee	
Apr 5	Tue	NAD Risk Management Committee	<u>Victoria BC</u>
Apr 13,14(am)	Wed	Spring Meeting	Silver Spring MD
Apr 13-15	Wed	FHES Student Recruiting Leaders Wrkshp	Huntsville AL
Apr 14	Thu	It Is Written Executive Committee	Simi Valley CA
Apr 17-22	Sun	Introduction to Trust Services	Riverside CA
Apr 18,19	Mon	Education Advisory	
Apr 19(am)	Tue	Voice Of Prophecy Executive Committee	Simi Valley CA
Apr 20-22	Wed	Union Education Directors Council	
Apr 24	Sun	Haitian Caucus	
Apr 24,25	Sun	Oakwood College Board	<u>Huntsville AL</u>
Apr 24-27	Sun	Human Resources Workshop	
Apr 24-May 4	Sun	NAD Trust Estate Planning	Riverside CA
Apr 25	Sun	Haitian Advisory	
April 25-27	Mon	Camp Ministries Committee	Grayling MI

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<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>April 2005 - Contd</u>			
Apr 27(am)	Wed	R&H Board	Hagerstown MD
Apr 27,28	Wed	Technical Standards Committee	_____
<u>May 2005</u>			
May 1	Sun	Hispanic Education Advisory	Silver Spring MD
May 2	Mon	NAD Hispanic Youth Advisory	Silver Spring MD
May 3(am)	Tue	La Voz Advisory	Silver Spring MD
May 3(pm)	Tue	Hispanic Union Leaders Advisory	Silver Spring MD
May 4, 5	Wed	NAD Hispanic Advisory	Silver Spring MD
May 10-12	Tue	Reading Steering Committee	_____
May 18-19(am)	Wed	Loma Linda Boards	Loma Linda CA
<u>June 2005</u>			
Jun 2	Thu	Adventist Risk Management Board	Silver Spring MD
Jun 8	Wed	GC Staff Day	Gaithersburg MD
Jun 13-30	Mon	Summer Curriculum Workshops	Seattle WA
Jun 21,22	Tue	NAD PARL Advisory	_____
June 22-27	Wed	SEEDS PLUS Conference	Berrien Springs MI
Jun 29-Jul 9	Wed	Impact St Louis—Youth & Pathfinder	St Louis MO
Jun 29-Jul 9	Wed	General Conference Session	St Louis MO
<u>July 2005</u>			
Jul 21	Thu	Adventist Assoc of Family Life Prof Bd	Berrien Springs MI
Jul 21-24	Thu	Adventist Family Conference	Berrien Springs MI
Jul 25	Mon	NAD Commission on Accreditation	Silver Spring MD
<u>August 2005</u>			
Aug 1	Mon	ASI Missions, Inc Board	Sacramento CA
Aug 1	Mon	Regional Presidents Council	Sacramento CA
Aug 2	Tue	ASI Board	Sacramento CA
Aug 2,3(am)	Tue	Jewish Advisory	Sacramento CA
Aug 3-6	Wed	ASI National Convention	Sacramento CA
Aug 4,5	Thu	NAD Officers & Union Presidents	Sacramento CA
Aug 8-11	Mon	NAD Trust Services Conference	Sacramento CA
Aug 10-14	Wed	Retiree Convocation	Riverside CA
Aug 11	Thu	PPPA Board & Constituency Session	Nampa ID
Aug 15	Mon	Christian Record Services Board	Lincoln NE
Aug 16-17	Wed	Adventist Risk Management Board	Woodstock VT
Aug 23	Tue	Loma Linda Boards	Loma Linda CA

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>September 2005</u>			
Sept 1,2	Thu	Subscription Literature Advisory	West Coast
Sept 7(am)	Wed	R&H Board	Hagerstown MD
Sept 11-15	Sun	Adventist Risk Management Conference	Anchorage AK
Sept 12-14	Mon	Technical Standards Committee	_____
Sept 12-16	Mon	Union Directors of Education Council	_____
Sept 13(am)	Tue	Voice Of Prophecy Executive Committee	Simi Valley CA
Sept 14(pm)	Wed	NAD Risk Management Committee	Anchorage AK
Sept 15	Thu	Union Treasurers Cabinet	_____
Sept 19-23	Mon	Bible Textbook Steering Committee	_____
Sept 26	Mon	Stewardship Planning Committee	Silver Spring MD
Sept 26	Mon	Breath Of Life Executive Committee	Silver Spring MD
<u>October 2005</u>			
Oct 5-10	Wed	Health Summit West	Portland OR
Oct 7(eve)-13(am)	Fri	Annual Council	Silver Spring MD
Oct 17	Mon	Andrews University Board	Berrien Springs MI
Oct 19	Wed	It Is Written Executive Committee	Simi Valley CA
Oct 23	Sun	NAD Hispanic Union Leaders Advisory	Silver Spring MD
Oct 25,26	Tue	NAD Union Treasurers Council	Silver Spring MD
Oct 25,26	Tue	NAD Union Secretaries Council	Silver Spring MD
Oct 26	Wed	NAD Union Presidents Council	Silver Spring MD
Oct 27	Thu	NAD, Union & GC Officers	Silver Spring MD
Oct 28	Fri	Board of Education K-12	Silver Spring MD
Oct 28	Fri	Higher Education Cabinet	Silver Spring MD
Oct 28	Fri	Message Advisory	Silver Spring MD
Oct 28	Fri	NAD Single Adult Ministries Committee	Silver Spring MD
Oct 28(eve)-Nov 1	Fri	NAD Year-end Meeting	Silver Spring MD
<u>November 2005</u>			
Nov 30-Dec 1	Wed	NAD Education Advisory	_____
<u>December 2005</u>			
Dec 1	Thu	Adventist Risk Management Board	Silver Spring MD
Dec 2-5	Fri	Assoc of Adventist Camping Professionals	_____
Dec 3-6	Sat	Curriculum Committee	_____
Dec 4-7	Sun	Annual Pastoral & Evangelism Council	Huntsville AL
Dec 7,8(am)	Wed	Loma Linda Boards	Loma Linda CA
Dec 20-23	Tue	FHES Convention & Workshop	_____

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NADCOA/NAD&UnSec/NADOUP/NAD&UnSec04YE/NADUn&GCO04YE/04YE to RJH

501-04Nc AUTHORIZED MEETINGS 2006

VOTED, To approve the list of Authorized Meetings 2006 with the understanding that attendance at these meetings must also be approved by the administration of each entity, as follows:

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>January 2006</u>			
Jan 4	Wed	NAD Asian-Pacific Advisory	Westlake Village CA
Jan 6-8	Fri	SEEDS Southwest	_____ TX
Jan 11-13	Wed	NAD Presidents Cabinet	_____
Jan 25-27	Wed	NAD Union Directors of Education	Loma Linda CA
Jan 25-28	Wed	Regional Presidents Council	Orlando FL
Jan 29-Feb4	Sun	Health Ministries Health Summit	Orlando FL
Jan 30	Mon	Assoc of Adv Col & Univ Pres (AACUP)	Loma Linda CA
Jan 30(am)	Mon	AMC Speakers/Directors Meeting	Simi Valley CA
Jan 30(eve)	Mon	Adventist Colleges Abroad Exe Board	Loma Linda CA
Jan 30(pm)	Mon	AMC Productions Ex Committee	Simi Valley CA
Jan 30(pm)	Mon	AMC Support Services Ex Committee	Simi Valley CA
Jan 30-Feb2	Mon	Conference Presidents' Council	_____
Jan 31(pm)	Tue	Higher Education Cabinet	Loma Linda CA
<u>February 2006</u>			
Feb 1(pm)	Wed	Adventist Information Ministry Board	Newbury Park CA
Feb 13,14	Mon	NAD Pathfinder Committee	_____
Feb 13-17	Mon	Elementary Bible Textbook (5-8)	_____
Feb 14	Tue	NAD Adventure Committee	_____
Feb 15	Wed	NAD Executive Youth Committee	_____
Feb 16	Thu	ABC Subcommittee Workshop	Hagerstown MD
Feb 16	Thu	NAD Youth Ministries Committee	_____
Feb 16,17	Thu	ASI Missions Inc Board	Cohutta Springs GA
Feb 16-19	Thu	NAD Youth Ministries Ldrship Conv	Denver CO
Feb 17	Fri	ABC Subcommittee	Hagerstown MD
Feb 17-19	Fri	ASI Board Retreat	Cohutta Springs GA
Feb 19	Sun	ASI Winter Board Meeting	_____
Feb 20	Mon	<i>Christian Record Services Board</i>	<i>Lincoln NE</i>
Feb 20	Mon	NADEI Finance & Exe Board	Berrien Springs MI
Feb 20,21	Mon	NAD Communication Advisory	_____
Feb 20-22	Mon	Youth, Pathfinder, Adventurer Camp	Jacksonville FL
Feb 20-24	Mon	Elementary Bible Textbook (5-8)	_____
Feb 23-26	Thu	Youth Ministry Convention	Jacksonville FL

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>February 2006 - Contd</u>			
Feb 26	Sun	NAD Hispanic Education Advisory	Riverside CA
Feb 27	Mon	It Is Written Executive Committee	Simi Valley CA
Feb 27	Mon	NAD Men's Ministry Committee	Silver Spring MD
Feb 28	Tue	<i>Loma Linda Boards</i>	<i>Loma Linda CA</i>
Feb 28	Tue	Voice of Prophecy Exe Committee	Simi Valley CA
Feb 28	Tue	NADEI Executive Board	Berrien Springs MI
<u>March 2006</u>			
Mar 1	Wed	Faith For Today Executive Committee	Simi Valley CA
Mar 2	Thu	<i>Adventist Risk Management Board</i>	<i>Silver Spring MD</i>
Mar 2(pm)	Thu	La Voz Executive Committee	Simi Valley CA
Mar 5-7	Sun	Beyond the Bottom Line Seminar	_____
Mar 6	Mon	<i>Andrews University Board</i>	<i>Berrien Springs MI</i>
Mar 6-9	Mon	Family Health Edu Service Ldrship Conf	Huntsville AL
Mar 8-10	Wed	NAD Collegiate Adventists Better Living	Pine Springs CA
Mar 13-17	Mon	FHES Student Recruiting & Ldrship Wkshp	Huntsville AL
Mar 15	Wed	Human Relations Advisory	Silver Spring MD
Mar 16	Thu	Human Relations Directors Advisory	Silver Spring MD
Mar 15-20	Wed	NAD Campus Ministries	Lake Arrowhead CA
Mar 20-24	Mon	<i>GC Spiritual Em Wk Travel Moratorium</i>	<i>Silver Spring MD</i>
Mar 20-24	Mon	<i>World Trust Services Advisory</i>	<i>Silver Spring MD</i>
Mar 21-24	Tue	Elementary Reading Committee	_____
Mar 27	Mon	Breath of Life Executive Committee	Silver Spring MD
Mar 27,28	Mon	Southwestern Union Constituency	Burleson TX
Mar 29-31	Wed	Regional Family Min Directors Council	Huntsville AL
Mar 30	Thu	<i>PPPA Board</i>	<i>Nampa ID</i>
Mar 30(am)	Thu	Trust Services Manual Committee	_____
Mar 30(pm)	Thu	Trust Services Education Committee	_____
Mar 31	Fri	Trust Services Marketing & Materials Com	_____
<u>April 2006</u>			
Apr 2	Sun	Trust Services Standing Committee	_____
Apr 2-7	Sun	Elementary Bible Textbook Committee	Silver Spring MD
Apr 3,4	Mon	NAD & Union Treasurers Council	_____
Apr 4(am)	Tue	<i>International Board of Education</i>	<i>Silver Spring MD</i>
Apr 5(am)	Wed	NAD Risk Management Committee	St Louis MO
Apr 12(eve)	Wed	<i>International HIV/AIDS Study Commission</i>	<i>Silver Spring MD</i>
Apr 12,13(am)	Wed	<i>Spring Meeting</i>	<i>Loma Linda CA</i>
Apr 16-21	Sun	Introduction to Trust Services	<u>Berrien Springs MI</u>
Apr 17-18	Mon	Family Ministries Committee	Silver Spring MD
Apr 17-19	Mon	NAD, Union & Local Conf Sec Council	Victoria BC

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<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>April 2006 - Contd</u>			
Apr 21	Fri	<i>Oakwood College Board</i>	<i>Huntsville Al</i>
Apr 23-25	Sun	Retirement/Human Resources Workshop	_____
Apr 23-May 4	Sun	Basic Estate Planning	Berrien Springs MI
Apr 26	Wed	Adventist Retirement Plan Board	_____
Apr 26,27	Wed	Technical Standards Committee	_____
Apr 27	Thu	<i>Review and Herald Constituency</i>	<i>Hagarstown MD</i>
Apr 30-May 1	Fri	Mid-America Union Constituency	Lincoln NE
<u>May 2006</u>			
May 1,2	Mon	NAD Franco-Haitian Advisory	_____
May 7	Sun	Lake Un Conf Constituency Session	Berrien Springs MI
May 8	Mon	NAD Hispanic Youth Advisory	_____
May 9(am)	Tue	La Voz Advisory	_____
May 9(pm)	Tue	NAD Hispanic Union Leaders Advisory	_____
May 10,11	Wed	NAD Hispanic Advisory	_____
May 10-13	Wed	SEEDS 2006	Berrien Springs MI
May 17,18(am)	Wed	<i>Loma Linda Boards</i>	<i>Loma Linda CA</i>
May 21,22	Sun	Columbia Union Constituency	Silver Spring MD
May 24-28	Wed	NAD Education Advisory	_____
May 26(am)	Fri	Church Resource Consortium Board	Silver Spring MD
May 29,30	Mon	NAD Pathfinder Task Force	Silver Spring MD
May 29-31	Mon	NAD Union Directors of Education	_____
May 31,Jun 1	Wed	<i>Adventist Risk Management Board</i>	<i>Burlington VT</i>
<u>June 2006</u>			
Jun 4	Sun	Atlantic Union Constituency Meeting	S Lancaster MA
Jun 7	Wed	<i>GC Staff Day</i>	<i>Gaithersburg MD</i>
Jun 7-10	Wed	SEEDS Conference	_____
Jun 12-15	Mon	PARL Advisory	_____
Jun 12-29	Mon	Summer Curriculum Workshops	_____
<u>July 2006</u>			
Jul 10	Mon	NAD Hispanic Evangelism Committee	_____
Jul 19-23	Wed	Adventist Family Conference	Berrien Springs Mi
Jul 21	Fri	PSI Newcomers' Workshop	_____
Jul 26	Wed	ASI Missions Inc Board	_____
Jul 26-31	Wed	Retirees Convocation	_____
Jul 31	Mon	ASI Missions, Inc Board	_____
Jul 31	Mon	Commission on Accreditation	Silver Spring MD
Jul 31	Mon	Regional Presidents Council	_____

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>August 2006</u>			
Aug 1	Tue	ASI Board	_____
Aug 2-5	Wed	ASI NAD Convention	_____
Aug 3,4	Thu	NAD Officers & Union Presidents	_____
Aug 6-9	Sun	K-12 Teachers Convention	_____
Aug 7	Mon	PPPA Board	Nampa ID
Aug 8-12	Tue	NAD International Pathfinder Camporee	_____
Aug 21	Mon	Christian Record Services Board	Lincoln NE
Aug 22	Tue	Loma Linda Boards	Loma Linda CA
Aug 23	Wed	Adventist Risk Management Board	Silver Spring MD
Aug 27,28	Sun	Pacific Union Constituency Session	Ontario CA
Aug 29pm-31	Tue	Technical Standards Committee	_____
Aug 30(am)	Wed	R&H Board	Hagerstown MD
<u>September 2006</u>			
Sept 7	Thu	FHES Subcommittee & Workshop	Nampa ID
Sept 8	Fri	Subscription Literature Annual Advisory	Nampa ID
Sept 10,11	Sun	Southern Union Session	Decatur GA
Sept 10-13	Sun	Adventist Risk Management Conference	Denver CO
Sept 11(am)	Mon	Adventist Media Product Ex Com	Simi Valley CA
Sept 11(pm)	Mon	AMC Support Services Exe Committee	Simi Valley CA
Sept 11-15	Mon	Union Directors of Education Council	_____
Sept 12	Tue	NAD Risk Management Committee	_____
Sept 12(am)	Tue	Voice of Prophecy Executive Committee	Simi Valley CA
Sept 13(am)	Wed	Faith For Today Executive Committee	Simi Valley CA
Sept 14	Thu	Union Treasurers Cabinet	_____
Sept 14(pm)	Thu	La Voz Executive Committee	Simi Valley CA
Sept 15-17	Fri	SDA Church in Canada Un Const	Ontario CAN
Sept 25	Mon	Breath of Life Executive Committee	Simi Valley CA
Sept 25	Mon	Stewardship Planning Com Meeting	Silver Spring MD
Sept 26	Tue	It Is Written Executive Committee	Simi Valley CA
<u>October 2006</u>			
Oct 1	Sun	N Pacific Union Constituency Meeting	Vancouver WA
Oct 6(eve)-12	Fri	Annual Council	Silver Spring MD
Oct 9(eve)	Mon	International HIV/AIDS Board	Silver Spring MD
Oct 16	Mon	Andrews University Board	Berrien Springs MI
Oct 25	Wed	NAD Union Secretaries Council	Silver Spring MD
Oct 25,26	Wed	NAD Union Treasurers Council	Silver Spring MD
Oct 26	Thu	NAD Presidents Council	Silver Spring MD
Oct 27	Fri	NAD, Union & GC Officers	Silver Spring MD

04-40
 October 29, 2004, p.m.
 NAD Year-end Meeting

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>October 2006 - Contd</u>			
Oct 27-31	Fri	NAD Year-end Meeting	Silver Spring MD
Oct 29	Sun	Higher Education Cabinet	Silver Spring MD
Oct 29	Sun	Message Advisory	Silver Spring MD
Oct 29	Sun	NAD Single Adult Ministries Committee	Silver Spring MD
Oct 29(am)	Sun	Board of Education K-12	Silver Spring MD
<u>November 2006</u>			
Nov 3-5	Fri	PARL Conf on Relig Lib & Last Day Events	Silver Spring MD
Nov 3-5	Fri	SEEDS Canada	Montreal CAN
Nov 29	Wed	<i>Adventist Risk Management Board</i>	<i>Silver Spring MD</i>
Nov 29,30	Wed	Education Advisory	_____
<u>December 2006</u>			
Dec 1-5	Fri	Association of Adventist Camping Prof	_____
Dec 1-5	Fri	Curriculum Committee	_____
Dec 3-6	Sun	Annual Pastoral & Evangelism Council	Huntsville AL
Dec 27-Jan 1	Wed	FHES Year-end Convention	Orlando FL

Cal&Offn/NAD&UnSec03YE/NADUn&GCO03YE/03YE /NAD&UnSec04YE/
 NADUn&GCO04YE/04YE to KLN

**502-04Na CALENDAR OF OFFERINGS—
 NORTH AMERICAN DIVISION 2005—REVISION**

VOTED, To revise the Calendar of Offerings for the North American Division for 2005 to read as follows:

JANUARY

Local Church Budget	January 1	LocCh
Local Conference Advance	January 8	LocConf
Local Church Budget	January 15	LocCh
Religious Liberty	January 22	* NAD
Local Church Budget	January 29	LocCh

FEBRUARY

Local Church Budget	February 5	LocCh
Adventist Television Ministries.....	February 12	* NAD
Local Church Budget	February 19	LocCh
Local Conference Advance.....	February 26	LocConf

MARCH

Local Church Budget	March 5	LocCh
Adventist World Radio	March 12	* World
Local Church Budget	March 19	LocCh
Local Conference Advance	March 26	LocConf

APRIL

Local Church Budget	April 2	LocCh
Christian Record Services	April 9	* NAD
Local Church Budget	April 16	LocCh
Local Conference Advance	April 23	LocConf
General Conference Session Project	April 30	* World

MAY

Local Church Budget	May 7	LocCh
Disaster & Famine Relief	May 14	* World
Local Church Budget	May 21	LocCh
Local Conference Advance	May 28	LocConf

JUNE

Local Church Budget	June 4	LocCh
Adventist Chaplaincy Ministries	June 11	* NAD
Local Church Budget	June 18	LocCh
Local Conference Advance	June 25	LocConf

JULY

Local Church Budget	July 2	LocCh
General Conference Session Project	July 9	* World
Local Church Budget	July 16	LocCh
Local Conference Advance	July 23	LocConf
Women's Ministries	July 30	* NAD

AUGUST

Local Church Budget	August 6	LocCh
Oakwood College/Andrews University/Loma Linda University	August 13	* NAD
Local Church Budget	August 20	LocCh
Local Conference Advance	August 27	LocConf

04-42
 October 29, 2004, p.m.
 NAD Year-end Meeting

SEPTEMBER

Local Church Budget.....	September 3	LocCh
Fall Mission Appeal.....	September 10	* World
Local Church Budget.....	September 17	LocCh
Local Conference Advance.....	September 24	LocConf

OCTOBER

Local Church Budget.....	October 1	LocCh
Voice of Prophecy	October 8	* NAD
Local Church Budget.....	October 15	LocCh
Local Conference Advance.....	October 22	LocConf
Local or Union Conference Designated.....	October 29	LocConf

NOVEMBER

Local Church Budget.....	November 5	LocCh
Annual Sacrifice	November 12	* World
Local Church Budget.....	November 19	LocCh
Local Conference Advance.....	November 26	LocConf

DECEMBER

Local Church Budget.....	December 3	LocCh
Inner City	December 10	* NAD
Local Church Budget.....	December 17	LocCh
Local Conference Advance.....	December 24	LocConf
Local Church Budget.....	December 31	LocCh

THIRTEENTH SABBATH OFFERINGS—2005

Inter-American Division.....	March 26	+
North American Division	June 25	+
Northern Asia Pacific Division.....	September 24	+
Southern Asia Pacific Division.....	December 24	+

MISSION INVESTMENT PROJECTS—2005

Columbia Union.....	+
North Pacific Union	+

*Special Materials Provided

+Special Project Development

Cal&Offn/NAD&UnSec03YE/NADUn&GCO03YE/03YE/NAD&UnSec04YE/
NADUn&GCO04YE/04YE to KLN

**502-04Nb CALENDAR OF SPECIAL DAYS—
NORTH AMERICAN DIVISION 2005—REVISION**

VOTED, To revise the Calendar of Special Days for the North American Division for 2005, to read as follows:

JANUARY

Curriculum Focus for the Month—Friendship Evangelism+

Day of Prayer January 1
Religious Liberty Week January 16-22 *

FEBRUARY

Curriculum Focus for the Month—Family Life+

Black History Month February 5 - 26
Christian Home and Marriage Week February 6-12 *
Health Ministries Sabbath February 19 *

MARCH

Curriculum Focus for the Month—Women in the Church+

Women's Day of Prayer March 5
Adventist Youth Week of Prayer March 6-12 *
Disabilities Awareness Sabbath March 19

APRIL

Curriculum Focus for the Month—Stewardship+

Missionary Magazines (*Signs, Message, El Centinela*
La Sentinelle) April 2 *
Stewardship Sabbath April 9
Literature Evangelism Sabbath April 16 *
Education Sabbath April 23 *

MAY

Curriculum Focus for the Month—Community Services+

Community Services Sabbath May 7
Youth Sabbath May 14

04-44
October 29, 2004, p.m.
NAD Year-end Meeting

JUNE

Curriculum Focus for the Month—Church Growth and Evangelism+

Women's Ministries Emphasis Day June 4

JULY

Curriculum Focus for the Month—Adventist Lifestyle+

Home Study International Promotional Day July 9

AUGUST

Curriculum Focus for the Month—Spiritual Gifts+

SEPTEMBER

Curriculum Focus for the Month—Family Life+

Men's Day of Prayer September 3

Nurture Periodicals (*Adventist Review, Insight, Guide, Primary Treasure, Little Friend*) September 4-10

Family Togetherness Week September 11-17 *

Hispanic Heritage Week September 18-24

OCTOBER

Curriculum Focus for the Month—Adventist Heritage+

Children's Sabbath October 1

Health Education Week (*Vibrant Life*) October 2-8 *

Spirit of Prophecy Sabbath October 15 *

Pathfinder Sabbath October 22 *

NOVEMBER

Curriculum Focus for the Month—Health+

Native Heritage Month November 5-26

Stewardship Sabbath November 5

Week of Prayer November 6-12

Human Relations Sabbath November 19

Welcome Home Sabbath November 26 *

DECEMBER

Curriculum Focus for the Month—Christian Hospitality+

Bible Sabbath December 3 *

+Curriculum resource materials are published in NAD church resource journals—*Sabbath School Leadership, Celebración, Célébration, Kids' Ministry Ideas, and Cornerstone Youth Resource Journal.*

* Special Materials Provided

Cal&Offn/NAD&UnSec04YE/NADUn&GCO04YE/04YE to KLN

**503-04Na CALENDAR OF OFFERINGS—
NORTH AMERICAN DIVISION 2006**

VOTED, To adopt the Calendar of Offerings for the North American Division for 2006 to read as follows:

JANUARY

Local Church Budget	January 7	LocCh
Local Conference Advance	January 14	LocConf
Local Church Budget	January 21	LocCh
Religious Liberty	January 28	* NAD

FEBRUARY

Local Church Budget	February 4	LocCh
Adventist Television Ministries.....	February 11	* NAD
Local Church Budget	February 18	LocCh
Local Conference Advance.....	February 25	LocConf

MARCH

Local Church Budget	March 4	LocCh
Adventist World Radio	March 11	* World
Local Church Budget	March 18	LocCh
Local Conference Advance	March 25	LocConf

04-46
October 29, 2004, p.m.
NAD Year-end Meeting

APRIL

Local Church Budget	April 1	LocCh
Christian Record Services	April 8	* NAD
Local Church Budget	April 15	LocCh
Local Conference Advance	April 22	LocConf
Spring Mission Appeal	April 29	* World

MAY

Local Church Budget	May 6	LocCh
Disaster & Famine Relief	May 13	* World
Local Church Budget	May 20	LocCh
Local Conference Advance.....	May 27	LocConf

JUNE

Local Church Budget	June 3	LocCh
Adventist Chaplaincy Ministries	June 10	* NAD
Local Church Budget	June 17	LocCh
Local Conference Advance.....	June 24	LocConf

JULY

Local Church Budget	July 1	LocCh
World Mission Budget Offering	July 8	* World
Local Church Budget	July 15	LocCh
Local Conference Advance.....	July 22	LocConf
Women's Ministries.....	July 29	* NAD

AUGUST

Local Church Budget	August 5	LocCh
Oakwood College/Andrews University/Loma Linda University	August 12	* NAD
Local Church Budget	August 19	LocCh
Local Conference Advance.....	August 26	LocConf

SEPTEMBER

Local Church Budget	September 2	LocCh
Fall Mission Appeal	September 9	* World
Local Church Budget	September 16	LocCh
Local Conference Advance.....	September 23	LocConf
Local or Union Conference Designated.....	September 30	LocConf

OCTOBER

Local Church Budget	October 7	LocCh
Voice of Prophecy	October 14	* NAD
Local Church Budget	October 21	LocCh
Local Conference Advance.....	October 28	LocConf

NOVEMBER

Local Church Budget	November 4	LocCh
Annual Sacrifice	November 11	* World
Local Church Budget	November 18	LocCh
Local Conference Advance.....	November 25	LocConf

DECEMBER

Local Church Budget	December 2	LocCh
Inner City	December 9	* NAD
Local Church Budget	December 16	LocCh
Local Conference Advance.....	December 23	LocConf
Local Church Budget	December 30	LocCh

THIRTEENTH SABBATH OFFERINGS—2006

Southern Africa-Indian Ocean Division	March 25	+
South American Division	June 24	+
South Pacific Division	September 23	+
East-Central Africa Division	December 23	+

MISSION INVESTMENT PROJECTS—2006

Southern Union	+
SDA Church in Canada	+

*Special Materials Provided

+Special Project Development

Cal&Offn/NAD&UnSec04YE/NADUn&GCO04YE/04YE to KLN

**503-04Nb CALENDAR OF SPECIAL DAYS—
NORTH AMERICAN DIVISION 2006**

VOTED, To adopt the Calendar of Special Days for the North American Division for 2006, to read as follows:

04-48
October 29, 2004, p.m.
NAD Year-end Meeting

JANUARY

Curriculum Focus for the Month—Friendship Evangelism+

Day of Prayer..... January 7
Religious Liberty Week..... January 21-28 *

FEBRUARY

Curriculum Focus for the Month—Family Life+

Black History Month February 4 - 25
Christian Home and Marriage Week February 12-18 *
Health Ministries Sabbath..... February 25 *

MARCH

Curriculum Focus for the Month—Women in the Church+

Women's Day of Prayer March 4
Adventist Youth Week of Prayer..... March 5-11 *
Disabilities Awareness Sabbath..... March 18

APRIL

Curriculum Focus for the Month—Stewardship+

Missionary Magazines (*Signs, Message, El Centinela*
La Sentinelle)..... April 1 *
Stewardship Sabbath April 8
Literature Evangelism Sabbath..... April 15 *
Education Sabbath April 22 *

MAY

Curriculum Focus for the Month—Community Services+

Community Services Sabbath..... May 6
Youth Sabbath..... May 13

JUNE

Curriculum Focus for the Month—Church Growth and Evangelism+

Women's Ministries Emphasis Day June 3

JULY

Curriculum Focus for the Month—Adventist Lifestyle+

Home Study International Promotional Day July 8

AUGUST

Curriculum Focus for the Month—Spiritual Gifts+

Abuse Prevention Emphasis Day..... August 26

SEPTEMBER

Curriculum Focus for the Month—Family Life+

Men's Day of Prayer September 2

Nurture Periodicals (*Adventist Review, Insight, Guide, Primary Treasure, Little Friend*) September 3-9

Family Togetherness Week September 10-16 *

Hispanic Heritage Week September 17-23

OCTOBER

Curriculum Focus for the Month—Adventist Heritage+

Children's Sabbath October 7

Health Education Week (*Vibrant Life*) October 8-14 *

Spirit of Prophecy Sabbath October 21 *

Pathfinder Sabbath October 28 *

NOVEMBER

Curriculum Focus for the Month—Health+

Native Heritage Month November 4-25

Stewardship Sabbath November 4

Week of Prayer November 5-11

Human Relations Sabbath November 18

Welcome Home Sabbath November 25 *

DECEMBER

Curriculum Focus for the Month—Christian Hospitality+

Bible Sabbath December 2 *

+Curriculum resource materials are published in NAD church resource journals—*Sabbath School Leadership, Celebración, Célébration, Kids' Ministry Ideas, and Cornerstone Youth Resource Journal.*

* Special Materials Provided

04-50

October 29, 2004, p.m.

NAD Year-end Meeting

04AC/NAD&UnSec04YE/NAD&UnTre04YE/NADUn&GCO04YE/04YE to RJH

561-04N ANNUAL COUNCIL POLICY DIRECTIVE

VOTED, To authorize NAD Secretariat and Treasury to make changes in the NAD *Working Policy* book edition 2004-2005 to reflect the policy amendments made by the General Conference in its 2004 Annual Council, thus bringing the NAD *Working Policy* book into compliance with the General Conference *Working Policy*. The General Conference amendments were shown in a handout for review. (A copy of this document is on file with the original copy of these minutes.)

CUC/ADMn/ChMan/NADCOA/04AC/NAD&UnSec04YE/NADUn&GCO04YE/04YE to RTB&RJH-GCC

517-04Na SMALL GROUP MINISTRIES (NAD SUPPLEMENT TO CHURCH MANUAL)—CHURCH MANUAL ADDITION

VOTED, To add a new section, Small Group Ministries, to the North American Division Supplement of the *Seventh-day Adventist Church Manual*, 17th edition, which will be revised after the General Conference Session in July 2005.

Small Group Ministries

Moses organized Israel into groups of ten (Ex. 18). Jesus chose a group of twelve and spent most of His ministry with them. He often taught in private homes (Matt. 13:36; 17:25; Mark 9:33, 10:10). The New Testament church centered its activities on small groups, in fellowship, study, sharing, praying, and eating together (Acts 2:42, 46). Acts has nine references to Christians worshipping in homes.

In North America and many other parts of the world, the Seventh-day Adventist Church began with local churches that were small, informal groups and met in homes. Ellen G White emphasizes, "The formation of small companies as a basis of Christian effort is a plan that has been presented before me by One who cannot err. If there is a large number in the church, let the members be formed into small companies, to work not only for the church members but for unbelievers also" (*Evangelism*, p 115).

As early as 1871 she wrote specific instructions for "How to Conduct Meetings": that were the same in purpose and procedure as small group ministries today. (See *Review and Herald*, May 30, 1871: reprinted in *Testimonies for the Church*, Volume 2, pp. 577-582.)

The life of the body is in its cells. If the cell dies, the body eventually dies. If the cells are healthy, the body is healthy. When the cells multiply, the body grows. A study of church movements shows that every major revival has been influenced by a ready access to the Bible and the gathering of believers in small, intimate groups.

Our society is known for massive mobility and migration. People get uprooted from family and friends, many of them moving to distant cities. Loneliness is a key word of our time. The small group becomes a substitute family, and it meets a special need. Strangers are accepted regardless of cultural, ethnic, or religious background. They are loved regardless of sin or skin color.

Bible Study Fellowships

Purpose—Bible study fellowships aim to both revive members and attract nonmembers. They provide an excellent means of reconnecting with inactive members. A strong emphasis of such groups is fellowship. Both the small size and the informal setting are more conducive to fellowship than the regular church setting. Even individuals not ready to identify with the church feel comfortable in the nonthreatening atmosphere of a small group.

Format—Groups should be no smaller than four or larger than fifteen. They should meet regularly, weekly, bi-weekly or at least monthly. They can meet in homes, at a place of work or suitable meeting rooms in the community. Meetings last an hour or two and typically include three parts:

1. **Sharing:** Most small groups have their sharing time at the beginning of each meeting. The sharing of joys, blessings, and disappointments is a natural way to begin a meeting. It relieves tensions, provides honest affirmation, and creates a warm group spirit. Dialogue is the key to success. No one must be allowed to dominate the group.
2. **Bible study:** The group may choose a book of the Bible or use a study guide. Members study agreed sections of the material during the week, and discuss it with the group at the meetings. The leader probes for answers to such questions as "What does the author say in this text?" and "What does God say to me through this passage?"
3. **Prayer:** The group compiles a list of prayer topics, including concerns and praises. It is important that they pray for one another, as well as for specific projects that the group may be involved or interested in. Time should be allowed for short prayers by each person who wishes to do so.

Ministry Groups

Small groups can, of course, meet at the church and be made up of those having special interests or needs. Examples include seminar groups—family life seminars, parenting classes, coping seminars, Bible study classes, and a range of seminars covering physical, mental, and spiritual health—as well as support groups for individuals with specific needs, Sabbath School classes, and activity groups.

Mission Groups

Small groups can be sponsored by a local church as the first step in beginning work in a previously unentered community in the same way that branch Sabbath Schools and cottage meetings have been used by Seventh-day Adventists since the 19th century. Research shows that new congregations begun with small groups are much stronger than those started simply by gathering a larger assembly.

A small group which gathers in a home for Bible study, fellowship, and worship requires little if any funding, and removes the barrier of cost from advancing the mission of the Church. Where the conference cannot afford to fund additional pastors, mission groups throughout a metropolitan area or rural region can continue to be affiliated with an established church. Small group leaders function under supervision of the district pastor.

How to Begin

Small group ministries require lay leaders and the pastor's greatest contribution is in recruiting and training the leaders. These lay leaders invite friends, acquaintances and neighbors to join their groups.

At the first meeting there should be a written statement or group covenant which explains the goal of the group and the ground rules. The group should be asked to help shape this brief, concise document (usually not more than one page). It would typically include an agreement to meet weekly for a specified number of weeks (6, 10, 13 or 26, for example), to attend every meeting unless ill or out of town, to read the assigned material between meetings, to protect confidences, to refrain from negative statements about other people or organizations, and to invite others into the group. Those unable to support the covenant agreed upon at the first meeting should be allowed to withdraw gracefully.

CUC/ADMn/ChMan/NADCOA/04AC/NAD&UnSec04YE/NADUn&GCO04YE/04YE to RTB&RJH-GCC

517-04Nb MINISTRY DEVELOPMENT COMMITTEE (NAD SUPPLEMENT TO CHURCH MANUAL)— CHURCH MANUAL ADDITION

VOTED, To add a new section, Ministry Development Committee, to the North American Division Supplement of the *Seventh-day Adventist Church Manual*, 17th edition, which will be revised after the General Conference Session in July 2005.

Ministry Development Committee

Involving Every Member in Ministry—The biblical word *laos*, from which we get our word "laity", has nothing to do with amateur or secondary status within the church. Rather, it includes the entire people of God, including the clergy. We really misuse the term when we use it to describe assistants in or supporters of the clergy. We use it correctly when we mean associates in ministry. "Not upon the ordained minister only rests the responsibility of going forth to fulfill this commission. Everyone who has received Christ is called to work for the salvation of his fellow men." (*The Acts of the Apostles*, p. 110).

At His ascension Christ gave to His church an overwhelming task: "Go into all the world and preach the gospel to every creature" (Mark 16:15). To His tiny group of followers the work seemed an impossible assignment until they understood His plan for its fulfillment.

Here's the plan: "But each of us has been given his gift, his due portion of Christ's bounty. Therefore Scripture says: 'He ascended into the heights with captives in his train; he gave gifts to men.' ...And these were his gifts: some to be apostles, some prophets, some evangelists, some pastors and teachers, to equip God's people for work in his service, to the building up of the body of Christ" (Eph. 4:7-13, NEB).

The gospel commission is overwhelming, but the provision for its fulfillment is overabundant. When Jesus went away, the Holy Spirit was given to His followers, bringing to each a gift or gifts for ministering, "distributing to each one individually as He wills" (1 Cor. 12:11). Everyone receiving the Holy

Spirit receives a ministering gift designated by the Spirit to be used in ministry for Christ. To say we have no spiritual gift is to say we have no Holy Spirit. (Portions of this material are quoted from *The Seventh-day Adventist Minister's Handbook*, Chapter 11, p 121.)

This spiritual gift is presumably related to some talent we already have. And the Holy Spirit urges us to find a ministry whereby the gift can be used to serve others and to attract them to Christ. Under this plan there is no hierarchy. Everyone is a minister performing some ministry for which he or she has been specially gifted.

An Optional Approach to Gifts-based Ministry—In order to assure that every church member is matched with an appropriate ministry as part of the congregation's overall mission strategy, some local churches may choose to give a special assignment to the nominating committee. The assignment is to go beyond simply filling the jobs listed in the *Church Manual* and to consider every name on the membership list, contacting every member and finding some role for each member to be involved in ministry.

This approach takes considerable time for prayerful consideration and careful dialogue with each member, therefore the nominating committee operates on a regular basis throughout the year, meeting monthly or even weekly (depending on the size of the church). Some churches may label the nominating committee as the Ministry Development Committee in order to make it clear that there are unusual expectations for the total involvement of all the members. None of these arrangements violate the guidelines for the church election presented in the *Church Manual* so long as the committee is appointed by vote of the congregation and reports to the congregation for a vote on its nominees.

Another alternative is for the church to appoint both a nominating committee and a separate Ministry Development Committee. The nominating committee may focus only on those individuals nominated to be members of the church board, while the Ministry Development Committee works to involve all of the other church members in some appropriate ministry.

The North American Division provides curriculum resources for those local churches that seek to involve every member in ministry based on a biblical understanding of spiritual gifts. *Connections* is published under the auspices of the Church Resources Consortium for this purpose. It provides specific training and tools for the Ministry Development Committee. The curriculum is designed so that it can also be used by local churches which choose not to have a Ministry Development Committee and use a more traditional approach.

04AC/SECn/NADCOA/NAD&UnSec04YE/NADUn&GCO04YE/04YE to RJH&RTB

558-04N HONORARY CREDENTIALS/LICENSES— POLICY DIRECTIVE

The General Conference at its 2004 Annual Council approved a number of policy amendments which changed Honorary Credential/License category to Emeritus Credential/License. The title Emeritus is "given to those who are retired or honorably discharged from active professional duty, but retaining the title of ones' office or position." The title Honorary is "given for honor only, without the usual requirements, duties, privileges, emoluments, etc." (*Webster's Encyclopedic Unabridged Dictionary*) Therefore it was

04-54
October 29, 2004, p.m.
NAD Year-end Meeting

VOTED, To change Honorary Credential/License wording to Emeritus Credential/License wherever it appears in the North American Division *Working Policy* beginning with the 2004-2005 edition.

140-04G/SECn/NADCOA/NAD&UnSec04YE/NADUn&GCO04YE/04YE to RJH

549-04N OUR MISSION—POLICY AMENDMENT

VOTED, To amend NAD A 05 05, Our Mission, to read as follows:

A 05 05 **Our Mission**—The mission of the Seventh-day Adventist Church is to ~~proclaim~~ communicate to all peoples the everlasting gospel of God's love in the context of the three angels' messages of Revelation 14:6-12, and as revealed in the life, death, resurrection, and high priestly ministry of Jesus Christ, leading them to accept Jesus as personal Saviour and Lord and to unite with His remnant church; and ~~nurturing them~~ to nurture believers as disciples in preparation for His soon return.

206-04G/SECn/NADCOA/NAD&UnSec04YE/NADUn&GCO04YE/04YE to RTB&RJH

513-04N ELECTION OF RETIREES TO ELECTIVE OFFICES—POLICY AMENDMENT

VOTED, To amend NAD B 27, Election of Retirees to Elective Offices, to read as follows:

B 27 Election of Retirees to Elective Offices

Unless retired individuals enter again into active service, they ~~Retired individuals~~ shall not be continued in or elected to ~~elective offices~~ administrative or director positions of institutions, local conferences, unions, the division, or the General Conference.

SECn/NADCOA/NAD&UnSec04YE/NADUn&GCO04YE/04YE to RJH

548-04N POLICY RENUMBERING

VOTED, To renumber the following policies so that the new policy, Changing the Status of a Conference to That of a Mission, can be added in the proper place.

B 07, Organizing New Conference/Unions	= B 08
B 08, Territorial Adjustments in Conferences/Missions/Unions	= B 10
B 09, Organizing Missions into Conferences	= B 12
B 10, Discontinuation of Conferences and Unions by Merger	= B 16
B 11, Discontinuation of Conferences and Unions by Dissolution	= B 18
B 12, Administrative Relationships,	= B 20
B 15, <i>Church Manual</i>	= B 25
B 20, Personal Relations and Organizational Authority	= B 30
B 25, Councils	= B 35

B 27, Election of Retirees to Elective Offices	= B 40
B 30, Legal Organizations	= B 45
B 33, Legal Counsel	= B 47
B 34, Financial Consequences of Litigation	= B 50
B 35, Institutional Organizations	= B 55
B 40, Procedure in Electing Institutional Boards and Administrators	= B 60
B 60, Retention and Safeguarding of Records	= B 65

SECn/NADCOA/NAD&UnSec04YE/NADUn&GCO04YE/04YE to RJH

**556-04N MODEL LOCAL MISSION OPERATING
POLICY—NEW POLICY**

VOTED, To adopt a new policy, NAD CA 25, Model Local Mission Operating Policy, which reads as follows:

CA 25 MODEL LOCAL MISSION OPERATING POLICY

CA 25 05 Local Mission—The following Model Local Mission Operating Policy shall be followed as closely as possible by all local missions. Those sections of the model operating policy that appear in bold print are essential to the unity of the Church worldwide and shall be included in the operating policy for each local mission. Other sections of the model operating policy may be modified as set out in Article XIV, provided they continue to be in full harmony with the provisions of this model. Any other modifications needed to meet specific conditions in a local mission or field shall be submitted to the respective division committee for consideration. Amendments to the Model Local Mission Operating Policy shall be made by action of the Executive Committee of the General Conference of Seventh-day Adventists at any Annual Council of that committee.

Operating Policy of the _____ Mission of Seventh-day Adventists

Article I—Name

This organization, which is a subsidiary of the _____ Union Mission/Union Conference of Seventh-day Adventists, shall be known as the _____ Mission of Seventh-day Adventists, hereinafter referred to as the mission.

Article II—Purpose

The purpose of this mission is to facilitate the proclamation of the everlasting gospel in the context of the three angels' messages of Revelation 14:6-12 to all peoples within its territory, leading them to accept Jesus as personal Saviour and to unite with His Church, and nurturing them in preparation for His soon return.

Article III—Territory

The territory of this mission shall consist of _____ .

Article IV—Membership

The membership of this mission shall consist of such churches as have been or shall be properly organized in any part of the territory under its jurisdiction and accepted by vote of the delegates assembled in a mission session.

Article V—Sessions

Sec. 1. Regular Sessions: This mission shall hold regular sessions at such time and place as the mission committee in counsel with the officers of the union mission/union conference shall designate by written notice sent to all churches and companies at least thirty days prior to the session.

Sec. 2. Session Business: The regular business of the session will be to receive reports of the president, secretary, treasurer (based on audited statements), departmental directors, and the auditor's reports, and to approve self-reliance plans for the local mission, which should contain specific, detailed incremental plans for moving the local mission toward local conference status.

Sec. 3. Session Elections: This mission in session shall elect the departmental directors of the mission, and the elective members of the mission executive committee, who shall hold their offices for the period of _____ years or until their successors are elected and enter upon their duties.

Sec. 4. Special Sessions: The mission committee may, upon approval of the union committee, call a special session at such time and place as it may deem proper by a like notice, and the transactions of such sessions shall have the same force as those of the regular sessions. The union may also call a special session of the mission.

Sec. 5. Temporary Committees: Previous to each session of the mission the executive committee shall provide for such temporary committees as may be necessary to conduct the preliminary work of the session.

Sec. 6. Organizing Committee: An organizing committee for each constituency meeting shall nominate a nominating committee and such other committees as may be needed for the session, with nominees subject to the approval of the constituency delegates. The organizing committee shall consist of representatives from each church and each mission operated institution, and the president of the _____ Union, or his designee, who shall serve as chairperson.

Sec. 7. Nominating Committee: The nominating committee shall consist of _____ members, including the president of the _____ Union, or his designee, who shall serve as chairperson.

Sec. 8. Voting: The voting on all matters of business shall be by *viva voce* unless otherwise demanded by a majority of the delegates present. Only those delegates who are present in person at any constituency meeting shall be eligible to vote. There shall be no voting by proxy.

Article VI—Representation

Sec. 1. Regular Delegates: Regular delegates to a mission session shall be such delegates as shall be duly accredited by the organized churches of the mission, on the basis of one for each local organized church, and one additional for each _____ members or major fraction thereof.

Sec. 2. Delegates at large: Delegates at large to a mission session shall be:

- a. The members of the executive committee of this mission
- b. Members of the General Conference, the _____ Division and the _____ Union Mission/Conference Committees who may be present at any session of this mission. The number of such delegates shall not exceed ten percent of the total number of delegates otherwise provided for
- c. All ordained and licensed ministers, and those holding missionary credentials from the _____ Union or the mission
- d. Such other persons as may be recommended by the executive committee, and accepted by the delegates in session.

Sec. 3. All delegates appointed to represent the members of this mission at any constituency meeting shall be members in regular standing of the Seventh-day Adventist Church.

Article VII—Executive Committee

Sec. 1. The mission executive committee, of which the president shall be the chairman and the secretary/secretary-treasurer shall be the secretary, shall consist of from five to fifteen members, as determined by the union conference/union mission executive committee. The officers of the _____ Union Mission/Union Conference, the _____ Division, and the General Conference of Seventh-day Adventists are members ex officio of the mission executive committee; however, their membership shall be in addition to the number detailed above. Any such officers exercising their voting rights at any one meeting shall not make up more than ten percent of the committee membership present.

Sec. 2. During the intervals between sessions of this mission, the mission committee shall have administrative power, with authority to employ personnel that may be necessary to execute its work effectively, to grant and withdraw such licenses as are within its power, and to fill all vacancies occurring by death, resignation, or otherwise, in offices which have been filled by local mission election. The above actions shall require the consent by vote of two-thirds of the members of the committee and the concurrence of the officers of the union mission/union conference. The mission committee may also appoint committees, such as an administrative committee, with their terms of reference.

Sec. 3. Any _____ members of the mission committee, including the president, shall be empowered to transact such mission business as is in harmony with the general plans outlined by the committee, but the concurrence of _____ members shall be necessary to pass any measure. (The

union conference/union mission shall determine the numbers on the basis of the size of the mission committee.)

Sec. 4. Meetings of the mission committee may be called at any time or place by the president, or should he be absent from the field, such meetings may be called by the secretary upon the written request of any three members of the mission committee.

Article VIII—Officers and Their Duties

Sec. 1. Executive Officers: The executive officers of this mission shall be a president, a secretary, and a treasurer. The secretary and treasurer may be one individual known as the secretary-treasurer. It is the duty of these officers, in consultation with one another, to carry forward the work according to plans, policies, and programs voted by the constituency and/or the mission executive committee. These plans, policies, and programs shall be in harmony with the doctrines and actions adopted and approved by the General Conference of Seventh-day Adventists in its quinquennial sessions.

The executive officers of this mission shall be appointed by the union at the time of its sessions and shall be members of the local mission committee. Vacancies in such offices shall be filled by action of the union executive committee.

a. **President:** The president, who shall be an ordained minister of experience, is the first officer and shall report to the mission committee in consultation with the secretary and the treasurer. He shall act as chairman of the constituency meetings and of the mission committee and serve in the general interests of the mission as the constituency and the mission committee shall determine. In his leadership he shall adhere to the policies of the _____ Union, the _____ Division and of the General Conference of Seventh-day Adventists, work in harmony with the union committee, and in close counsel with the union officers. When a local mission president is to be absent from the field for prolonged periods of time, the mission committee shall be authorized, in counsel with the union officers, to appoint an individual to act as chairperson during such absence.

b. **Secretary:** The secretary, associated with the president as an executive officer, shall serve under the direction of the mission committee and shall act as vice-chairperson of the mission committee. The secretary shall report to the mission committee after consultation with the president. It shall be the duty of the secretary to keep the minutes of the mission sessions and of the mission committee and to furnish copies of such to all members of the mission committee and to the officers of the _____ Union Mission/Union Conference. The secretary shall also be responsible for providing information as may be requested by the president or the union and local mission committees, and shall perform such other duties as pertain to the office.

c. **Treasurer:** The treasurer, associated with the president as an executive officer, shall serve under the direction of the mission committee. The treasurer shall report to the mission committee after consultation with the president. The treasurer shall be responsible for providing financial leadership to the organization which will include, but shall not be limited to, receiving, safeguarding and disbursing all funds in harmony with the actions of the executive committee, for remitting all required funds to the union/division/General Conference in harmony with the _____ Division policy, and for providing financial information to the president and to the

executive committee. The treasurer shall also be responsible for furnishing copies of the financial statements to the _____ Union officers.

Sec. 2. Other Officers: Other individuals may serve as officers of the mission, such as associate secretary and associate treasurer.

Article IX—Departments

Such departments as are usual in the General Conference may be created by this mission as the development of the work requires. **Directors of departments shall work under the direction of the mission committee and the president and shall serve in an advisory relationship to the field.**

Article X—Finance

Sec. 1. The church funds managed by this mission shall be:

- a. Such portion of tithe as it shall be assigned by policy and as received from all churches and isolated members in the mission
- b. Appropriations from the _____ Union Mission/Union Conference or the _____ Division
- c. Special donations.

Sec. 2. The mission committee shall annually submit to the executive committee of the _____ Union Mission/Union Conference appropriate statements of income and fund balances and an estimate of its operating expenses and receipts for the ensuing year.

Sec. 3. The portion of tithe which is reserved for this mission, as specified by policy, and all other funds shall be used in harmony with the policies of the _____ Division of the General Conference; and in the case of donations, their use shall be in harmony with the specifications of donors and in compliance with government regulations. Tithe is shared with the union and division on fixed percentages as set by the division executive committee and with the General Conference on fixed percentages as set by the Annual Council of the General Conference Executive Committee. This mission shall pass on monthly to the _____ Union Mission/Union Conference the specified tithe percentage, all mission offerings, and such other funds as may be called for by the policies of the union and division organizations.

Sec. 4. The funds of this mission shall be safeguarded in harmony with the financial policies of the _____ Division of the General Conference of Seventh-day Adventists. Moneys shall be deposited in the name of the _____ Mission of Seventh-day Adventists in regular or special accounts in such banks or savings institutions as the mission committee shall designate, and shall be withdrawn only by persons authorized by resolution of the mission committee.

Article XI—Wages and Audits

The fixing of wages within this mission shall be carried out in harmony with the policies fixed by the _____ Division.

All accounting records of this mission shall be audited at least annually by an auditor designated by the General Conference Auditing Service; and the records of this mission or any of its subsidiaries, agencies, or institutions shall at all times be open to said auditor.

Article XII—Indemnification

Sec. 1. To the extent permitted by law, this mission shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative, because he/she is or was a member of the mission executive committee or an officer, employee, or agent of the mission against expenses (including legal fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by him/her in connection with such action, suit, or proceeding if he/she acted in good faith and in a manner he/she reasonably believed to be in or not opposed to the best interest of the mission, and, with respect to any criminal action or proceeding, had no reasonable cause to believe his/her conduct was unlawful.

Sec. 2. This right of indemnification shall be in addition to, and not exclusive of, all other rights to which such member of the executive committee, officer, or department director may be entitled. (Note: This right of indemnification may be expanded or contracted as allowed under local law and as adopted by the constituents.)

Article XIII—Dissolution and Disposition of Assets

This mission may be dissolved only by action of the union executive committee.

In the event of the dissolution of this mission, all assets remaining after all claims have been satisfied shall be transferred to a legal entity authorized by the _____ Division of the General Conference of Seventh-day Adventists.

Article XIV—Amendments

At any annual meeting of the _____ Union Mission/Union Conference Executive Committee, this operating policy may be amended by a majority vote, provided that such amendments shall not be inconsistent with the Constitution of the General Conference and the working policy of the _____ Division of the General Conference of Seventh-day Adventists, and with the spirit of the Model Local Mission Operating Policy. However, those portions of this operating policy which are essential to the unity of the Church worldwide and are designated in bold print shall only be amended or revised from time to time by the _____ Union Mission/Union Conference Executive Committee by a two-thirds majority vote, in order to comply with changes to the Model Local Mission Operating Policy as voted by the General Conference Executive Committee in its annual meetings.

Cred&Lic/NAD&UnSec/NADCOA/NADOUP/NAD&UnTre04YE/NAD&UnSec04YE/
NADUn&GCO04YE/04YE to RJH

**510-04N NON-MINISTERIAL EMPLOYEES (DENOMINATIONAL
EMPLOYEES CLASSIFICATION AND ACCREDITATION)—
POLICY AMENDMENT**

VOTED, To amend NAD D 05 15, Non-Ministerial Employees, to read as follows:

D 05 15 Non-Ministerial Employees—*1. Administrative Ministries Credential—To non-ministerial employees who are in leadership positions with not less than five years in denominational service. These individuals have demonstrated proficiency in the responsibilities assigned to them and are salaried employees in the denominational remuneration scale. These may include North American Division, union, conference and institutional officers and administrators, directors and associate directors.

***2. Administrative Ministries License**—To non-ministerial employees who are leaders with limited experience (less than five years) including North American Division union, conference and institutional officers and administrators, directors and associate directors.

1.3. Missionary Credential—To employees with significant experience in denominational service, usually not less than five years, who demonstrate proficiency in the responsibilities assigned to them and whose remuneration is at approximately the maximum for their category in the denominational remuneration scale. These will may include regularly employed ~~conference and union~~ institutional field, institution and office employees, ~~and career literature evangelists and Bible instructors.~~

2.4. Missionary License—To employees with limited experience (less than five years) including regularly employed field, institutional and office employees.

* Paragraphs 1 and 2 do not apply to the Seventh-day Adventist Church in Canada.

PRAYER Bryce Pascoe, Secretary of the North Pacific Union Conference

Don C Schneider, Chair
Roscoe J Howard, III, Secretary
Gerald N Kovalski, Editorial Secretary
Esther Jones, Recording Secretary

